

**BID NUMBER DHA07-2025: THE APPOINTMENT OF PANEL OF SERVICE PROVIDERS SPECIALISING IN GOVERNANCE, RISK AND COMPLIANCE TO PROVIDE SUPPORT TO RISK MANAGEMENT PLAN FOR THE PERIOD OF THREE (3) YEARS.**

**Firms may ask for clarification on the tender document or any part thereof, up to close of business 1 week before the deadline for the submission of the bids – The deadline close of business of 16 May 2025.**

No.	Questions	Answers
1.	<p>We are kindly following up on the matter discussed during the briefing session held on the 2<sup>nd</sup> of May 2025 regarding the security clearance requirement from the State Security Agency (SSA) as outlined in the DHA RFQ (Page 13 of 35). The specific requirements states:</p> <p>“The prospective service providers including the individual who will be assigned to work in this project have to obtain a security clearance from the State Security Agency (SSA). If not, they will be subject to security clearance process by or through the Department or its relevant stakeholders.”</p> <p>Relating to our experience, DHA has facilitated the SSA clearance process on our behalf for previous assignments. We would like to confirm if this facilitation will be extended to the current tender?</p> <p>Additionally, kindly provide us with details or any guidance on how to proceed with the SSA clearance process for our team members if DHA is not facilitating.</p>	<p>Upon appointment by the Department, Directorate: Vetting will facilitate the application for company screening to be conducted by State Security Agency (SSA). In turn, the appointed service provider will be required to provide the following information:</p> <ul style="list-style-type: none"> <li>• Company profile</li> <li>• Legal name of service provider</li> <li>• Type of service provider (Service provider, closed corporation, partnership, sole proprietor)</li> <li>• Full names, surnames and ID numbers of Principals</li> <li>• The individuals to be involved in the project (if known) and an ID copy of each</li> <li>• CIPC registration no</li> <li>• PSIRA registration no (if applicable)</li> <li>• Valid tax clearance certificate</li> <li>• CRC Report from SAPS (Fingerprints results from the SAPS)</li> </ul>

No.	Questions	Answers
		<p>After obtaining this information, the Vetting unit will package and forward it to SSA. This process can be undertaken whilst the company is already delivering the contracted service to the Department.</p> <p>The previous clearance from SSA may not be utilised. A new application for company screening, based on the current contract therefore needs to be completed.</p>
2.	<p>We would like to confirm whether the briefing session of 2 May was compulsory or not. Screenprints below from the RFP where the ToR cover page indicates a compulsory briefing, but the other sections indicate it as non-compulsory. Unfortunately, we were unable to attend.</p>	<p>Please be advised that the briefing session was non-compulsory for this bid. Our apologies if there was some confusions.</p>