



MOGHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS (Over R30 000.00 up to a transactions value of R200 000.00 VAT included)

REFERENCE NUMBER: 5/1/3/2022-23

CLOSING DATE: Monday 19 June 2023

CLOSING TIME: 12:00 PM

NON-REFUNDABLE FEE: R 50.00

Description			Contact Person
SUPPLY AND DELIVER OF CATERING SERVICES FOR THE PROVINCIAL IDP MANAGERS FORUM.			Mr. TS Leie Tel: 056 216 9170 Email Address: thekisol@moqhaka.gov.za
• (28-30 June 2023 in Kroonstad) • That the total number of expected participants is 80. The final number of participants will be confirmed with the appointed service provider by Monday 26 June 2023.			
Date	Description	Quantity	
28 June 2023	<u>Morning</u> • Tea/Coffee • X1 Ham and Cheese Sandwich • X1 Chicken Mayo Sandwich • X1 500ml bottle of water <u>Lunch</u> • Rice • X1 Chicken leg quarter • X1 Fish • X2 Veggies • X1 Salad • X1 (100%) Juice Variety	80	
29 June 2023	<u>Morning</u> • Tea/Coffee • X1 Ham and Cheese Sandwich • X1 Chicken Mayo Sandwich • X1 500ml bottle of water <u>Lunch</u> • Samp • Beef Stew • X2 Veggies • X1 (100%) Juice Variety	80	
30 June 2023	<u>Morning</u> Plate consisting of: • Eggs, Sausages, Bacon, and Bread. • X1 500ml bottle of water • Tea/Coffee <u>Lunch Braai</u> Plate consisting of: • X1 Wors, • X1 Beef Chuck • X1 Salad • X1 Pork chop • Pap • X1 330ml Soft drinks cans variety	80	
• NBBB! The service provider must attach at least 3 verifiable references where this work was performed to the required standards. • The service provider will be expected to bring all the catering cutlery food warmers etc. to successfully promote this service.			

****A maximum of 20 points (80/20 preference points system), will be allocated for specific goals.**

The maximum points for these goals are as follows:

- **Locality of Supplier – 10 Points**
- **Youth Ownership of Company (Youth is 35 years and younger) - 5 Points**
- **B-BBEE Status Level of Contributor - 5 Points**

These goals are specified in MBD6.1 in terms of the PPR2022.

ELIGIBILITY CRITERIA

Only the suppliers who commit to the following will be considered:

- Quotes in line with these pro ranges (R30 000.00 – R200 000.00) will be considered for further evaluation.
- Attached at least Three (3) reference letters .
- That bring all the catering cutlery food warmers etc. to successfully promote this service.

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R50.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of payment (Pop) can be submitted to the SCM Offices of if EFT payment was made it can be forwarded to the following SCM officials: palesal@moqhaka.gov.za and agnesm@moqhaka.gov.za, after which the complete bid document forwarded to the bidder. The bid document can also be collected from the SCM offices.

Moqhaka Local Municipality Banking Details:

Bank: ABSA Bank Kroonstad
Account Number: 40-5327-4876
Branch Code: 334536
Bidder Reference: Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description** and placed in a bid box, on the Ground Floor, Municipal Building, Hill Street, Kroonstad. **No bid documents will be accepted via e-mail.**

CONTACT DETAILS FOR ENQUIRIES

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9183/9185.
For Technical, queries contact **Mr TS LEIE at 056 216 9170.**