



## KAROO HOOGLAND MUNICIPALITY

### INVITATION TO TENDER

**BID KHM T001/003/2025: SUPPLY, DELIVER, INSTALLATION, MAINTENANCE AND SERVICE  
OF NEW PRINTERS FOR A PERIOD OF THREE (3) YEARS  
2025/2026 – 2027/2028 ON A LEASE AGREEMENT STARTING 1 JULY 2025 TO 30 JUNE 2028**

Karoo Hoogland Local Municipality hereby invites qualified service providers that has performed applicable work in the Northern Cape to submit tenders for the above-mentioned project.

This bid will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Regulations, 2022 pertaining to the PPPF Act (No 5 of 2000) and the Supply Chain Management Policy of Karoo Hoogland Local Municipality. Karoo Hoogland Local Municipality is not bound to accept the lowest bid off or award a contract to the bidder scoring the highest points. The Municipality reserves the right to partial acceptance of one or more bids, to withdraw any invitation to tender and/or to re-advertise or to reject any tender.

The closing date for submissions is **08 April 2025 at 12h00**. Bids will be opened in public (Williston Municipal Offices Boardroom, Herbst street, Williston) )15 minutes after the stated closing time.

Tenders should be clearly marked: **BID KHM T001/003/2025: SUPPLY, DELIVER, INSTALLATION, MAINTENANCE AND SERVICING OF NEW PRINTERS FOR A PERIOD OF THREE (3) YEARS 2025/2026 – 2027/2028 ON A LEASE AGREEMENT STARTING 1 JULY 2025 TO 30 JUNE 2028** and must be deposited in the Tender Box of the Karoo Hoogland Local Municipality at the Cash Hall area, Williston Municipal Building, 2 Mulder str, Williston.

Bid documents are obtainable at Karoo Hoogland Municipal offices during office hours from 18 March 2025 for a non-refundable fee of R580.00 (including VAT) or on the e-tender Website. Payments should be made beforehand and the proof of payment must be emailed to [d.vermeulen@karoohoogland.gov.za](mailto:d.vermeulen@karoohoogland.gov.za) with your request for the tender document. The proof of payment must also accompany the submission of the tender documents. Enquiries on technicalities and Supply Chain matters may be directed to Me Diana Vermeulen at [d.vermeulen@karoohoogland.gov.za](mailto:d.vermeulen@karoohoogland.gov.za) during office hours. Bank details are as follow: Karoo Hoogland Municipality, Standard Bank, Account Number 083 212 442, Branch Number 051008, Reference: Tenderer Company Name.

Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2022, where 80 preference points will be allocated to price and 20 preference points on specific goals subdivided into 10 points for Youth and 10 points for specific goals (location). A certified ID document, valid BBBEE Verification Report/BBBEE Rating Report (if available) and proof of address must be submitted with your tender offer.

**Please note that faxed, e-mailed or late quotations will not be accepted.**

If no response is received in ninety (90) days after the closing date, consider your proposal unsuccessful.

**Bidders must ensure that they provide all applicable and relevant information required as per the tender document, but not limited to the following:**

- A valid tax compliance pin number on an official document of SARS for the municipality to verify tax compliance must be submitted with the tender document.
- Potential service providers must be registered on the Central Supplier Database.
- Potential service providers who were found guilty of fraud or corruption or who willfully neglected reneged on or failed to comply with any government, municipal or other public sector contract during the past five years, will be excluded from this process.

- Potential service providers (or any of the directors) whose municipal rates and taxes or municipal services charges are in arrears for three months, at the municipality or any other municipality or entity, will be excluded from this process. Please submit a municipal account (not older than 3 (three) months as proof of payment with your tender. If the bidder is not responsible for municipal rates, a Sworn Affidavit or a Lease Agreement must be submitted which indicate the reasons why a municipal account cannot be submitted.
- The lowest or only tender will not necessarily be accepted.
- No late or e-mailed tenders will be accepted.
- Potential service providers might be subjected to security screening.

**NB: No Bid will be considered from persons in the service of the state.**

**Only one offer per Tender document.**

**Tender document must be bind together or be in a file.**

**Mr. J Jonkers**

**KAROO HOOGLAND MUNICIPAL MANAGER**

Date of advertising: 18 March 2025