



REQUEST FOR QUOTATION FORM FOR GOODS AND SERVICES

AGRICULTURAL RESEARCH COUNCIL (ARC)

1. You are kindly requested to submit a written quotation RFQ-014413 to Agricultural Research Council as per below or attached specification.

Specification for Specifications for Renovation of Maintenance change room

1. Scope of work

This (RFQ) is for the refurbishment of the existing interior building at the ARC facility at Silverton. This includes: replacing of falling ceiling, and re-painting interior and exterior maintenance change room.

This table below gives details of the space to be cleaned and renovated.

Specific area	Description of work	Total square/meter
Exterior maintenance change room	Exterior painting of the building	120m ²
Roof	Paint roof with charcoal, replace sink sheet where needed, replace guts	120m ²
First room	-Replacement of ceiling and paint in white. -Paint walls	33m ²
Second room	-Paint ceiling with white -Paint walls -Tiling	29m ²

Showers	-Repaint walls -Industrial cleaning of a floor -cover the shower doors	20m ²
kitchen	Repainting and replace ceiling where necessary	19m ²

1. Construction Industry Development Board

The contractor must be certified as CIBD 1 GB and more

2. Specifications

Structural:

- Renovation of ceiling, replace the peeling ceiling inside the affected areas and re-paint
- Brush paint walls where applicable with one coat of paint similar or equivalent to Plascon Enamel Doors and trims (NY 1/g).

Strictly to manufacturer's specification and instructions

Colour: Cream light

3. Compliance

- Service provider must be conversant with and adhere to the National Building Regulations Act No 103 of 1997
- Service provider must be conversant with and adhere to the Health and Safety Act 85 of 1993
- Service provider must be conversant with and adhere to the Electricity Act 1984 (Act 41 of 1984) as amended

4. Reference

- At least three reference letters must be provided as proof of previous successful building renovation work (letter of completion)

5. Contingency

- Amount of R50 000 will be put aside and subject to ARC approval in case of unforeseen circumstance arise.
- **NOTE:** The contingency amount belong to ARC therefore it's within our right to use it

6. Compulsory Requirements

- Site briefing compulsory -13 October 2022 to 10:00 to 11:00 .

7. Appendix

Photos of facilities



CLOSING DATE: 20 OCTOBER 2022 AT 11:00

KINDLY ENSURE THAT YOUR COMPANY IS REGISTERED ON CENTRALISED SUPPLIER DATABASE IF NOT ,KINDLY REGISTER ON THIS WEBSITE www.csd.gov.za

2. The above specified goods/services should be delivered/rendered to:
Name of Institute : **ARC-IAE**
Address : **141 Creswell Road**
: **Weavind Park**
: **Pretoria**
3. The particulars of the guarantee that will apply to the goods quoted for, with particular regard to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.
4. Your written quotation should only be sent to:
Lungile Kubheka
E Mail: KubhekaL@arc.agric.za
5. All price quotations that have a rand value of R30,000-00 to R50 000 000.00 including VAT, will be evaluated by applying the 80/20 principle as prescribed by the Preferential Procurement Policy Framework Act 5 of 2000 and its Regulations. The lowest acceptable price will score 80 points, the 20 BBEE points will be allocated as follows:

B-BBEE Status Level of Contributor	80/20
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant Contributor	0

6. Standard conditions:
 - 6.1 The validity of the quotations must be indicated.

- 6.2 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.
- 6.3 No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.
- 6.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.
- 6.5 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.
- 6.6 Quotes should be submitted on an official letterhead and duly signed
- 6.7 Goods and services should be supplied/rendered upon receipt of a purchase order from the ARC
- 6.8 The General Conditions of Contract issued by National Treasury are applicable.
- 6.9 The ARC supply chain management code of conduct is applicable.
- 6.10 SBD Forms must be signed and returned together with the quotation, failure to comply will result to disqualification of your quotation.
- 6.11 Your quotation must indicate the delivery date.
- 6.12 The ARC reserve the right to do due diligence on the quotations.
- 6.13 The ARC reserve the right to benchmark prices quoted.

Compulsory requirements

- Valid tax PIN number from SARS.
- Central Supplier Database report (Current and updated CSD report) showing a tax compliant status for the duration of the bidding process.
- Complete and sign the Standard Bidding Documents (SBD forms)

Thank you in anticipation

Supply Chain Management: ARC