

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 11/12/2023.
KZN435/23/24/005/INFR

RE INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

TENDER NAME	TENDER NUMBER	CIDB Grading	BRIEFING DATE
CONSTRUCTION OF SMME FACILITY PHASE 3 – WARD 16	ULM-INFR010/23	7 GB or Higher	16/01/2024 @10h:00 am

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable of payment of R500 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 08th of January 2024; cut-off time for buying documents is the 16th of January 2024, 15 minutes before the briefing time.

Compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified, Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority" to sign all documents in connection with this tender and any contract or agreement which may arise therefrom, duly signed, and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the tender document)

80/20 Preference Point System will be used on the following project and uMzimkhulu Local Municipal SCM policy.

Second Phase

Evaluation criteria Functionality

Evaluation minimum threshold is 50% or 60 points.

Key Aspect of Criteria	Basis for points allocation	Max. Points	Verification Method
Experience of the Bidder (Company)	<p>The Tenderer must have completed five Structural Buildings / Facilities each valued at minimum of R15million in the past 15 years (1 June 2008 to date).</p> <p>5 or more Projects : 20 points</p> <p>3-4 Projects : 10 points</p>	20	<p>Signed Appointment letter and Signed Completion Certificate for each project.</p> <p>NB: Appointment letter and completion certificate for subcontracting must be accompanied by the Main contractor's appointment letter and completion certificate</p>

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Qualification and Experience of the Contracts Manager	<p>Contracts Manager- minimum qualification of Degree / B-Tech in Civil Engineering / Architecture / Quantity Survey / Structural Engineering / Construction Management and years of relevant experience in Structural & Building Construction:</p> <ul style="list-style-type: none"> ➤ Qualification with 10 or more years of experience: 20 points ➤ Qualification with 5-9 years of Experience: 10 points 	20	Copies of required Qualification certificates, <i>certified within 3 months back from tender closing date</i> and CVs detailing nature and years of experience, per each personnel.
Qualification and Experience of the Site Agent	<p>Site Agent - minimum qualification of a National Diploma / NQF Level 6 in Civil Engineering / Architecture / Quantity Survey / Structural Engineering / Construction Management and years of relevant experience in Building Construction:</p> <ul style="list-style-type: none"> ➤ Qualification with 10 or more years of experience: 20 points ➤ Qualification with 5-9 years of Experience: 10 points 	20	
Qualification and Experience of the Forman	<p>Forman must have a minimum qualification of NQF Level 4 in Civil Construction or Building Construction and years of relevant experience in Building Construction:</p> <ul style="list-style-type: none"> ➤ Qualification with 5 or more years of experience: 20 points ➤ Qualification with 3-4 years of Experience : 10 points 	20	

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Methodology (Construction Programme)	<p>Methodology shall be presented in a form of a detailed Construction programme in Gantt chart or other format indicating a clear sequencing of project activities as per the BOQ; Timelines, Critical path, Plant and Labour demand. Process plan indicating how work will be carried out within the constraints of a live site.</p> <p>➤ Detailed method statement illustrating the above stated variables in a logical, quantifiable, and tailored manner specific to project: 20 points</p> <p>➤ A generic method statement outlining the above mentioned items that are not presented in a project specific manner: 10 points</p>	20	Construction Programme in Gantt Chart or other logical format, plant & labour, schedule, cashflow projections, process plan for working on a live site			
Plant and Equipment	<p>Owned Plant, points will be allocated as indicated in column 2 below for Heavy Plant and Equipment directly owned by the Tenderer.</p> <p>Hired Plant, points will be allocated as indicated in column 3 below for Heavy Plant and Equipment pre-secured for hiring purposes by the Tenderer. Tenderer to produce:</p> <p>* An original commitment letter from a registered Plant Hire Company, clearly indicating the hiring terms and conditions and list of plant that the Company will make available from the list below for the duration of the project, such letter shall be qualified and certified by the Commissioner of Oaths.</p> <p>*Proof of Plant Ownership by the Plant Hire Company with road worthy certificate.</p>	20	<p>Plant Owner to produce proof of ownership in form of copy logbook and latest license disc. Copy of purchase slip for equipment where copy logbook and latest license disc is not applicable.</p> <p>Hired Plant, *Confirmation letter with original signature of the plant owner listing all the plant to be available</p>			
<table><tr><td>Required Plant & Equipment</td><td>Points for owned plant & equipment</td><td>Points for hired plant & equipment</td></tr></table>		Required Plant & Equipment	Points for owned plant & equipment	Points for hired plant & equipment		
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<p>NB:</p> <ul style="list-style-type: none"> All committed plant owned or hired in terms of this bid shall be made available as and when required for the duration of the project. All the above plant is required, either owned or hired. Logbooks may be subjected to verification with Traffic Department. 	Tractor Loader Backhoe (TLB)	2	1		<p>for the duration of the project. Such letter shall be commissioned by the Commissioner of Oaths.</p> <p>* Produce proof of ownership in form of copy logbook and latest license disc. Copy of purchase slip for equipment where copy logbook and latest license disc is not applicable.</p>
	Bobcat	2	1		
	Tipper Truck (10m3)	2	1		
	Excavator	2	1		
	Crane Truck (10ton)	2	1		
	Plate vibrator 1.8 or more ton	2	1		
	Trucks (5ton)	2	1		
	Walk behind roller	2	1		
	Roller (20ton)	2	1		
	Scaffolding Equipment (400m2)	2	1		

- The procedure for the evaluation of responsive tenders is Method 4 (Functionality, Price & Preference) and Functionality will be evaluated prior to financial, and Preference as follows:
Functionality/Quality: Tenderer must achieve at least 50% to qualify for the second stage of evaluation.
NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

Specific goals

The specific goals allocated points in terms of this tender

Number
of points
allocated

Verification document(s)

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	(80/20 system)	
Specific goals 2: RDP Goals		
South African owned enterprises:	20	1. CIPC registration Certificate (Companies and Intellectual Property Commission) 2. Detailed CSD report (verification on CSD portal by the Municipality) 3. Certified Copy RSA Identity document of the director(s)
TOTAL / MAXIMUM POINTS	20	

90 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr K. D. Qwalela
Telephone : (039) 312 0403/ (039) 727 5269
Fax No : (039) 312 0726
Email Address : adminkok@iqhaviyadw.co.za

Attention : Mr L. Ndzoyiya
Telephone : (039) 259 5041
Fax No : (039) 259 0427
Email Address : ndzoyival@umzimkhululm.gov.za

SCM Compliance enquiries shall be directed to:

Attention : Mr Z. Ngwane
Telephone : (039) 259 5220
Fax No. : (039) 259 0427
Email Address : ngwanez@umzimkhululm.gov.za

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Closing date

Tender documents in a sealed envelope clearly indicating the **tender number and tender Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 31st of January 2024**. Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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C. A. NGQOYIYA
MUNICIPAL MANAGER