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## NATIONAL TRANSMISSION COMPANY SOUTH AFRICA SOC LTD

### INVITATION TO TENDER (ITT)


#### FOR

#### SIMMERPAN COMPLEX DC WORKSHOP AND BATTERY ROOM UPGRADE.

<b>Tender number</b>	<b>E2391NTCSAMWP</b>
<b>Issue date</b>	<b>16 January 2026</b>
<b>Closing date and time</b>	<b>18 February 2026 at 10h00 AM</b>
<b>Tender validity period</b>	<b>90 days from the closing date and time</b>
<b>Clarification meeting and site visit</b>	<p><b>Date: 02 February 2026</b>  <b>Time: 10h00 AM</b>  <b>Venue: Tender clarification meeting: Simmerpan, Risk Boardroom; site walk: Simmerpan DC workshop.</b></p> <p>Tenderers must confirm their intention to attend with the NTCSA Representative on MolapoRL@ntcsa.co.za, stating the name, position and contact details of each proposed attendee.</p> <p>Please note that the tender clarification meeting and site visit is <b>compulsory</b> therefore the tenderers that will not attend the clarification meeting and site visit may not tender. Should they tender, the tender will be disqualified and not evaluated.</p>
<b>Tenders are to be submitted electronically via Eskom E-tendering site by the stipulated closing date and time.</b>	Please note it is the responsibility of the supplier to ensure that the tender submission is submitted before the closing time.

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## Invitation to Tender

National Transmission Company South Africa SOC Ltd (hereinafter “NTCSA”) invites you to submit a tender for the **Simmerpan Complex DC Workshop and Battery Room Upgrade**.

The enquiry documents are supplied to you on the following basis:

1. Free of charge

NTCSA has delegated the management of this enquiry to the NTCSA Representative whose name and contact details are set out in the Tender Data. The submission of a tender/proposal by you in response to this enquiry will be deemed as your acceptance of the Standard Conditions of Tender which may be accessed at [www.NTCSA.co.za](http://www.NTCSA.co.za).

All queries and clarifications relating to the enquiry documents must be addressed in writing to the NTCSA Representative. No query or clarification may be addressed to any NTCSA official other than the NTCSA Representative.

Escalation of ITT issues to NTCSA Chief Executive or Eskom Group Chief Executive is an avenue of last resort and Tenderers should refrain from escalating ITT issues to this level and should rather submit such to [ProcurementSupplierComplaints@eskom.co.za](mailto:ProcurementSupplierComplaints@eskom.co.za)

Yours faithfully




Procurement Manager

Jabu Nkgapele

Date: 2026-01-16

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## Contents

### Invitation to tender

- Standard Conditions of Tender (attached).
- Tender Data.
- Commercial Tender returnables.

### Evaluation process and criteria

- Basic compliance;
- Mandatory Tender returnables;
- Functionality (Technical);
- Price and Preference scoring;
- Objective criteria;
- Contractual Requirements (not an evaluation criteria).

### Conditions of contract

- Refer to the attached NEC3 Engineering and Construction Contract (ECC3).

### Scope of work

- Refer to the attached NEC3 Engineering and Construction Contract and Simmerpan DC Workshop and Battery room Refurbishment Technical Specification

### Pricing Schedule

- Refer to the Activity Schedule (excel) named “Activity Schedule for DC Workshop Refurbishment”. **Note:** Additional to the activity schedule issued, tenderers are requested to provide a cost breakdown for each activity.

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### 1.1 Annexures and Returnable Documents to the Tender

The documents listed in this paragraph are either attached to this enquiry or should be submitted by the tenderer.

The tenderer must submit the returnable set out hereunder as part of its tender at the stipulated deadline.

#### **NOTE THE FOLLOWING: -**

##### **\* Returnables required at Tender closing (disqualifiable): -**

These returnables are required to be fully completed, signed (if required on the returnable) and submitted with the tender at Tender closing date and time. If not fully completed, signed (if required on the returnable) and/or submitted by tender closing, the tenderer will be disqualified.

##### **\*\* Returnable required at Tender closing (non-disqualifiable): -**

These returnables are required to be fully completed, signed (if required on the returnable) and submitted with Tender at Tender closing date and time; however, if not submitted by Tender closing, or submitted with incomplete information or without a required signature, the Procurement Practitioner will, in writing, request the tenderer to submit the returnable within 5 working days. If the returnable is not fully completed, signed if required and/or received by the Procurement Practitioner within 5 working days of the request, the tenderer will be disqualified.


**The 5 working days period does not apply to CIDB proof of grading. Refer to the returnable table the prescribed period for CIDB proof of grading.**

##### **# Returnables required at Tender Closing date and time for evaluation: -**

These returnables are required to be submitted at tender closing date and time. These returnables will not be requested by the Procurement Practitioner. A tenderer that does not submit the required returnable at stipulated deadline or submits an incomplete returnable; will not be disqualified but will score zero.

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No.	Description	Annexure	Attached (Y / N / N/A)	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable)**	Returnable required prior to Contract Award.
1.1.1	Basic Compliance (Refer to point 3.9 below for full compliance)  <b>Note:</b> Electronic copy of the tender in a PDF format. The price list needs to be submitted in PDF and a copy in excel format (The limit is 50MB per file and total submission of 900MB per submission)			√		
1.1.2	*Authorisation Form	Annexure A	Y		√	
1.1.3	*Acknowledgement form	Annexure B	Y		√	
1.1.4	*Tenderer's particulars	Annexure C	Y		√	
1.1.5	*Integrity Declaration Form (refer to <a href="http://www.NTCSA.co.za">www.NTCSA.co.za</a> for the Supplier Integrity Pact that suppliers are required to download and read)	Annexure D	Y		√	
1.1.6	*CPA Requirements for Local Goods/Services	Annexure E	N	Not applicable.		
1.1.7	*CPA(IG) for Foreign Goods/Services (if applicable)	Annexure F	N	Not applicable		
1.1.8	SBD 6.2 Declaration Certificate for Local Production and Local Content  Annexure C Local Content Declaration- Summary Schedule  Annexure D Imported Content Declaration – Supporting Schedule to Annexure C  Annexure E Local Content Declaration- Supporting Schedule to Annexure C	Annexure G1  Annexure G2  Annexure G3  Annexure G4	Y  Y  Y  Y		√	
1.1.9	*SBD 1 Invitation to Bid must be filled out by all tenderers and submitted with the tender at tender submission deadline	Annexure H	Y		√	
1.1.10	Tax Clearance Certificates				√	

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	<p>A certified copy of a tax clearance certificate is required from foreign tenderers (with a footprint in South Africa but that are not registered on CSD and have not provided a SARS pin number) and local tenderers (that have not provided their SARS e-filing PIN number for verification by NTCSA and/or their CSD profile / CSD number).</p> <p>Foreign suppliers with no footprint in South Africa must complete the SBD1 document; however, no proof of tax compliance is required.</p>					
1.1.11	Tax Evaluation questionnaire to determine whether a company, close corporation (CC) or Trust is a personal service provider for purposes of PAYE.	<i>attached in the tender advert.</i>	Y		√	
1.1.12	*SBD 6.1 Preference Points Claim Form in terms of PPPFA 2022 regulations	Annexure I	Y		√	
1.1.13	<p># Specific Goals</p> <p>A tenderer's failure to submit proof that it meets the specific goals will not result in its disqualification. The tenderer will, however, be scored zero for Specific Goals for purposes of PPPFA scoring and ranking.</p>				√	
1.1.14	Compliance with Employment Equity Act to the extent that the tenderer falls within the definition of a "designated Employer" as contemplated in the Employment Equity Act 55 of 1998, the tenderer is required to furnish the Employer with proof of compliance with the Employment Equity Act, including proof of submission of the Employment Equity report to the Department of Labour. (South African tenderers only)					√
1.1.15	*SBD 4 – Bidders Disclosure	Annexure J	Y		√	

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1.1.16 Additional Documents required in event of JV:-						
1.1.16.1	Letter of intent to form a JV/consortium or Valid joint venture agreement confirming the rights and obligations of each of the joint venture partners and their profit-sharing ratios.				√	
1.1.16.2	Separate written confirmation that the joint venture will operate as a single business entity (incorporated) for the duration of the contract, or this may be included as an obligation within the JV agreement.				√	
1.1.16.3	Details and confirmation of a single designated bank account in the name of the JV and independent of the individual JV partners, as set out in the joint venture agreement.					√
1.1.17	Reverse e-auction training acknowledgement form (if applicable)	N/A	N	Not applicable.		
1.1.18	Reverse e-auction process (if applicable)	N/A	N	Not applicable.		
1.1.19	E-tendering Help Manual acknowledgement form	<i>attached in the tender advert</i>	Y		√	
1.2.20	E-tendering Help Manual for supplier	<i>attached in the tender advert</i>	Y			
1.1.21	CIDB (where applicable)  Valid proof of the required CIDB grading designation for the main contractor; JV and /or sub-contractor as may be required in the tender data at tender closing deadline or within 21 working days from the closing date of submission of tenders if this is agreed with the Employer	<i>The required CIDB grading is 6EB or higher</i>			√	
1.1.22	CIDB Contract Skills Development Goals (CSDG) (if applicable)	Not applicable.				
1.1.23	Building/Civil: Contract Skills Development Goals (CSDG)	Not applicable.				

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1.1.24	CIDB: Indirect Targeting for Enterprise Enterprise Development Through Works.	Not applicable.				
1.1.25	Contract Participation Goals (CPG) (if applicable)	Not applicable.				
1.1.26	Scope of Work	attached in the tender advert	Y			
1.1.27	NEC Engineering and Construction Contract (ECC3)	attached in the tender advert	Y		√	
1.1.28	Price- Activity Schedule	attached in the tender advert	Y	√		
1.1.29	Additional documents required (ECSA/ SACPCMP/CVs/ permits/licenses/ specific registration documents (if applicable to scope of work)			Refer to the technical evaluation criteria		
1.1.30	Standard Terms and Conditions	attached in the tender advert	Y			
1.1.31	Supplier Non-Disclosure Agreement	attached in the tender advert	Y		√	
1.1.32	SDL&I Undertaking	attached in the tender advert	Y		√	
1.1.33	Insurance Deductibles	Not applicable.				
1.1.34	List of Acceptable Guarantors (where applicable)	Not applicable.				
MANDATORY CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE						
1.1.35	Mandatory Contractual Requirement: <ul style="list-style-type: none"><li>• Proof of valid and current CSD Registration (CSD number/CSD Report)</li></ul> [applicable to all tenderers of local origin and foreign tenderers with local footprint]					√
ADDITIONAL CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE						
1.1.36	Safety: <ul style="list-style-type: none"><li>• As per safety requirements attached in the tender advert.</li></ul>	Attached in the tender advert				√
1.1.37	Quality:  Category 4	Attached in the tender advert				√

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	<ul style="list-style-type: none"> <li>As per Quality requirements attached in the tender advert.</li> </ul>					
1.1.38	<b>Environment:</b> <ul style="list-style-type: none"> <li>As per Environmental requirements attached in the tender advert.</li> </ul>	<i>Attached in the tender advert</i>				√
1.1.39	<p>Due Diligence/financial analysis Audited Financial Statements of the tenderer for the previous 18 months, or to the extent that such statements are not available, for the last year.</p> <p>In the case of a joint venture or special purpose vehicle (SPV) specially formed for this tender, audited financial statements for each participant in the JV / SPV must be submitted.</p> <p>Start-up enterprises formed within the last 12 months are not required to submit audited financial statements, but if successful in this enquiry; will be required to furnish statements for the first year once available.</p>		N			√
1.1.40	<b>Vetting</b> <ul style="list-style-type: none"> <li>Company profile.</li> <li>ID copies of company members/ Directors or owner.</li> <li>Company registration number- CIPC document.</li> <li>CSD report.</li> </ul>		N			√
<b>DOCUMENTS REQUIRED UNDER FUNCTIONALITY/TECHNICAL CRITERIA</b>						
1.1.41	<b>Functionality/Technical</b> Refer to the technical evaluation criteria attached in the tender advert. The minimum qualifying score for functionality (threshold) is 70%.	<i>attached in the tender advert</i>	Y	√		

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## 1.2. Tender Data

The Tender Data makes several references to the Standard Conditions of Tender and in those instances, the clause numbers are referenced hereunder. If the Standard Conditions of Tender are not attached to the enquiry, then tenderers are required to download this from [www.NTCSA.co.za](http://www.NTCSA.co.za). The “Tender Data” as detailed herein shall take precedence over the Standard Conditions of Tender in the event of any ambiguity or inconsistency between the two documents.

Clause Number from Standard Conditions of Tender	Tender Data
1.1 Parties	<p>The <i>Employer</i> is <b>NTCSA SOC Ltd</b></p> <p>The <i>NTCSA Representative</i> is:  Name: Refilwe Molapo  Tel: 011 871 3344  E-mail: MolapoRL@ntcsa.co.za</p>
1.3 Enquiry documents	<p>The Invitation to tender number is: E2391NTCSAMWP</p> <p>See the content list above for the enquiry documents.</p>
1.4 Type of enquiry	<p>This enquiry is:</p> <ol style="list-style-type: none"> <li>1. An open invitation to tender</li> </ol>
1.6 NTCSA's rights to accept or reject any tender	<p>The tender shall be for the whole of the contract.</p>
2.1 Eligibility	<p>Tenderers (whether a single company or an incorporated or unincorporated joint venture or consortium) must meet the eligibility criteria stated in the Tender Data. The tenderer, or any of its principals, must not be under any restriction to do business with NTCSA or State-Owned Companies.</p> <p><b><u>Tenderers are ineligible to submit a tender if:</u></b></p> <ol style="list-style-type: none"> <li>1. Tenderers have the nationality of a country on any international sanctions list. A tenderer shall be found to have the nationality of a country if the tenderer is a national or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services.</li> <li>2. Tenderers submit more than one tender either individually or as a partner in a joint venture or consortium except on an E-Tendering system where there is a limit size (900MB) for submission and the tenderers may submit more than one submission with the same tender number. This submission must be clearly marked as not an alternative tender but rather should cater excess information that exceeded the acceptable size limit.</li> </ol>

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	<p>3. Tenders submitted by a joint venture or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms.</p> <p>4. A Tenderer must not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Prima facie evidence that a tenderer has a conflict of interest with one or more parties in this [tendering/RFP] process is:</p> <p>(a) they have a controlling partner or majority shareholder in common; or</p> <p>(b) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender of another tenderer, or to influence the decisions of the Employer regarding this bidding process;</p> <p>5. Tenders signed by non- authorised persons.</p> <p>6. Any tenderer that is restricted by National Treasury.</p> <p>7. Any tenderer on the Tender Defaulters list.</p> <p>8. A tenderer that sub-contracts 100% of the Scope of Work.</p> <p>9. Flagged suppliers.</p> <p><b>Ineligible of the flagged suppliers/tenderers will be due to the following reasons:</b></p> <p>a) Those suppliers implicated in serious misconduct by the Zondo Report or the SIU pending the finalisation of supplier disciplinary measures against these suppliers; and</p> <p>b) Other suppliers implicated in serious misconduct and a breach of the Eskom Supplier Integrity Pact by a forensic report or other source of credible information, such as the SAPS, the NPA, the SIU or other related source.</p> <p>c) List of Restricted Suppliers and Defaulters as per PRECCA as issued by National Treasury</p> <p>The implications of this “flag” are as follows:</p> <ul style="list-style-type: none"> <li>No new contracts or extension of existing contracts may be awarded to the supplier pending finalisation of supplier disciplinary processes against the supplier. Where a As such, the supplier’s bid should be removed from any tender evaluation at the “eligibility” or “compliance” assessment stage of the evaluation.</li> </ul> <p><b>NTCSA will disqualify tenderers that are found not to have met the eligibility criteria.</b></p>
2.2 -2.5 Tender Closing	<p>The deadline for tender submission is:</p> <p>Date: <b>18 February 2026</b></p> <p>Time: <b>10:00 AM</b></p>

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	<b>Late Tenders will not be accepted.</b> <b>Tenders are uploaded via NTCSA Tender bulletin site on the Eskom E- tendering page.</b>
2.9 Submitting a tender -Original tender and copy	<p>For Electronic Tender Submissions</p> <p>The tenderer must upload the tender via NTCSA Tender bulletin site on the Eskom E- tendering page. The documents need to be upload under the folder Technical, Commercial, Financial, and other.</p> <p>All documents need to be submitted in a PDF and Excel format (The limit is 50MB per file and total submission of 900MB per submissions). The price list needs to be submitted in PDF and a copy in excel format</p> <p>No Zip/condense files can be uploaded No hard copy will be accepted</p> <p>If for some reason you resubmit your tender, then the latest version of the tender submitted will only be accepted and all previous submission/s will be null and void.</p> <p>Please ensure that the submission status is indicated as complete.</p> <p>Supplier Help Manual guide and video can be found on Eskom E- Tendering page.</p>
2.12 Tender Validity Period	<p>The tender validity period is <b>90</b> days.</p> <p><b>NTCSA may extend the validity period for a specified additional period. Should extension of validity be required by NTCSA, tenderers agreeing to the request will not be required or permitted to modify a tender. If a tenderer modifies a tender, such a tender will be disqualified from the evaluation process.</b></p>
2.15 Site visit and clarification meeting	<p>A compulsory clarification meeting and site visit with representatives of NTCSA will take place as follows:</p> <p>Date: <b>02 February 2026</b> Time: <b>10h00 AM</b> Venue: <b>Tender clarification meeting: Simmerpan, Risk Boardroom; site walk: Simmerpan DC workshop.</b></p> <p>Tenderers must confirm their intention to attend with the NTCSA Representative on MolapoRL@ntcsa.co.za, stating the name, position and contact details of each proposed attendee.</p> <p>Please note that the tender clarification meeting/ site visit is <b>compulsory</b> therefore the tenderers that will not attend the clarification meeting/ site visit may not tender. Should they tender, the tender will be disqualified and not evaluated.</p>

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2.16 Seeking clarification	<p>The tenderer will notify NTCSA of any clarifications required before the closing time for clarification queries, which is <b>10</b> working days before the deadline for tender submission. This includes the requests for extension for tender closing date.</p> <p>Any addenda or clarifications to the Invitation to Tender (ITT) will be posted on the e-tender portal and the Tender Bulletin. Tenderers must review these platforms for updates before finalizing their bid submissions. NTCSA will not be responsible for any disadvantages or disqualifications resulting from Tenderers not accessing the latest ITT information.</p>
2.22 Alternative tenders	Alternative tenders are <i>not allowed</i> .
2.32 Cataloguing	Not applicable.
2.33 Provision of Security for Performance	Not applicable.
3.4 Tender Opening	There will be no public opening of tenders. Tenders will be downloaded electronically.
3.5 Prices to be read out or not	Prices will <b>not be read out</b> .
3.9 Basic Compliance	<p>Basic compliance with this enquiry requires a tenderer to meet all the following requirements:</p> <p>Basic compliance for this invitation to tender is:</p> <ol style="list-style-type: none"> <li>1. Meet the eligibility criteria for a tenderer.</li> <li>2. Submit a complete tender with commercial, financial and technical information.</li> <li>3. Submission of the mandatory commercial tender returnables as at stipulated deadlines.</li> </ol> <p>For E-Tendering, a tenderer's failure to have submitted/uploaded tender documents will render the tender non-responsive.</p>
3.10 Mandatory tender returnables	A tenderer that does not submit mandatory documents or the complete information required in mandatory documents by the deadlines stipulated in the Tender Returnable section will be deemed non-responsive.
3.12 Functionality requirements	<p>Functionality requirements are <b>applicable</b>.</p> <p>The following criteria will be applicable for this transaction under functionality criteria:</p> <p><b>The evaluation process has 2 stages, namely:</b></p> <p><b>MANDATORY TECHNICAL EVALUATION CRITERIA</b></p> <p>Mandatory Evaluation Criteria (gatekeepers) are 'must meet' criteria. These criteria are assessed on a Yes/No basis as to whether the</p>

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	<p>criteria are met. An assessment of 'No' against any criterion shall technically disqualify the tender and shall not be further evaluated against Qualitative Criteria.</p> <p><b>QUALITATIVE TECHNICAL EVALUATION CRITERIA</b></p> <p>Tenders that have met all the Mandatory Evaluation Criteria will be evaluated against the Qualitative Evaluation Criteria. Qualitative Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tender.</p> <p>The minimum weighted final score (threshold) required for a tender to be considered "Functionally Acceptable" from a technical perspective is 70%.</p>
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## 1. MANDATORY TECHNICAL EVALUATION CRITERIA

Mandatory Evaluation Criteria (gatekeepers) are ‘must meet’ criteria. These criteria are assessed on a Yes/No basis as to whether the criteria are met. An assessment of ‘No’ against any criterion shall technically disqualify the tender and shall not be further evaluated against Qualitative Criteria.

	Mandatory Technical Criteria Description	Required Tender Returnables	Motivation for use of Criteria
1.	<b>Bidder's Experience</b> Successful execution of at least one (1) completed multidiscipline project containing Electrical, HVAC and Fire detection/protection scope.	The Bidder must provide proof of the completed project(s) in the form of a signed contract, completion certificate or a take-over certificate with references from Owner(s) / Developer(s).  Where portions of the scope are subcontracted, a signed letter of intent between the two parties shall be submitted.	The Bidder must exhibit the requisite capability and previous experience to provide assurance that the required works can be successfully executed.
2.	<b>Key Resource Requirement</b> Registered Master Installation Electrician that will supervise and issue the Electrical COC for the installation and HazLoc classification	<ul style="list-style-type: none"> <li>• Proof of registration as MIE</li> <li>• Letter of intent must be signed by both parties where a subcontractor is to be used for the resource</li> </ul>	To ensure safety and compliance of the installation.

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3.	<p>SAQCC registration for the relevant work required (i.e. installation, commissioning, etc) for HVAC. Valid SAQCC registration as an authorised refrigeration gas practitioner as:</p> <ul style="list-style-type: none"> <li>• Proof of active Category B6 registration (provide registration number, name and surname, expiry date)</li> </ul>	<p>Provide the following:</p> <ul style="list-style-type: none"> <li>• Name and Surname</li> <li>• Registration Number</li> <li>• Class (B6)</li> <li>• Expiry date</li> </ul>	To ensure installation and commissioning are done as per industry standard.
4.	SAQCC registration for the relevant work required (i.e. design, installation, commissioning, etc) for Fire Detection.	Provide valid SAQCC registration for designing, installing and commission fire detection systems	To ensure installation and commissioning are done as per industry standard.

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5.	<p>The designer(s) of all the systems should be ECSA registered as Pr. Eng/ Pr. Tech. Eng or other recognised registration (as per Washington/Australia Accord)</p> <p>If any person is doing more than one design (for example HVAC and Fire), then also include letter indicating such.</p>	<ul style="list-style-type: none"> <li>ECSA certificate registered person as Pr. Eng/ Pr. Tech. for each design (Electrical, HVAC, Fire, Water)</li> <li>Signed Letter indicating the systems and the person's name, surname, ECSA registration number, and a declaration that the person is competent to design all the relevant systems.</li> </ul>	<p>To ensure designs (Electrical, HVAC, Fire, Water) are done by a competent person in accordance with ECSA's rules and regulations. HVAC and fire can also be seen as Mechanical &amp; Electrical</p> <p>Water can be seen as Mechanical</p>
6.	<p>Proof of Company registration with CIDB, with active and valid status and ME &amp;/or SF &amp;/or EB class.</p> <p>Where the main contractor can't do all, a signed letter is to accommodate the Class for sub-contractors.</p>	<ul style="list-style-type: none"> <li>CRS number</li> <li>Class (ME &amp;/or SF &amp;/or EB)</li> <li>Status</li> <li>Expiry date</li> <li>Signed letter – if applicable</li> </ul>	<p>To ensure the company doing the work is registered in the relevant class.</p>

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## 2. QUALITATIVE TECHNICAL EVALUATION CRITERIA

Tenders that have met all the Mandatory Evaluation Criteria will be evaluated against the Qualitative Evaluation Criteria. Qualitative Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tender.

The minimum weighted final score (threshold) required for a tender to be considered “Functionally Acceptable” from a technical perspective is 70%.

The scoring of qualitative criteria will be based on the degree of achievement of the tender to meet the technical requirements. A score will be allocated as per Table 1-2, for each technical qualitative criterion. Where the scoring criteria are found to be impractical or incomplete, the scoring guide as per Table 1-1 will be used (with motivation).

**Table 2-1: Scoring Guide for Qualitative Technical Evaluation Criteria**

Score	Percentage	Description
5	100	Compliant <ul style="list-style-type: none"> <li>Meet technical requirement(s) AND</li> <li>No foreseen technical risk(s) in meeting technical requirements</li> </ul>
4	80	Compliant with associated qualifications <ul style="list-style-type: none"> <li>Meet technical requirement(s) with</li> <li>Acceptable technical risk(s) AND/OR</li> <li>Acceptable exceptions AND/OR</li> <li>Acceptable conditions</li> </ul>

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2	40	Non-compliant <ul style="list-style-type: none"> <li>Does not meet technical requirement(s) AND/OR</li> <li>Unacceptable technical risk(s) AND/OR</li> <li>Unacceptable exceptions AND/OR</li> <li>Unacceptable conditions</li> </ul>
0	0	Totally deficient or non-responsive
Note: The scoring table does not allow for scoring of 1 and 3 as per procedure 240-168966153.		

The highest technically ranked tender will be based on the final scoring comparisons. The tender with the highest score will be recommended from a technical perspective, provided the minimum threshold of 70% is met or exceeded.

**Table 2-2: Qualitative Technical Evaluation Criteria**

	Qualitative Technical Criteria Description	Required Tender Returnables	Scoring Criteria	Criteria Weighting (%)	Criteria Sub Weighting (%)
<b>1</b>	<b>General Criteria</b>			<b>10%</b>	<b>100 %</b>
1.1	Project Schedule The Bidder provides a schedule/program showing the activities of all the project work to be done.	Project Schedule	As per Table 1.1		50%

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	<b>Qualitative Technical Criteria Description</b>	<b>Required Tender Returnables</b>	<b>Scoring Criteria</b>	<b>Criteria Weighting (%)</b>	<b>Criteria Sub Weighting (%)</b>
1.2	Project Organogram The Bidder provides a detailed organogram for the entire Project, including the design, construction, commissioning. The organogram shall indicate the key personnel and Subcontractors for the Project.	Project Organogram	As per Table 1.1		50%
<b>2.</b>	<b>Electrical Criteria</b>			<b>30%</b>	<b>100%</b>
2.1	Previous work experience Tenderer to provide proof of completion of previous domestic or commercial installation projects.	Letter or document indicating installation date, verifiable references, take-over certificates and installation photos	5 – Proof of 5 or more relevant projects completed with verifiable references 4 – Proof of 3 or more relevant projects completed with verifiable references 2- Information provided but not relevant or could not be verified or less than 3 projects 0 – No information provided		20%

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	Qualitative Technical Criteria Description	Required Tender Returnables	Scoring Criteria	Criteria Weighting (%)	Criteria Sub Weighting (%)
2.2	Previous work experience  Tenderer to provide proof of completion of previous Battery Room refurbishment projects. This includes battery room lights, floor, battery stands, etc.	Letter or document indicating installation date, verifiable references, take-over certificates and installation photos	5 – Proof of 4 or more relevant projects completed with verifiable references  4 – Proof of 2 or more relevant projects completed with verifiable references  2- Information provided but not relevant or could not be verified or less than 2 projects  0 – No information provided		20%
2.3	Method statement  Proposed approach and methodology which include approach, methodology, deliverables, and resource plan.  Specific mention the battery room floor preparation procedure.	Method Statement document	As per Table 1.1		20%

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	<b>Qualitative Technical Criteria Description</b>	<b>Required Tender Returnables</b>	<b>Scoring Criteria</b>	<b>Criteria Weighting (%)</b>	<b>Criteria Sub Weighting (%)</b>
2.4	Key Resource Requirement Registered Master Installation Electrician that will supervise and issue the Electrical COC for the installation and HazLoc classification.	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>Letter of intent must be signed by both parties where a subcontractor is to be used for the resource</li> </ul>	5 – Valid certification with 5 or more years relevant HazLoc experience 4 – Valid certification with less than 5 years relevant experience 2 – CV provided but experience not relevant 0 – No information provided		20%

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	<b>Qualitative Technical Criteria Description</b>	<b>Required Tender Returnables</b>	<b>Scoring Criteria</b>	<b>Criteria Weighting (%)</b>	<b>Criteria Sub Weighting (%)</b>
2.5	Key Resource Requirement ECSCA Registered designer responsible for the electrical design	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>Certificate of formal training</li> <li>ECSCA registration number as per mandatory criteria</li> </ul>	5 – Registered, with more than 5 years or more relevant experience in electrical designs  4 – Registered, with less than 5 years of relevant experience in electrical designs  2 – Signed letter of intent not submitted where a subcontractor is used or no relevant experience  0 – No submission made		20

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	<b>Qualitative Technical Criteria Description</b>	<b>Required Tender Returnables</b>	<b>Scoring Criteria</b>	<b>Criteria Weighting (%)</b>	<b>Criteria Sub Weighting (%)</b>
<b>3</b>	<b>Heating, Ventilation and Air Conditioning (HVAC) Criteria</b>			<b>25%</b>	<b>100%</b>
3.1	<p>Previous work experience</p> <p>Tenderer to provide proof of completion of previous projects for design, construction, commissioning and testing of HVAC system for building services.</p> <ul style="list-style-type: none"> <li>• Fresh air system</li> <li>• Extraction Systems</li> <li>• Split units (DX)</li> </ul>	<p>Letter or document indicating installation date, verifiable references, take-over certificates and installation photos</p>	<p>5 – Proof of 5 or more relevant projects completed with verifiable references</p> <p>4 - Proof of 3 or more relevant project(s) completed with verifiable references or 5 projects but references could not be verified</p> <p>2- Information provided but not relevant or could not be verified</p> <p>0 - No information provided</p>		20%

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	Qualitative Technical Criteria Description	Required Tender Returnables	Scoring Criteria	Criteria Weighting (%)	Criteria Sub Weighting (%)
3.2	<p>Technical proposal to include the following as a minimum:</p> <ul style="list-style-type: none"> <li>Understanding of the scope of work as detailed by the functional specification.</li> <li>Proposed approach and methodology which included approach, methodology, deliverables, and resource plan.</li> </ul>	Technical Proposal document	<p>5 - Excellent response which demonstrates the ability to deliver the service far in excess of minimum requirements</p> <p>4 - Good response detailing clearly how the service will be delivered above and beyond the minimum requirements</p> <p>2 - Barely adequate levels of required scope proposal</p> <p>0 - Less than minimum level of required scope proposal or irrelevant</p>		20%

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3.3	<p>Key Resource Requirement</p> <p>Supervisor qualification and experience on similar projects (HVAC)</p>	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>Certificate of formal training (N6 or higher)</li> <li>SAQCC registration number</li> </ul>	<p>5 = Formal tertiary education HVAC/Mechanical &amp;/or electrical degree or Diploma or equivalent international acknowledgement, but has 5 or more years working experience in construction, commissioning and testing of large HVAC or Refrigeration System projects. While having class B6 registration with SAQCC</p> <p>4 = Formal tertiary education HVAC/Mechanical &amp; electrical degree or Diploma or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and testing of large HVAC or Refrigeration System projects. While having class B6 registration with SAQCC</p> <p>2 = No formal tertiary education HVAC/Mechanical &amp; electrical degree or Diploma or equivalent international acknowledgement, but has 4 or more years working experience in construction,</p>		20%
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	<b>Qualitative Technical Criteria Description</b>	<b>Required Tender Returnables</b>	<b>Scoring Criteria</b>	<b>Criteria Weighting (%)</b>	<b>Criteria Sub Weighting (%)</b>
			<p>commissioning and testing of large HVAC or Refrigeration System projects. While having class B6 registration with SAQCC</p> <p>0 = No formal tertiary education on air conditioning or refrigeration or equivalent international acknowledgement. While having class B6 registration with SAQCC</p>		

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3.4	<p>Key Resource Requirement</p> <p>General HVAC Artisan qualification and experience on similar projects</p>	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>Certificate of formal training (N3 or higher)</li> <li>Certificate of Trade Test</li> <li>SAQCC registration number</li> </ul>	<p>5 = Formal Trade Test on air conditioning &amp; refrigeration or equivalent international acknowledgement, but has 5 or more years working experience in construction, commissioning and testing of large HVAC or Refrigeration System projects. While having class B6 registration with SAQCC</p> <p>4 = Formal Trade Test on air conditioning &amp; refrigeration or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and testing of large HVAC or Refrigeration System projects. While having class B6 registration with SAQCC</p> <p>2 = No formal Trade Test on air conditioning or refrigeration or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and</p>		20%
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	Qualitative Technical Criteria Description	Required Tender Returnables	Scoring Criteria	Criteria Weighting (%)	Criteria Sub Weighting (%)
			testing of large HVAC or Refrigeration System projects. While having class B6 registration with SAQCC  0 = No formal Trade Test on air conditioning or refrigeration or equivalent international acknowledgement.		
3.5	Key Resource Requirement ECOSA Registered designer (Pr Eng/ Pr Tech Eng) responsible for the HVAC designs	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>Certificate of formal training (N6 or higher)</li> <li>ECOSA registration number as per mandatory criteria</li> </ul>	5 - Registered, with more than 5 years or more relevant experience in HVAC  4 - Registered, with less than 5 years of relevant experience in HVAC  2 - Signed letter of intent not submitted where a subcontractor is used or no experience in HVAC  0 – No submission made		20%

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	Qualitative Technical Criteria Description	Required Tender Returnables	Scoring Criteria	Criteria Weighting (%)	Criteria Sub Weighting (%)
<b>4</b>	<b>Fire Protection and Detection</b>			<b>25%</b>	<b>100%</b>
4.1	<p>Previous work experience</p> <p>Tenderer to provide proof of completion of previous projects for design, installation, testing and commissioning of Fire Protection and Detection system for building services.</p>	<p>Letter or document indicating installation date, verifiable references, take-over certificates and installation photos</p>	<p>5 – Proof of 5 or more relevant projects completed with verifiable references</p> <p>4 - Proof of 3 or more relevant project(s) completed with verifiable references or 5 projects but references could not be verified</p> <p>2- Information provided but not relevant or could not be verified</p> <p>0 - No information provided</p>		20%
4.2	<p>Philosophy document</p> <p>The Bidder shall submit a Fire Protection Services design philosophy, covering aspects such as the fire protection/detection assessment, system and component description, system sizing approach, system design and construction codes, and system process (diagram).</p>	<p>Design Philosophy document</p>	<p>As per Table 1.1</p>		20%

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4.3	<p><b>Key Resource Requirement</b></p> <p>Supervisor qualification and experience on similar projects (Fire Detection)</p> <p>No SAQCC registration for fire detection, will score zero for this returnable.</p>	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>SAQCC registration as installer</li> <li>Certificate of formal training (N6 or higher)</li> </ul> <p>or</p> <p>Certificate of Trade Test</p>	<p>5 = Formal tertiary education Fire/Mechanical / electrical degree or Diploma or equivalent international acknowledgement, but has 5 or more years working experience in construction, commissioning and testing of Fire Detection System projects. SAQCC registration</p> <p>4 = Formal tertiary education HVAC/Mechanical &amp; electrical degree or Diploma or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and testing of Fire Detection System projects. SAQCC registration</p> <p>2 = No formal tertiary education HVAC/Mechanical &amp; electrical degree or Diploma or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and testing of Fire</p>		20%
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	<b>Qualitative Technical Criteria Description</b>	<b>Required Tender Returnables</b>	<b>Scoring Criteria</b>	<b>Criteria Weighting (%)</b>	<b>Criteria Sub Weighting (%)</b>
			Detection System projects. SAQCC registration  0 = No formal tertiary education on fire detection systems or equivalent international acknowledgement. Or no SAQCC registration		

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4.4	<p>Key Resource Requirement</p> <p>Artisan qualification and experience on similar projects (Fire Detection)</p>	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>Certificate of formal training (N3 or higher)</li> <li>Certificate of Trade Test</li> <li>SAQCC registration as installer</li> </ul>	<p>5 = Formal education N3 or equivalent international acknowledgement, but has 5 or more years working experience in construction, commissioning and testing of Fire Systems (detection) SAQCC registration</p> <p>4 = Formal education N3 or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and testing of Fire Systems (detection). SAQCC registration</p> <p>2 = No formal education N3 or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and testing of Fire Systems (detection). SAQCC registration</p> <p>0 = No formal education N3, no experience in commissioning and testing of Fire Systems (detection). Or no SAQCC</p>		20%
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	Qualitative Technical Criteria Description	Required Tender Returnables	Scoring Criteria	Criteria Weighting (%)	Criteria Sub Weighting (%)
4.5	Key Resource Requirement ECSCA Registered designer (Pr Eng/ Pr Tech Eng) responsible for the Fire designs.	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>Certificate of formal training (N6 or higher)</li> <li>ECSCA registration number as per mandatory criteria</li> </ul>	5 - Registered, with more than 5 years or more relevant experience covering Fire  4 - Registered, with less than 5 years of relevant experience covering Fire  2 - Signed letter of intent not submitted where a subcontractor is used or no experience in Fire  0 – No submission made		20%
<b>5</b>	<b>Battery Water System</b>			<b>10%</b>	<b>100%</b>

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	Qualitative Technical Criteria Description	Required Tender Returnables	Scoring Criteria	Criteria Weighting (%)	Criteria Sub Weighting (%)
5.1	Previous work experience Tenderer to provide proof of completion of previous projects for design, installation, testing and commissioning of water system (filtration as per scope).	Letter or document indicating installation date, verifiable references, take-over certificates and installation photos	5 – Proof of 5 or more relevant projects completed with verifiable references 4 - Proof of 3 or more relevant project(s) completed with verifiable references or 5 projects but references could not be verified 2- Information provided but not relevant or could not be verified 0 - No information provided		20%
5.2	Philosophy document The Bidder shall submit water system (filtration as per scope) design philosophy, covering aspects such as the pump/no pump, filtration, measurements, quality of water.	Design Philosophy document	As per Table 1.1		20%

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5.3	<p><b>Key Resource Requirement</b></p> <p>Supervisor qualification and experience on similar projects (water filtration as per scope)</p>	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>Certificate of formal training (N6 or higher)</li> <li>Certificate of Trade Test</li> </ul>	<p>5 = Formal tertiary education Fire/Mechanical / electrical degree or Diploma or equivalent international acknowledgement, but has 5 or more years working experience in construction, commissioning and testing of water filtration systems (as per scope)</p> <p>4 = Formal tertiary education HVAC/Mechanical &amp; electrical degree or Diploma or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and testing of water filtration systems (as per scope)</p> <p>2 = No formal tertiary education HVAC/Mechanical &amp; electrical degree or Diploma or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and testing of water filtration systems (as per scope).</p>		20%
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	Qualitative Technical Criteria Description	Required Tender Returnables	Scoring Criteria	Criteria Weighting (%)	Criteria Sub Weighting (%)
			0 = No formal tertiary education or equivalent international acknowledgement, or no experience on water filtration systems (as per scope).		

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5.4	<p><b>Key Resource Requirement</b></p> <p>Artisan qualification and experience on similar projects (water filtration as per scope)</p>	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>Certificate of formal training (N3 or higher)</li> <li>Certificate of Trade Test</li> </ul>	<p>5 = Formal education N3 or equivalent international acknowledgement, but has 5 or more years working experience in construction, commissioning and testing of water filtration systems (as per scope).</p> <p>4 = Formal education N3 or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and testing of water filtration systems (as per scope).</p> <p>2 = No formal education N3 or equivalent international acknowledgement, but has 3 or more years working experience in construction, commissioning and testing of water filtration systems (as per scope).</p> <p>0 = No formal education N3, no experience in commissioning and testing of water filtration systems (as per scope).</p>		20%
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	<b>Qualitative Technical Criteria Description</b>	<b>Required Tender Returnables</b>	<b>Scoring Criteria</b>	<b>Criteria Weighting (%)</b>	<b>Criteria Sub Weighting (%)</b>
5.5	Key Resource Requirement ECSA Registered designer (Pr Eng/ Pr Tech Eng) responsible for the water filtration (as per scope) designs	<ul style="list-style-type: none"> <li>Detailed CV of the Resource offered</li> <li>Certificate of formal training (N6 or higher)</li> <li>ECSA registration number as per mandatory criteria</li> </ul>	5 - Registered, with more than 5 years or more relevant experience covering water filtration (as per scope)  4 - Registered, with less than 5 years of relevant experience covering water filtration (as per scope)  2 - Signed letter of intent not submitted where a subcontractor is used or no experience in water filtration (as per scope)  0 – No submission made		20%
			<b>TOTAL</b>	<b>100%</b>	

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<b>3.14 Evaluation of Price</b>	<p>Prices will be evaluated as follows:</p> <ol style="list-style-type: none"> <li>Inclusive of VAT;</li> <li>Corrected for arithmetical errors;</li> <li>Excluding contingencies in any bill of quantities or activity schedule'</li> <li>Adjusted for any other acceptable variations, deviations, or alternative tenders submitted; and</li> <li>Making a comparison of the Net Present Value of each adjusted tender based on the tendered programme (if provided) and prices, on the estimated effect of Price Adjustment Factors and rate of exchange fluctuations (if applicable) and on other evaluation parameters relating to uncertainty and risk, where applicable.</li> <li>Unconditional discounts will be taken into account for evaluation purposes.</li> <li>Conditional discounts will not be taken into account for evaluation purposes but will be implemented when payment is effected.</li> </ol> <p>Prices will be scored out of <b>80</b> points</p>																				
<b>3.16 Evaluation of Specific Goals</b>	<p>Specific goals will be scored out of <b>20</b> points in accordance with the PPPFA.</p> <table border="1" data-bbox="443 981 1343 1368"> <thead> <tr> <th>B-BBEE</th><th>Number of Points (80/20 system)</th></tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>14</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td>Non-compliant contributor</td><td>0</td></tr> </tbody> </table> <p><b>The following documents are required to claim preference points:</b></p> <p>-Valid B-BBEE certificate issued by a SANAS accredited verification agency / sworn affidavit / CIPC affidavit</p> <p>-“proof of B-BBEE status level of contributor” means-</p> <p>(a) the B-BBEE status level certificate issued by an authorised body or person; or</p> <p>(b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or</p> <p>(c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act.</p> <p>If a tenderer fails to submit evidence of its points claim for a Specific Goal, it will not be disqualified. However, it will be awarded 0 points for that Specific Goal.</p>	B-BBEE	Number of Points (80/20 system)	1	20	2	18	3	14	4	12	5	8	6	6	7	4	8	2	Non-compliant contributor	0
B-BBEE	Number of Points (80/20 system)																				
1	20																				
2	18																				
3	14																				
4	12																				
5	8																				
6	6																				
7	4																				
8	2																				
Non-compliant contributor	0																				

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3.17 Ranking of tenders	Tenderers will be ranked by applying the preferential point scoring for the <b>80/20</b> system. NTCSA will add the score from Pricing and Specific Goals together and rank the suppliers from the highest to the lowest.						
3.18 Objective Criteria (if applicable)	<p>Objective criteria are <b><i>applicable to the enquiry as follows:</i></b></p> <p><b>Please note that NTCSA may award the contract to a tenderer other than the highest scoring if objective criteria justify the award.</b></p> <p><b>Section 1: Objective Criteria:</b></p> <p><b>NB: The following documents are required to claim preference points:</b></p> <p>-Valid B-BBEE certificate issued by a SANAS accredited verification agency / sworn affidavit / CIPC affidavit.  -“proof of B-BBEE status level of contributor” means-  (a) the B-BBEE status level certificate issued by an authorised body or person; or  (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or  (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act.</p> <p><b>Section 2: Other SDL&amp;I Objectives in line with RDP Goals</b></p> <p><u>Designated sectors</u></p> <table border="1"> <thead> <tr> <th>Commodity</th><th>Local Content Threshold – 100%</th></tr> </thead> <tbody> <tr> <td>Wires</td><td>100%</td></tr> <tr> <td>Cables</td><td>90%</td></tr> </tbody> </table> <p><b>Note:</b> SBD 6.2 Declaration Form and Annexure C, D &amp; E are mandatory for contract award.</p> <p><u>CIDB level</u></p> <p>The required CIDB grading is 6EB or higher.</p> <p><b>Section 3: SDL&amp;I Objectives in line with Reconstruction and Development Programme (RDP) Goals</b></p> <p>Tenderers who complete and submit the objectives as required, but who do not meet NTCSA’s targets, will not be disqualified. SDL&amp;I objectives do not form part of scoring, but commitments will form part of contractual obligations.</p> <p><u>Transformation – BBBEE Improvement or Retention Plan</u></p> <p>Transformation remains an area of focus, where NTCSA continuously strives to align itself with national transformation imperatives to unlock growth, drive industrialization, create employment and contribute to skills development.</p>	Commodity	Local Content Threshold – 100%	Wires	100%	Cables	90%
Commodity	Local Content Threshold – 100%						
Wires	100%						
Cables	90%						

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NTCSA encourages its suppliers to constantly strive to improve their B-BBEE rating. Whereas Tenderer/s will be allocated points in terms of a preference point system based on specific goals, NTCSA also requests that tenderer/s submits their B-BBEE improvement or retention plan within 30 days of signing the contract.

Tenderer/s are therefore requested to indicate the extent to which they will maintain (only if the respondent is a Level 1) or may improve/maintain their B-BBEE status over the contract period if their B-BBEE status is level 2 or 3. Tenderer/s with a B-BBEE status level 4 at the time of contract award, shall migrate and achieve as a non-negotiable a milestone of B-BBEE Level 3 by the end of the first year of the contract and thereafter improve their B-BBEE status level or migrate by one level higher.

Tenderer/s with a B-BBEE recognition status of Level 5 to Level 8 or non-compliant at the time of contract award, shall migrate and achieve as a non-negotiable a milestone of Level 4 by the end of the first year of the contract and thereafter improve at least one B-BBEE Level higher of each year from the second year of the contract.

Tenderer/s are requested to submit their B-BBEE Improvement Plan as an essential document within 30 days of signing the contract.

**NB:** A valid B-BBEE certificate or Sworn Affidavit is a condition for contract award, if your company's annual Total Revenue is R10 Million or less you qualify as an Exempted Micro Enterprise therefore you can submit Sworn Affidavit. If your annual Total Revenue is R50 Million or less, you qualify as Qualifying Small Enterprise and must comply with all of the elements of QSE score card relevant to your sector unless an entity is at least 51% Black owned you are required to obtain a Sworn affidavit. If your Annual Total Revenue is above R50m you need to submit a Valid B-BBEE certificate.

#### B-BBEE requirements


All tenderers must at a minimum maintain their B-BBEE status throughout the contract period.

#### Skills Development

Tenderers are required to propose against the following training initiatives:

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<b>Skills Type</b>	<b>NTCSA Target</b>	<b>Supplier's Proposal</b>
Electrical & Mechanical Artisans	4	

**Job Opportunities:**

Tenderers are required to submit proposals for the type and number of jobs that will be created and retained in South Africa as a direct result of being awarded a contract.

<b>Proposed number of Jobs to be created</b>	<b>Number of Jobs to be Retain</b>

**Note:**

Preference must be given to local community to avoid disruption of the project.

Qualifying candidates shall be currently unemployed graduates from university, Technical and Vocational Education and Training (TVET) Colleges and/or Matriculates. The skills development candidates shall be representative of the population demographics of South Africa and be sourced from within the vicinity of the station

Procurement spend on entities with a minimum 51% black ownership

The winning tenderer is encouraged to procure/spend on designated groups on the following paid invoices for both:

- the indirect expenses (e.g. overheads) on goods and services supplied to the contractor/supplier by designated groups; and
- direct spend on goods and services supplied by the subcontractors for the execution of the scope of work.


Activities, as a proportion of the local procurement content, which may be subcontracted to designated black owned enterprises must be submitted in a table below.

<b>Procurement from Designated Group</b>	<b>NTCSA Target</b>	<b>Tenderer Proposal</b>
Black Owned	4.0%	
Black Women Owned	3.0%	
Black Youth Owned	2.0%	
Black Persons with Disability	1.0%	

**Section 4: SDL&I penalty and performance security:**

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	<p>NTCSA will apply a penalty of 2.5% of the Contract Value for failure to meet SDL&amp;I obligations for the duration of the contract, NTCSA will retain 2.5% of every invoice (excluding VAT) as security for the fulfilment of all SDL&amp;I Obligations. The retained amounts shall only be released to the Contractor upon:</p> <ul style="list-style-type: none"> <li>• NTCSA receives the SDL&amp;I progress report/s from the contractor.</li> <li>• Fulfilment of all SDL&amp;I obligations by the contractor.</li> <li>• Submission of an approved compliance report by SDL&amp;I Department.</li> </ul> <p><b>Section 5: Reporting and Monitoring:</b></p> <ul style="list-style-type: none"> <li>• The suppliers shall on a quarterly basis submit a report to NTCSA in accordance with Data Collection Template on their compliance with the SDL&amp;I obligations described above.</li> <li>• NTCSA shall review the SDL&amp;I reports submitted by the suppliers within 30 (thirty) days of receipt of the reports and notify the suppliers in writing if their SDL&amp;I obligations have not been met.</li> <li>• Upon notification by NTCSA that the suppliers have not met their SDL&amp;I obligations, the suppliers shall be required to implement corrective measures to meet those SDL&amp;I obligations before the commencement of the following report, failing which Retention clauses shall be invoked.</li> <li>• Every contract shall be accompanied by the SDL&amp;I Implementation Schedule, which must be completed by the suppliers and returned to SDL&amp;I representative for acceptance 28 days after contract award. This will be used as a reference document for monitoring, measuring and reporting on the supplier's progress in delivering on their stated SDL&amp;I commitments.</li> </ul>
3.19 Reverse e-auction (if applicable)	Reverse e-auction is <b><i>not applicable</i></b> .
Contractual Requirements	<p><u>Mandatory Contractual Requirements that <b>must</b> be included in all tenders is the following:-</u></p> <ul style="list-style-type: none"> <li>• Proof of Central Supplier Database (CSD) registration (MAA.....).</li> </ul> <p><u>Additional Contractual Requirements that may be included if applicable:</u></p> <p><b><u>Due Diligence (Financial statements analysis).</u></b></p> <p>Audited Financial Statements of the tenderer for the previous 18 months, or to the extent that such statements are not available, for the last year. In the case of a joint venture or special purpose vehicle (SPV) specially formed for this tender, audited financial statements for each participant in the JV / SPV must be submitted. Start-up enterprises formed within the last 12 months are not required</p>

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to submit audited financial statements, but if successful in this enquiry; will be required to furnish statements for the first year once available.

#### **SAFETY/ OHS REQUIREMENTS:**

- Annexure B, Acknowledgement of receipt of OHS requirements;
- Health and Safety Plan;
- Costing for Health and Safety management;
- Baseline OHS Risk Assessment (BRA);
- Letter of good standing (COIDA or equivalent);
- OHS policy signed by CEO; and
- OHS Competency.

#### **QUALITY REQUIREMENTS**

##### **Category 4**

##### **SECTION A: Quality Management System Requirements ISO 9001**

- A.1 Quality Method statement based on scope (Method Statement Template- Ref 240-126469599).
- A.2 Quality Policy Approved by top management.
- A.3 Quality Objectives Approved by top management.


##### **SECTION B: Evidence of QMS in operation (Tender Quality Requirements - Ref 240-105658000)**

- B.1 Documented information for defined roles, responsibilities and authorities - Organization chart and Responsibility matrix (must include but not limited to quality management function/role) (Clause 5.3 of ISO 9001:2015).
- B.2 Documented information for Control of Externally Provided Processes, Products and Services - Must include criteria for evaluation, selection, monitoring of performance, and re-evaluation of external providers (Clause 8.4 of ISO 9001:2015).

##### **SECTION E: User defined additional Requirements & miscellaneous (Ref 240-105658000)**

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- E.1 Form A is completed and signed.
- E.2 Proof of similar and/ or previous work done as per the scope of work and/ or specification.

### **ENVIRONMENTAL REQUIREMENTS**

SECTION A: Environmental Management System Requirements as per ISO 14001:2015.

(OPTION 2) Objective evidence of documented EMS that is not certified but conforms with ISO 14001.

Ref- Environmental Requirements for Contractors and / or Suppliers (240-180100134). **Weight: 30%**

- A.2 Environmental Policy Approved by top management (Clause 5.2)
- A.4 Documented information for defined roles, responsibilities and authorities (Clause 5.3).
- A.6 Support: Resources, Competence, Awareness and Communication (Clause 7, 7.1, 7.2, 7.3 & 7.4)
- A.8 Documented information for Nonconformity and Corrective action (Clause 10.2).
- A.9 Environmental Emergency preparedness and response (Clause 8.2)
- A.10 Performance Evaluation (monitoring, measurement, analysis and evaluation) (Clause 9.1)
- A.11 Documented information for Internal audit and Internal audit programme (Clause 9.2).

SECTION B: Environmental Management Programme and Environmental Authorisation. Ref-Tender & Contract Scope of Work and Environmental Requirements for Contractors and / or Suppliers (240-180100134). **Weight: 20%**

- B.1 Handling of Hazardous Chemical Substances (including contaminated waste or materials)
- B.9 Environmental Human Resources (CV and competences of person who will be responsible for environmental monitoring, reporting and incident management)
- B.10 Environmental Awareness (e.g., Induction or Toolbox Talk Material)
- B.11 Environmental Incident Reporting (i.e., oil spills, fire, biodiversity).

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**SECTION C: Waste Management Plan**  
Ref-Tender & Ref: National Environmental Management: Waste Act (Act No. 59 of 2008) and Waste Management Plan. **Weight: 20%**

A draft/example Waste Management Plan in line with the Scope of Work.

- C.1 Possible Waste types and/or streams to be generated
- C.2 Applicable waste management legislation
- C.3 Waste segregation and minimization
- C.4 Waste handling and disposal on site
- C.5 Waste reporting template

**SECTION D: Aspect and Impact Register (240-)-Tender Enquiry or Project Scope**  
as per Invitation for Tender & Environmental Requirements for Contractors and/or Suppliers (240-180100134). **Weight: 20%**

- A draft Aspect and Impact Register in line with the Scope of Work (including ratings of aspects and impacts).

**SECTION E: Employer defined additional requirements & miscellaneous. Ref-Tender & Contract Scope of Work, EMP/EMP, EA and 240-180100134. Weight: 10%**


- E.1a Waste management activities
- E.1e Human resources (Environmental / SHE Officer Services) - full-time or part-time depending on nature/scope of the project
- E.2 240-180100129: Contractor Environmental Requirements Proforma is completed and signed (By the Contractor).

**Note:**

The shortfalls will be communicated upfront to the tenderer/s who will then be requested to attend a session (if needed) where the functional specialist will assist the tenderers to understand the outstanding requirements. The tenderer will then be afforded an opportunity to correct and resubmit within 7 calendar days after the clarification session or within 7 days of receiving an email to re-submit the outstanding requirements.

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## SECURITY SCREENING

It should be noted that the successful supplier will be subjected to security screening by SSA (State Security Agency) wherein the Company profile, CIPC documents, CSD report and Director's/ Owner's ID copies need to be submitted.

**Contractual Requirements are not evaluation criteria. They will be assessed after the evaluation and ranking of the tenders. Proof that the tenderer recommended for award has met the stipulated contractual requirements must be submitted prior to contract award.**

**Failure to meet stipulated Contractual Requirements by the stipulated deadlines (within 7 calendar days after the clarification session or within 7 days of receiving an email to re-submit the outstanding requirements) may result in the tenderer being regarded as non-responsive and ineligible for contract award.**


### **Safety Health, Quality and Environment (SHEQ) Requirements required post contract award.**

Requirement	Project Requirement✓	Compliance ✓ ✖	Comments
<b>SAFETY MANAGEMENT REQUIREMENTS</b>			
1. Contractor OHS policy	✓		
2. Issued tender SHE Specification	✓		
3. Issued tender Annexure B	✓		
4. Copy Letter of Good Standing	✓		
5. Contract SHE Plan	✓		
6. Signed 37 (2) Agreement	✓		
<b>7. Appointment Letters</b>			
• Appointment letter: Appointment 16 (2) with Legal liability and incident management competency	✓		
• Principal contractor appointment	✓		
• Appointment letter: Appointment of the sub-contractor	✓		
• Appointment letter: Site manager/ Responsible manager OHS Act Sec 8 with Legal liability and incident investigation competency	✓		

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	<ul style="list-style-type: none"> <li>Appointment of Electrical Installation with Master Installation Electrician competency</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appointment letter: Assistant Site manager/ Responsible manager with Legal liability and incident investigation competency</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appointment letter: Supervisor OHS Act Sec 8(2) with Legal liability, supervisory training, incident investigation and HIRA competency</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appoint letter: Safety Officer with National Diploma in Safety Management or Advanced SAMTRAC and HIRA</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appointment letter: Risk assessor</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appointment letter: Incident investigator GAR 9 (2) including Section 24 and 25 Incident</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appointment letter: First Aider attendant (Level 2)</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appointment letter: vehicle operator and inspector</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appointment letter: SHE Rep if more than 20 employees</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appointment letter: Stacking and Storage supervisor</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appointment letter: Hand Tool inspector</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>Appointment letter: Hazardous Chemical Agent Co-Ordinator</li> </ul>	✓		
	<b>8. Registers/checklists</b>			
	<ul style="list-style-type: none"> <li>Company's Safety induction attendance register and training contents</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>PPE issue register</li> </ul>	✓		
	<ul style="list-style-type: none"> <li>PPE Matrix</li> </ul>	✓		

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	• PPE Awareness Attendance Register	✓		
	• Toolbox talk register	✓		
	• First aid register	✓		
	• Hand tools inspection register	✓		
	• Hazardous chemical substances register and SDS	✓		
	• Vehicle checklist	✓		
	• Fire Equipment checklist	✓		
	9. Head count/total manpower	✓		
	10. Training Matrix	✓		
	11. OHS Site Specific organogram	✓		
	12. Incident management procedure	✓		
	13. Method statement/safe work procedure	✓		
	14. Risk assessment monitoring and review Plan	✓		
	15. Base Line Risk Assessment as per issued scope of work	✓		
	16. Fall protection Plan and Rescue	✓		
	17. Fall Prevention Risk assessment (Bee and Wasp removal)	✓		
	18. OHN Medical Fitness for Duty Certificate and Annexure 3	✓		
	19. Emergency Management Plan	✓		
	20. Proof of competency (Certificates/Qualifications)	✓		
	21. Job description/ job profile and proof of communication	✓		
	22. Working at Height training	✓		
	23. SHE Communication System	✓		
	24. Pre start job assessment / talk process	✓		
	25. COID Act applicable documents	✓		

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ENVIRONMENTAL MANAGEMENT REQUIREMENTS				
26. Waste Management Plan	✓			
27. Environmental Management Plan and compliance obligations	✓			
28. Scope specific Environmental Aspect and Impact register	✓			
29. Environmental Policy	✓			
30. Environmental law/ relevant environmental training	✓			
31. Environmental Officer	✓			
32. Waste transporter registration certificate	✓			
33. License for waste management facilities and registration	✓			
34. Letter of authorization or acceptance from municipality to operate within jurisdiction	✓			
35. Waste manifesto template	✓			
36. Environmental Incident Management Procedure	✓			
37. Non-compliance procedure	✓			
38. Issued tender signed Environmental Requirements Proforma Form	✓			
QUALITY MANAGEMENT REQUIREMENTS				
39. Signed Quality Policy	✓			
40. Quality Method Statement	✓			
41. Quality Objectives signed by Top Management	✓			
42. Control of Documented Information	✓			
43. Signed Roles and Responsibilities	✓			
44. Proof of previous work completed	✓			
45. Quality Plan	✓			
46. Quality Organogram signed by Top Management	✓			

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	47. Management Review Schedule	✓		
	48. Work instruction checklist	✓		
	49. Calibration schedule			
Payment Terms	<p><b>Tenderers are requested to bear in mind NTCSA's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with NTCSA:</b></p> <p><u>For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying Suppliers within 30 days of receipt of undisputed invoices.</u></p> <p><u>For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying suppliers within 60 days of receipt of undisputed invoices.</u></p>			
3.22 Sign form of Agreement/ Contractual Conditions	The conditions of contract will be the NEC3 Engineering and Construction Contract (ECC).			
2.28 CIDB Requirements (where applicable for Engineering and Construction Works Contracts)	<p>CIDB Requirements are <b><i>applicable</i></b>.</p> <ol style="list-style-type: none"> <li>It is estimated that tenderers must have a Construction Industry Development Board (CIDB) contractor grading of <b>6EB or higher</b></li> </ol> <p style="text-align: center;">OR;</p> <p>Joint ventures are eligible to submit tenders provided that:-</p> <ol style="list-style-type: none"> <li>every member of the Joint venture (JV) is registered with the CIDB;</li> <li>the lead partner has a contractor grading designation in the EB *class of construction work; or not lower than one level below the required grading designation in the class of works construction works under consideration and possesses the required recognition status;</li> <li>the combined contractor grading designation calculated in accordance with the cidb regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a or 6EB* class of construction work or a value determined in accordance with Regulations 25 (1B) or 25 (7A) of the CIDB Regulations.</li> </ol> <p><b><i>[Please note that only those tenderers that are registered with the Construction Industry Development Board or are capable of being so registered within twenty-one (21) working days from the closing date for submission of tenders in a contractor grading designation as stipulated in the tender data and determined in accordance with the best estimated value of the scope of works are eligible to submit tenders.</i></b></p> <p><b><i>NTCSA must, within 21 working days from date when contractors offer to perform a construction works contract is accepted in writing, register and publish the award of all contracts equal to or exceeding R10 M inclusive of VAT.]</i></b></p>			

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	2.29 Contract Skills Development Goals (CSDG) is not applicable.  2.31 Contract Participation Goals is not applicable.
--	--

**Please note:**

**Tenderers are requested to bear in mind NTCSA's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with NTCSA:**

**For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying Suppliers within 30 days of receipt of undisputed invoices.**

**For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying suppliers within 60 days of receipt of undisputed invoices.**

**NTCSA reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations should the tendered prices not be market-related.**

**Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where a main contractor subcontracts with a subsidiary, this must be declared in its tender documents.**


**A report containing a list of potential sub-contractors may be drawn by accessing the following link: [www.csd.gov.za](http://www.csd.gov.za)**

**“proof of B-BBEE status level of contributor” means-**

- (a) the B-BBEE status level certificate issued by an authorised body or person; or**
- (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or**
- (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act**

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## **ANNEXURE A**

### **AUTHORISATION FORM**

Indicate the status of the *tenderer* by ticking the appropriate box below.

<b>A COMPANY</b>	<b>B CLOSE CORPORATION</b>	<b>C PARTNERSHIP</b>	<b>D JOINT VENTURE</b>	<b>E SOLE PROPRIETOR</b>

The *tenderer* must complete the appropriate certificate set out below for its category of organisation. If the *tenderer* is a company, close corporation or joint venture, the *tenderer* must attach a certified copy the document that is proof of the contents of the certificate (resolution of the board of directors of a company, members' resolution of a close corporation, or power of attorney in the case of a joint venture).

Note further that the authorised representative of the *tenderer* will in addition be required to sign the form at the end in addition to the relevant certificate for category of organisation.


#### **A. Certificate for company**

I, \_\_\_\_\_, in my capacity as \_\_\_\_\_  
of the board of directors of \_\_\_\_\_  
\_, hereby confirm that by resolution of the board taken on \_\_\_\_\_ (date), Mr/Ms \_\_\_\_\_  
\_\_\_\_\_, acting in his/her capacity of \_\_\_\_\_  
\_\_\_\_\_, is authorised to submit this tender on behalf of the company, and to sign  
all documents in connection with this tender and any contract that may result from it on behalf  
of the company. The resolution of the board is annexed to this Form.

<b>Signed:</b>	<b>Date:</b>
<b>Name:</b>	<b>Position:</b>

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## B. Certificate for close corporation

I, \_\_\_\_\_, in my capacity as member of \_\_\_\_\_, hereby confirm that by majority vote of the members taken on \_\_\_\_\_ (date), Mr/Ms \_\_\_\_\_, acting in his/her capacity of \_\_\_\_\_, is authorised to submit this tender on behalf of the close corporation, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the close corporation. The members' resolution is annexed to this Form.

<b>Signed:</b>	<b>Date:</b>
<b>Name:</b>	<b>Position:</b> (Member)

## C. Certificate for partnership


We, the undersigned, being the **key partners** in the business trading as \_\_\_\_\_ hereby authorise Mr/Ms \_\_\_\_\_, acting in his/her capacity of \_\_\_\_\_, to submit this tender on our behalf, and to sign all documents in connection with the tender and any contract that may result from it on our behalf.

Name	Address	Signature	Date

**NOTE: This certificate is required to be completed and signed by the full number of Partners necessary to commit the Partnership. Attach additional pages if more space is required.**

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#### D. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms \_\_\_\_\_, an authorised signatory of the company \_\_\_\_\_, being the lead member in the Joint Venture, to sign all documents in connection with the tender and any contract that may result from it on behalf of all the members in the Joint Venture.

This authorisation is evidenced by the attached power of attorney signed by the legally authorised signatories of all the members in the Joint Venture.

Furthermore we attach to this Form a copy of the Joint Venture Agreement which incorporates a statement that all members in the Joint Venture are liable jointly and severally for the execution of the contract, a term that indicates the member that will be the lead member, and terms that indicate the ratios according to which work and payment will be divided amongst the members.

Name of JV member	Address	Authorised signature, name and capacity
Lead partner		

#### E. Certificate for sole proprietor

I, \_\_\_\_\_, hereby confirm that I am the sole proprietor of the business trading as \_\_\_\_\_

<b>Signed:</b>	<b>Date:</b>
<b>Name:</b>	<b>Position:</b> <b>(Sole Proprietor)</b>

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**NOTE:** The table hereunder to also be fully completed by all *tenderers* irrespective of the category of organisation selected and completed above.

<b>Name of tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Designation and capacity:</b>	
<b>Signature of authorised signatory</b>	
<b>Date of signature:</b>	

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## **ANNEXURE B**

### **ACKNOWLEDGEMENT FORM**

We are in receipt of the Invitation to Tender from NTCSA SOC Ltd and the following addenda issued by NTCSA:


We confirm that the documentation received by us is: ***(Indicate by ticking the box)***

Correct as stated in the Invitation to Tender / RFP Content List, and that each document is complete. ☐

Or: Incorrect or incomplete for the following reasons: ☐

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### **Cataloguing Acknowledgement:**

***Please select the relevant statement by ticking the appropriate box below:***

8. We agree to provide the cataloguing information as described in the enquiry ☐
9. We have already supplied NTCSA with the cataloguing information pertaining to this enquiry in a previous contract/order [***insert previous contract/order number***] ☐
10. We do not intend to provide the required cataloguing information for the reasons stated hereunder: ☐

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11. We are a Distributor/Importer/Agent and our Principal, being the Original Equipment Manufacturer (OEM), is or is not [***delete whichever is not applicable***] in the position to supply cataloguing information for items. We attach the letter from the OEM confirming its position. ☐

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Invitation to Tender No: \_\_\_\_\_

Name of Tenderer: \_\_\_\_\_

Country of registration: \_\_\_\_\_

Full names of contact person: \_\_\_\_\_


Contact details:

Tel (landline):
Cell phone:
e-mail address:

<b>Name of tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Signature:</b>	
<b>Designation and capacity:</b>	
<b>Date:</b>	

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## **ANNEXURE C**

### **TENDERER'S PARTICULARS**

**The tenderer must furnish the following particulars where applicable:**

Indicate the type of tendering structure by marking with an 'X' (where applicable provide registration number):	
Individual tenderer	
Unincorporated Joint venture (registration number for each member of the JV)	
Incorporated JV	
Other	

**Please complete the following:**


Name of lead partner/member in case of JV	
CIPC Registration Number or CIPC disclosure certificate (for individual companies and each JV member)	
VAT registration number (for individual companies and each JV member)	
CIDB registration number (for individual companies and each JV member), contractor grading designation (for individual companies and each JV member) and combined cidb contractor grading designation (for JVs)	
Contact person	
Telephone number	
E-mail address	
Postal address (also of each member in the case of a JV)	
Physical address (also of each member in the case of a JV)	

If subcontractors are to be used, indicate the following for the main sub-contractor(s). Add to the list of applicable.

Name of contractor	
CIPC Registration number or CIPC disclosure certificate	
VAT registration number	
CIDB Registration number (if applicable) and CIDB grade specified for the sub-contractor as may be stipulated in the Tender Data	

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Proposed Scope of work to be done by sub-contractor	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	


1. If you are currently registered as a vendor with NTCSA, please provide your Vendor registration number with NTCSA.\_\_\_\_\_
2. If you are currently registered as a vendor on the National Treasury's Central Supplier Database (CSD), please provide your supplier registration number with Treasury\_\_\_\_\_
3. Please note that it is not mandatory for you to be registered on National Treasury's CSD at the time of responding to this tender. It is, however, a mandatory requirement that you be registered on CSD prior to award.
4. You may register online at National Treasury website on [www.treasury.gov.za](http://www.treasury.gov.za)
5. If you are registered on SARS E-filing system, please provide your PIN number in order to verify your tax compliance status \_\_\_\_\_
6. If you are required to be tax compliant as per SBD 1 but are not registered on CSD (foreign suppliers) or have not provided your SARS E-filing PIN, please confirm that you have attached or will furnish a copy of a current valid tax compliance certificate as a tender returnable by contract award stage.

YES		NO	

7. **If sub-contracting is prescribed in the enquiry, tenderers must complete 7.1 to 7.9.**

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7.1 Confirm if you intend sub-contracting

YES		NO	
-----	--	----	--

7.2 What percentage will you be sub-contracting? \_\_\_\_\_%

7.3 To whom do you intend sub-contracting? \_\_\_\_\_

7.4 Is the said sub-contractor registered on CSD?

YES		NO	
-----	--	----	--

7.5 If yes to 7.4, please provide CSD number. \_\_\_\_\_

7.6 Please confirm B-BBEE level of said sub-contractor \_\_\_\_\_


7.7 Please confirm that you have attached your signed intention to sub-contract document.

YES		NO	
-----	--	----	--

<b>Name of tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Signature:</b>	
<b>Designation and capacity:</b>	
<b>Date:</b>	

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## **ANNEXURE D**

### **INTEGRITY DECLARATION FORM**

***Note: This returnable is required to be fully completed, signed and submitted by tenderers at the stipulated deadlines.***

#### **1 DECLARATION OF INTEREST**

I/We understand that an employee of the State as defined in the Public Service Act of 1994 is prohibited from conducting business with any organ of state and from being a director of a public or private company that conducts business with an organ of state.

I/We understand that any natural/legal person, including any natural legal person related to an NTCSA employee/director as per the definition of “related” set out hereunder, may submit a tender to NTCSA. However, in order to establish whether a conflict of interest exists tenderers are required to declare such interest/relationships where:-

1. the *tenderer/s* employees/directors are also employees/contractors/consultants/ directors of NTCSA.
2. the *tenderer/s* employees/directors are also employees/contractors/consultants or directors in another entity together with NTCSA employees/consultants/contractors/ directors.
3. the *legal entity including its employees/contractors/ directors / shareholders /members /partners / owners* on whose behalf the tender documents are signed, is/are in some other way related to an NTCSA employee/contractor/consultant/director involved in the tender specification/ tender evaluation/tender adjudication/negotiation.
4. the tenderer/s and one or more other tenderers in this tendering/RFP process have a controlling partner in common, or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence over the tender/proposal of another tenderer, or influence over the decisions of NTCSA regarding the bidding process;


#### **Related:**

(1) When used in respect of two persons, means persons who are connected to one another in any manner contemplated below:

- (a) an individual is related to another individual if they-
  - (i) are married, or live together in a relationship similar to a marriage; or
  - (ii) are separated by no more than two degrees of natural or adopted consanguinity or affinity;

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- (b) an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of control as set out in subsection (2) below; and
- (c) a juristic person is related to another juristic person if-
  - (i) either of them directly or indirectly controls the other, or the business of the other, as determined in accordance with subsection (2) below;
  - (ii) either is a subsidiary of the other; or
  - (iii) a person directly or indirectly controls each of them, or the business of each of them, as determined in accordance with subsection (2) below.

“related person”, when used in reference to a directors/shareholders/members/partners/owners, has the meaning set out in 3.3.16, but also includes a second company of which the directors/shareholders/members/partners/owners or a related person is also a director directors/shareholders/members/partners/owners, or a close corporation of which the director or a related person is a member.

#### **Control:**

- (2) For the purpose of subsection (1) above, a person controls a juristic person, or its business, if-
  - (a) in the case of a juristic person that is a company-
    - (i) that juristic person is a subsidiary of that first person, as determined in accordance with the Companies Act<sup>1</sup>; or
    - (ii) that first person together with any related or inter-related person, is-
      - (aa) directly or indirectly able to exercise or control the exercise of a majority of the voting rights associated with securities of that company, whether pursuant to a shareholder agreement or otherwise; or
      - (bb) has the right to appoint or elect, or control the appointment or election of, directors of that company who control a majority of the votes at a meeting of the board;
  - (b) in the case of a juristic person that is a close corporation, that first person owns the majority of the members’ interest, or controls directly, or has the right to control, the majority of members’ votes in the close corporation;

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- (c) in the case of a juristic person that is a trust, that first person has the ability to control the majority of the votes of the trustees or to appoint the majority of the trustees, or to appoint or change the majority of the beneficiaries of the trust; or
- (d) that first person has the ability to materially influence the policy of the juristic person in a manner comparable to a person who, in ordinary commercial practice, would be able to exercise an element of control referred to in paragraph (a), (b) or (c) of subsection (2).

“To give effect to the provisions above, please complete the table hereunder with all required information.

Full Name & Capacity/ Position within tenderer (e.g. employee/Director/member/ owner/shareholder)	Identity Number	Confirm and provide details (including employee number) if you are an employee/consultant/ contractor and/or director of a State/State owned entity.	Full Names & Capacity/Position of NTCSA employee/ consultant/contractor and/or director details of the relationship or interest (marital/ familial/personal/ financial etc.)	To your knowledge is this person involved in the specification/ evaluation/ adjudication/ negotiation of tenders?

If any employee/director/member/shareholder/owner of the tenderer/s is also currently employed by NTCSA, state whether this has been declared and whether there is authorisation to undertake remunerative work outside public sector employment and attach proof to this declaration. \_\_\_\_\_  
[Yes/No]

Do the tenderer/s and any other tenderer/s in this tendering/RFP process share a controlling partner or have any relationship with each other, directly or through common third parties? \_\_\_\_\_(  
[Yes/No]

If Yes, attach proof.

## 2 DECLARATION OF FAIR TENDERING PRACTICES


The tenderer declares that it has taken all reasonable steps to address and prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A tender/proposal will be disqualified if the tenderer/s, or any of its directors have:

1. abused NTCSA's procurement process (e.g. bid rigging/collusion); or
2. committed fraud or any other improper conduct in relation to such procurement process.

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Please complete the declaration with an 'X' under YES or NO

Item	Question	Yes	No
1.1	Is the tenderer/s or any of its shareholders/directors/members/partners/owners listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector.  The Database of Restricted Suppliers can be accessed on the National Treasury's website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ).		
1.2	Is the tenderer/s or any of its shareholders/directors/members/partners/owners listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004)  The Register for Tender Defaulters can be accessed on the National Treasury's website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ).		
1.3	Was the tenderer/s or any of its shareholders/directors/members/partners/owners convicted by a court of law (including a court outside South Africa) of fraud and/or corruption in respect of any procurement/tendering processes/procedures during the past five years?		
1.3.1	If "Yes", provide details including a case number and a copy of the judgement.		
1.4	Was the tenderer/s or any of its shareholders/directors/members/partners/owners prohibited from doing business with any International Financial/Lending Institution or Development/Funding Agency?		
1.5	Is there any history/record of the tenderer/s or any of its shareholders/directors/members/partners/owners failing to meet their contractual obligation with the State or any State owned entity?		
1.5.1	If "Yes", provide details		

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### 3. DECLARATION OF SHAREHOLDING INFORMATION

I, the undersigned \_\_\_\_\_ [Full names and Position] \_\_\_\_\_  
hereby declare that I am the duly authorised representative of \_\_\_\_\_ [Name of Tenderer].

I further declare that the following individuals and/or entities listed hereunder are Shareholders in  
\_\_\_\_\_ [Name of Tenderer]:

**Note that the information in the table below must be completed in full for each tenderer including incorporated JVs. If the tenderer is an unincorporated JV, the tables must be completed for each JV member. Please add additional rows if required.**

#### Individuals:

Full Name	Identity Number	Shareholding Percentage

#### Other Entities\*:

Full Legal / Trading Name	Entity Registration Number/Trust Number	Shareholding Percentage	Full name and surname of the /shareholders/ directors/ trustees/ beneficiaries of the shareholding entity	Identification Numbers of the shareholders/directors/ trustees/beneficiaries of the shareholding entity

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I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct, that it is understood that the tenderer's tender/proposal may be rejected, and that NTCSA will act against the tenderer should any aspect of this declaration prove to be false, and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

<b>Name of Tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Signature:</b>	
<b>Designation and capacity:</b>	
<b>Date:</b>	

### Joint Ventures


I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct that it is understood that the JV's tender/proposal may be rejected, and that NTCSA will act against the JV should any aspect of this declaration prove to be false; and

I give my consent for this information to be used for the purposes described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

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<b>Name of Tenderer:</b>		
<b>Full names of authorised signatory:</b>		
<b>Signature:</b>		
<b>Designation and capacity:</b>		
<b>Date:</b>		

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## **ANNEXURE G1**

SBD 6.2

### **DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed by the dtic, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

#### **1. General Conditions**

- 1.1. Dtic makes provision for the promotion of local production and content.
- 1.2. Dtic prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.4. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where:

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.**

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1.5. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted at the stipulated deadlines.

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods	Stipulated minimum threshold
Wires	100%
Cables	90%

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES		NO	
-----	--	----	--

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

**NB:** Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

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**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO. ....**

**ISSUED BY:** (Procurement Authority / Name of Institution):

.....  
NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content is accessible on [http://www.thdti.gov.za/industrial\\_development/ip.jsp](http://www.thdti.gov.za/industrial_development/ip.jsp).
- 3 Local Content Declaration Templates (Annex C, D and E) is attached to this enquiry and must be submitted at the stipulated deadline.
- 4 Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted at the stipulated deadline of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),  
do hereby declare, in my capacity as .....  
of .....(name of bidder  
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
------------------------------	---

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Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 9.1 of the Preferential Procurement Regulations, 2022 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Annexure G2- \_Local content Declaration-Summary Schedule (annex C)**



Adobe Acrobat  
Document

**Annexure G3 - Imports Declaration-Supporting schedule to Annex C (annex D)**



Adobe Acrobat  
Document


**Annexure G4 - Local Content Declaration-Supporting Schedule to Annex C (annex E)**



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Document

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## **ANNEXURE H**


**SBD 1**

### **PART A INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	E2391NTCSAMWP	CLOSING DATE:	18 FEBRUARY 2026	CLOSING TIME:	10H00 AM
DESCRIPTION	SIMMERPAN COMPLEX DC WORKSHOP AND BATTERY ROOM UPGRADE.				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
<b>Tenders are to be submitted electronically via ESKOM E- tendering site</b>					
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
		TCS PIN:		<b>OR</b>	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE (TICK APPLICABLE BOX)		<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT <input type="checkbox"/> Yes <input type="checkbox"/> No	
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX		<input type="checkbox"/> AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)			
		<input type="checkbox"/> A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)			
		<input type="checkbox"/> A REGISTERED AUDITOR			
		NAME: _____			
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs&amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES ANSWER PART B:3 BELOW ]
SIGNATURE OF BIDDER	.....	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE (ALL INCLUSIVE)	
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>		<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT/ PUBLIC ENTITY	NTCSA	CONTACT PERSON	REFILWE MOLAPO
CONTACT PERSON	REFILWE MOLAPO	TELEPHONE NUMBER	011 871 3344
TELEPHONE NUMBER	011 871 3344	FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	MolapoRL@ntcsa.co.za
E-MAIL ADDRESS	MolapoRL@ntcsa.co.za		

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## PART B TERMS AND CONDITIONS FOR BIDDING

<b>1.</b>	<b>BID SUBMISSION:</b>
1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE
3.	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION (NAMELY, BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION (NAMELY. BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS) MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
<b>2.</b>	<b>TAX COMPLIANCE REQUIREMENTS</b>
1.	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
3.	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
4.	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
5.	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
6.	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
<b>7.</b>	<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>
1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <span style="float: right;"><input type="checkbox"/></span> YES <input type="checkbox"/> NO
2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span>
3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span>
4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? <span style="float: right;"><input type="checkbox"/></span> YES <input type="checkbox"/> NO
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b>	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

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## ANNEXURE I

## SBD 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**


- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

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#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.


1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- “tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- “price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- “rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- “tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- “the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

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### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

##### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left( 1 - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left( 1 - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right)
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

#### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

##### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left( 1 + \frac{\mathbf{Pt} - \mathbf{Pmax}}{\mathbf{Pmax}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left( 1 + \frac{\mathbf{Pt} - \mathbf{Pmax}}{\mathbf{Pmax}} \right)
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration


Pmax = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

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4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	20	
2	18	
3	14	
4	12	
5	8	
6	6	
7	4	
8	2	
Non-compliant contributor	0	

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#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company


[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

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.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: .....


DATE: .....

ADDRESS: .....

.....

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## **ANNEXURE J**

## **SBD 4**

### **TENDERER'S DISCLOSURE**

#### **1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to tender / request for proposal. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, NTCSA requires the tenderer to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the tender process.

#### **2. TENDERER'S DECLARATION**

2.1 Is the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

**[YES/NO]**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in the table below.

<b>Full Name</b>	<b>Identity Number</b>	<b>Name of State Institution</b>

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2.2 Do you, or any person connected with the tenderer, have a relationship with any person who is employed by the procuring institution?

**[YES/NO]**

If so, furnish particulars:

.....  
.....

2.3 Does the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

**[YES/NO]**

If so, furnish particulars:

.....  
.....

### 3. DECLARATION


I, the undersigned, (name)..... in submitting the accompanying tender, do hereby make the following statements that I certify to be true and complete in every respect:-

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying tender will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The tenderer has arrived at the accompanying tender independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 There have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention

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## Supplier Development Localisation and Industrialisation (SDL&I):

### Section 1: Objective Criteria

The inclusion of objective criteria in an enquiry is not mandatory but a condition for contract award, and if included, this must align with the requirements of the PPPFA [clause 2(1)(f)] and be clearly stated in the enquiry together with the consequence of such objective criteria (i.e., if the tenderer does not meet objective criteria; it may lead to the second-ranked tenderer being recommended for award).

### NB: The following documents are required to claim preference points,

- Valid B-BBEE certificate issued by a SANAS accredited verification agency / sworn affidavit / CIPC affidavit
- “proof of B-BBEE status level of contributor” means-
  - (a) the B-BBEE status level certificate issued by an authorised body or person; or
  - (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
  - (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act

### Section 2: Other SDL&I Objectives in line with RDP Goals


#### 2.1 Designated Sectors

When applicable the following stipulated minimum threshold for Local Production and Content must be achieved in full by the tenderer		
	YES	NO
<b>a) Is this Commodity or part of it a Designated Sector?</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Commodity</b>	<b>Local Content Threshold – 100%</b>	
Wires	100%	
Cables	90%	

Note: SBD 6.2 Declaration Form and Annexure C, D&E are mandatory for contract award

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#### CIDB Level:

##### Continuation of Mandatory Requirements

a) Is there CIDB Level? Grade EB – Level 6 or higher	<b>YES</b>	<b>NO</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### 2.2 CIDB Skills Development

##### Continuation of Mandatory Requirements

b) Is there CIDB Compulsory training?	<b>YES</b>	<b>NO</b>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### 2.3 Mandatory Subcontracting as condition of award

##### Continuation of Mandatory Requirements

a) Is subcontracting applicable?	<b>YES</b>	<b>NO</b>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Section 3: Other SDL&I Objectives in line with Reconstruction and Development Programme (RDP) Goals

Tenderers who complete and submit the objectives as required, but who do not meet NTCSA's targets, will not be disqualified. SDL&I objectives do not form part of scoring, but commitments will form part of contractual obligations


#### 1. Transformation – BBBEE Improvement or Retention Plan

Transformation remains an area of focus, where NTCSA continuously strives to align itself with national transformation imperatives to unlock growth, drive industrialization, create employment and contribute to skills development.

NTCSA encourages its suppliers to constantly strive to improve their B-BBEE rating. Whereas Tenderer/s will be allocated points in terms of a preference point system based

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on specific goals, NTCSA also requests that tenderer/s submits their B-BBEE improvement or retention plan within 30 days of signing the contract.

Tenderer/s are therefore requested to indicate the extent to which they will maintain (only if the respondent is a Level 1) or may improve/maintain their B-BBEE status over the contract period if their B-BBEE status is level 2 or 3. Tenderer/s with a B-BBEE status level 4 at the time of contract award, shall migrate and achieve as a non-negotiable a milestone of B-BBEE Level 3 by the end of the first year of the contract and thereafter improve their B-BBEE status level or migrate by one level higher.

Tenderer/s with a B-BBEE recognition status of Level 5 to Level 8 or non-compliant at the time of contract award, shall migrate and achieve as a non-negotiable a milestone of Level 4 by the end of the first year of the contract and thereafter improve at least one B-BBEE Level higher of each year from the second year of the contract.

Tenderer/s are requested to submit their B-BBEE Improvement Plan as an essential document within 30 days of signing the contract.

**NB:** A valid B-BBEE certificate or Sworn Affidavit is a condition for contract award, if your company's annual Total Revenue is R10 Million or less you qualify as an Exempted Micro Enterprise therefore you can submit Sworn Affidavit. If your annual Total Revenue is R50 Million or less, you qualify as Qualifying Small Enterprise and must comply with all of the elements of QSE score card relevant to your sector unless an entity is at least 51% Black owned you are required to obtain a Sworn affidavit. If your Annual Total Revenue is above R50m you need to submit a Valid B-BBEE certificate.

**1. BBBEE requirements:**

All tenderers must at a minimum maintain their B-BBEE status throughout the contract period.

**2. Skills Development:**

Tenderers are required to propose against the following training initiatives:

Skills Type	NTCSA Target	Supplier's Proposal
Electrical & Mechanical Artisans	4	

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### **3. Job Opportunities**

Tenderers are required to submit proposals for the type and number of jobs that will be created and retained in South Africa as a direct result of being awarded a contract.

<b>Proposed number of Jobs to be Created</b>	<b>Number of Jobs to be Retain</b>

#### **NOTE:**

#### **Preference must be given to local community to avoid disruption of the project**

Qualifying candidates shall be currently unemployed graduates from university, Technical and Vocational Education and Training (TVET) Colleges and/or Matriculates. The skills development candidates shall be representative of the population demographics of South Africa and be sourced from within the vicinity of the station.

### **2. Procurement spend on entities with a minimum 51% black ownership**

The winning tenderer is encouraged to procure/spend on designated groups on the following paid invoices for both:


- the indirect expenses (e.g. overheads) on goods and services supplied to the contractor/supplier by designated groups; and
- direct spend on goods and services supplied by the subcontractors for the execution of the scope of work.

Activities, as a proportion of the local procurement content, which may be subcontracted to designated black owned enterprises must be submitted in a table below.

<b>Procurement Designated Group</b>	<b>from</b>	<b>NTCSA Target</b>	<b>Tenderer Proposal</b>
Black Owned		4.0%	
Black Women Owned		3.0%	
Black Youth Owned		2.0%	

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	Black Persons with Disability	1.0%		
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#### Section 4: SDL&I Penalty and Performance Security

**NTCSA will apply a penalty of 2.5% of the invoice amount for failure to meet SDL&I obligations.**

For the duration of the contract, NTCSA will retain 2.5% of every invoice (excluding VAT) as security for the fulfilment of all SDL&I Obligations. The retained amounts shall only be released to the Contractor upon:


- NTCSA receives the SDL&I progress report/s from the contractor.
- Fulfilment of all SDL&I obligations by the contractor.
- Submission of an approved compliance report by SDL&I Department.

#### Section 5: Reporting and Monitoring

- The suppliers shall on a quarterly basis submit a report to NTCSA in accordance with Data Collection Template on their compliance with the SDL&I obligations described above.
- NTCSA shall review the SDL&I reports submitted by the suppliers within 30 (thirty) days of receipt of the reports and notify the suppliers in writing if their SDL&I obligations have not been met.
- Upon notification by NTCSA that the suppliers have not met their SDL&I obligations, the suppliers shall be required to implement corrective measures to meet those SDL&I obligations before the commencement of the following report, failing which Retention clauses shall be invoked.
- Every contract shall be accompanied by the SDL&I Implementation Schedule, which must be completed by the suppliers and returned to SDL&I representative for acceptance 28 days after contract award. This will be used as a reference document for monitoring, measuring and reporting on the supplier's progress in delivering on their stated SDL&I commitments

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## Section 6: General Information on Validity of Sworn Affidavits

**The following must be considered when it comes to validity of Affidavits;**

**Tenderers submitting B-BBEE Sworn Affidavits must ensure that the affidavits meet the following key pointers to ensure their validity:**

- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as the **director, owner** or **member** must be indicated in order to know that person is duly authorised to depose of an affidavit. **(Mark the applicable option).**
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- Percentage of black ownership, black female ownership and designated group. In the case of specialised enterprises as per Statement 004, the percentage of black beneficiaries must be reflected. **(No blank spaces to be left).**
- Indicate total revenue for the year under review and whether it is based on **audited financial statements** or **management account**. **(Mark the applicable option).**
- Financial year end as per the **enterprise's registration documents**, which was used to determine the total revenue. **(Financial year end to be stipulated by day/month/year).**
- B-BBEE Status level. An enterprise can only have one status level. **(Tick applicable level)**
- Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status.
- Date deponent signed and date of Commissioner of Oath must be the same. **(The sworn affidavit must be signed in the presence of the Commissioner of Oath. Furthermore the Commissioner must also sign and stamp)**
- Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.

## Section 7: Market Research

<u>Current Suppliers Providing the Services</u>	<u>Potential Suppliers</u>
- Vendor database	- The market must be tested

## Section 8: General Information on Validity of Sworn Affidavits

**The following must be considered when it comes to validity of Affidavits;**

**Tenderers submitting B-BBEE Sworn Affidavits must ensure that the affidavits meet the following key pointers to ensure their validity:**

- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as the **director, owner** or **member** must be indicated in order to know that person is duly authorised to depose of an affidavit. **(Mark the applicable option).**
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.

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- Percentage of black ownership, black female ownership and designated group. In the case of specialised enterprises as per Statement 004, the percentage of black beneficiaries must be reflected. **(No blank spaces to be left).**
- Indicate total revenue for the year under review and whether it is based on **audited financial statements** or **management account**. **(Mark the applicable option).**
- Financial year end as per the **enterprise's registration documents**, which was used to determine the total revenue. **(Financial year end to be stipulated by day/month/year).**
- B-BBEE Status level. An enterprise can only have one status level. **(Tick applicable level)**
- Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status.
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