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SPECIAL INVESTIGATING UNIT (SIU)

ADDENDUM

RFP:02/09/2025/BP&OD

PROVISION OF EMPLOYEE WELLNESS PROGRAMME ("EWP") FOR A PERIOD OF THREE (3) YEARS WITH AN OPTION TO EXTEND THE CONTRACT, AT THE SIU'S SOLE DISCRETION, AND SUBJECT TO ACCEPTABLE PERFORMANCE LEVELS OF THE APPOINTED SERVICE PROVIDER, BY A PERIOD OF TWO (02) YEARS

16 September 2025

Issued by:

Special Investigating Unit ("UNIT")

Submission address:

74 Watermeyer Street Rentmeester Building Meyerspark

Closing date: 29 September 2025

Closing time: 11:00

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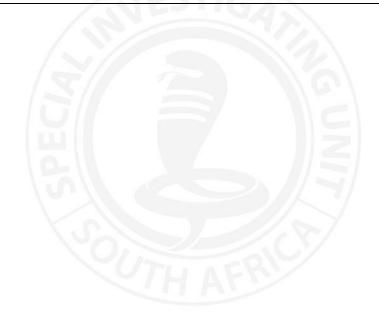
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QUESTIONS AND ANSWERS: TERMS OF REFERENCE'S CLARITY/QUESTIONS AND ANSWERS

No	Questions from the bidders	Reference Section in the Bid Document	Page No	Answers
1.	Could you please clarify the discrepancy regarding the frequency of on-site psychologist services? The pricing schedule indicates these services are required at the head office twice a month, while page 22 of tender document number IV states it is once a week. Please advise which is correct.		Pg 22	The current information advertised in the bid document on page 22, section IV: "Over and above the normal counselling services we require the service provider to provide a psychologist on site for 4 hours: Six (6) Small offices – once every month; Three (3) big offices – twice a month; and Head office -once a week" Erratum on page 22 of the bid document Over and above the normal counselling services the SIU requires the service provider to provide a psychologist on site for 4 hours:

No	Questions from the bidders	Reference	Page No	Answers
		Section in the		
		Bid Document		
				Six (6) Small offices – once a month (6 times)
				Three (3) big offices – twice a month (6 times)
				Head office -twice a month (2)
				The pricing schedule have been amended for bidders to
				price in accordance with the number of times.
2.	Please refer to the pricing schedule below:	1		
	IESTIC			





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	ANNEXURE B (PRICING SCHEDULE)						
PROVISION OF EMPLOYEE WELLNESS PROGRAMME ("EWP") FOR A PERIOD OF THREE (3) YEARS WITH AN OPTION TO EXTEND THE CONTRACT, AT THE SIU'S SOLE DISCRETION, AND SUBJECT TO ACCEPTABLE PERFORMANCE LEVELS OF THE APPOINTED SERVICE PROVIDER, BY A PERIOD OF TWO (02) YEARS. Name of the Bidder: CSD NUMBER:MAAA						TO ACCEPTABLE	
		Service Frequency and	Quantity Per Annum	Year 1	Year 2	Year 3	
No	Service Description	Availability		Annual Price (Incl VAT)	Annual Price (Incl VAT)	Annual Price (Incl VAT)	Total Price over 3 years
1	A dedicated and exclusive toll free line in all twelve(12) South African languages to	Twenty-four (24) hours/	Twenty-four (24) hours/ Seven				
	acces the services below:	seven (7) days	(7) days				
	1) Provide Face to face/ Contact service implementing various referral methods,						
	2) Formal, informal and self-referral in twelve (12) official languages						
	3) Consulting sessions to a maximum of eight (8) sessions per person per incident						
2	Provide monthly SIU customized Employee Wellness awareness campaign material e.g.	Montly	Twelve (12) campaigns per				
	posters, brochures and articles on employee wellness topics		annum				
3	Conduct EWP training /orientation / induction sessions for employees	Montly	Twelve (12) induction sessions per annum				
4	Conduct EWP training / orientation /induction sessions for managers and EWP champions	Semester	Two (2) induction sessions for				
			EWP champions per annum				
5	HIV/Aids awareness session (10 offices)	One (1)Office per year	Ten (10) seeions per annum				
6	Conduct four (4) Employee Wellness Awareness Programs per annum (10 offices)	Four (4) sessions per year	Four (4) EWP awereness				
7	Leadership coaching sessions for twenty (20) Managers (10 offices)	Eight (8) sessions per year	Eight (8) sesions per year				
8	Wellness/ Change Management training/ workshop sessions (two (2) hours)	Fifty (50) per annum	Fifty (50) Sessions				
9	Executive Wellness programme for twenty-one (21) executives: We require an Executive Wellness programme which is designed to address targeted health concerns of executives,	Twenty-one (21) people	Twenty-One (21) times				
10	On-sight psychologist service: Muximum of six (6) hours per day						
	Sx (6) Small Offices - Once every month	Six (6) times	12 times per annum				
	Three (3) Big Offices - Twice a month	Six (6) times	12 unes per annum				
	Head Office - Twice a month	Two (2) times					
Amo	ount Exclusive Vat						
VAT							
Total Bid Price Inclusive Vat							
	Travel cost disbursement (s) will be limited to AA rates, economy class for flights, and accommodation cost as per All Disbusement will be requested and approved by the SiU prior to disbusement cost being incured	National Treasury Framework (will	not be used for price evaluation)				

Addendum received by the Bidder and the contents thereof included in the Request for Proposal (RFP)

Name & Surname	
Designation	NG AGAINST CORRUPTION
Name of organization	
Signature	
"Please include a signed copy of	the Addendum with the Submission."

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