

## 2. TENDER NOTICE & INVITATION TO TENDER

**TENDER NO. BV955/2022**

### **PROVISION OF BANKING SERVICES FOR THE FOR THE PERIOD NOT EXCEEDING FIVE (5) YEARS**

The Breede Valley Municipalities invites tenders for the provision of banking services for the for the period not exceeding five (5) years.

Only service providers who meet the eligibility criteria set out in the conditions of the tender are encouraged to participate in this tender. Interested service providers can request or collect bid documents from the Supply Chain Management Offices, 51B Baring Street, Worcester. Documents are to be requested or collected as from Friday, 14 October 2022, during office hours Mondays to Fridays 08h00 – 13h00 and 13h30 – 15h00. A non-refundable fee of R 230-00 (Two Hundred and Thirty Rand) for each set of documents, payable by Cash deposits and EFT's, is required on collection of the bid documents. **Please note: The R230 is only payable if you collect the documents in hard copy from our offices. Documents are also electronic available upon request, free of charge, as the printing costs are for the bidder's own account.**

#### **ELIGIBILITY CRITERIA**

Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

- i. Who are registered as a bank (in terms of the Banks Act of 1990) (proof of registration must be submitted with the tender); Failure to provide the substantive evidence in terms of documentary proof will result in disqualification

Any enquiries regarding the bidding procedure or the issue of bid documents shall be directed to the Supply Chain Management Unit, for attention of Mr. Bells, at telephone number 023 348 2954 or e-mail address: [wbells@bvm.gov.za](mailto:wbells@bvm.gov.za). Any enquiries regarding technical information shall be directed to the Accountant: Financial Reporting, Bank Recon, Investments & Cash Management, Mrs. Josephine Petro, who can be contacted at 023 348 4967 or email address: [jpetro@bvm.gov.za](mailto:jpetro@bvm.gov.za). Alternatively, the Manager: AFS, Assets & Reporting, Mrs. Hendolene Hansen can be contacted at telephone number 023 348 4968 or e-mail address: [hhansen@bvm.gov.za](mailto:hhansen@bvm.gov.za).

A compulsory clarification meeting with representatives of the Employer will take place on Tuesday, 15 November, starting time at 11:00. Prospective tenderers shall meet in the Committee room 2 (Smart Boardroom), 1st floor, Civic Centre, 30 Baring Street, Worcester. Service providers who arrive 15 minutes later than the mentioned starting time will not be allowed into the meeting. Please note: The Municipality prefer that Senior Company Staff members or Contract Managers attend the compulsory clarification meeting as the Tender Specifications will be discussed in detail along with the Execution phase expectations and possible amendments. It remains the Bidder's responsibility to familiarize themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Tender offers, in properly sealed envelopes and clearly marked on the outside with the corresponding bid number and description, must timeously be placed in the tender box at Breede Valley Municipality, Credit Control Offices, 53 Baring Street, Worcester, by not later than 11h00 on **Thursday, 15 December 2022**. Telephonic, telegraphic, telex, facsimile, electronic or e-mailed, bids will not be accepted. If the bid is late, it will not be accepted for consideration.

The Employer does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or any part thereof, which may result in the acceptance of more than one tender, whichever the case may be. The Employer shall apply the Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations. All eligible bids received shall be evaluated in terms of the Employer's Supply Chain Management Policy and the Preferential Procurement Framework Act. The 80/20 preference point system shall be applicable. No bids will be considered from persons in the service of the state.

Breede Valley Municipality  
Private Bag X3046  
WORCESTER

D. MCTHOMAS  
MUNICIPAL MANAGER  
SC 27/2022