

**SUPPLY AND DELIVERY OF ELECTRONIC ACCESS CONTROL CARDS AT CENTRAL  
OFFICE**



**AGRICULTURAL RESEARCH COUNCIL**

**SPECIFICATION FOR CO0022505RFQ00000005**

**Supply and Delivery of Electronic Access Control Cards at Central Office**

**Bidder's Name:**.....

**CSD number:** .....

**Total Price:** .....

# **SUPPLY AND DELIVERY OF ELECTRONIC ACCESS CONTROL CARDS AT CENTRAL OFFICE**

## **1. BACKGROUND**

The Agricultural Research Council (ARC) is a Research Science and Technology institution of excellence in South Africa. The ARC has a mandate for innovative and creative agricultural research, technology development and transfer aimed at the advancement of South African agriculture. Its operations are overseen by the ARC Council which is appointed by and accountable to the Minister for Agriculture.

As part of the ongoing efforts to ensure workplace safety and compliance with occupational health standards, the ARC requires high-quality safety and water boots for use in various operational environments.

The Agricultural Research Council (ARC) invites suitably qualified and experienced service providers to submit bids for the provision of access cards.

## **2. PURPOSE**

The purpose of this Request for Quotation (RFQ) is to solicit quotations from qualified suppliers for the provision of access control cards.

## **3. SCOPE OF WORK/ DELIVERABLES**

The service provider is expected to supply boots that meet the following specifications:

- HID Proximity card lease note: Not the generic HID 125KHZ PRINTABLE Card.
- A sticky back sticker will be used to print so that cards can be reused.
- Card range numbers must be printed on the card.
- Cards must be programmed.
- The example of the card can be found below.



- **Notes:**
- **Range: will be provided to successful bidder only**

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- **Site Code: will be provided to successful bidder only**
- **Bidders are welcome to view samples at:**
  - Agricultural Research Council
  - 1134 Park Street Hatfield

### **4. TERMS OF REFERENCES**

4.1 Contractors shall provide to the ARC (accompanying the bid document on the closing date/time) with the following administrative and/or compulsory information as listed in the below format:

- a) A valid Tax PIN number from SARS.
- b) Standard Bidding Documents (SBD forms)
- c) Central Supplier Database report (CSD report) showing a tax compliant status for the during of the bidding process.

Note: Failure to submit the above-mentioned required information together with the bid document on the closing date may result in the contractor's bid to be rejected.

### **5. PRICING SCHEDULE**

Interested suppliers are requested to provide a detailed quotation that includes the following:

- Unit cost
- Delivery timeline and terms.

<b>Item Description</b>	<b>Quantity</b>	<b>Unit cost per pair</b>	<b>Vat</b>	<b>Total Cost</b>
Access Cards HID Proximity	100			R
Delivery	1			R
<b>Grand Total</b>				<b>R</b>