

Corner Moreleta Street and
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Silverton
Pretoria
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0001

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Rosalia Malangabi@postoffice.co.za

RFP.No:21/22/25/Full Maintenance Lease/RM

DESCRIPTION: Full Maintenance Lease

CLOSING DATE: 10 December 2021 at 11:00AM

Dear Sir /Madam

SAPO would like to appoint service provider(s) per region and per category (Light and/or heavy commercial vehicles) for full Maintenance lease for contract periods as follows;

- (a) Six (6) months on some sedans
- (b) Twelve (12) months for all other vehicles

Your proposal should be addressed as follows:

General Manager: Procurement (Supply Chain Management)

Attention: Lungile Nkomo (Act. Manager : Procurement)

South African Post Office SOC Limited
Corner James Drive and Moreleta Street
SILVERTON
PRETORIA

Documents must be placed in the Tender Box inside the entrance gate to the Supply Chain Management premises, at the address indicated above.

The tender box is accessible to the public 24 hours per day, 7 days per week. The measurements of the tender box slot are 450mm wide x 250mm high, and you must ensure that documents/files are not larger than the above dimensions. Files, which are too bulky (i.e. more than the above mentioned dimensions) must please be split into two or more files.

Please note that **late documents will not be considered**. The Post Office shall not be bound to accept any offer.

The compulsory briefing session will be held virtually via ZOOM and the details are as follows:

Date: 26 November 2021

Time: 09h00 am to 11h00am

Zoom Meeting Logon Details

ID: 830 9168 2995

Passcode: 95 85 35

Contact persons : Lungile Nkomo/ Rosalia Malangabi
Telephone : 012 845 2553/2432
Mobile : 082 361 1901/ 072 414 5154
E-mail Lungile.Nkomo@postoffice.co.za/ Rosalia.Malangabi@postoffice.co.za

All enquiries shall be addressed, **in writing**, to the attention of the above-mentioned SA Post Office official.

Yours sincerely



SHUMI SONTANGE
ACTING GE: SUPPLY CHAIN MANAGEMENT

Directors: Ms C vd Sandt (Acting Chairperson), Mr S Majombozi (Acting Dep-Chairperson); Ms N Ngonyama; Ms Y Myakayaka-Manzini, Ms N Pietersen, Mr S Nkese, Mr E Lekgau, Mr S Phillip, Ms N Mona (GCEO), Mr L Govender (AGCFO); Ms Z Ntsikeni (Acting GCOO); Mr D Dada (Company Secretary)
Reg Name: Suid-Afrikaanse Poskantoor (SOC) Ltd
Registration number: 1991/005477/30, FSP 43462