

ELECTRONIC KEYING SYSTEM FOR CENTRAL OFFICE

1. BACKGROUND

The ARC – Central Office, situated at 1134 Park Street, Hatfield, Pretoria requests quotations for the supply, delivery and installation of an electronic keying system.

2. DETAILS OF REQUIREMENTS

SPECIFICATION AND PRICING SCHEDULE

- All cylinders must retrofit into existing doors and locks.
- The product must offer fully electronic features such as
 - ✓ programmable access rights,
 - ✓ time scheduling,
 - ✓ audit trails,
 - ✓ blocking of lost keys.
- All keys must be supplied with a battery.
- The system must be a web-based application and hosted in-house.
- Multiple administrators with various access rights in the software.
- Water Resistant and dust-resistant.
- Standard,3V battery integrated with a battery life of up to three years.

Item and Quantities	Description	Price (RAND)
14	Supply and install 14 programmable locks and keys	
1	Desk-top Programming device	
16	Batteries for the keys	
1	Software (once-off fee)	
1	Labour	

2 ppl	Training and Manuals	
1	Sundries	
1	Transport	
	Total	

NB: ALL SERVICE PROVIDERS ARE REQUESTED TO QUOTE AS PER THE ABOVE ITEM DESCRIPTIONS AND ATTACH A DETAILED BILL OF QUANTITIES PER ITEM.

4. GUARANTEES

- ARC requires performance guarantees for all hardware for 12 months.
- The supplier shall stipulate the guarantee of the System according to ISO and SABS standards or any applicable related regulations or standards.
- The supplier shall in detail document what is covered by of the guarantee as well as the terms and conditions.

The following documents are required:

Document that must be submitted	Non-submission may result in disqualification.	
PSIRA Business Certificate	Yes / No	Bidders required to submit a certified copy of a PSIRA Business Registration certificate.
Three reference letters on similar projects	Yes / No	Bidders must submit three reference letters of successfully completed related or similar projects.
Tax Compliance Status Tax Clearance Certificate	Yes / No	Bidders must ensure compliance with TAX obligations. Bidders required to submit a printed Tax Compliance Status or Tax clearance certificate

5. INSPECTION OF SITE AND EQUIPMENT

Before submitting the quotation, suppliers shall visit the site to make themselves conversant with the equipment to be installed and submit a quotation.

All invited suppliers are kindly requested to attend a compulsory briefing session on **Tuesday ,16 August 2022 at 10h00** at 1134 Park Street, Hatfield, Pretoria.