



**BID INVITATION
EMALAHLENI LOCAL MUNICIPALITY
DATE ADVERTISED: 04 MAY 2023**

Bids are hereby invited for the Emalahleni Local Municipality project as per the following description:

BID NUMBER	BID NAME/DESCRIPTION	BID CLOSING DATE & TIME
ELM/1/05/2023T	PROVISION FOR THE MULTI-UTILITY ONLINE VENDING SYSTEM INCLUDING THIRD-PARTY VENDING, TID AND REVENUE ENHANCEMENT OF ELECTRICAL VENDING SERVICES FOR 3 YEARS	18 MAY 2023 at 12:00pm

Bid documents will be available from **05 MAY 2023** on the Emalahleni Local Municipality Website: www.emalahlenilm.gov.za and e-tender portal

Project enquiries shall be directed to **Mr. M Zibi** on **083 686 4263** during normal office hours (**08h30-16h30**) and All bidding enquiries shall be directed to **Ms. F Majambe** on **063 181 8682** during normal office hours (**08h30-16h30**).

Completed bids and supporting documentation, placed in a sealed envelopes clearly written on the outside as per the bid document: e.g., "**PROVISION FOR THE MULTI-UTILITY ONLINE VENDING SYSTEM INCLUDING THIRD-PARTY VENDING, TID AND REVENUE ENHANCEMENT OF ELECTRICAL VENDING SERVICES FOR 3 YEARS; BID NO: ELM/1/05/2022T**" must be dropped in the marked bid box placed at the reception of the Emalahleni Local Municipality offices at 37 Indwe Road in Lady Frere not later than **12h00 on the dates as mentioned above**, all the received bids will be opened in public.

BIDS WILL BE EVALUATED ON THE BASIS OF RESPOSIVENESS FIRST THEN FUNCTIONALITY AND ONLY RESPONSIVE BIDS WILL BE EVALUATED ON PRICE AND B-BBEE STATUS CONTRIBUTOR AT 80/20 POINTS BASIS AS INDICATED FROM THE ABOVE TABLE. PREFERENTIAL POINTS ARE ALLOCATED/ AWARDED IN ACCORDANCE TO PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 5 OF 2000 (PPPFA) AND THE PPPFA REGULATIONS OF 2017.

Functionality : 100 points, Minimum qualifying points will be 70 for further evaluation.

FUNCTIONALITY CRITERIA

Item	Description	Value		Score	
1	Single interface, integrated multi-utility system, vending Electricity from a single interface. A demonstration of this may be requested.	15	Full description and STS Ed 2 approval in the name of the bidding company	15	
			No description and/or STS approval	0	
2	Broad based third-party vending footprint provided to municipalities including retail, banks, informal sector and web vendors. (Provide support letters from municipalities OR list of references with start dates.)	15	5 years or more	15	
			2 years or less	5	
			No experience	0	
3	Hosted on-line vending provided to municipalities (Provide support letters from municipalities OR list of references with start dates.)	10	5 years or more	10	
			4 years or less	5	
			No experience	0	
4	Disaster recovery and business continuity plan	10	Plan included	10	
			No plan	0	
5	ISO 9001:2015 Certification	5	Certified	5	
			Not certified	0	
6	Letters from municipalities confirming third party vending and arrears collection	15	3 letters	15	
			2 letters	10	
			1 letter	5	
7	Detailed mSCOA implementation approach and proof of on-line integration included	10	Plan and proof included	10	
			No plan	0	
8	Overview of approach to the STS TID key rollover and confirmation from 3 municipalities that this is currently in progress	10	Plan and confirmation included	10	
			No plan	0	
9	Fully integrated mobile engineering application for field staff including audit, meter replacement and TID update functionality.	10	Comprehensive tool	10	

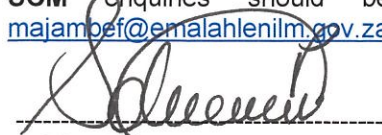
BIDDERS SHALL ALSO TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Bidders will be adjudicated in accordance with the Municipality Supply Chain Management Policy and in terms of Preferential Procurement Policy Framework Act new regulations of 2023 and will be based on the 80/20 points system.
- Canvassing of municipal staff or councillors will automatically disqualify any tender
- Quotes are to hold good for a period of 90 days
- Submit a company registration certificate (C.K document).

- Tax Compliance Status (TCS) Pin must be supplied with the tender or the tender will not be considered.
- All prices must include 15% VAT
- The procedure for the evaluation will be in two stage, Method 1 will be compliance, 2 will be the functionality, price and preference point system.
- Submit all director's certified ID copies as reflecting on the company registration document.
- Submit a certified copy or an original BBBEE status level Certificate/or an original sworn affidavit in terms of the Amended B-BBEE codes.
- Submit proof of registration summary on Central Supplier Database (CSD) not older than one month.
- All municipal rates and taxes of the supplier must be paid where the business has its head or regional office. Latest billing clearance certificate or account statement not older than 3 months must be submitted with the bid, or if the property is being leased then lease agreement must be attached, failure to do so will result in the bid being disqualified. **NB** the billing clearance certificate is only applicable to bidders who operate their business in an area or property that is not billed by the municipality.
- **BIDDERS TO SUBMIT MINIMUM BANK RATING OF A, B,C,D AND E FAILURE TO DO SO WILL RESULT IN THE BID BEING DISQUALIFIED.**
- The following Municipal Bid Documents are compulsory documents and must be included in the tender document:
 - MBD 1(Compulsory)
 - MBD 3.3 (Compulsory)
 - MBD 4 (Compulsory for all shareholders and or directors.)
 - MBD 6.1 (Compulsory)
 - MBD 6.2 (Compulsory to be fully completed) – Declaration certificate for local content and production to be completed by the Tenderer. The successful tenderer will be requested to submit a letter from the Manufacturer to confirm 100% local production of steel products and components.
 - MBD 8 (Compulsory)
 - MBD 9 (Compulsory)
- All certified documents must not be older than three (03) months.
- All other pre-requisites as detailed in the bid documents shall apply.
- Failure to complete all the supplementary information will result in bidder being deemed non-responsive.

Technical enquiries should be directed to Mr M Zibi at **083 686 4263** or zibim@emalahlenilm.gov.za between the hours of 8H00 and 15H00.

SCM enquiries should be directed to Ms F Majambe at **063 181 8682** or majambef@emalahlenilm.gov.za between the hours of 8H00 and 15H00.



MISS POB MAKOMA
MUNICIPAL MANAGER