

Privileged and Confidential
Minutes of Transnet Pipelines Tender Briefing for
TENDER NUMBER: TPL/2025/07/0006/100991/RFP
FOR THE SUPPLY AND INSTALLATION OF MECHANICAL ADAPTIONS AND GEARBOXES
WITH NINETY DEGREE (90°) OUTPUT ON VALVES ON PIPELINES
Meeting No: 01

Date: 29 August 2025

Time: 10:00 – 12:00

Venue: TPL Jameson Park Depot

Attendance:

Tenderers

Messrs.:

As per attached attendance registers

Transnet Pipelines Representatives

Messrs:

Errol Pilusa	Mechanical Engineer	(EP)
Ngimphiwe Mathenjwa	Procurement Manager	(NM)

Discussion Point	Responsible person/Resolution
<p>1. <u>OPENING</u></p> <p>NM welcomed all present and acknowledged all for making time for the meeting and for the interest shown in the tender. NM requested TPL representatives to introduce themselves.</p>	Ngimphiwe Mathenjwa
<p>2. <u>OBJECTIVE</u></p> <p>The purpose of the meeting was to discuss the content of the tender document, provide guidance in terms of the tender process, discuss the technical scope and give an opportunity for tenderers to ask questions, etc.</p>	Ngimphiwe Mathenjwa

3. THE AGENDA MENTIONED BELOW WAS DISCUSSED:

- Welcome & Safety Briefing
- Introduction of TPL team
- Tender Process: Tendering Procedure and Electronic Submission System
- Scope of Works
- Evaluation Methodology
- Technical Evaluation Criteria
- Price and Specific Goals
- Communication
- Bidders' clarifications and Questions
- Closing

Ngimphiwe Mathenjwa

4. RECORD OF DISCUSSION:

This is a compulsory tender briefing meeting; the meeting is being recorded for minute purposes. It was emphasized to the tenderers that failing to attend the compulsory RFP briefing will result in disqualification. It was further highlighted that tenderers are to ensure the attendance register to be circulated at the end of the meeting is signed as this will be used to confirm their attendance.

Ngimphiwe Mathenjwa

5. PROPOSAL SUBMISSION:

The bid submission process through the newly implemented electronic tender submission system was explained to the tenderers. The following was highlighted:

- Time your submissions so that if there are any issues, there is time to escalate & resolve
- Nobody has access to the bids until after the bid has closed
- Should you experience challenges with the system, urgently contact: ngimphiwe.mathenjwa@transnet.net
- There is no physical tender box.
- Each company must register its own profile using its company details and use the corresponding registered profile to log an intent to bid as well as submitting any bid. In case of a Joint Venture, any of the parties/companies to the Joint Venture may use its registered profile to submit a bid on behalf of the Joint Venture

The bid submission process was detailed to the tenderers as per page 4-5 of the RFP document.

Ngimphiwe Mathenjwa

6. SCOPE OF WORKS

EP gave a background on Transnet Pipelines business, the purpose of the project as well as the scope of works including deliverables.

6.1. Purpose

It is part of operations to open and close specific valves for required operational purposes, which may include response to emergency incidents. Currently the only way to isolate these valves along the pipeline route is for TPL personnel to enter inside the chamber and manually close or open the valve using a gearbox hand wheel. There are stringent safety requirements and processes to follow in order to go inside a block valve chamber. This process can take time, especially during an emergency incident, which requires quick isolation. Hence an alternative operation is required for emergency incident response.

TPL requires an allowance for external operability of the block valves from the chambers. The valves are to be fitted with 90-degree mechanical gearbox and a mechanical adaption system in order to convert to an upright operation by a handwheel with an extended spindle to enable external operation using a universal T-Piece. This will minimize both the time spent and safety requirements to open or close valves during emergency incidents when the valves are externally operable.

Errol Pilusa

6.2. Scope of Works

6.2.1. Scope Area

6.2.1.1. This contract scope is for five pipelines as follows:

- a. A 16" pipeline from Secunda through Jameson Park to Alrode (SEC-JMP-ALR)
- b. A 20" pipeline section from Secunda to Kendal (SEC-KDL)
- c. An 18" pipeline from Coalbrook through Jameson Park to Kendal (CBK-JMP-KDL)
- d. An 8" pipeline from Sasolburg to Klerksdorp (SBG-KRP)
- e. A 6" pipeline from Coalbrook through Meyerton and Alrode to Airport depot (CBK-MTN-ALR-APT)

6.2.1.2. There are sixty-one (61) block valve chambers on these five pipelines that require external operability of valves.

6.2.1.3. The physical addresses or GPS coordinates on the TPL depots involved shall be shared with the appointed Contractor upon award.

6.2.2. Details Of Scope

6.2.2.1. Contractor to supply and install 61 off mechanical adaption coupled to a gearbox with vertical output and handwheel with extended spindle for the above pipelines to achieve external operability of the valves.

6.2.2.2. Contractor is required to visit site after appointment for site investigation and taking of required measurements on each block valve chamber.

6.2.2.3. During measuring on site, the Contractor shall indicate or mark the centre position for the hand wheel with extended shaft. TPL will core drill a $\varnothing 100mm$ hole on the chamber concrete lid in-line with the centre position of the hand wheel with extended shaft.

6.2.2.4. Contractor to ensure that the measuring tools are intrinsically safe.

6.2.2.5. It is the responsibility of the Contractor to take and verify any required dimensions, taking into account ergonomics, on each block valve chamber.

6.2.2.6. An average of five (5) block valve chambers can be estimated to be accessed per day for measuring. Below are the estimated travel distances.

	Start	Through	End	Est. Distance	Valve Type	Quantity
1	Secunda	Jameson Park	Alrode	150km	16" 600# Ball Valve	10 valves
2	Secunda	-	Kendal	100 km	20" 600# Ball Valve	6 valves
3	Coalbrook	Jameson Park	Kendal	160Km	18" 600# Gate Valve	17 valves
4	Sasolburg	-	Klerksdorp	150km	8" 600# Ball Valve	14 valves
5	Coalbrook	Meyerton & Alrode	Airport	110km	6" 600# Ball Valve	14 valves

6.2.2.7. TPL to supply a truck mounted crane with an operator and a work permit issuer for both taking of measurements and for installations on sites.

6.2.3. Contractor Shall Supply

6.2.3.1. Below is a list of equipment that the Contractor is to supply for both to install on site and to deliver at TPL Alrode Depot as spares:

	Item	Install	Spare	Total
1	Mechanical adaption on 16" 600# Ball Valve	10	2	12
2	Mechanical adaption on 20" 600# Ball Valve	6	2	8
3	Mechanical adaption on 18" 600# Gate Valve	17	2	19
4	Mechanical adaption on 8" 600# Ball Valve	14	2	16

Errol Pilusa

5	Mechanical adaption on 6" 600# Ball Valve	14	2	16
6	Mechanical adaption on 12" 600# Ball Valve	-	2	2
7	1:1 gear ratio gearbox to convert output to 90 degree (Vertical)	61	12	73
8	500mm hand wheel with extended shaft	61	3	64
9	Universal T-piece key to fit the extended shafts	-	15	15

6.2.3.2. Contractor to note that all existing ball and gate valves are under API6D standard.

6.2.3.3. A mild steel (S355JR, EN10025, SANS500025) to be used for fabrication of mechanical adaptors.

6.2.3.4. A $\varnothing 50mm$ mild steel (S355MH, EN10219, SANS657-1) tube to be used for fabricating a universal T-Piece key and the extended spindle on the handwheel.

6.2.3.5. Contractor to confirm fabrication sizes during site investigation and taking of measurement.

6.2.3.6. All fabricated material for installation inside the chamber to be galvanized to prevent moisture accelerated corrosion.

Errol Pilusa

7. PREQUALIFICATION CRITERIA

Only the following who satisfy the following criteria are eligible to submit tenders:

7.1. **Stage One - Eligibility with regards to attendance at the compulsory clarification meeting:**

An authorised representative of the tendering entity or a representative of a tendering entity that intends to form a Joint Venture (JV) must attend the compulsory clarification meeting.

7.2. **Stage Two - Eligibility in terms of the Construction Industry Development Board:**

- Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, designation of **3ME or higher** class of construction work, are eligible to have their tenders evaluated

b. Joint Venture (JV)

Joint ventures are eligible to submit tenders subject to the following:

- every member of the joint venture is registered with the CIDB;
- the lead partner has a contractor grading designation of not lower than one level

Ngimphiwe Mathenjwa

below the required class of construction works under consideration and possesses the required recognition status; and

3. the combined Contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a Contractor grading designation determined in accordance with the sum tendered for a 3ME or higher class of construction work or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations

The tenderer shall provide a certified copy of its signed joint venture agreement

Any tenderer that fails to meet the stipulated eligibility criteria will be regarded as an unacceptable tender

Ngimphiwe Mathenjwa

8. PRICING SCHEDULE

EP gave an overview of pricing instructions, explained what is expected of bidders and how to complete the schedule. The pricing schedule with its requirements was outlined.

Errol Pilusa

9. TENDER EVALUATIONS

The tender evaluation procedure and steps were discussed and explained to the tenderers as follows (these are also clearly stated in the tender document):

- The procedure for the evaluation of responsive tenders is Functionality, Price and Preference:

9.1. Functionality Criteria

The functionality criteria and maximum score in respect of each of the criteria are as follows:

Errol Pilusa

Functionality Criteria	Points Weightings	RFP Reference
T2.2-02 - Company's Previous Experience	20	T2.2-02
T2.2-03 - Management & CVs of Key Personnel	20	T2.2-03
T2.2-04 - Method statement	40	T2.2-04
T2.2-05 - Project Schedule	20	T2.2-05
Total Weighting:	100 points	
Minimum qualifying score required:	70 points	

The minimum overall qualifying for score for functionality shall be 70 points out of 100. Any tenderer that fails to obtain the minimum qualifying score for functionality will be regarded as an unacceptable tender. Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system.

Tenderers were referred to page 1-2 of Part 2 of the RFP document for the List of Mandatory and Essential Returnable. Tenderers are to ensure all returnable documents are signed and returned with their tender and that all required information requested in the returnable document is submitted.

All returnables are to be valid at the time of the tender closing.

Ngimphiwe Mathenjwa

9.2. **Price and Specific Goals**

Price and preference evaluation is in accordance with the 80/20 preference points systems as described in Preferential Procurement Regulations 6 and 7. Whereby 80 points are awarded **where the financial value is estimated to not exceed R50 million, inclusive of all applicable taxes**. Should the BBBEE rating not be provided, tenderers with no verification will score zero points for preference.

Preference points for this bid shall be awarded for:

- (a) Price;
- (b) B-BBEE Status Level of Contribution; and
- (c) Any other specific goal determined in Transnet preferential procurement policy.

The maximum points for this bid are allocated as follows:

SELECTED SPECIFIC GOAL	NUMBER OF POINTS ALLOCATED (80/20)
B-BBEE Level of contributor (1 or 2)	10
30% Black women Owned entities	10
Non-Compliant and/or B-BBEE Level 3-8 contributors	0

Ngimphiwe Mathenjwa

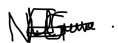
10. **GENERAL/ QUESTIONS AND ANSWERS**

Bidders were requested to submit their Questions raised at this briefing in writing for TPL to respond adequately and these will be issued to all bidders in TPL clarification form. Some of the clarification questions received during the meeting and after the meeting are as per clarifications register attached.

Ngimphiwe Mathenjwa

<p>11. <u>COMMUNICATION PROCEDURE</u></p> <ul style="list-style-type: none"> • Respondents are warned that a Proposal will be liable to disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer or employee of Transnet in respect of this RFP between the closing date and the date of the award of the business. • For specific queries relating to this RFP, clarifications should be submitted to [Fezeka Dzanibe at Fezeka.dzanibe@transnet.net] by 03 September 2025 at 12:00 and on the Transnet e-Tender portal. Transnet's response to such a query will be published on the e-tender portal and Transnet website. • Respondents are to note that changes to its submission will not be considered after the closing date. • Respondent found to be in collusion with one another will be automatically disqualified and restricted from doing business with Transnet in the future. 	<p>Ngimphiwe Mathenjwa</p>
<p>12. <u>BID CLOSING DATE</u></p> <p>The closing date for the bid is Wednesday on 10 September 2025 at 10h00. It was stressed that tenderers are to ensure that they submit their bids on time as late bids will not be accepted. The electronic tender submission system does not accept late bids; therefore, bidders were encouraged to upload documents timeously.</p>	<p>Ngimphiwe Mathenjwa</p>
<p>13. <u>CLOSING</u></p> <p>Meeting was closed at 12:00 pm.</p>	<p>Ngimphiwe Mathenjwa</p>

Complied By:



Ngimphiwe Mathenjwa
Procurement Manager
Date: 29 August 2025