

Annexure 1

BID NUMBER: *DBN/OPS(BAC)019*

**REQUEST FOR PROPOSAL (RFP) FOR THE
 APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR
 THE MAINTANANCE ,SUPPLY,DELIVER AND SERVICING
 OF FIBER MATERIALS FOR THE PERIOD OF 36 MONTHS
 IN THE KZN REGION.**

CLOSING DATE	09 NOVEMBER 2026
CLOSING TIME	12:00
BRIEFING SESSION COMPULSORY	DATE:14 OCTOBER 2026 TIME:10:00 VENUE:65 MASABALALA YENGWA AVENUE PRASA DURBAN
BID DOCUMENTS DELIVERY ADDRESS	PASSENGER RAIL AGENCY OF SOUTH AFRICA PRASA KZN TENDER BOX NO. 07 65 MASABALALA YENGWA AVENUE GREYVILLE DURBAN STATION
BIDDER NAME	

BRIEFING MEETING IS COMPULSORY ON THE 14 OCTOBER 2026 AT 10H00 OCLOCK AT 65 MASABALALAYENGWA AVENUE PRASA OFFICES

Disclaimer

This document is provided solely for the purpose set out in this RFP and is not intended to form any part or basis of any investment decision by Bidders. The recipient should not consider the document as an investment recommendation by PRASA or any of its advisers.

Each person to whom this document (and other later documents) is made available must make his own independent assessment of the Project after making such investigation and taking such professional advice as he/she or it deems necessary. Neither the receipt of this document or any related document by any person, nor any information contained in the documents or distributed with them or previously or subsequently communicated to any Bidder or its advisers, is to be taken as constituting the giving of an investment advice by PRASA or its advisers.

Whilst reasonable care has been taken in preparing this RFP and other documents, they do not purport to be comprehensive or true and correct. Neither PRASA nor any of its advisers accept any liability or responsibility for the adequacy, accuracy or completeness of any of the information or opinions stated in any document.

They acquaint themselves with this RFP and take note that no representation or warranty, express or implied, is or will be given by PRASA, or any of its officers, employees, servants, agents or advisers with respect to the information or opinions contained in any document or on which any document is based. Any liability in respect of such representations or warranties, howsoever arising is hereby expressly disclaimed.

If any recipient, or its employees, advisers or agents make or offers to make any gift to any of the employees of PRASA or consultant to PRASA on the RFP either directly or through an intermediary then such recipient, Bidder will be disqualified forthwith from participating in the RFP.

Each recipient of this RFP agrees to keep confidential any information of a confidential nature which may be contained in the information provided (the "Confidential Information Provided"). The Confidential Information provided may be made available to Bidder's subcontractors, employees and professional advisers who are directly involved in the appraisal of such information (who must be made aware of the obligation of confidentiality) but shall not, either in the whole or in part, be copied, reproduced, distributed or otherwise made available to any other party in any circumstances without the prior written consent of PRASA, nor may it be used for any other purpose than that for which it is intended.

These requirements do not apply to any information, which is or becomes publicly available or is shown to have been made available (otherwise than through a breach of a confidentiality obligation). Bidders, Key Contractors and their constituent members, agents and advisers, may be required to sign confidentiality Contracts/undertakings (in such form as PRASA may require from time to time).

All Confidential Information Provided (including all copies thereof) remains the property of PRASA and must be delivered to PRASA on demand. Further, by receiving this RFP each Bidder and each of its members agrees to maintain its submission in Bid to this RFP confidential from third parties other than PRASA and its officials, officers and advisers who are required to review the same for the purpose of procurement of the RFP.

Any recipient residing outside the Republic of South Africa is urged to familiarise themselves with and to observe any regulatory requirements relevant to the proposed transaction (whether these derive from a regulatory authority within or outside the Republic of South Africa).

BID DESCRIPTION: REQUEST FOR PROPOSAL(RFP) FOR THE APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR THE MAINTANANCE,,SUPPLY,DELIVER AND SERVICING OF FIBER MATERIALS FOR THE PERIOD OF 36 MONTHS IN THE KZN REGION.	 prasa PASSENGER RAIL AGENCY OF SOUTH AFRICA
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Any requirement set out in this RFP regarding the content of a response to the RFP is stipulated for the sole benefit of PRASA, and serves as expressly stated to the contrary, may be waived at its discretion at any stage in the procurement process.

PRASA is not committed to any course of action as a result of its issuance of this RFP and/or its receipt of a Proposal in response to it. Please note that PRASA reserves the right to:

- Modify the RFP's goods / service(s) / works and request Respondents to re-bid on any changes;
- Withdraw, amend the RFP at any time without prior notice and liability to compensate or reimburse any respondent;
- Reject any Proposal which does not conform to instructions and specifications which are detailed herein
- Disqualify Proposals submitted after the stated submission deadline;
- Call a respondent to provide additional documents which PRASA may require which have not been submitted to PRASA.
- Withdraw the RFP on good cause shown;
- Award a contract in connection with this Proposal at any time after the RFP's closing date;
- Make no award at all;
- Validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to PRASA to do so;
- Request annual financial statements prepared and signed off by a professional accountant or other documentation for the purposes of a due diligence exercise; and/or
- Not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provided for it.

To adopt any proposal made by any bidder at any time and to include such proposal in any procurement document which may or may not be made available to other bidders.

All costs and expenses incurred by Bidders in submitting responses to this RFP shall be borne by the Bidders and PRASA shall not be liable for any costs or expenses whatsoever or any claim for reimbursement of such costs or expenses.

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract and/or place the Respondent on PRASA's list of Restricted Suppliers.

PRASA reserves the right to negotiate market-related price with the bidder scoring the highest points or cancel the bid; if the bidder does not agree to a market related price, negotiate a market related price with the bidder scoring the second highest points or cancel the bid; if the bidder scoring the second highest points does not agree to a market related price, negotiate a market related price with the bidder scoring the third highest points or cancel the bid. If the market related price is not agreed as envisaged in this paragraph, PRASA will cancel the bid.

PRASA reserves the right to negotiations Best and Final Offer (BAFO) with selected Respondents where none of the Proposals meet RFP requirement, are affordable and demonstrate value for money and there is no clear preferred response to the RFP

PRASA will not reimburse any Respondent for any preparatory costs or other work performed in connection with its Proposal, whether or not the Respondent is awarded a contract.

SCHEDULE OF BID DOCUMENTS

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1 LIST OF ANNEXURES TO THE RFP

RFP CLARIFICATION FORM

Annexure 3

2 ACRONYMS

BBBEE	Broad Based-Black Economic Empowerment
CIDB	Construction Industries Development Board
DTiC	The Department of Trade and Industry and Competition
PPPFA	Preferential Procurement Policy Framework Act 5 of 2000 (as amended from time to time)
PFMA	Public Finance Management Act No.1 of 1999 (as amended from time to time)
PRASA	Passenger Rail Agency of South Africa
RFP	Request for Proposal
SANAS	South African National Accreditation System

3 INTERPRETATION

In this RFP, unless inconsistent with or otherwise indicated by the context –

- 4.1 headings have been inserted for convenience only and should not be taken into account in interpreting the RFP;
- 4.2 any reference to one gender shall include the other gender;
- 4.3 words in the singular shall include the plural and vice versa;
- 4.4 any reference to natural persons shall include legal persons and vice versa;
- 4.5 words defined in a specific clause have the same meaning in all other clauses of the RFP, unless the contrary is specifically indicated;
- 4.6 any reference to the RFP, schedule or appendix, shall be construed as including a reference to any RFP, schedule or appendix amending or substituting that RFP, schedule or appendix;
- 4.7 the schedules, appendices and Briefing Notes issued pursuant to this RFP, form an indivisible part of the RFP and together with further clarifying and amending information provided by PRASA, constitute the body of RFP documentation which must be complied with by Bidders;
- 4.8 in the event of any inconsistency between this RFP or other earlier information published with regard to the Project, the information in this RFP shall prevail; and
- 4.9 this RFP shall be governed by and applied in accordance with South African law.

4 DEFINITIONS

In this RFP and in any other project documents (as defined below) which so provides, the following words and expressions shall have the meaning assigned to them below and cognate expressions shall have a corresponding meaning, unless inconsistent with the context:

- 5.1 "Accounting Authority" means the Board of PRASA;
- 5.2 "Contract" means the Contract to be entered between PRASA and the successful Bidder for the provision of the *services* procured in this RFP.
- 5.3 "Bid" means the Bid to the RFP submitted by Bidders;
- 5.4 "Bidders Briefing Session" means the compulsory briefing session to be held at the offices of PRASA, in order to brief the Bidders about this tender;
- 5.5 "Black Enterprise" means an enterprise that is at least 51% beneficially owned by Black People and in which Black People have substantial Management Control. Such beneficial ownership may be held directly or through other Black Enterprises;
- 5.6 "Black Equity" means the voting equity held by Black People from time to time;
- 5.7 "Black People" has the same meaning as ascribed to the Broad-Based Black Economic Empowerment Act, 2003, as amended .
- 5.8 "Black Woman" means African, Coloured and Indian South Africa Female citizen;
- 5.9 "Briefing Note" means any correspondence to Bidders issued by the PRASA;
- 5.10 "Business Day" means any day except a Saturday, Sunday or public holiday in South Africa;
- 5.11 "Bidders" means individuals, organisations or consortia that have been submitted responses to the RFP in respect of the tender;
- 5.12 "Consortium" means any group of persons or firms jointly submitting a Bid as Bid to this RFP and "Consortia" means more than one Consortium;
- 5.13 "Contractor" the successful Bidders who has signed a Contract with PRASA in terms of this RFP.
- 5.14 "Closing Date" means the closing date for submission of bids/ Proposals by Bidders which is **CLOSING DATE; 09 NOVEMBER 2026**
- 5.15 "Project" means this project for the **REQUEST FOR PROPOSAL(RFP) FOR THE APPOINTMENT OF PANEL OF SERVICE PROVIDERSON AS AND WHEN BASIS FOR THE MAINTANANCE,SUPPLY,DELIVER AND SERVICING OF FIBER MATERIALS FOR THE PERIOD OF 36 MONTHS IN THE KZN REGION** Proposals issued by PRASA for this tender; and
- 5.16 "Scope of Work" means the scope of work for this project as detailed out in the RFP technical specifications.

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SECTION 1

NOTICE TO BIDDERS

1 INVITATION TO BID

You are hereby invited to submit a bid to meet the requirements of the Passenger Rail Agency of South Africa. Responses to this RFP [hereinafter referred to as a **Bid** or a **Proposal**] are requested from persons, companies, close corporations, or enterprises [hereinafter referred to as an **entity, Bidder**].

BID DESCRIPTION	REQUEST FOR PROPOSAL(RFP) FOR THE APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR MAINTANANCE, SUPPLY, DELIVERY AND SERVICING OF FIBER MATERIALS FOR THE PERIOD OF 36 MONTHS IN THE KZN REGION
BID ADVERT	This RFP may be downloaded directly from National Treasury's e-Tender Publication Portal at www.etenders.gov.za free of charge. With effect from 07 OCTOBER 2026
ISSUE DATE	07 OCTOBER 2026
COLLECTION DATE DEADLINE (if applicable)	RFP CAN BE DOWNLOADED ON E-TENDER
CLOSING DATE	09 NOVEMBER 2026 @12H00 Bidders must ensure that bids are delivered timeously to the correct address. As a general rule, if a bid is late or delivered to the incorrect address, it will not be accepted for consideration.
VALIDITY PERIOD	90 Working Days from Closing Date Bidders are to note that they may be requested to extend the validity period of their bid, at the same terms and conditions, if the internal evaluation process has not been finalised within the validity period.
CLOSING DATE FOR QUESTIONS	03 NOVEMBER 2026
CLOSING DATE FOR RESPONSES	05 NOVEMBER 2026
CONTACT PERSON	Lindeni.cele@prasa.com

Any additional information or clarification will be emailed to all Respondents, if necessary.

2 FORMAL BRIEFING

A compulsory pre-proposal RFP briefing will be conducted at **PRASA KZN, 65 Masabalala Yengwa Avenue, Greyville, Durban Station** on the **14 OCTOBER 2026**, at **10H00**. [Respondents to provide own transportation and accommodation]. The briefing session will start punctually, and information will not be repeated for the benefit of Respondents arriving late.

- 2.1 A Certificate of Attendance in the form set out in Form D, Annexure 2, hereto must be completed and submitted with your Proposal as proof of attendance is required for a compulsory site meeting and/or RFP briefing. Bidders must also appear on the Compulsory Briefing session Register.
- 2.2 Respondents failing to attend the compulsory RFP briefing may be disqualified

3 PROPOSAL SUBMISSION OF RFP RESPONSE

Proposal Responses should be submitted to PRASA in a sealed envelope addressed as follows:

The Secretariat / Tender Office

RFP No: **DBN/OPS(BAC)019**
 Description of Bid **REQUEST FOR PROPOSAL(RFP) FOR THE APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR THE MAINTANANCE,SUPPLY,DELIVER AND SERVICING OF FIBER MATERIALS FOR THE PERIOD OF 36 MONTHS IN THE KZN REGION**
 Closing date and time: **09 NOVEMBER 2026 @12H00**
 Closing address **PRASA KZN, 65 Masabalala Yengwa Avenue, Greyville, Durban Station**

4 DELIVERY INSTRUCTION FOR RFP

Delivery of Bid

The Bid envelopes should be deposited in the PRASA tender box which is located at the main entrance of the PRASA KZN and should be addressed as follows:

THE SECRETARIAT / TENDER OFFICE
 PRASA KZN
 TENDER BOX NO.07
 65 MASABALALA YENGWA AVENUE
 GREYVILLE
 DURBAN STATION

4.1 B-BBEE Joint Ventures or Consortiums

Respondents who would wish to respond to this RFP as a Joint Venture [JV] or consortium with B-BBEE entities, should state their intention to do so in their RFP submission. Such Respondents should also submit a signed JV or consortium agreement between the parties clearly stating the percentage [%] split of business and the associated responsibilities of each party. If such a JV or consortium agreement is unavailable, the partners should submit confirmation in writing of their intention to enter into a JV or consortium agreement should they be awarded business by PRASA through this RFP process. This written confirmation should clearly indicate the percentage [%] split of business and the responsibilities of each party. In such cases, award of business will only take place once a signed copy of a JV or consortium agreement is submitted to PRASA.

5 COMMUNICATION

- 5.1 For specific queries relating to this RFP during the RFP process, bidders are required to adhere strictly to the communication structure requirements. An RFP Clarification Form should be submitted to lindeni.cele@prasa.com on/before **03 November 2026**, substantially in the form set out in **Annexure 3** hereto.
- 5.2 In the interest of fairness and transparency PRASA's response to such a query will be made available to the other Respondents who have attended a compulsory and a non-compulsory briefing session. For this purpose PRASA will

communicate with Respondents using the contact details provided at the compulsory and a non-compulsory briefing session.

- 5.3 After the closing date of the RFP, a Respondent may only communicate in writing with the Bid Secretariat, at telephone number **031 8130105**, email: **lindeni.cele@prasa.com** on any matter relating to its RFP Proposal.
- 5.4 Respondents are to note that changes to its submission will not be considered after the closing date.
- 5.5 Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of PRASA in respect of this RFP between the closing date and the date of the award of the business. Furthermore, Respondents found to be in collusion with one another will automatically be disqualified and restricted from doing business with PRASA in future.

5.6 Bidders are advised utilize this email address (**SCM.Complaints@prasa.co.za**) for lodging of complaints to PRASA in relation to this bid process. The following minimum information about the bidder must be included in the complaint:

- 7.6.1 Bid/Tender Description
- 7.6.2 Bid/Tender Reference Number
- 7.6.3 Closing date of Bid/Tender
- 7.6.4 Supplier Name;
- 7.6.5 Supplier Contact details
- 7.6.6 The detailed complaint

6 CONFIDENTIALITY

- 6.1 PRASA shall ensure all information related to this RFP is to be treated with strict confidence. In this regard Respondents / Bidders are required to certify that they have acquainted themselves with the Non-Disclosure Agreement All information related to a subsequent contract, both during and after completion thereof, will be treated with strict confidence. Should the need however arise to divulge any information gleaned from provision of the Services , which is either directly or indirectly related to PRASA's business, written approval to divulge such information should be obtained from PRASA.
- 6.2 Respondents must clearly indicate whether any information submitted or requested from PRASA is confidential or should be treated confidentially by PRASA. In the absence of any such clear indication in writing, PRASA shall deem the response to the RFP to have waived any right to confidentiality and treat such information as public in nature.

7 INSTRUCTIONS FOR COMPLETING THE RFP

- 7.1 All responses to the RFP should be submitted in a sealed envelopes/box; the envelop/box shall have the technical and compliance response,

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- 7.2 Bidders must submit 1 original response and may submit copies clearly marked in the Bidders name. PRASA reserves the right to consider information provided in all formats irrespective the format i.e original/copy

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- 7.3 Bidders should ensure that their response to the RFP is in accordance with the structure of this document.
- 7.4 Where Bidders are required to sign forms they are required to do so using preferably black ink pen.
- 7.5 Any documents forming part of the original responses to RFP but which are not original in nature, should be certified as a true copy by a Commissioner of Oaths.
- 7.6 Each response to RFP must be in English and submitted in A4 format, except other graphic illustrations, which may not exceed A3 format, unless the contrary is specifically allowed for in this RFP. Responses to RFP should be neatly and functionally bound, preferably according to their different sections.
- 7.7 The original responses to RFP must be signed by a person duly authorized by each consortium member and Subcontractor to sign on their behalf, which authorization must form part of the responses to RFP as proof of authorization. By signing the responses to RFP the signatory warrants that all information supplied by it in its responses to RFP is true and correct and that the responses to RFP and each party whom the responses to RFP signatory represents, considers themselves subject to and bound by the terms and conditions of this RFP.
- 7.8 The responses to RFP formulation should be clear and concise and follow a clear methodology which responses to RFP should explain upfront in a concise Executive Summary and follow throughout the responses to RFP.
- 7.9 Responses to RFP must provide sufficient information and detail in order to enable PRASA to evaluate the responses to RFP, but should not provide unnecessary detail which does not add value and detracts from the ability of PRASA to effectively evaluate and understand the responses to RFP. The use of numbered headings, bullet points, sections, appendices and schedules are encouraged.
- 7.10 Information submitted as part of a responses to RFP should as far as possible, be orderly according to the order of the required information requested by PRASA. All pages should be consecutively numbered.
- 7.11 Responses to RFP should ensure that each requirement contained in the RFP is succinctly addressed. Responses to RFP should as far as possible use the terms and definitions applied in this RFP and should clearly indicate its interpretation of any differing terminology applied.
- 7.12 Response to RFP documents are to be submitted to the address specified in [this RFP](#), and Bidders should ensure that the original and copies (where applicable) are identical in all respects as PRASA will not accept any liability for having disqualified a bidder for failing to provide a mandatory returnable document.
- 7.13 Unless otherwise expressly stated, all Proposals furnished pursuant to this RFP shall be deemed to be offers. Any exceptions to this statement must be clearly and specifically indicated.
- 7.14 Any additional conditions must be embodied in an accompanying letter. Subject only to clause 16 [Alterations made by the Respondent to Bid Prices] of the General Bid Conditions, alterations, additions or deletions must not be made by the Respondent to the actual RFP documents.
- 7.15 Bidders are required to review the Contract. Bidders may further amend and or delete any part of the Draft Contract where they deem fit to do so. Where Bidders have amended and or deleted any part of the Contract, it must be clearly visible by using track changes and must ensure that the disc copy of their bid submission for the Draft Contract is in word version and not password protected. **It must be noted that the marked up Contract will form part of contract negotiations processes with the preferred bidder.**

8 RFP TIMETABLE

PRASA may at its sole discretion amend any of the milestone dates indicated in the table below. Bidders will be informed of any amendments to the timeline through the issue of the Addendum.

RFP PROCESS	MILESTONE DATES
Bid issue date	07 OCTOBER 2026
Closing date for Questions	03 NOVEMBER 2026
Closing date for Responses	05 NOVEMBER 2026
Closing Date for Submission of final Bid	09 NOVEMBER 2026 @12H00
Evaluation of Proposals (Bidders note that PRASA may call for Presentation of bidders offers at any stage of the evaluation process)	TBA
Appointment of the successful Bidder	TBA
Contract Negotiations	TBA
Signing of Contract	TBA
Contract Commencement	TBA

PRASA may at its sole discretion amend any of the milestone dates indicated in the table above. Bidders will be informed of any amendments to the timeline through the issue of briefing notes.

9 LEGAL COMPLIANCE

Bidders should ensure that they comply with all the requirements of the RFP and if Bidders fail to submit any of the required documents, such Bids may, at the sole discretion of PRASA, be disqualified . PRASA reserves the right to call a Bidder to provide additional documents which may have not been submitted.

The successful Bidder [hereinafter referred to as the **Service Provider**] shall be in full and complete compliance with any and all applicable laws and regulations.

10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za>. Respondents are required to provide the following to PRASA in order to enable it to verify information on the CSD:

Supplier Number: _____ **Unique registration reference number:** _____.

11 TAX COMPLIANCE

Respondents must be compliant when submitting a proposal to PRASA and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).

It is a condition of this RFP that the tax matters of the successful bidder be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

The Tax Compliance status requirements are also applicable to foreign Respondents/ individuals who wish to submit bids.

Respondents are required to be registered on the Central Supplier Database (CSD) as indicated in paragraph 12 and the National Treasury shall verify the Respondent's tax compliance status through the Central Supplier Database (CSD).

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database (CSD) and their tax compliance status will be verified through the Central Supplier Database (CSD).

For this purpose, the attached SBD 1 marked Annexure 2 must be completed and submitted as an essential returnable document by the closing date and time of the bid.

New Tax Compliance Status (TCS) System

SARS has implemented a new Tax Compliance Status (TCS) system in terms of which a taxpayer is now able to authorise any 3rd party to verify its compliance status in one of two ways: either through the use of an electronic access PIN, or through the use of a Tax Clearance Certificate obtained from the new TCS system.

Respondents are required to provide the following to PRASA in order to enable it to verify their tax compliance status:

Tax Compliance Status (TCS) Pin:_____.

12 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Respondents. PRASA agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law. Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, PRASA requires Respondents to process any personal information disclosed by PRASA in the bidding process in the same manner.

SECTION 2

BACKGROUND OVERVIEW AND SCOPE REQUIREMENTS

1.ABBREVIATIONS

ABBREVIATION AND DEFINATIONS

ABBREVIATION	DESCRIPTION
"As-Build" Drawings	Final drawings of a site and/or route installation of transmission infrastructure as presented to the customer at handover.
HDPE	High Density Polyethylene
OFC	Optic Fiber Cable
OTDR	Optical Time Domain Reflector meter
PRASA	Passenger Rail Agency of South Africa
KZN	KWAZULIU NATAL
BOQ	Bill Of Quantity
UGF	Underground Fiber
SANAS	South African National Accreditation System
SAQA	South African Qualification Authority
SANS	South African National Standards
NDA	Non Disclosure Agreement
PBT	Polybutylene Terephthalate
PE	Polyethylene
CSM	Central Strength Member
MDPE	Medium Density Polythylene
PC	Polycarbonate
SMC	Sheet Molding Compound

2.

The Telecommunications Department requires the appointment of a panel of qualified service providers on an as-and-when-required basis to provide the maintenance, supply, delivery, and servicing of fiber-optic materials. The appointed service providers will support the department in ensuring the reliability, availability, and continuous operation of the fiber-optic network infrastructure throughout the KwaZulu-Natal (KZN) region for the duration of the 36-month contract.

3. BACKGROUND INFORMATION

1. PRASA KZN has a 24-core underground fiber-optic cable that was installed along the A-Corridor in 2014 as part of a national fiber-optic network rollout. This underground cable serves as the primary communication medium, providing reliable connectivity to relay rooms, stations, and substations throughout the corridor.

An overhead fiber-optic cable has been deployed as a redundant backup network to ensure the continuity of communication services. In the event of a failure or disruption to the underground fiber-optic cable, the overhead network provides an alternative communication path, maintaining uninterrupted connectivity to all critical operational facilities.

3.1 PROBLEM STATEMENT

Several sections of the A Corridor, including the areas between Durban, Berea, Dalbridge, and parts of the Umlazi section, currently have damaged underground fiber-optic cables. Consequently, the telecommunications, signalling, IT, and electrical systems within these sections are operating solely on a single 48-core overhead fiber-optic cable.

This configuration provides no network redundancy and represents a significant operational risk. Any damage to, or failure of, the overhead fiber-optic cable would result in the complete loss of connectivity and disruption of these critical services. The maintenance and restoration of the underground fiber-optic cable network will provide a reliable primary communication path, restore network redundancy, and enhance the resilience of PRASA KZN's telecommunications infrastructure.

This will significantly reduce the risk of service interruptions, improve the reliability and availability of critical communication services, and ensure the continuous operation of telecommunications, signalling, information technology (IT), and electrical systems. The restored network will also provide resilient communication by enabling uninterrupted service in the event of a failure affecting either the underground or overhead fiber-optic network.

3.2 OBJECTIVE OF THE PROPOSED PROJECT

The appointment of the panel will ensure the timely availability of fiber-optic materials and specialised maintenance services required to maintain, repair, and restore the telecommunications network. This will minimise service disruptions, improve network reliability and resilience, and support the continuous operation of telecommunications, signalling, electrical, and IT systems. The panel arrangement will also enable faster response times to planned maintenance activities and emergency faults, ensuring that critical infrastructure remains operational and service delivery is not compromised.

4. DESIRED OUTCOMES FOR CARRYING OUT THE PROPOSED PROJECT

The appointment of a panel of service providers for the maintenance, supply, delivery, and servicing of fiber-optic materials on an as-and-when-required basis for a period of 36 months is intended to achieve the following outcomes:

- Ensure the continuous availability of fiber-optic materials and maintenance services required to support the telecommunications network.
- Improve the reliability and availability of telecommunications network through timely maintenance and restoration of fiber-optic systems.
- Minimise service interruptions and downtime affecting telecommunications, signalling, IT, and electrical systems.

4.1 PROJECT BENEFITS TO PRASA

Regular maintenance to fiber-optic cable will ensure high network availability, reducing communication failures and supporting uninterrupted railway operations. The availability of fiber-optic materials will enable fault restoration, minimizing service disruptions and improving operational efficiency across the KZN region.

4.2 CURRENT MECHANISMS IN PLACE TO ADDRESS THE PROBLEM

- There is no mechanism currently in place to address the problem.

5. SCOPE OF WORK

5.1. SCOPE OF THE DESIRED SOLUTION

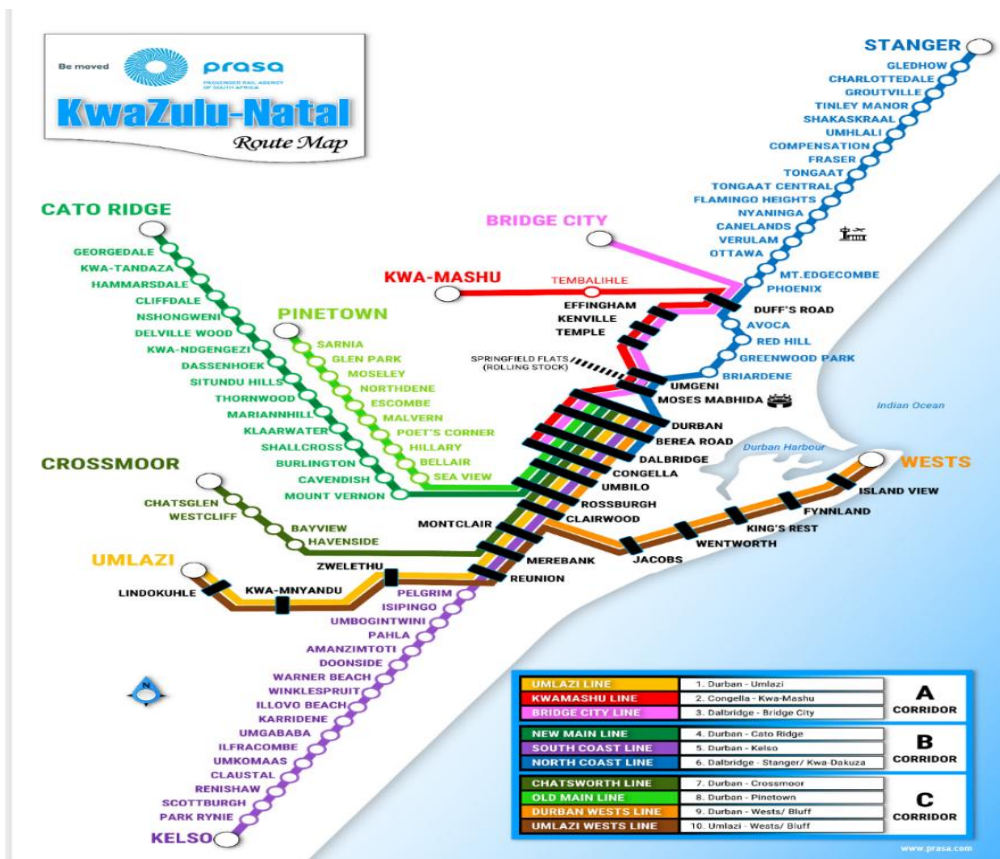
The following are the expectations from the contractor:

- 5.1.1 Supply, deliver, and replace fiber-optic materials
- 5.1.2 Carry out corrective and preventative maintenance on fiber-optic underground cable.
- 5.1.3 Locate, diagnose, repair, and restore fiber-optic cable faults resulting from cable theft, vandalism, accidental damage, environmental factors, or infrastructure deterioration.

- 5.1.4 Perform fiber-optic cable jointing, fusion splicing, termination, testing, commissioning, and restoration in accordance with recognised industry standards.
- 5.1.5 Conduct Optical Time Domain Reflectometer (OTDR), insertion loss, continuity, and end-to-end performance testing to verify the integrity and performance of fiber-optic networks.
- 5.1.6 Install, replace, and maintain fiber-optic distribution equipment, termination panels, splice closures, and associated communication infrastructure.
- 5.1.7 Excavate, expose, reinstate, and protect underground fiber-optic cable routes where repairs or replacements are required, ensuring compliance with applicable safety and environmental requirements.
- 5.1.8 Supply all labour, specialised tools, testing equipment, transport, consumables, and materials necessary to execute the required works.
- 5.1.9 Respond to emergency faults and restore services within the agreed response and restoration times.
- 5.1.10 Submit detailed inspection, testing, fault investigation, repair, and commissioning reports after completion of each work order.
- 5.1.11 Ensure that all work complies with PRASA specifications, applicable South African National Standards (SANS), Occupational Health and Safety Act requirements, and recognised fiber-optic installation and maintenance standards.
- 5.1.12 Provide warranties for all materials supplied and workmanship performed in accordance with manufacturer specifications and contractual requirements.

5.2 TARGETED AREA BY THIS PROJECT

KwaZulu Natal Region.



5.3 MEASUREMENTS AND PAYMENT

- 5.3.1** The appointed service provider will be paid by PRASA within 30 days after the submission of the invoice.
- 5.3.2** Claims for payment will be made on work completed and fully operational
- 5.3.3** Any rejected and incomplete work will not be paid.
- 5.3.4** All rates in the RFQ must be made per unit as requested and should be an all-inclusive rate
- 5.3.5** The rate quoted by the service provider and accepted by PRASA must hold well till the completion of the works and shall not be subject to any escalation due to increase in the local market rates for materials & labour.

5.4 OTHER RELATED PROJECTS

There are no other projects that have been identified which are related to this project.

5.5 WARRANTY/ GUARANTEE

- 5.5.1** All work undertaken by the Contractor shall be subject to a guarantee for a period of 12 months against faulty and/or inferior workmanship and material.

- 5.5.2** The guarantee period shall commence the day the installation is formally handed over to and accepted by the Project Manager.
- 5.5.3** The Contractor shall undertake to repair all faults or defects due to bad workmanship and/or faulty materials during the guarantee period.
- 5.5.4** Any defects that may become apparent during the guarantee period shall be rectified to the satisfaction of and free of cost to the Client.
- 5.5.5** Should the Contractor fail to comply with the requirements stipulated above, PRASA shall be entitled to undertake the necessary repair work or effect replacement of defective apparatus or material, and the Contractor shall reimburse PRASA the total cost of such repair of replacement, including the labour costs incurred in replacing defective material.

5.6 SPECIAL CONDITIONS

- 5.6.1** All reports to be completed per site.
- 5.6.2** All equipment replaced must be fully compatible with the existing system.
- 5.6.3** All the replaced components removed from sites shall be sent to the Project managers office within a week of removal.
- 5.6.4** Where the specified standards of workmanship and accuracy are not attained, the Contractor shall rectify at own cost within 7 working days.
- 5.6.5** The system must be able to handle the vibration of the passing trains and mild electromagnetic radiation of the surrounding electronic or electrical equipment's.
- 5.6.6** The supplier to hold the essential spares and guarantee support for at least 2 years.
- 5.6.7** All the test records to be handed over to the Project Manager before final commissioning of system.
- 5.6.8** All drawings to be updated for any work done on site.
- 5.6.9** The contractor must submit the invoices within 14 days after completion of work.
- 5.6.10** When the Contractor considers that for any reason stipulated in clause **5.7** hereof, he is entitled to additional time to complete the work or portions of the work, he shall inform the Project manager, setting out in detail the reasons and stating the specific additional time required.
- 5.6.11** An NDA (Non-Disclosure Agreement) will be entered into between PRASA and the qualified bidders to ensure security information is held securely.

5.7 DURATION

5.7.1 PRASA KZN requires that the project take place for the period of 36 months **(AS AND WHEN REQUIRED)** from the date of acceptance which period shall include holidays falling within this period.

5.7.2 REACTION TIME

- All the work should commence within 14 days of of the issue of the purchase Order (PO)

5.7.3 TIME FRAME FOR DELIVERY OF TOOLS

- All material should be delivered within 3 weeks of the issue of the purchase order unless stated on issue of Purchase Order on lead times.

5.7.4 HOURS OF WORK

- No work will be permitted outside normal working hours, on Sundays, Saturdays and Public Holidays, unless the permission of the Project manager has been obtained.
- Normal working hours shall mean the period from 07:30 am to 16:00 pm on normal weekdays, but most stations are opened from 4:00 am to 19:00 pm Monday to Sartuday.

5.8 PENALTIES

- A 10% penalty charge will be deducted from the quotation price in the situation of not adhering to clause **5.6** and **5.7**
- Any other default shall entitle PRASA to terminate the contract.

5.9 TERMINATION OF CONTRACT

PRASA Telecoms reserves the right to cancel the contract at any time during the contract period in the case of the contractor not performing according to the requirements of the agreement.

5.10 HANDING OVER

- The handovers shall be for each portion of the work when the Telecoms Systems is tested and commissioned to the satisfaction of the Technical Manager, in accordance with the details as set out in the handing over documentation of PRASA.

5.11 WORK PERMIT

- All occupations and work permits will be arranged by PRASA Telecoms technician and the bidder to ensure all safety limits of the permit are understood before signing the permit

5.12 PROTECTION

- a. Two flagmen should always be present when working next to the railway line.
- b. Track master should always be present when trenching next and under railway line
- c. A safety file must always be on site with all relevant documents
- d. All valid certificates for the flagmen must be submitted together with the safety file
- e. Work can only be carried with a valid occupation notice which will be supplied by PRASA
- f. Basic induction will be presented by a PRASA employee.

5.13 TECHNICAL SPECIFICATIONS

5.13.1 Minimum standard specifications and instructions of PRASA KZN

The following specifications, instructions and documents shall, inter alia, form part of this contract:

- a. E7/1 – Specification for Works on, over, under or adjacent to Railway lines and near high voltage equipment;
- b. E4E – Safety Arrangements and Procedural Compliance with the Occupational Health and Safety Act (Act 85 of 1996) and Applicable Regulations;
- c. SABS 1200 DN (Railway earth works);
- d. SPC-00583: Optical Fiber Accessories.

5.13.2 UNDERGROUND FIBER CABLE SPECIFICATION

- a. 24 core single mode underground microfibre cable

Item		Parameters
Loose tube	Material	PBT

	Color	All colors display
Filler	Material	PE
	Color	Black
CSM	Material	Phosphating steel wire
Armoured	Material	Plastic coated steel strip
Outer jacket	Material	MDPE
	Color	Black
Min. bending radius	Static	10 times cable diameter
	Dynamic	20 times cable diameter
Repeating bending	Load: 150N; number of cycles: 30 No obvious addition attention, no fiber break and no cable damage.	
Tensile performance	Short term	1500N
Crush	Short term	1000N/100mm
Torsion	Load: 150N; number of cycles: 10; twist angle: $\pm 180^\circ$ Nable2o obvious addition attention, no fiber break and no cable damage.	
Impact	Impact energy: 450g×1m; radius of hammer head: 12.5mm; number of impact: 5 No obvious addition attention, no fiber break and no cable damage.	

Table: 2 Fiber spec

5.13.3 FIBERS AND TUBE COLOR CODE

FIBERS AND TUBE COLOR CODE SCHEME:											
1	2	3	4	5	6	7	8	9	10	11	12
Blue	Orange	Green	Brown	Slate	White	Red	Black	Yellow	Violet	Pink	Aqua

Table 3: Color code

5.14 PACKING AND DRUM

5.14.1 CABLE MARKING

The cable is wound on a wooden drum. Both ends of cable are securely fastened to the drum and sealed with a shrinkable cap. The following information shall be marked on the outer sheath of the cable at an interval of about 1 meter.

- Cable type
- Number of optical fiber
- Manufacture name
- Month/Year of Manufacture
- Cable length

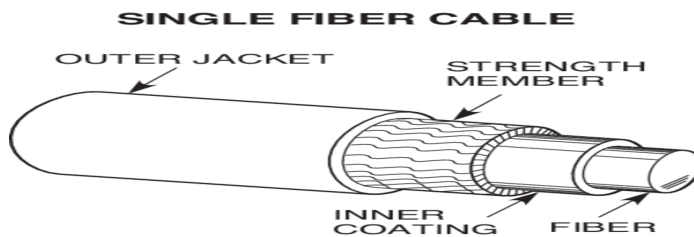
5.14.2 DRUM MARKING

Each side of every wooden drum shall be permanently marked in a minimum of 3 cm high lettering

with following:

- Manufacture name
- Cable type
- Cable length
- Number of fibers
- Cross and net weight of cable

5.14.3 FIBER SINGLE MODE 24CORE MICRODUCT



Drawing. 1 – Fiber cable diagram

5.15 SEVEN-WAY MICRODUCT HDPE SPECIFICATION

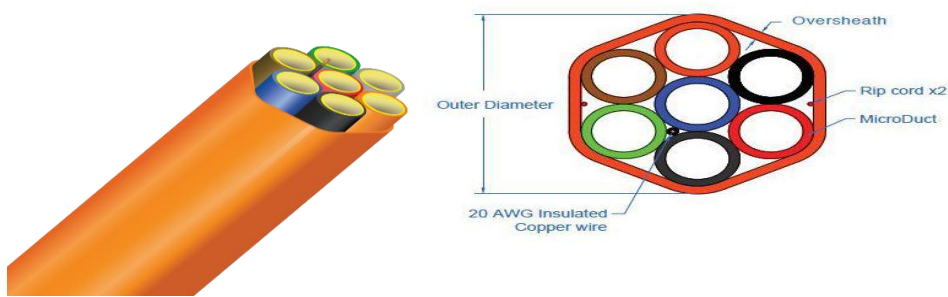


Diagram. 1 – Seven way microduct diagram

Short Description	The 7-Way Microduct with the following MicroDuct sizes: 18/15mm.
Outside Diameter in [Imperial]	2.267
Outside Diameter mm [Metric]	57.58
Weight lb/ft [Imperial]	0.545
Color	Orange

Table 4 – Seven way microduct

5.16 DOME JOINT SPECIFICATION

4Ports/4Trays/144Fibers OPTIC FIBER CLOSURE



5.16.1 Features

- Can be used in straight-through and branch application for cables of bunchy fiber and ribbon fiber.
- Engineering plastic body filled with silicon rubber and sealed with hoop, the entry ports are sealed with mechanical screw thread.
- Suitable for aerial duct wall -mounted or buried applications.
- Quick open clamped dome-base design, no special tools are needed to open the closure; it can be opened repeatedly, without changing sealing material.
- Mechanical design suitable for installing, fiber splicing storage and cable connection
- Slide and lock fiber optic splice tray with its opening angel above 90 degree, trays can be increased and reduced according to the application.

5.16.2 Specification

- Material: PC
- Dimension (mm): 160×420
- No. of Cable Inlet/Outlet: four
- Number of Fibers per Tray: 12 or 24 core
- Max. Number of Trays: 4
- Max. Number of Fibers: 96 core(4X 24 core)

5.17 A 24 CORE FIBER OPTIC PATCH PANEL (WITH SLIDE TYPE)



5.17.1 FEATURES

- Sliding tray for easy access complete with quick release fastenings
- Front panel includes a port identification strip
- Adjustable adapter position
- Light weight to reduce stress on rack mounting rails
- Suitable for mounting in shallow enclosures due to the adjustable mounting brackets allowing minimum depth of 237mm
- Slotted glanding holes for easy cable installation
- Rear panel offers a choice of apertures to suit a variety of glanding arrangements
- Suitable for both Blolite and conventional fiber cables
- Fiber adaptors include removable dust protection caps

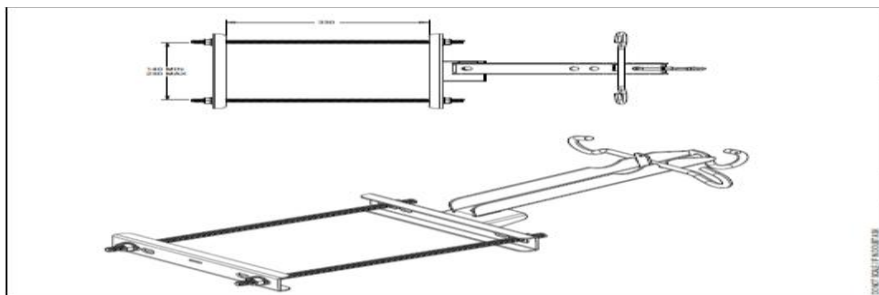
5.18 SUSPENSION CABLE BRACKET

5.18.1 SUSPENSION BRACKET (DC Type Fittings)

- These fittings are specifically designed for 3KV DC (Direct Current) electrical traction installations and are installed on mast poles +/- 6m above ground after which the cable is suspended.

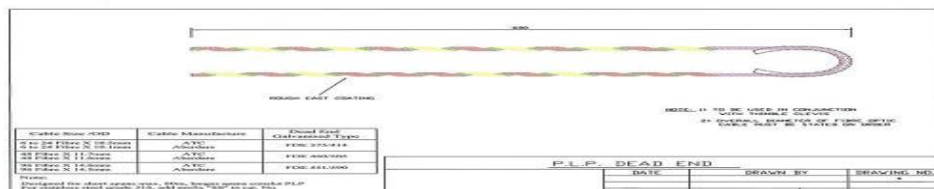
- It is completely universal and by means of a 19mm spanner adjustable and able to be fitted to the following mast poles: universal columns masts (I Beam Masts, rail masts and concrete poles), width sizes: 153mm, 185mm, 205mm, as well as left and right configured rail type masts 105mm and 125mm. Occasionally 215mm, 225mm and 250mm I Beam masts are encountered that will necessitate the fitting to be fitted with a longer adjustable slide arm. (This requirement to be specified when ordering fittings.)
- Please note that Alternative current (AC) Type fittings can also be utilized on Direct current (DC) Sections, but it is not recommended in urban areas where the electrical traction systems are more complex and usually consist of a mixture of Rail and I Beam masts as well as odd spacing between masts.

5.19 BELOW IS THE SUSPENSION DRAWING WITH THE DIMENSION.



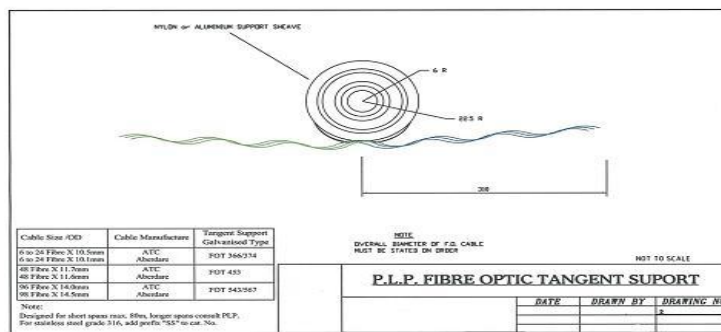
5.20 DEAD END -

- Supply and install 11.8mm galvanised dead ends;



5.21 TANGENT SUPPORT

- Supply and install 11.8mm galvanised tangent support



Tensioning
NEVER EXCEED THE MAXIMUM PULLING TENSION!

5.22 CONCRETE AND WOODEN OPTIC FIBER POLES

5.22.1 TECHNICAL SPECIFICATIONS

Minimum specification for the Concrete pole – as per diagram

- Concrete pole height 7m;
- Must be buried 1.3m in the ground;
- Sleeve should be 3.950m from the ground;

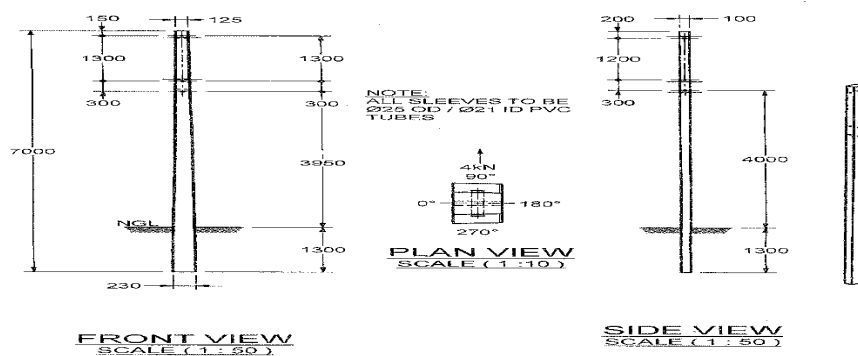


Diagram: 2 of a concrete pole

5.22.2 WOODEN POLE FOR OPTICAL FIBER CABLE



5.22.2.1 TECHNICAL SPECIFICATIONS

- The wooden poles must be supplied by the Contractor. The dimensions of the wooden poles must be as follow :
 - a. Length : 9 metre.
 - b. Top diameter : 120 mm to 140 mm.
 - c. Minimum bottom diameter : 160 mm.
 - d. Approximate weight : 138 kg.

5.23 TRENCHING AND LAYING OF CABLE

- As per Annexure A attached

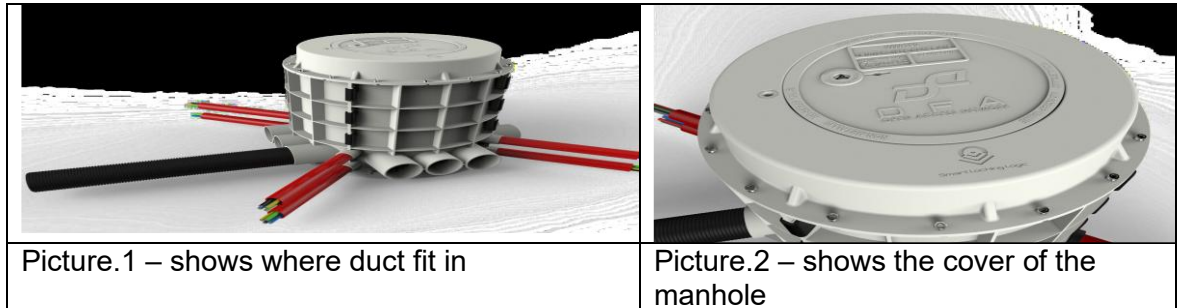
5.24 MANHOLE SPECIFICATION

5.24.1 The design of a modular, Non- metallic Access Chamber, with integrated access management, that will meet all the security, operational and environmental requirements for deployment in walkway areas.

- Non-metallic material
- Physical strength (cover, frame and coping)
- Cost effective
- Light weight, Flat Pack Solution
- Quality engineered
- Integrated frame and coping
- Dolomite compliant (Fully sealed unit)
- Split entry access supported
- Total Weight +/-40kg
- SMC Quarter Panels
- (5mm Thick Ribbed)
- 8x 50mm Split Entries
- 12x 110mm Entries (Knock-Out Provided)
- Integrated SMC Coping

- (20mm Thick, Ribbed construction)
- 390mm Cover
- 350mm Opening
- M8 Snap-Off Security nuts

5.24.2 Manhole Pictures



5.25 SPLICING, TERMINATION AND TESTING

- 5.25.1** Splicing can commence after approval is obtained from the PRASA KZN Project Manager.
- 5.25.2** All splicing and testing must be done inside a vehicle or a dust free shelter. Cleanliness is essential to make satisfactory splices.
- 5.25.3** A competent team using an optical fiber fusion splicer must carry out fusion splicing and terminations. Tenderers must state the competence and experience of the personnel envisaged to do the fusion splicing. Splicing must be carried out in accordance with procedures and instructions as stipulated by the cable and splice housing manufacturers.
- 5.25.4** The splicing team must be suitably equipped with all the necessary materials, accessories and equipment to carry out the fusion splicing. The splice losses expected during installation must be like those obtained during the drum tests which should be recorded on a spreadsheet for reference purposes. This spreadsheet should be attached to the test certificate when handed to the Project Manager.
- 5.25.5** Splicing must comply with the splice housing manufacturer's specifications i.e. securing of the strength member and Kevlar, slack inside the splice closure and protection of the individual splices.
- 5.25.6** The individual fibers must be numbered or easily identified inside the splice organizer. The up and down ends of the cable and loose tubes must be identified.
- 5.25.7** On completion of the individual splices, the organizer must be placed in approved hermetically sealed splice housing. The contractor will supply these splice housings with an approved manufacturer as specified in the main specification. And with the approval of the PRASA KZN Project Manager.
- 5.25.8** The splicer must ensure that the silica-gel packet, supplied with the dome closure, be opened and inserted in the dome closure before closure of the dome.
- 5.25.9** Termination of the fibers must be carried out on approved connector's pigtails and termination cabinets. The contractor will supply these items with an approved

manufacturer specified in the main specification. And with the approval of the PRASA KZN Project Manager.

5.25.10 After the complete installation each individual fiber must be tested from both fiber ends, testing must be carried out in conjunction with Projects personnel from PRASA KZN. The test to be conducted shall be:

- a) Fiber continuity.
- b) Overall attenuation (loss) - tested by means of optical power source and power meter.
- c) Splice Loss - for each individual splice.
- d) Attenuation profile - tested by means of OTDR.
- e) The Project Manager reserves the right to carry out individual tests should this be required on any length of installed and completed fiber during any phase of the construction. The installer shall be required to witness these tests. Should there be any findings or misalignment the contractor will be expected to rectify within 5 working days.
- f) When a splice is completed and fitted into a joint enclosure, the cable slack (30 meters in total) must be coiled inside the manhole.

5.25.11 Fault find and repair of UG fiber cable:

5.25.11.1 Restoration of the fiber includes the following per damage :

- Trenching
- Joining of the 7way duct including couplings where required.
- Installation of the cable
- Splicing of the cable from point to point
- Supply and install accessories

5.26 CLEARING OF VEGETATION

- Clear vegetation and trees for 1m wide within the radius.

5.27 FINAL ACCEPTANCE

- Each fiber must be tested before it is introduced as directed and with the approval of the PRASA-KZN Project Manager. The purpose of these tests is to ensure that the fibers are acceptable for use in the PRASA-KZN network.
- A copy of a calibrated OPTICAL TIME DOMAIN REFLECTOMETER (OTDR) certificate to be submitted with a test results. Records of all the results must be kept for reference purposes.

- Tests must be carried out at both 1310 nm and 1550 nm wavelengths. These test results must be forwarded to The PRASA KZN Project Manager in a PDF format for scrutiny and approval.

5.28 FIBER TOOL MAINTANANCE

5.28.1 DEFINITION

Major service -Complete overall check and replacing broken or faulty parts

5.28.2 Major servicing of Optic Fiber splicing Machines

- Replacement of entire module
- Faulty Assembly Exchange

5.28.3 Major servicing of Optical time Domain Reflectometer (OTDR)

- Replacement of entire module
- Faulty Assembly Exchange

5.28.4 Major servicing of Optic Fiber Power Meter

- Replacement of entire module
- Faulty Assembly Exchange

5.28.5 Major servicing of Optic Fiber Remote Terminal Unit

- Replacement of entire module
- Faulty Assembly Exchange

5.29 The service provider must use the SANAS accredited laboratory/company for calibration and provide a certificate for the calibrated items.

6 LIST OF COMMONLY REQUESTED ITEMS DURING THE CONTRACT PERIOD

Refer to Annexure B.

The items and services listed below represent the minimum requirements anticipated during the term of this contract. This list is not exhaustive, and additional items or services within the scope of the contract may be requested as and when required.

7 TIME FRAMES / PROGRAMS

a. Contract period:

The planned time frame for the implementation of this proposed project is thirty-six (36) Months.

8 EVALUATION AND SCORING METHODOLOGY

The evaluation of the Bids by the evaluation committees will be conducted at various levels.

The following levels will be applied in the evaluation:

LEVEL	DESCRIPTION
Verify completeness	The Bid is checked for completeness and whether all required documentation, certificates; verify completeness warranties and other Bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.
Verify compliance	The Bids are checked to verify that the essential RFP requirements have been met. Non-compliant Bids will be disqualified.
Detailed Evaluation of Technical	Detailed analysis of Bids to determine whether the Bidder can deliver the Project in terms of business and technical requirements. The minimum threshold for technical evaluation is [70%], any bidder who fails to meet the minimum requirement will be disqualified and not proceed with the evaluation. Price and Specific Goals will be evaluated during the RFQ stage.
Specific Goals	Evaluate Specific Goals
Price Evaluation	Bidders will be evaluated on price offered.
Scoring	Scoring of Bids using the Evaluation Criteria.
Recommendation	Report formulation and recommendation of Preferred and Reserved Bidders
Best and Final Offer	PRASA may go into the Best and Final Offer process in the instance where no bid meets the requirements of the RFP and/or the Bids are to close in terms of points awarded.
Approval	Approval and notification of the final Bidder.

9.1 Evaluation Criteria

Interested bidders for this project shall be evaluated in terms of their business credentials, financial standing, empowerment, technical capacity, and experience. The evaluation committee shall use the following Evaluation Criteria depicted in Table 1 below for the selection of the preferred bidder that shall render professional services and construction management work for the project

EVALUATION CRITERIA	WEIGHTING
Stage 1	Compliance
Stage 1	Disqualifying Returnable Documents
Stage 2	Technical/Functionality
Technical/Functional Requirements	Threshold of 70%
Stage 3	Returnable Documents

Table 1: Evaluation criteria for the selection of a potential bidder

The details of the stages outlined in Table 1 above are presented in following sections below.

g. 9.1.1 Stage 1- Disqualifying Returnable Documents

If you do not submit/meet the following mandatory documents/requirements, your bid will be automatically disqualified:

No.	Description of requirement	No
a)	Briefing Session Form D. Bidders must also reflect on the Compulsory Briefing Session Attendance Register	
b)	Minimum contractor grading of CIDB 3CE or higher	
c)	Bidders to fill and sign a closing register; failing which the bidder must provide proof that the document was submitted on time.	
d)	Optic fiber Technician qualification must be accredited by SAQA.	

b.

STAGE 2: TECHNICAL / FUNCTIONALITY REQUIREMENTS

h.

Functionality is the terminology used to define the technical ability of the Tenderer, based on experience to deliver the required product in accordance with the specified quality, reliability and functionality.

The functionality evaluation will be conducted by the Evaluation Committee which comprises of various skilled and experienced members from diverse professional disciplines. The evaluation process will be based on functionality criteria as follows:

Points allocated for Functionality shall be evaluated in accordance with the criteria as listed below. Total functionality points allocated shall be 100. Tenderer must score an overall minimum threshold of 70 points out of 100 to be achieved for the bidder to be accepted in into the panel. Bidders that score less than the 70 points thresholds shall not be evaluated further, and their proposals shall be disqualified. If all bidders score below the 70 points thresholds, PRASA reserves the right to cancel the bid and re-advertise or source using other procurement methods.

The minimum threshold for the technical/functionality requirements is 70% as per the standard Evaluation Criteria presented in Table 2 below. Bidders who score below this minimum requirement shall not be considered for further evaluation.

Details of the technical/functional requirements are presented in Table below:

ITEM	CRITERIA	c. WEIGHT / SCORING
1	Organizational Experience	50
2	Qualifications and Experience of key personnel – Optic Fiber Technician	50
	TOTAL	100

Table 2: Technical Evaluation Criteria

FUNCTIONAL EVALUATION CRITERIA

Details of the scoring methodology presented above are outlined in Table 4 below

CRITERIA	WEIGHT	SCORES
1. <i>N.B. Provide the following documentation for each successfully completed project:</i> - A copy of the appointment letter/contract on the company letterhead, clearly indicating the project description, client name, and client contact details (i.e., email address and office number), or the relevant Purchase Order (PO). - A completion certificate or referral letter, signed by the client, confirming the successful completion of the project.	50	Score will be based on successfully executed and completed similar projects in the installation and repairs to the optic fiber cable from the presented details in the tender document. - Zero(0) Similar Projects/non submission/incomplete submission = 0 Points 1 Similar Project 10 Point 2 similar Projects = 20 Points 3 Similar Projects = 30 Points 4 Similar Projects = 40 Points 5 Similar Projects and above = 50 Points

2. <i>Key Personnel Experience (based on Submitted CVs and qualification of optic fiber).</i> Fiber Optic Technician with a minimum of 3 years of experience in optic fiber installation, certified qualification of fiber optic Technician accredited by SAQA	50	Points will be allocated based on the bidder's verifiable years of experience in the successful installation and repair of optical fiber cable projects, supported by documented evidence submitted with the tender. - Zero (0) Experience = 0 Points 1 year of Experience = 10 Points 2 years of Experience = 20 Points 3 years of Experience = 30 Points 4 Years of Experience = 40 Points 5 Yearsof Experience and above = 50 Points
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STAGE 3 RETURNABLE DOCUMENTS

No.	Description of requirement	
a)	Completion of ALL RFP documentation, ALL declarations, ALL Standard Bidding Documents. Above must be completed & duly signed where applicable	
b)	Joint Venture / Consortium agreement / Trust Deed/ Confirmation in writing of their intention to enter into a JV or consortium agreement signed by all parties should they be awarded business by PRASA through this RFP process (if applicable) <i>Must be completed & duly signed</i>	
c)	Letter of Good Standing: COIDA	
d)	Valid SARS Pin	
e)	CSD supplier registration number	

NB:The most Responsive bidder/s with incomplete returnable documents will be requested to resubmit completed documents within the time frame stipulated by PRASA before recommendation for inclusion to the panel, failure which will result in automatic disqualification

10. PROCESS POST SUCCESSFUL SELECTION OF PRE-APPROVED BIDDERS

- Bidders who achieve the minimum required functionality score of 70 points will be included in the panel of contractors to bid for the PRASA Projects/work/contract for the maintenance, supply, deliver and servicing of fiber materials for the period of 36 months
- The RFQ Process will be used to identify the successful supplier, and purchase orders will be issued for the supply of the required items in accordance with approved procurement requirement.
- Moreover, having pre-qualified and being appointed to the panel and signing a framework agreement, does not automatically guarantee that any member of the panel will be awarded any work by PRASA during the term of this panel.
- Bidders will be invited via a Request for Quotation (RFQ) process on an as and when required basis per terms of reference for each specific requirements to provide PRASA with a detailed costed price proposal as will be outlined in the RFQ in line with scope of supply, PRASA SCM Policy and processes applicable at the time of issue. The process will also ensure compliance to any relevant regulation and including any changes that might occur during the duration of the appointed panel.
- Work will be allocated amongst the contractors on the panel at the time of issuing a Purchase Order. To ensure equitable distribution of work, a contractor who has been awarded a Purchase Order and is currently executing the work will not be invited to quote for subsequent Purchase Orders until the current Purchase Order has been completed and closed out.
- The appointment for repair work will, however, remain subject to a price comparison with the other contractors on the panel to ensure competitiveness and value for money.
- RFQ Proposal will be evaluated based on Preferential system & Price in accordance with the preference point system of 80/20 in accordance with the approved PRASA Preferential Policy at the time of the RFQ invitation for the entire duration of 36 months.
- The Preference Point System and for claiming specific goal point, bidder must meet Specific Goal Requirements as Per the Preferential Procurement Policy Framework Act,

2000 (Act No.5 Of 2000), Including Preferential Procurement Regulations, 2022 currently applicable and PRASA's Preferential Procurement Policy.

- PRASA reserves the right to request the service provider to provide the assurance of capacity and financial capability to execute the work at the time of the RFQ.
- Tenders containing any one or more of the errors or omissions, or tenders having not complied with any one of the peremptory tender conditions as detailed in this tender document, shall not be considered and shall automatically be rejected. Tender financial offers will be dealt with during RFQ process.

11. PRICING AND SPECIFIC GOALS

These specific goals will not be part of the evaluation criteria for inclusion in panel however these will be used in the RFQ process to determine the highest scoring bidder.

Bidders should provide their price proposal, along with proof of specific goals.

The following formula, shall be used by the Bid Evaluation Committee to allocate scores to the interested bidders:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEM

A maximum of 80 points is allocated for price on the following basis:

80/20

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where:

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system)	Evidence required for specific goals
---	---	---	--------------------------------------

	(To be completed by the organ of state)	(To be completed by the tenderer)	
Black Women	10 points		Certified copy of ID Documents of the owners.
B-BBEE Level 1	10 points		CIPC Documents / B-BBEE Certificate/Affidavit

Subject to section 2(1)(f) of the Act, the contract must be awarded to the tenderer scoring the highest points.

- **A CIPC Registration Documents/CSD Registration Report will be used to verify the above evidence.**
- **Points will be awarded/allocated on a proportional/pro-rata basis. Formula: Number of Points allocated x Percentage (%) owned = Number of Points Claimed.**

12. APPOINTMENTS OTHER THAN THE SUCCESSFUL BIDDER

PRASA may appoint a bidder other than the successful bidder under the following instances:

- When a successful bidder, after having been informed of the acceptance of its Bid, fails to sign a contract within a prescribe period of time e.g. 14 (fourteen) days after being called upon to do so;
- When a successful bidder has failed to provide the necessary security, bonds or guarantees within the time required to do so by PRASA;
- When a successful bidder fails to meet a condition precedent for the award of business (e.g. to obtain the necessary funding); and
- When final contract negotiations with a preferred bidder fails and a contract is not agreed upon.
- PRASA will only award a bid to a bidder other than the highest scoring bidder provided that such bid is still within the bid validity period.

Only if the second ranked bidder is also unable/unwilling, PRASA may proceed to the third ranked bidder

6 THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME(N/A)

8.1 National Industrial Participation Programme (NIPP) requirements:

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

Bidders are therefore required to complete SBD 5 to give effect to the above.

9 POST TENDER NEGOTIATION (IF APPLICABLE)

PRASA reserves the right to conduct post tender negotiations with a shortlist of Respondent(s). The shortlist could comprise of one or more Respondents. Should PRASA conduct post tender negotiations, Respondents will be requested to provide their best and final offers to PRASA based on such negotiations. A final evaluation will be conducted in terms of 80/20 / 90/10.

10 FINAL CONTRACT AWARD

PRASA will negotiate the final terms and condition the contract with the successful Respondent(s). This may include aspects such as Supplier Development, the B-BBEE Improvement Plan, price and delivery. Thereafter the final contract will be awarded to the successful Respondent(s).

11 FAIRNESS AND TRANSPARENCY

PRASA views fairness and transparency during the RFP Process as an absolute on which PRASA will not compromise. PRASA will ensure that all members of evaluation committees declare any conflicting or undue interest in the process and provide confidentiality undertakings to PRASA.

The evaluation process will be tightly monitored and controlled by PRASA to assure integrity and transparency throughout, with all processes and decisions taken being approved and auditable.

1 PERFORMANCE AND BID BONDS (N/A)

- 3.1. The preferred Bidder shall where applicable provide PRASA with a performance bond which shall be 10% of the value of the entire Project price offered and it shall be issued with 30 days of receipt of notice of appointment. The Performance Bond shall be valid for the Contract period. The format of the Performance Bond is attached as **Annexure**

[Bidders are required to submit their Bid with a Bid Bond. The Bid Bond shall due and payable if a bidder decides not to continue with the RFP process after submission of its Bid. The format of the Bid Bond is attached as Annexure(where applicable)]

2 OWNERSHIP OF DESIGN (N/A)

- 4.1. The plans and design developed and to be provided by PRASA shall at all times remain the property of PRASA.]

3 SERVICE LEVELS

- 5.1. An experienced national account representative(s) is required to work with PRASA's procurement department. [No sales representatives are needed for individual department or locations]. Additionally, there shall be a minimal number of people, fully informed and accountable for this agreement.
- 5.2. PRASA will have quarterly reviews with the Service provider's account representative on an on-going basis.
- 5.3. PRASA reserves the right to request that any member of the Service provider's team involved on the PRASA account be replaced if deemed not to be adding value for PRASA.
- 5.4. The Service provider guarantees that it will achieve a 100% [hundred per cent] service level on the following measures:
- a) Random checks on compliance with quality/quantity/specifications
 - b) On time delivery.
- 5.5. The Service provider must provide a telephone number for customer service calls.
- 5.6. Failure of the Service provider to comply with stated service level requirements will give PRASA the right to cancel the contract in whole, without penalty to PRASA, giving 30 [thirty] calendar days' notice to the Service provider of its intention to do so.

Acceptance of Service Levels:

YES	
-----	--

4 TOTAL COST OF OWNERSHIP (TCO)

- 6.1. PRASA will strive to procure goods, services and works which contribute to its mission. In order to achieve this, PRASA must be committed to working with suppliers who share its goals of continuous improvement in service, quality and reduction of Total Cost of Ownership (TCO).
- 6.2. Respondents shall indicate whether they would be committed, for the duration of any contract which may be awarded through this RFP process, to participate with PRASA in its continuous improvement initiatives to reduce the total cost

of ownership [TCO], which will reduce the overall cost of transportation services and related logistics provided by PRASA's operating divisions within South Africa to the ultimate benefit of all end-users.

5 FINANCIAL STABILITY

Respondents are required to submit their latest financial statements prepared and signed off by a professional accountant for the past years with their Proposal in order to enable PRASA to establish financial stability.

SIGNED at _____ on this ____ day of _____ 20.....

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____

Name _____

2 _____

Name _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

6 VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its Tax Clearance Certificate and valid B-BBEE Verification Certificate, for the duration of any contract emanating from this RFP. Should the Respondent be awarded the contract [the Agreement] and fail to present PRASA with such renewals as and when they become due, PRASA shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement forthwith without any liability and without prejudice to any claims which PRASA may have for damages against the Respondent.

SIGNED at _____ on this _____ day of _____ 20.....

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____

Name _____

2 _____

Name _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

Special Conditions: Funding Contingency

1. Paragraph 8.4 of the PFMA SCM Instruction No. 3 of 2021/22 states that the Accounting Authority may not invite price quotations or bids if no or sufficient provision is made in the budget of the institution.
2. PRASA has, in terms of section 79 of the PFMA, obtained approval from National Treasury, for a departure from paragraph 8.4 of the PFMA SCM Instruction No. 3 of 2021/22.
3. PRASA is currently in the process of making provision and allocation of budget for the services required in this RFP, which provision and/or budget allocation has not yet been completed at the time of the issuance of this RFP.
4. PRASA will, however, ensure that provision and/or budget allocation is made prior to the award of business in this RFP.
5. Accordingly, any award pursuant to this RFP is strictly subject to PRASA, inter alia:
 - 5.1. securing the necessary funding allocation; and
 - 5.2. confirming that sufficient budget exists to meet the intended award.
6. PRASA undertakes to keep bidders reasonably informed of the progress and status of the funding allocation and budgeting process.
7. By submitting a bid, bidders expressly acknowledge and agree that PRASA reserves the right to cancel this RFP at any stage prior to award, in the event that PRASA is unsuccessful in making sufficient provision and/or budget allocation for the required services.
8. PRASA shall not be liable for:
 - 8.1. any claim, loss, or damages of whatsoever nature arising from or in connection with a failure to source funding; or
 - 8.2. the non-award of tender due to a failure to source funding; and
 - 8.3. bidders waive any right to institute proceedings against PRASA in respect of the circumstances contemplated above.

BID DESCRIPTION: REQUEST FOR PROPOSAL(RFP) FOR THE APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR THE MAINTANANCE,,SUPPLY,DELIVER AND SERVICING OF FIBER MATERIALS FOR THE PERIOD OF 36 MONTHS IN THE KZN REGION.
BID NUMBER: DBN/OPS(BAC)019



prasa
PASSENGER RAIL AGENCY
OF SOUTH AFRICA

SIGNED at _____ on this _____ day of _____ 20__

Signature of Witness

1 _____

Name _____

Signature of Witness

2 _____

Name _____

Signature of Bidder's Authorised Representative: _____

Name: _____

Designation: _____

10. CERTIFICATE OF ACQUAINTANCE WITH RFP TERMS & CONDITIONS & APPLICABLE DOCUMENTS

By signing this certificate the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with, and agrees with all the conditions governing this RFP, including those contained in any printed form stated to form part hereof, including but not limited to the documents stated below and PRASA will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purpose of calculating tendered prices or any other purpose:

1. PRASA's General Bid Conditions*

2. Standard RFP Terms and Conditions for the supply of Goods or Services or Works to PRASA

Should the Bidder find any terms or conditions stipulated in any of the relevant documents quoted in the RFP unacceptable, it should indicate which conditions are unacceptable and offer alternatives by written submission on its company letterhead, attached to its submitted Bid. Any such submission shall be subject to review by PRASA's Legal Counsel who shall determine whether the proposed alternative(s) are acceptable or otherwise, as the case may be. A material deviation from the Standard terms or conditions could result in disqualification.

Bidders accept that an obligation rests on them to clarify any uncertainties regarding any bid to which they intend to respond, before submitting the bid. The Bidder agrees that he/she will have no claim based on an allegation that any aspect of this RFP was unclear but in respect of which he/she failed to obtain clarity.

The bidder understands that his/her Bid will be disqualified if this Certificate of Acquaintance with RFP documents included in the RFP as a returnable document, is found not to be true and complete in every respect.

SIGNED at _____ on this ____ day of _____ 20....

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____

Name _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

7 GENERAL CONDITIONS

10.1 ALTERNATIVE BIDS

Bidders may submit alternative Bid only if a main Bid, strictly in accordance with all the requirements of the RFP is also submitted. The alternative Bid is submitted with the main Bid together with a schedule that compares the requirements of the RFP with the alternative requirements the Bidders proposes. Bidders must note that in submitting an alternative Bid they accept that PRASA may accept or reject the alternative Bid and shall be evaluated in accordance with the criteria stipulated in this RFP.

10.2 PRASA'S TENDER FORMS

Bidders must sign and complete the PRASA's Bid Forms and attach all the required documents. Failure by Bidders to adhere to this requirement may lead to their disqualification.

10.3 PRECEDENT

In case of any conflict with this RFP and Bidders response, this RFP and its briefing notes shall take precedence.

10.4 RESPONSE TO RFP-CONFIDENTIALITY

Response to RFPs must clearly indicate whether any information conveyed to or requested from PRASA is confidential or should be treated confidentially by PRASA. In the absence of any such clear indication in writing from a response to RFP, PRASA shall deem the response to RFP to have waived any right to confidentiality and treat such information as public in nature.

Where a Bidder at any stage during the RFP Process indicates to PRASA that information or any response to RFP requested from PRASA is or should be treated confidentially, PRASA shall treat such information or response to RFP confidentially, unless PRASA believes that to ensure the transparency and competitiveness of the RFP Process the content of the information or response to RFP should be conveyed to all Bidders, in which event it shall apply the following process:

- PRASA shall confirm with the Bidder whether the raising of confidentiality applies to the entire response to the RFP or only specific elements or sections of the response;
- Where confidentiality is maintained by the Bidder and PRASA is of the opinion that the information or response to RFP if made publicly available would affect the commercial interests of the Bidder or is commercially sensitive information, PRASA shall not release such information to other Bidders if providing such information or response to the RFP would prejudice the competitiveness and transparency of the RFP Process;
- Where PRASA is of the opinion that information provided is not commercially sensitive or would have no impact on the commercial interests of the relevant Bidder if released and fairness and transparency requires that such information be released to all Bidders, PRASA may:
 - i. inform the relevant Bidder of the necessity to release such information and/or response to RFP and request the Bidder to consent to the release thereof by PRASA; or
 - ii. obtain legal advice regarding the confidentiality of the relevant information and/or response to RFP and the legal ability of PRASA to release such information; or
 - iii. refrain from releasing the information and/or response to RFP, in which event PRASA shall not take account of the contents of such information in the evaluation of the relevant response to RFP.

The above procedures regarding confidentiality shall not apply to any information which is already public knowledge or available in the public domain or in the hands of PRASA or is required to be disclosed by any legal or regulatory requirements or order of any competent court, tribunal or forum.

10.5 RESPONSE TO THE RFP – RFP DISQUALIFICATION

Responses to RFP which do not comply with the RFP requirements, formalities, terms and conditions may be disqualified by PRASA from further participation in the RFP Process.

In particular (but without prejudice to the generality of the foregoing) PRASA may disqualify, at its sole discretion and without prejudice to any other remedy it may have, a Bidder where the Bidder, or any of its consortium members, subcontractors or advisors have committed any act of misrepresentation, bad faith or dishonest conduct in any of its dealings with or information provided to PRASA.

10.6 CORRUPTION, GIFTS AND PAYMENTS

Neither the Bidders to RFPs, its equity members, the sub-contractors, consortium members nor any of their agents, lenders or advisors shall directly or indirectly offer or give to any person in the employment of PRASA or any other Government official or any of the Advisory Team any gift or consideration of any kind as an inducement or reward for appointing a particular Bidder, or for showing or omitting to show favour or disfavour to any of the Bidders, its equity members or the sub-contractors in relation to the Project.

In the event that any of the prohibited practices contemplated under the above paragraph is committed, PRASA shall be entitled to terminate any Response to RFP's status and to prohibit such Response to RFP, its equity members, its SPV members, its Sub Contractors and their agents, lenders and advisors from participating in any further part of the procurement of the Project.

10.7 INSURANCE

Unless specifically provided for in this RFP or draft contracts, Bidders will be required to submit with their Bid for services professional indemnity insurance and works insurance to an extent (if any) if insurance provided by PRASA may not be for the full cover required in terms of the relevant category listed in this RFP. The Bidder is advised to seek qualified advice regarding insurance.

10.8 NO CONTACT POLICY

Bidders may only contact the bid administrator of PRASA as per the terms of the Communication Structure established by this RFP, except in the case of pre-existing commercial relationships, in which case contact may be maintained only with respect thereto and, in making such contact, no party may make reference to the Project or this RFP.

10.9 CONFLICT OF INTEREST

No Bidder member, subcontractor or advisor of the response to RFP may be a member of or in any other way participate or be involved, either directly or indirectly in more than one response to RFP or response to RFP during any stage of the Project procurement process, but excluding specialist suppliers of systems and equipment, non-core service providers or financial or commercial institutions whose role is limited purely to lending money or advancing credit to the response to RFP. Bidders are to sign the declaration of interest form. In order to prevent the conflict or potential conflict of interest between Lenders and Bidders to RFP, no advisors or the Contractor/s or Consortium/s to any response to RFP, consortium member or subcontractor may fulfil the role of arranger, underwriter and/or lead bank to the response to RFP. PRASA may disqualify the response to RFP from further participation in the event of a failure to comply with this provision. PRASA views the potential conflict of interest so great as to warrant the reduction of competition for advisory services.

10.10 COLLUSION AND CORRUPTION

Any Bidder shall, without prejudice to any other remedy available to PRASA, be disqualified, where the response to RFP –

- communicates to a person other than persons nominated by PRASA a material part of its response to RFP; or
- Enters into any Contract or arrangement with any other person or entity that it shall refrain from submitting a response to RFP to this RFP or as to any material part of its Response to RFP to this RFP (refer the prohibition contained in Section 4(1)(b)(iii) of the Competition Act 89 of 1998). . The Bidders represents that the Bidder has not, directly or indirectly, entered into any agreement, arrangement or understanding or any such like for the purpose of, with the intention to, enter into collusive Biding or with reasonable appreciation that, collusive any agreement, arrangement or understanding or any such like may result in or have the effect of collusive Biding. The Bidder undertakes that in the process of the Bid but prior to PRASA awarding the Bid to a preferred bidder become involved in or be aware of or do or caused to be done any agreement, arrangement or understanding or any such like for the purpose of or which may result in or have the effect of a collusive Bid, the Bidder will notify PRASA of such any agreement, arrangement or understanding or any such like.; or
- offers or agrees to pay or give any sum of money, inducement or valuable consideration directly or indirectly to any person for doing or having done, or causing, or having caused to be done any act or omission in relation to the RFP Process or any proposed response to RFP (provided nothing contained in this paragraph shall prevent a response to RFP from paying any market-related commission or bonus to its employees or contractors within the agreed terms of their employment or contract).

10.11 CONSORTIUM CHANGES

If exceptional circumstances should arise in which a after the submission to the bid and after closing date of submission of bids, there is change in the composition of the Bidder, either through substitution or omission of any member of the Bidder:

- The Response to RFP must notify PRASA in writing of the proposed changes supported by complete details of the material reasons for the changes, the parties impacted by the changes and the impact on the response to RFP.
- PRASA shall evaluate the reasons advanced by the Bidder for the requested changes to the Bidder structure and where PRASA is not satisfied that the reasons advanced are reasonable or material, refuse to accept the change and disqualify the response to RFP, or notify the Bidder in writing of its non-acceptance of the changes and require the Bidder to propose a suitable alternative to PRASA within 10 (TEN) days of its receipt of the decision of PRASA, upon receipt of which PRASA shall -
 - i. Evaluate the alternative proposed for suitability to PRASA, and where the alternative is accepted by PRASA, inform the Bidder in writing of such acceptance and PRASA shall reassess the response to RFP against the RFP requirements and criteria; or
 - ii. Where the alternative is not accepted by PRASA, inform the Bidder in writing of such non-acceptance as well as its disqualification from the RFP Process.
 - iii. Where PRASA is satisfied that the changes requested under (i) above are reasonable and material, the response to RFP, shall be allowed to effect the required changes and PRASA shall reassess the response to RFP against the RFP requirements and criteria.

10.12 COSTS OF RESPONSE TO THE RFP SUBMISSION

All costs and expenses associated with or incurred by the Bidder in relation to any stage of the Project, shall be borne by the Bidder. PRASA shall not be liable for any such costs or expenses or any claim for reimbursement of such costs or expenses.

BID DESCRIPTION: REQUEST FOR PROPOSAL(RFP) FOR THE APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR THE MAINTANANCE,,SUPPLY,DELIVER AND SERVICING OF FIBER MATERIALS FOR THE PERIOD OF 36 MONTHS IN THE KZN REGION.	 prasa PASSENGER RAIL AGENCY OF SOUTH AFRICA
BID NUMBER: DBN/OPS(BAC)019	

To avoid doubt, PRASA shall not be liable for any samples submitted by the Bidder in support of their Responses to RFP and reserves the right not to return to them such samples and to dispose of them at its discretion.

10.13 RESPONSE TO THE RFP WARRANTY

Bidders must provide a warranty as part of their Responses to RFP that their Responses to RFP are true and correct in all respects, that it does not contain a misrepresentation of any kind and that the taxes of all members of the Bidder company, consortium members and or subcontractors are in order and none of the members are undergoing corruption or any criminal-related investigations or have any past convictions for fraud or corruption.

8 CONDITIONS OF TENDER

General

Actions	1 PRASA's <i>Representative</i> and each <i>tenderer</i> submitting a tender shall act as stated in these Conditions of Tender and in a manner which is fair, equitable, transparent, competitive and cost-effective.
Interpretation	2 Terms shown in <i>italics</i> vary for each tender. The details of each term for this tender are identified in the Request for Tender / Scope of work/ specification. Terms shown in capital initials are defined terms in the appropriate conditions of contract.
	3 Any additional or amended requirements in the Scope of work/ specification, and additional requirements given in the Schedules in the <i>tender returnables</i> are deemed to be part of these Conditions of Tender.
	4 The Conditions of Tender and the Scope of work/ specification shall form part of any contract arising from this invitation to tender.
Communication	5 Each communication between PRASA and a <i>tenderer</i> shall be to or from PRASA's <i>Representative</i> only, and in a form that can be read, copied and recorded. Communication shall be in the English language. PRASA takes no responsibility for non-receipt of communications from or by a <i>tenderer</i> .
PRASA's rights to accept or reject any tender	6 PRASA may accept or reject any variation, deviation, tender, or alternative tender, and may cancel the tender process and reject all tenders at any time prior to the formation of a contract. PRASA or PRASA's <i>Representative</i> will not accept or incur any liability to a <i>tenderer</i> for such cancellation and rejection but will give reasons for the action. PRASA reserves the right to accept the whole or any part of any tender.
	7 After the cancellation of the tender process or the rejection of all tenders PRASA may abandon the proposed work and services, have it performed in any other manner, or re-issue a similar invitation to tender at any time.

Tenderer's obligations

The *tenderer* shall comply with the following obligations when submitting a tender and shall:

Eligibility	1	Submit a tender only if the <i>tenderer</i> complies with the criteria stated in the Scope of work/ specification.
Cost of tendering	2	Accept that PRASA will not compensate the <i>tenderer</i> for any costs incurred in the preparation and submission of a tender.
Check documents	3	Check the <i>tender documents</i> on receipt, including pages within them, and notify PRASA's <i>Representative</i> of any discrepancy or omissions in writing.
Copyright of documents	4	Use and copy the documents provided by PRASA only for the purpose of preparing and submitting a tender in response to this invitation.
Standardised specifications and other publications	5	Obtain, as necessary for submitting a tender, copies of the latest revision of standardised specifications and other publications, which are not attached but which are incorporated into the <i>tender documents</i> by reference.
Acknowledge receipt	6	Preferably complete the Receipt of invitation to submit a tender form attached to the Letter of Invitation and return it within five days of receipt of the invitation.
	7	Acknowledge receipt of Addenda / Tender Briefing Notes to the <i>tender documents</i> , which PRASA's <i>Representative</i> may issue, and if necessary apply for an extension to the <i>deadline for tender submission</i> , in order to take the Addenda into account.
Site visit and / or clarification meeting	8	Attend a site visit and/or clarification meeting at which <i>tenderers</i> may familiarise themselves with the proposed work, services or supply, location, etc. and raise questions, if provided for in the Scope of work/ specification. Details of the meeting are stated in the RFP document, <i>i</i> -tender website and CIDB website.
Seek clarification	9	Request clarification of the <i>tender documents</i> , if necessary, by notifying PRASA's <i>Representative</i> earlier than the <i>closing time for clarification of queries</i> .
Insurance	10	Be informed of the risk that needs to be covered by insurance policy. The <i>tenderer</i> is advised to seek qualified advice regarding insurance.
Pricing the tender	11	Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except VAT), and other levies payable by the successful <i>tenderer</i> . Such duties, taxes and levies are those applicable 14 days prior to the <i>deadline for tender submission</i> .
	12	Show Value Added Tax (VAT) payable by PRASA separately as an addition to the tendered total of the prices.
	13	Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the <i>conditions of contract</i> .
	14	State the rates and Prices in South African Rand unless instructed otherwise as an additional condition in the Scope of work/ specification. The selected <i>conditions of contract</i> may provide for part payment in other currencies.
Alterations to documents	15	Not make any alterations or an addition to the tender documents, except to comply with instructions issued by PRASA's <i>Representative</i> or if necessary to correct errors made by the <i>tenderer</i> . All such alterations shall be initialled by all signatories to the

tender. Corrections may not be made using correction fluid, correction tape or the like.

Alternative tenders

- 16 Submit alternative tenders only if a main tender, strictly in accordance with all the requirements of the *tender documents* is also submitted. The alternative tender is submitted with the main tender together with a schedule that compares the requirements of the *tender documents* with the alternative requirements the *tenderer* proposes.
- 17 Accept that an alternative tender may be based only on the criteria stated in the Scope of work/ specification and as acceptable to PRASA.

Submitting a tender

- 18 Submit a tender for providing the whole of the works, services or supply identified in the Contract Data unless stated otherwise as an additional condition in the Scope of work/ specification.

NOTE:

- 19 **Return the completed and signed PRASA Tender Forms and SBD forms provided with the tender. Failure to submit all the required documentation will lead to disqualification**
- 20 **Submit the tender as an original plus 1 copy and an electronic version which should be contained in Memory Cards clearly marked in the Bidders name as stated in the RFP and provide an English translation for documentation submitted in a language other than English. Tenders may not be written in pencil but must be completed in ink.**
- 21 Sign and initial the original and all copies of the tender where indicated. PRASA will hold the signatory duly authorised and liable on behalf of the *tenderer*.
- 22 Seal the original and each copy of the tender as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside PRASA's address and invitation to tender number stated in the Scope of work/ specification, **as well as the *tenderer's* name and contact address.** Where the tender is based on a two envelop system tenderers should further indicate in the package whether the document is **envelope / box 1 or 2.**
- 23 Seal original and copies together in an outer package that states on the outside only PRASA's address and invitation to tender number as stated in the Scope of work/ specification. The outer package should be marked "CONFIDENTIAL"
- 24 Accept that PRASA will not assume any responsibility for the misplacement or premature opening of the tender if the outer package is not sealed and marked as stated.

Note:

PRASA prefers not to receive tenders by post and takes no responsibility for delays in the postal system or in transit within or between PRASA offices.

PRASA prefers not to receive tenders by fax, PRASA takes no responsibility for difficulties in transmission caused by line or equipment faults.

Where tenders are sent via courier, PRASA takes no responsibility for tenders delivered to any other site than the tender office.

PRASA employees are not permitted to deposit a tender into the PRASA tender box on behalf of a tenderer, except those lodged by post or courier.

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| Closing time | 25 | Ensure that PRASA has received the tender at the stated address with the Scope of work / specification no later than the <i>deadline for tender submission</i> . Proof of posting will not be taken by PRASA as proof of delivery. PRASA will not accept a tender submitted telephonically, by Fax, E-mail or by telegraph unless stated otherwise in the Scope of work/ specification. |
| | 26 | Accept that, if PRASA extends the <i>deadline for tender submission</i> for any reason, the requirements of these Conditions of Tender apply equally to the extended deadline. |
| Tender validity | 27 | Hold the tender(s) valid for acceptance by PRASA at any time within the <i>validity period</i> after the <i>deadline for tender submission</i> . |
| | 28 | Extend the <i>validity period</i> for a specified additional period if PRASA requests the <i>tenderer</i> to extend it. A <i>tenderer</i> agreeing to the request will not be required or permitted to modify a tender, except to the extent PRASA may allow for the effects of inflation over the additional period. |
| Clarification of tender after submission | 29 | Provide clarification of a tender in response to a request to do so from PRASA's <i>Representative</i> during the evaluation of tenders. This may include providing a breakdown of rates or Prices. No change in the total of the Prices or substance of the tender is sought, offered, or permitted except as required by PRASA's <i>Representative</i> to confirm the correction of arithmetical errors discovered in the evaluation of tenders. The total of the Prices stated by the <i>tenderer</i> as corrected by PRASA's <i>Representative</i> with the concurrence of the <i>tenderer</i> , shall be binding upon the <i>tenderer</i> |
| Submit bonds, policies etc. | 30 | If instructed by PRASA's <i>Representative</i> (before the formation of a contract), submit for PRASA's acceptance, the bonds, guarantees, policies and certificates of insurance required to be provided by the successful <i>tenderer</i> in terms of the <i>conditions of contract</i> . |
| | 31 | Undertake to check the final draft of the contract provided by PRASA's <i>Representative</i> , and sign the Form of Agreement all within the time required. |
| | 32 | Where an agent on behalf of a principal submits a tender, an authenticated copy of the authority to act as an agent should be submitted with the tender. |
| Fulfil BEE requirements | 33 | Comply with PRASA's requirements regarding BBBEE Suppliers. |

**PRASA'S
UNDERTAKINGS**

PRASA, and PRASA's *Representative*, shall:

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| Respond to clarification | 1 | Respond to a request for clarification received earlier than the <i>closing time for clarification of queries</i> . The response is notified to all <i>tenderers</i> . |
| Issue Addenda | 2 | If necessary, issue to each <i>tenderer</i> from time to time during the period from the date of the Letter of Invitation until the <i>closing time for clarification of queries</i> , Addenda that may amend, amplify, or add to the <i>tender documents</i> . If a <i>tenderer</i> applies for an extension to the <i>deadline for tender submission</i> , in order to take Addenda into account |

in preparing a tender, PRASA may grant such an extension and PRASA's *Representative* shall notify the extension to all *tenderers*.

Return late tenders	3	Return tenders received after the <i>deadline for tender submission</i> unopened to the <i>tenderer</i> submitting a late tender. Tenders will be deemed late if they are not in the designated tender box at the date and time stipulated as the deadline for tender submission.
Non-disclosure	4	Not disclose to <i>tenderers</i> , or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tenders and recommendations for the award of a contract.
Grounds for rejection	5	Consider rejecting a tender if there is any effort by a <i>tenderer</i> to influence the processing of tenders or contract award.
Disqualification	6	Instantly disqualify a <i>tenderer</i> (and his tender) if it is established that the <i>tenderer</i> offered an inducement to any person with a view to influencing the placing of a contract arising from this invitation to tender.
Test for responsiveness	7	Determine before detailed evaluation, whether each tender properly received • meets the requirements of these Conditions of Tender, • has been properly signed, and • is responsive to the requirements of the <i>tender documents</i>.
	8	Judge a responsive tender as one which conforms to all the terms, conditions, and specifications of the <i>tender documents</i> without material deviation or qualification. A material deviation or qualification is one which, in PRASA 's opinion would • detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Contract Data, • change PRASA's or the <i>tenderer's</i> risks and responsibilities under the contract, or • affect the competitive position of other <i>tenderers</i> presenting responsive tenders, if it were to be rectified.
Non-responsive tenders	10	Reject a non-responsive tender, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.
Arithmetical errors	11	Check responsive tenders for arithmetical errors, correcting them as follows: • Where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern. • If a bill of quantities applies and there is a discrepancy between the rate and the line item total, resulting from multiplying the rate by the quantity, the rate as quoted shall govern. Where there is an obviously gross misplacement of the decimal point in the rate, the line item total as quoted shall govern, and the rate will be corrected. • Where there is an error in the total of the Prices, either as a result of other corrections required by this checking process or in the <i>tenderer's</i> addition of prices, the total of the Prices, if any, will be corrected.
	12	Reject a tender if the <i>tenderer</i> does not accept the corrected total of the Prices (if any).
Evaluating the tender	13	Evaluate responsive tenders in accordance with the procedure stated in the RFP / Scope of work/ specification. The evaluated tender price will be disclosed only to the

relevant PRASA tender committee and will not be disclosed to *tenderers* or any other person.

Clarification of a tender	14	Obtain from a <i>tenderer</i> clarification of any matter in the tender which may not be clear or could give rise to ambiguity in a contract arising from this tender if the matter were not to be clarified.
Acceptance of tender	15	Notify PRASA's acceptance to the successful <i>tenderer</i> before the expiry of the <i>validity period</i> , or agreed additional period. Providing the notice of acceptance does not contain any qualifying statements, it will constitute the formation of a contract between PRASA and the successful <i>tenderer</i> .
Notice to unsuccessful tenderers	16	After the successful <i>tenderer</i> has acknowledged PRASA's notice of acceptance, notify other <i>tenderers</i> that their tenders have not been accepted, following PRASA's current procedures.
Prepare contract documents	17	Revise the contract documents issued by PRASA as part of the <i>tender documents</i> to take account of • Addenda issued during the tender period, • inclusion of some of the <i>tender returnables</i>, and • other revisions agreed between PRASA and the successful <i>tenderer</i>, before the issue of PRASA's notice of acceptance (of the tender).
Issue final contract	18	Issue the final contract documents to the successful <i>tenderer</i> for acceptance within one week of the date of PRASA's notice of acceptance.
Sign Form of Agreement	19	Arrange for authorised signatories of both parties to complete and sign the original and one copy of the Form of Agreement within two weeks of the date of PRASA's notice of acceptance of the tender. If either party requires the signatories to initial every page of the contract documents, the signatories for the other party shall comply with the request.
Provide copies of the contracts	20	Provide to the successful <i>tenderer</i> the number of copies stated in the Scope of work/ specification of the signed copy of the contracts within three weeks of the date of PRASA's acceptance of the tender.