

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 21/09/2023.
KZN435/23/24/004/INFR

INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
PROVISION OF HONEY SUCKING SERVICES (12 Month Contract)	ULM-INFR 002/24	04/10/2023 @10h:00 am

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R200 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 26th of September 2023; cut-off time for buying documents is the 04th October 2023, 15 minutes before the briefing time.

Compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8, 6.1 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the Tender document)

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Second Phase of Evaluation:

Evaluation minimum threshold is 50% or 33 points.

Key Aspect of Criteria	Basis for points allocation	Max. Points	Verification Method
Experience of the Bidder (Company)	Number of completed project in Honey Sucking or Leachate Sucking completed within the past 10 years (1 June 2013 to date) 3 or more Projects : 20 points 2 Projects : 10 points	20	Appointment letter and Completion Certificate or Appointment letter and Reference letter for Projects in Progress.
Experience of the Forman	Forman must have a relevant experience in Honey Sucking and Transporting it or Leachate Sucking and transporting 5 or more years of experience: 20 points 2-4 years of Experience : 10 points	20	Attach CV detailing with years of experience in Honey Sucking and Transportation or Leachate Sucking and Transportation.

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Methodology (Works Process Plan)	<p>Methodology shall be presented in a form of a detailed Process Plan (schedule of activities) covering the following aspects: Timelines, Transport and Labour demand. Quality management, Health safety process plan indicating how work will be carried out within the constraints of a live site.</p> <p>Fully covered all aspects = 20</p> <p>Partial covered (Provided limited information) = 10</p>	20	Project methodology						
Ownership of Plant	<p>Owned Plant, points will be allocated as indicated in column 2 below for Heavy Plant and Equipment directly owned by the Tenderer.</p> <p>Hired Plant, points will be allocated as indicated in column 3 below for Heavy Plant and Equipment pre-secured for hiring purposes by the Tenderer. Tenderer to produce: * An original commitment letter from a registered Plant Hire Company, clearly indicating the hiring terms and conditions and list of plant that the Company will make available from the list below for the duration of the project, such letter shall be qualified and certified by the Commissioner of Oaths.</p> <p>*Proof of Plant Ownership by the Plant Hire Company with road worthy certificate.</p> <table><tr><td>Required Plant & Equipment</td><td>Points for owned plant & equipment</td><td>Points for hired plant & equipment</td></tr><tr><td></td><td></td><td></td></tr></table>	Required Plant & Equipment	Points for owned plant & equipment	Points for hired plant & equipment				6	<p>Plant Owner to produce proof of ownership in form of copy logbook and latest license disc. Copy of purchase slip for equipment where copy logbook and latest license disc is not applicable.</p> <p>Hired Plant, *Confirmation letter with original signature of the plant owner listing all the plant to be available</p>
Required Plant & Equipment	Points for owned plant & equipment	Points for hired plant & equipment							

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	Honey Sucker Tank (Min 2000 ltrs)	2	1		
	Pump Generator (Min 15m x 75mm dia pipe)	2	1		
	Push Rodding Ions (Min 20m)	2	1		

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

The 80/20 scoring will apply.

80 Price

20 Specific goals

Specific Goals

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
Specific goals 2: RDP Goals		
Promotion of south African owned enterprises	10	CIPC registration Certificate (Companies and Intellectual Property Commission) Or Detailed CSD report verification on CSD portal by the Municipality Or

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		Certified Copy RSA Identity document of the director(s)
Promotion of business :- located within KZN province	10	Preferred address on CSD report and copy of utility bill on property rates and services for the director or preferred address on CSD report and original letter for the director from Induna / Chief/ ward Councillor. verification on CSD portal by the Municipality)
TOTAL / MAXIMUM PROINTS	20	

120 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mrs N. Mzozo
Telephone : (039) 259 5063
Fax No : (039) 259 0427
Email Address : mzozon@umzimkhululm.gov.za

All SCM compliance enquiries shall be directed to:

Attention : Miss O. Basi
Telephone : (039) 259 5034
Fax No : (039) 259 0427
Email Address : basio@umzimkhululm.gov.za

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Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 pm of 13th of October 2023**. Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.


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C. A. NGQONYI
MUNICIPAL MANAGER