



competition commission
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REQUEST FOR INFORMATION

RFI NUMBER: RFI/01/23/24

REQUEST FOR INFORMATION ON CCTV SYSTEMS AND ACCESS CONTROL

This RFI calls for suitably qualified suppliers to provide information to Competition Commission of South Africa (CCSA) regarding a Request for Information on the latest CCTV systems and Access control technology.

Issue date: 24th January 2024

Compulsory Site Briefing Session

Date: 29th January 2024

Time: 11:00 – 12:00

**Address: DTI Campus, Mulayo (Block C)
77 Meintjies Street, Sunnyside, Pretoria**

Bidders must through DTIC Security Office at Main Gate (Corner Meintjies and Robert Sobukwe Street) with their ID cards/books to be registered and they will be directed to block C.

Closing Date: 2nd February 2024

For enquiries contact CCSA Supply Chain Management E-mail: tenders@compcom.co.za

This RFI is an invitation for person(s) to submit information(s) for the provision of the services as set out in the Specification contained herein. Accordingly, this RFI must not be construed, interpreted, or relied upon, whether expressly or implicitly, as an offer capable of acceptance by any person(s), or as creating any form of contractual, promissory or other rights. No binding contract or other understanding for the supply of services will exist between CCSA and any Respondents unless and until CCSA has executed a formal written contract with the selected supplier.

REQUEST FOR INFORMATION (RFI)

RFI NUMBER : RFI/01/23/24
RFI TITLE : REQUEST FOR INFORMATION: CCTV AND ACCESS CONTROL CONSULTANT TO ASSESS, PROVIDE ADVICE AND RECOMMENDATIONS FOR THE INSTALLATION OF A PROPOSED SYSTEM/SOLUTION FOR BLOCK G, (THE DTIC CAMPUS: 77 MEINTJIES STREET, SUNNYSIDE

EXPECTED TIMEFRAME

RFI PROCESS	EXPECTED DATES
RFI Advertisement Date	24th January 2024
RFI Available from	24th January 2024
Compulsory Site Briefing Session Date & Time	29th January 2024 @ 11:00
Venue for Briefing Session	DTI Campus, Mulayo (Block C) 77 Meintjies Street, Sunnyside, Pretoria Bidders must through DTIC Security Office at Main Gate (Corner Meintjies and Robert Sobukwe Street) with their ID cards/books to be registered and they will be directed to block C.
RFI Closing Date and Time	02nd February 2024 at 11:00
Delivery Venue: Electronic Submission	tenders@compcom.co.za
Contact details	tenders@compcom.co.za

CCSA retains the right to change the timeframe whenever necessary and for whatever reason it deems fit. Respondents interested in participating must register their interest by providing company name, contact person, telephone, cell number and email address to CCSA, please indicate RFI number on the subject line. This will ensure that any addenda and clarification to this RFI are communicated to all participants.

1. MANDATORY DOCUMENTS

1.1 Proof of registration on CSD report (Central Supplier Database)

2. DEFINITIONS

2.1 “RFI” - a request for information, which is a written official enquiry document encompassing all the terms and conditions of the information in a prescribed or stipulated form.

2.2 “RFI response” - a written response in a prescribed form in response to an RFI.

2.3 “Respondent” – any person (natural or juristic) who forwards an acceptable RFI in response to this RFI with the intention of being the main contractor should the RFI be awarded through a competitive bid process.

3. CONFIDENTIALITY

3.1. All information related to this request for information both during and after completion is to be treated with strict confidence. Should the need however arise to divulge any information gleaned from the service which is either directly or indirectly related to the CCSA, written approval to divulge such information will have to be obtained from CCSA.

3.2. The Respondents must ensure that confidential information is: maintained confidential; not disclosed to or used by any unauthorised person; so as to prevent any disclosure or unauthorised use with at least the standard of care that Respondents maintain to protect their own confidential information; only used for the purpose of considering and responding to this RFI; and not reproduced in any form except as required for the purpose of considering and responding to this RFI. Respondents must ensure that: access to confidential information is only given to those of its partners, officers, employees and advisers who require access for the purpose of considering and responding to this RFI; and those partners, officers, employee and advisers are informed of the confidential information section and keep that information confidential. This bid remains at all times the property of the Competition Commission of South Africa (CCSA). No rights other than as provided in this bid and in respect of the confidential information are granted or conveyed to bidder/s

Name of Respondent: _____

Physical Address: _____

Respondent's contact person: Name: _____

Telephone: _____

Mobile: _____

Fax.: _____

E-mail address: _____

4. The manner of submission of the RFI

- 4.1. Respondent shall submit RFI response in accordance with the prescribed manner.
- 4.2. Respondent shall submit one ***emailed submission*** including relevant supporting documents.
- 4.3. The original copy must be signed by an authorised employee, agent or representative of the respondent.
- 4.4. The subject line on the email submission must be clearly marked with the responding organisation's name and RFI number and description of RFI.
- 4.5. Respondent must clearly outline costing implications of the solution required, as well as any economic factors (i.e. exchange rate implication) that may pose a risk impact against said costing.

5. BACKGROUND

- 5.1. The Competition Commission (Commission) is a statutory body constituted in terms of the Competition Act, No. 89 of 1998 (the Act). It is one of three, independent competition regulatory authorities established in terms of the Act, with the other two being the Competition Tribunal and the Competition Appeal Court. The Commission is empowered by the Competition Act to investigate, control and evaluate restrictive business practices, abuse of dominant positions, mergers, undertake market inquiries and advocacy in order to achieve equity and efficiency in the South African economy.
- 5.2. CCSA is a public entity listed in schedule 3A of the Public Finance Management Act (PFMA), and acts in compliance with section 217 of the Constitution of South Africa and applicable Public Procurement Regulations and Prescripts.
- 5.3. Therefore, the CCSA is requiring a suitability qualified service provider to assess, provide advice and recommendations for the installation of a proposed CCTV and Access Control system/solutions available in the market, for the Commission.

6. SITUATION ANALYSIS

The Commission is in the process of concluding a lease agreement for additional space at the DTIC Campus, in Block G. Upon inspection, it was found that the physical security infrastructure in that building might be insufficient for the needs of the Commission.

7. SCOPE OF WORK

Assess, provide advice and recommendations for the installation of a proposed CCTV and Access Control system/solution, for the Commission in the with the provided plans for Block G. The proposed solution or system must include the development of a control room. Below are details of the space to be occupied:

	DESCRIPTION	QUANTITY
1.	Total Square meters of the offices	4348.41m ²
2.	Number of floors	3
3.	Development of a control room.	1

7.1. System capabilities

- 7.1.1. The access control system shall control access by means of biometric access control readers (with proximity card reading capability), door status monitoring or advanced systems that are current in the market.
- 7.1.2. High resolution IP cameras that are compatible with most IT systems.
- 7.1.3. Both the CCTV and access control systems must have the capability to generate reports.
- 7.1.4. The storage capabilities for both systems must be indicated.

8. DELIVERABLES

- 8.1 A methodology/solution depicting a fully functional integrated electronic surveillance and access control system at the Competition Commission installed and commissioned in line with the scope of work and any other requirement contained herein.
- 8.2 A bill of quantities for the proposed solution above.
- 8.3 A project milestone indicating the timelines required to order, install and commission the infrastructure and equipment.
- 8.4 The specifications of the equipment and infrastructure to be installed.
- 8.5 The total cost of providing, installing, commissioning and maintenance and support of the proposed solution for a period of 36 months.
- 8.6 Full maintenance and support of all aspects of the installed integrated electronic Surveillance and Access Control system

9. GENERAL INFORMATION

Enquiries in respect of this RFI should be addressed to:

SUPPLY CHAIN MANAGMENT

E-mail: tenders@compcom.co.za

All queries MUST be e-mailed

END OF THE REQUEST FOR INFORMATION DOCUMENT