

## PART A INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	<b>DQP 58/2023 LG</b>	CLOSING DATE:	<b>13 JULY 2023</b>	CLOSING TIME:	<b>11:00 AM</b>
DESCRIPTION	<b>REQUEST TO SOURCE THE TRAINING SERVICE PROVIDER TO CONDUCT RECOGNITION OF PRIOR LEARNING FOR 84 COMMUNITY DEVELOPMENT WORKERS AGAINST THE NATIONAL CERTIFICATE IN COMMUNITY DEVELOPMENT AT NQF LEVEL 5</b>				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
13 <sup>th</sup> Floor, Lift Area, North Tower, Natalia Building, 330 Langalibalele Street, Pietermaritzburg					
eMail: <a href="mailto:Sandisiwe.Ndlovu@kzncogta.gov.za">Sandisiwe.Ndlovu@kzncogta.gov.za</a> or <a href="mailto:Sibongile.biyela@kzncogta.gov.za">Sibongile.biyela@kzncogta.gov.za</a>					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>					
CONTACT PERSON	Ms Lindiwe Madlala		<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
TELEPHONE NUMBER	033 260 8194		CONTACT PERSON	Nontokoza Mdlalose / Ngobile Dlamini	
E-MAIL ADDRESS	<a href="mailto:Lindiwe.madlala@kzncogta.gov.za">Lindiwe.madlala@kzncogta.gov.za</a>		TELEPHONE NUMBER	033 260 8056 / 033 260 8058	
			E-MAIL ADDRESS	<a href="mailto:Nontokoza.mdlalose@kzncogta.gov.za">Nontokoza.mdlalose@kzncogta.gov.za</a> or <a href="mailto:Ngo.Dlamini@kzncogta.gov.za">Ngo.Dlamini@kzncogta.gov.za</a>	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW ]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					

## PART B TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	<b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

## PRICING SCHEDULE – FIRM PRICES (SERVICES)

N.B.: This form must be completed in detail, signed by the Bidder and bear the signature of a witness. Failure to comply with these requirements may result in the bid being disregarded.

**CLOSING DATE AND TIME: 13 July 2023 @ 11:00 am**

**VALIDITY PERIOD: 120 DAYS**

<b>QUOTE NO: DQP 58/2023 LG</b>	<b>PERIOD : 120 DAYS</b>
<b>Description:</b>  <b>REQUEST TO SOURCE THE TRAINING SERVICE PROVIDER TO CONDUCT RECOGNITION OF PRIOR LEARNING FOR 84 COMMUNITY DEVELOPMENT WORKERS AGAINST THE NATIONAL CERTIFICATE IN COMMUNITY DEVELOPMENT AT NQF LEVEL 5</b>  <b>CONTACT: Nontokozo Mdlalose on 033 260 8056 or EMAIL: <a href="mailto:nontokozo.mdlalose@kzcoqta.gov.za">nontokozo.mdlalose@kzcoqta.gov.za</a></b>	<b>NAME AND ADDRESS OF BIDDER(FIRM)</b> ..... ..... ..... <b>TEL:.....</b> <b>FAX:.....</b>
<b>DOES OFFER COMPLY WITH THE SPECIFICATION?</b> <i>If not, furnish details of deviation in space provided for "Remarks"</i>	<b>YES / NO</b> <i>(Delete which is not applicable)</i>
<b>TOTAL BID PRICE</b> <b>(Inclusive of VAT)</b>	<b>R</b>
<b>BID PRICE IN WORDS</b>	
<b>REMARKS (If any):</b>	..... (Signature of Bidder) <b>DATE: .....</b> ..... (Signature of Witness) <b>DATE:.....</b>

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

**\*\*all applicable taxes\*\* includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

## ANNEXURE A

## SPECIFICATION

DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
REQUEST TO SOURCE THE TRAINING SERVICE PROVIDER TO CONDUCT RECOGNITION OF PRIOR LEARNING FOR 84 COMMUNITY DEVELOPMENT WORKERS AGAINST THE NATIONA CERTIFICATE IN COMMUNITY DEVELOPMENT AT NQF LEVEL 5  CONTACT: Nontokozo Mdlalose on 033 260 8056 or EMAIL: <a href="mailto:nontokozo.mdlalose@kzcoqta.gov.za">nontokozo.mdlalose@kzcoqta.gov.za</a>	84 CDW's		
SUB TOTAL			
VAT if applicable			
TOTAL TO BE CARRIED TO SECTION G			

**NB.: Expected delivery date from receipt of order is 5 days.**

**Yes / No**

COMPANY STAMP

## TENDERER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

**2.1** Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

**2.1.1** If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

**2.2** Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

**2.2.1** If so, furnish particulars:

.....  
 .....

**2.3** Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

**2.3.1** If so, furnish particulars:

.....  
 .....

### **3 DECLARATION**

I, the undersigned,  
 name)..... in submitting the  
 accompanying bid, do hereby make the following statements that I certify to be true  
 and complete in every respect:

- 3.1** I have read and I understand the contents of this disclosure;
- 3.2** I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3** The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4** In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5** The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.6** There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7** I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
<b>Signature</b>	<b>Date</b>
.....	
<b>Position</b>	<b>Name of bidder</b>

**SBD 6.1****PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

**1.2 To be completed by the organ of state**

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) Either the **80/20 preference point system** will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS: Black Ownership</b>	<b>20</b>
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.



- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer))	Evidence to be provided to substantiate any claims in regards to preferences/specified goal
Black ownership		20	

#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

<p>.....</p> <p><b>SIGNATURE(S) OF TENDERER(S)</b></p>	
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	..... ..... .....

# **SPECIFICATION FOR THE APPOINTMENT OF THE ACCREDITED TRAINING PROVIDER TO CONDUCT RECOGNITION OF PRIOR LEARNING FOR 84 COMMUNITY DEVELOPMENT WORKERS AGAINST THE NATIONAL CERTIFICATE: COMMUNITY DEVELOPMENT NQF LEVEL 5 QUALIFICATION (UNIT STANDARD 80946)**

## **1. INTRODUCTION**

This document outlines the specification for the appointment of an accredited Training Provider who will conduct assessment and training of 84 Community Development Workers from all 11 District Offices in the Province for certifying them on the National Certificate: Community Development, NQF 5 through the Recognition of Prior Learning route.

## **2. BACKGROUND**

- 2.1** RPL is a process whereby people's prior learning can be formally recognised in terms of registered qualifications, regardless of where and how the learning was attained. The purpose of RPL is to identify, assess, recognise and improve a candidate's status in terms of what he/she knows and can do against national standards and qualifications. Learning could include various means and settings, such as formal education and training programmes, on the job training, self-study etc.
- 2.2** Implementation of RPL is necessary as a way of providing a platform through which prior learning can be formally recognized against registered South African qualifications.
- 2.3** Skills Development Unit together with Public Participation will coordinate with the respective districts and ensure that the programme is properly implemented.

## **3. SCOPE OF SERVICE**

- 3.1** To conduct RPL for 84 Community Development Workers from 11 Districts against the National Certificate in Community Development NQF Level 5 qualification by conducting assessments and where gaps are identified, conduct training to address those gaps in two phases over the period of 2 years.
- 3.2** In year 1, assessment of all 84 CDWs will be conducted however, only 20 will be trained on the identified gaps and be awarded with the qualification, the remaining 64 will be trained in year 2.
- 3.3** Progress reports for each learner must be submitted monthly to Human Capital Development.
- 3.4** A detailed project plan should be submitted.
- 3.5** At the end of the programme, the training provider must submit a comprehensive close out report, statements of results and the certificates for the learners.
- 3.6** Bidders are required to bid according to the 11 districts and the number of candidates per district as indicated below:

Ethekwini Metro (3), Umgungundlovu (4), Ilembe (9), Harry Gwala (10), uThukela (10), uMzinyathi (9), Ugu (9), Amajuba (6), Zululand (8), Umkhanyakude (10), King Cetshwayo (6).

**\*Depending on the nature of the programme, some districts can be clustered guided by number of candidates per district\***

#### **4. OUTCOMES AND DELIVERABLES**

- 4.1** 84 CDWs assessed through RPL and 20 trained where gaps are identified in year 1
- 4.2** 20 PoEs assessed, moderated and verified in Year 1
- 4.3** 20 learners awarded with National Certificates in Community Development at the end of the year.

#### **In year 2**

- 4.4** 64 learners trained on gaps identified during assessment
- 4.5** 64 Learners PoEs assessed, moderated and verified
- 4.3** 64 learners awarded with National Certificates in Community Development at the end of the year.

#### **5. TIMEFRAMES**

The indicative timeframe for this project is 24 months in total commencing from the date of the appointment of the training provider.

#### **6. PROJECT COST**

Bidders are required to submit:

- Detailed costing aligned to the deliverables
- The proposed project costs must be all inclusive

#### **7. CRITERIA**

- Accredited against National Certificate: Community Development, NQF 5

- Availability of experienced facilitator(s) with subject matter expertise in the above mentioned qualification
- Evidence (2 reference letters) of having completed a similar training and development project (RPL will be an added advantage)
- RPL activity based project plan specific to the targeted candidates
- Clear indication of how RPL candidates will be supported throughout the project
- Accreditation

Bidders will be evaluated against the above mentioned criteria and should score a minimum of 70 points in the functionality evaluation phase.

**8. DOCUMENTS TO BE SUBMITTED**

- Company profile indicating all the requirements as per the evaluation
- Valid Accreditation letter from SETA
- Methodology and Implementation
- Track record and experience (reference letters)
- Detailed project plan
- CV and certified copies of qualifications