### 5/2/1 (296) 2024/2025

#### APPOINTMENT OF SERVICE PROVIDER TO PROCURE LIBRARY BOOKS.

**CLOSING DATE: 30 SEPEMBER 2024 @ 11:00** 

TECHNICAL ENQUIRIES : Ms Millicent Malema

TEL: (012) 312 8816

EMAIL: millicentM@dalrrd.gov.za

BID RELATED ENQUIRIES : Ms. Queeneth Mokale/ Ms. Sando Nkwana

TEL : (012) 312 8401/8403

EMAIL: QueenethM@dalrrd.gov.za / SandoN@dalrrd.gov.za

**NB: QUOTATIONS MUST BE SUBMITTED TO:** 

Quotations.Nat@dalrrd.gov.za

#### **LA 1.1**



Chief Directorate: Supply Chain and Facilities Management Services: Sub-Directorate: Demand and Acquisition Management Services: Enquiries: Ms Queeneth Mokale: Tel: (012) 312 8401

YOU ARE HEREBY INVITED TO QUOTE TO THE DEPARTMENT OF AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT

RFQ NO: 5/2/1 (296) 2024/2025

CLOSING TIME: 11H00 CLOSING DATE: 30 September 2024

QUOTATIONS RECEIVED AFTER THE CLOSING DATE AND TIME AS A RULE WILL NOT BE ACCEPTED FOR CONSIDERATION

## NB: KINDLY FURNISH US WITH THE FOLLOWING DOCUMENTS WHEN SUBMITTING YOUR PROPOSAL/S.

- 1. Quotations or Proposals
- 2. Completed SBD forms.
- 3. TCC
- 4. CK1 (Company registration documents)
- 5. Latest full CSD Report
- 6. Copy of ID

THE ABOVE DOCUMENTS MUST BE COMPLETED IN DETAIL AND RETURNED WITH YOUR QUOTATIONS OR PROPOSALS. QUOTATIONS/PROPOSALS MUST BE SUBMITTED TO QUOTATIONS.NAT@DALRRD.GOV.ZA, (FAILURE TO COMPLY WILL DISQUALIFY YOUR QUOTATIONS/PROPOSALS)

Yours faithfully

SIGNED QUOTATION MANAGEMENT DATE: 16/09/2024

# PART A INVITATION TO BID

YOU ARE HEREBY INV	ITED TO BID FOR REQUIREMENTS OF THE (RURAL DEV	ELOP	MENT A	ND LAN	ID REF	FORM)			
	1 (296) 2024/2025		SING D			EPTEMBER 20	24	CLOSING TIME:	11:00
DESCRIPTION API	POINTMENT OF SERVICE PROVIDER TO ROCU	RE L	IBRAR	Y BO	oks				
QUOTATION RESPONS	SE DOCUMENTS MAY BE DEPOSITED IN THE BELOW EM	IAIL A	DDRES	S					
	RICULTURE, LAND REFORM AND RURAL DEVELOPMENT	Γ							
Acquisition Manag (QUOTATION)	ement								
Quotations.Nat@d	alrrd nov za								
<u>quotations.ivat@u</u>	unru.gov.zu								
BIDDING PROCEDURE	ENQUIRIES MAY BE DIRECTED TO		TECHN	IICAL E	NQUI	RIES MAY BE D	DIREC	TED TO:	
CONTACT PERSON	Ms. Queeneth Mokale / Ms. S Nkwana		CONTA	ACT PEI	RSON	Ms Millice	nt M	alema	
TELEPHONE	(040) 040 0404/0400		TELEP			(0.4.0) 0.4.0	0040		
NUMBER	(012) 312 8401/8403		NUMBI FACSII			(012) 312	8816		
FACSIMILE NUMBER			NUMBI						
E MAIL ADDDESS	QueenthM@dalrrd.gov.za /		_ NAA!!	4000	F00	NA:U: (N			
E-MAIL ADDRESS SUPPLIER INFORMAT	SandoN@dalrrd.gov.za		E-IVIAIL	ADDR	ESS	Millicentiv	<u>@da</u>	<u>llrrd.gov.za</u>	
NAME OF BIDDER	ON								
POSTAL ADDRESS									
STREET ADDRESS									
TELEPHONE NUMBER	CODE				NUM	IDED			
CELLPHONE	CODE				NUIV	IDER			
NUMBER		ı			I			T	
FACSIMILE NUMBER	CODE		NUMBER						
E-MAIL ADDRESS									
VAT REGISTRATION NUMBER									
SUPPLIER	TAX COMPLIANCE SYSTEM PIN:					CENTRAL			
COMPLIANCE STATUS				OF	₹	SUPPLIER DATABASE			
OTATOO						No:	MAA	4A	
B-BBEE STATUS LEVEL	TICK APPLICABLE BOX]		B-BBE AFFID/		US LE	VEL SWORN		[TICK APPLICAL	BLE BOX]
VERIFICATION CERTIFICATE	☐ Yes ☐ No							☐ Yes	□No
	IS LEVEL VERIFICATION CERTIFICATE/ SWOR FY FOR PREFERENCE POINTS FOR B-BBEE]	RN AI	FFIDAV	IT (FC	OR EI	MES & QSE	s) MU	JST BE SUBMI	TTED IN
ARE YOU THE									
ACCREDITED REPRESENTATIVE			ARE Y	OU A F	OREIG	SN BASED		□Yes	□No
IN SOUTH AFRICA	□Yes □No					GOODS		[IF YES, ANSWE	R THE
FOR THE GOODS			/SERV	ICES /W	VORKS	S OFFERED?		QUESTIONNAIR	
/SERVICES /WORKS OFFERED?	[IF YES ENCLOSE PROOF]							BELOW]	
	BIDDING FOREIGN SUPPLIERS								
GOLOTIONIVAINE TO E	DIDDING FOREIGN OUT FIELD								

# PART B TERMS AND CONDITIONS FOR BIDDING

#### 1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

#### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE QUOTATION INVALID.

SIGNATURE OF BIDDER:	
CAPACITY UNDER WHICH THIS SERVICE PROVIDER IS SIGN	NED:
(Proof of authority must be submitted e.g., company resolution)	
DATE:	

#### **BIDDER'S DISCLOSURE**

#### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

#### 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?

  YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1	If so, furnish particular			
2.3	members / partners or	any person havinerest in any other	rs / trustees / shareholing a controlling interest r related enterprise whe YE	in the
2.3.1	, ,			
3	DECLARATION			
			unders hereby make the fol omplete in every respec	
3.1 3.2		accompanying b	oid will be disqualified	
3.3	The bidder has arrived a without consultation, coany competitor. Howev	at the accompany ommunication, ac rer, communication	mplete in every respect; ing bid independently from greement or arrangement on between partners in	m, and nt with a joint
3.4	In addition, there have agreements or arranger quantity, specifications, used to calculate prices submit or not to submit	ve been no coments with any concest, including some market allocation the bid, bidding verticulars	rued as collusive bidding nsultations, communications the competitor regarding the content of the products or servers of the products or servers of the products or servers or ser	ations, quality, rmulas sion to win the
3.4	The terms of the accordisclosed by the bidder,	mpanying bid ha , directly or indire	we not been, and will rectly, to any competitor, pening or of the awarding	orior to
3.5	There have been no c	consultations, cor	mmunications, agreeme	ents or

arrangements made by the bidder with any official of the procuring

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

#### PRICE QUOTATION PROCESS (UP TO R 1 MILLION)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

#### 1. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of tender invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions;
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000); and
- (f) "Historically Disadvantaged individuals" means a person historically disadvantaged by unfair discrimination on the basis of race: Provided that a person historically disadvantaged on the basis of race refers to Africans, Coloureds, Indians and people of Chinese descent who are South African citizens by birth or descent; or who became citizens of the Republic of South Africa by Naturalisation -
  - Before 27 April 1994; or
  - On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date.

#### 2. GENERAL CONDITIONS

- 2.1 The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

#### 2.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 2.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price; and
  - (b) Specific Goals.

#### 2.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 2.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 2.6 Tenderers that fail to claim points for specific goals or that fail to fully complete the table in paragraph 2.12 below, will not be awarded points for specific goals.
- 2.7 Tenderers that make a calculation error when claiming points as per the table in paragraph 2.12 below, will not be awarded points for specific goals. Please take note of the examples on how to calculate points for specific goals as per paragraph 2.12 below.
- 2.8 Tenderers that fail to submit the correct SBD 6.1 form as issued by the Department of Agriculture, Land Reform and Rural Development, will not be awarded points for specific goals.
- 2.9 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

- 2.10 Tenderers who wish to claim points in terms of the table in paragraph 2.12 below need to provide proof for each point claimed as guided below:
- 2.10.1 Historically Disadvantaged individuals (HDI):
  - Attach a copy of Identity Document (ID) and company registration document.

#### 2.10.2 Who is female:

Attach a copy of Identity Document (ID) and company registration document.

#### 2.10.3 Who has a disability:

- Attach a certified copy or original doctor's letter confirming the disability.
- 2.10.4 Who is youth (a person that is not older than 35 years on the closing date of a bid):
  - Attach a copy of Identity Document (ID) and company registration document.
- 2.11 The Department will use the Central Supplier Database and documents submitted by the tenderer to verify the points claimed for specific goals.
- 2.12 Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

	e specific goals allocated points erms of this tender	Number of points allocated (80/20 system)	Percentage ownership equity (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
I.	HDI	10		
II.	Who is female	5		
III.	Who has a disability	2		
IV.	Specific goal: Who is youth	3		

The number of points claimed for specific goals, are calculated as follow:

- (I) A maximum of 10 points may be allocated to tenderers who had no franchise in national elections before the 1983 and 1993 Constitution, on the following basis:
  - **Percentage ownership equity**  $x 10 \div 100 = \text{number of points claimed}$ .
- (II) A maximum of 5 points may be allocated for to tenderers who is female, on the following basis:
  - **Percentage ownership equity**  $x = 5 \div 100 = \text{number of points claimed}$ .
- (III) A maximum of 2 points may be allocated to tenderers who has a disability, on the following basis:
  - **Percentage ownership equity** x 2 ÷ 100 = number of points claimed.
- (IV) A maximum of 3 points may be allocated to tenderers who are youth, on the following basis:
  - **Percentage ownership equity** x 3 ÷ 100 = number of points claimed.
- 2.13 It is important to note that failure by a tenderer to complete the table in paragraph 2.12 in full, will result in points for specific goals not to be allocated.
- 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES
- 3.1. POINTS AWARDED FOR PRICE
- 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$

Where

Pmin =

Ps = Points scored for price of tender under consideration

Price of lowest acceptable tender

Pt = Price of tender under consideration

## 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 + \frac{Pt - P max}{P max} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in the table in paragraph 2.12 above as may be supported by proof/documentation stated in the conditions of this tender.

- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

- 4.3 A consortium or joint venture may, based on the percentage of the contract value managed or executed by their members, be entitled to claim points in respect of specific contract participation goals.
- 4.4 A tenderer will not be awarded points for HDI if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for the same number or more points for equity ownership.
- 4.5 A tenderer awarded a contract as a result of preference for contracting with, or providing equity ownership to a HDI, may not subcontract more than 25% of the value of the contract to a tenderer who is not a HDI or does not qualify for the same number or more preference for equity ownership.

#### 5. **SUB-CONTRACTING** 5.1 Will any portion of the contract be sub-contracted? (Tick applicable box) NO YES 5.1.1 If yes, indicate: What percentage of the contract will be subcontracted: .....% ii) The name of the sub-contractor: iii) Points claimed for HDI by the sub-contractor: ...... 6. **DECLARATION WITH REGARD TO COMPANY/FIRM** 6.1. Name of company/firm: ..... 6.2. Company registration number: ..... 6.3. TYPE OF COMPANY/ FIRM Partnership/Joint Venture / Consortium One-person business/sole propriety Close corporation **Public Company** Personal Liability Company (Pty) Limited Non-Profit Company State Owned Company [TICK APPLICABLE BOX]

- 6.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
  - i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form:
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
    - (a) disqualify the person from the tendering process;

- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

 Sid	GNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	



# **Books Procurement Specification**

GM agriculture and food security: fears and facts.
RNAi for plant improvement and protection
One Health: the theory and practice of integrated health approaches
Applied crop physiology: understanding the fundamentals of grain crop management.
Hydroponics and protected cultivation: a practical guide
Africa Reimagined - Reclaiming A Sense of Abundance and Prosperity
Natural Resource Management Reimagined - Using the Systems Ecology Paradigm
Biopesticides in Horticultural Crops
Artificial Intelligence in Agriculture
Agriculturally Important Microorganisms - Mechanisms and Applications for Sustainable Agriculture
Introduction to Water Resources and Environmental Issues
How To Avoid a Climate Disaster - The Solutions We Have and T Need
Sustainable Agriculture - Advances in Technological Interventions
The Agricultural Notebook
World War C - Lessons from The Covid-19 Pandemic and How to Prepare for The Next One
Imtiaz Sooliman And the Gift of The Givers - A Mercy to All
Drought, Flood, Fire - How Climate Change Contributes to Cata
Introduction to Emergency Management and Disaster Science
COVID 19: Tackling Global Pandemics through Scientific and So
Introduction to the Biogeochemistry of Soils
Soil Ecosystems Management
Soil Organic Matter in Sustainable Agriculture
Principles, Practices, and Performance

12	Peter Moore	Poultry Business in Africa: Poultry Management & Best Practices	979-8223562993	2023	65.
Р	Will Manley	A Dictionary of Agriculture and Land Management	978-019965440-6	2019	64.
1	Mosilo Mothepu	Uncaptured - The True Account of The Nenegate/Trillian Whistleblower	978-1776095704	2021	63.
Þ	I. Ile	Monitoring and evaluation of policies, programmes, and projects	978-0627035159	2019	62.
н	I. Ile, C. Eresia-Eke, C. Allen-Elle	Monitoring and evaluation of policies, programmes, and projects	978-0627035159	2019	61.
1	Karl Kemp	Promised Land - Exploring South Africa's Land Conflict	978-1776094752	2020	60.
Ľ	Brian Gibson	Supply Chain Management	978-0357442135	2020	59.
1	Carlos Correia	Financial Management	978-1485129578	2019	58.
1	Marotz L	Health Safety and Nutrition for the young child	978-0357040775	2019	57.
H	Brown J	Nutrition through the life cycle	978-1337919333	2019	56.
P	Badenhorst Weiss, H	Supply chain management.	978-0190749897	2020	55.
Ь	Sihlobo, W	Finding common ground: land equity and agriculture	978-177-0107168	2020	54.
Ь	James Gillespie	Modern Livestock & Poultry Pro Duction Student Ed	978-0357543733	2024	53.
ь	Karen Beaven	Strategic Human Resource Management: An HR Professional's Toolkit	978-0749484040	2019	52.
Ľ	World Bank Group	Food safety handbook	978-1464815485	2020	51.
ъ	Thomas Erikson	Surrounded by bad bosses and lazy employees	978-1250763914	2021	50.
ь	Raymond, L. Hogler	Employment relations and human resource management	978-1609270063	2021	49.
<u>د و</u>	Danny Thomas M.D	Raising beef cattle	979-8597145228	2021	48.
ь	Ryan Smith	Pig farming	979-8695324952	2020	47.
ш	Bradley D. Steyn, Mark Fine	Undercover With Mandela's Spies - The Story of The Boy Who Crossed the Square	978-1431427550	2019	46.
1	Hedges, S.	Practical canine behaviour: for veterinary nurses and technicians.	978-1789246810	2021	45.
Ь	McMillan, F. D	Mental health and well-being in animals.	978-1786393401	2020	44
Ь	Barrow, P., Nair, V., Baigent, S	Poultry nearm: a guide for professionals	3/0-1/03243042	1707	ġ

89.	88.	87.	86.	85.	84.	83.	82.	81.	80.	79.	78.	77.	76	75.	74.	73.	72.	71.	70.	69.	68.	67.	
2023	2022	2019	2022	2020	2020	2023	2024	2019	2022	2023	2020	2021	2024	2019	2020	2020	2024	2021	2024	2022	2022	2024	
978-1022356344	978-1529759983	978-1119390787	978-1526495044	979-8685458032	978-1526496935	978-9355280572	978-3385305250	978-0367335137	978-0367493080	978-1839103315	978-3030233372	978-1119705895	978-0627041570	9781137545183	978-0190900458	978-1949991505	979-8876798701	978-0785266648	978-3384232311	978-1734882483	978-0520336421	978-0063320369	
Poisonous Plants of Wyoming, Volumes 123-139	Qualitative Research for Quantitative Researchers	Qualitative Research Methods: Collecting Evidence, Crafting Analysis, Communicating Impact	The How to of Qualitative Research	The Beginner's Path to Accounting Research Methodology: Research Techniques for Accounting and Management	Introducing Research Methodology	The Diseases of Animals	Contagious Diseases of Domesticated Animals	Soil and Soil Fertility Management Research in Sub-Saharan Africa	Managing Soils and Terrestrial Systems	The Crisis of Governance	Water Quality: An Introduction	Understanding and Managing Public Organizations	Improving Public Policy for Sustainable Development Impact in the Digital Era	Understanding Public Policy: Theories and Issues	International Trade: What Everyone Needs to Know	Global Trade Strategies: Interacting with Trade Institutions and Businesses	Strategic Leadership	The Self-Aware Leader: Play to Your Strengths, Unleash Your Team	The Impact of Food Standards on Agricultural Trade	Building Food Security: Canning, Dehydrating, and Freeze Drying	Plant Nutrition and Crop Production	I Hope This Finds You Well	beginner's guide to greenhouse farming: Everything you need to know to start your own greenhouse operation
Orville Andrew Beath	Helen Kara	Sarah J. Tracy	Janice Aurini	Oliveira, ABS	Flick, U	Mayo, NS	Anonymous	Mutsaers, H	Fath, BD	Hughes, OE	Claude E Boyde	Hal G Rainey	Cloete F.	Paul Cairney	Anne O. Krueger	Michel Borgeon	Josh Macalinao	John C. Maxwell	Parkar	Lori Roets Valone	E.J. Russell	Natalie Sue	
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