



DEPARTMENT: SOUTH AFRICAN POLICE SERVICE

REPUBLIC OF SOUTH AFRICA

Private Bag X254, Pretoria, 0001, Tel: 012 - 841 7459, Facsimile: 012 - 841 7671
117 Crosswell Road, Silverton, Pretoria

The Manager

Reference no: 19/19/113 TB(23)

Date: 2023-06-30

Enquiries: Kenneth Mohlala

Tel no: 012 841 7358

Fax no: MohlalaKK@saps.gov.za

Sir / Madam

REQUIRED BY THE SOUTH AFRICAN POLICE SERVICE

CLOSING TIME AND DATE FOR BIDS IS 11:00 on the date as specified in the document: 2023-08-01

The Department of the South African Police Service requires the item(s)/service as described per attached bid invitation, and you are requested to complete the bidding documents and to submit it in accordance with the under-mentioned stipulations:

- ! The conditions contained in the attached annexures apply.
- ! The bid must be submitted in a sealed envelope with the name and address of the bidder with the bid number closing date indicated on the envelope. The cover or envelope must not contain documents relating to any bid other than that shown on the cover or envelope.
- ! *Bids submitted per mail must be sent per registered mail. The Bid must still reach this office before the closing date and time. Failure to do so will invalidate the bid.*
- ! The bid will be valid for a period of 90 days after the closing date.
- ! The attached forms/annexures, if completed in detail and returned, will form part of your bid.

You are advised to acquaint yourself with the contents of the attached General Conditions of Contract.

It will be expected of the successful bidder to sign the formal contract at this office within seven (07) days after he/she has been informed to this effect.

Yours faithfully

LIEUTENANT GENERAL
DIVISIONAL COMMISSIONER: SUPPLY CHAIN MANAGEMENT
MFANI

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PART A INVITATION TO BID

1. YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN POLICE SERVICE							
BID NUMBER:		19/1/9/1/13TB(23)		CLOSING DATE: 2023-08-01		CLOSING TIME: 11:00	
DESCRIPTION:		APPOINTMENT OF A CONTRACTOR FOR COMPLETION OF REPAIRS AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE PROVINCE					
2. BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT:				3. BID RESPONSE DOCUMENTS MAY BE POSTED TO:			
DIVISIONAL COMMISSIONER SUPPLY CHAIN MANAGEMENT SOUTH AFRICAN POLICE SERVICE 117 CRESWELL ROAD SILVERTON PRETORIA 0184				DIVISIONAL COMMISSIONER SUPPLY CHAIN MANAGEMENT SOUTH AFRICAN POLICE SERVICE PRIVATE BAG X254 PRETORIA 0001			
4. BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:				5. TECHNICAL ENQUIRIES MAY BE DIRECTED TO:			
CONTACT PERSON		Kenneth Mohlala		CONTACT PERSON		Colonel Mhlanga	
TELEPHONE NUMBER		012 841 7358		TELEPHONE NUMBER		012 349 6078	
FACSIMILE NUMBER				FACSIMILE NUMBER			
E-MAIL ADDRESS		MohlalaKK@saps.gov.za		E-MAIL ADDRESS		MhlangaJ@saps.gov.za	
6. SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER		CODE			NUMBER		
CELLPHONE NUMBER							
FACSIMILE NUMBER		CODE			NUMBER		
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS		TAX COMPLIANCE SYSTEM PIN:			OR	CENTRAL SUPPLIER DATABASE NUMBER:	MAAA
CENTRAL SUPPLIER DATABASE REGISTRATION REPORT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART A:7]	
7. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS							
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES		<input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES		<input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES		<input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES		<input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES		<input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.							

8. SUB CONTRACTORS INFORMATION (If applicable)					
NAME OF SUB CONTRACTOR					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
CIDB REGISTRATION NUMBER					
SUB CONTRACTOR COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE NUMBER:	MAAA
CENTRAL SUPPLIER DATABASE REGISTRATION REPORT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No				
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART A:7]
NAME OF SUB CONTRACTOR					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
CIDB REGISTRATION NUMBER					
SUB CONTRACTOR COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE NUMBER:	MAAA
CENTRAL SUPPLIER DATABASE REGISTRATION REPORT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No				
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART A:7]
IN CASES WHERE MORE THAN TWO SUB CONTRACTORS ARE GOING TO BE UTILIZED, PLEASE DUPLICATE THIS PAGE					

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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. THE BID BOX IS GENERALLY OPEN 24 HOURS A DAY, 7 DAYS A WEEK.
1.3. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.4. BIDDERS AND SUBCONTRACTORS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).
1.5. WHERE A BIDDER OR SUB CONTRACTOR IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.
1.6. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.7. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS AND SUB CONTRACTORS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS AND SUB CONTRACTORS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS AND SUB CONTRACTORS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDEROR IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. GENERAL
3.1 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

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**SOUTH AFRICAN POLICE SERVICE
SUPPLY CHAIN MANAGEMENT (SCM)**



**APPOINTMENT OF CONTRACTOR FOR COMPLETION
OF REPAIRS AND RENOVATIONS AT INDWE POLICE
STATION IN EASTERN CAPE PROVINCE**

BID Number: 19/1/9/1/13TB(23)

NAME of BIDDER: _____

INVITATION TO BID

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN
POLICE SERVICE**

BID NUMBER: 19/1/9/1/13TB(23)

CLOSING TIME: 11:00

CLOSING DATE: 2023-08-01

DESCRIPTION:

**APPOINTMENT OF A CONTRACTOR FOR COMPLETION OF REPAIRS AND RENOVATIONS AT
INDWE POLICE STATION IN EASTERN CAPE PROVINCE**

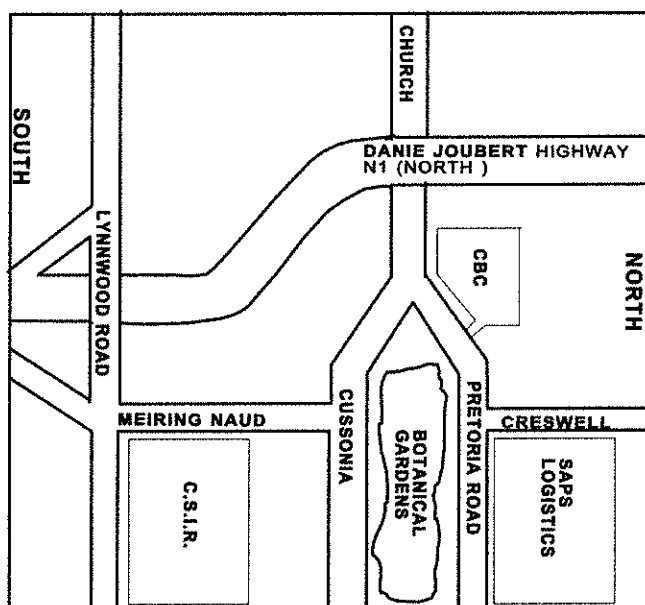
BID DOCUMENTS MAY BE POSTED
TO:

The Section Head
Contract Management
SA Police Service
Private Bag X 254
PRETORIA
0001

OR

DEPOSITED IN THE BID BOX
SITUATED AT:

Divisional Commissioner
Supply Chain Management
SA Police Service
117 Cresswell Road
Silverton
PRETORIA
0184



Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bids should be submitted either by mail or by hand. If a bidder prefers to post a bid, it is the responsibility of the bidder to ensure that the envelope is correctly addressed as indicated in the bid document, lodged in a separate sealed envelope with the name and address of the bidder, the bid number and the closing date indicated on the envelope, and that the bid will reach the Department (SAPS) on time. The SA Post Office is then regarded as the agent of the bidder and the Department (SAPS) will not accept any responsibility for the late delivery of the bid.

THE BID BOX IS GENERALLY OPEN 24 HOURS A DAY, 7 DAYS A WEEK.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS (NOT TO BE RE-TYPED).

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COVER LETTER TO BID DOCUMENTS

Project description:	APPOINTMENT OF A CONTRACTOR FOR COMPLETION OF REPAIRS AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE PROVINCE		
Bid number:	19/1/9/1/13TB(23)	Advertising date:	2023-06-30
Close date:	2023-08-01	Close time:	11:00
Compulsory site inspection session:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>A compulsory site inspection on the 2023-07-13 at 11:00 prospective Bidders / Tenderers to meet at SAPS Indwe, 1 West Street, Indwe, Eastern Cape Province and directions can be obtained on 045 952 1183.</i>		

Issued by:	Divisional Commissioner: Supply Chain Management SOUTH AFRICAN POLICE SERVICE 117 Cresswell Road Silverton 0127
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ENQUIRIES RELATED TO TENDER DOCUMENTS MAY BE ADDRESSED TO:

Contact name:	<i>Kenneth Mohlala</i>	Telephone no:	012 841 7358
Cell no:		Fax no:	086 219 3881
E-mail:	MohlalaKK@saps.gov.za		

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CONTENTS OF BID DOCUMENT

Bidders are to ensure that they have received all pages of this document, which consists of the following sections:

PART T: TENDER	Document number
Part T1: Tendering procedures.	
Notice and invitation to tender	T 1.1
Tender Data	T1.2
Standard Conditions of tender	Appendix A
Part T2: Returnable documents <u>including part C1 and C2</u>	
List of returnable documents	T2.1
Resolution of board of directors	T2.1.1
Schedule of proposed Sub- Contractors	T2.1.3
Capacity of Tenderer	T2.1.4
Preference points claim form in terms of the preferential procurement regulations 2023- SBD 6.1	T2.1.5
Record of Addenda to tender document	T2.1.6
Compulsory site meeting certificate	T2.1.7
Part C1 to C4	
PARTC: Contract	
Part C1 – Agreements and contract data	
Form of Offer and Acceptance	C1.1
Contract data and Form of Guarantee	C1.2
Part C2 – Pricing data and scope of work	
Bill of Quantities	C2
Part C3 – Occupational Health and Safety	
Occupational Health and Safety Specification	C3



**APPOINTMENT OF CONTRACTOR FOR COMPLETION
OF REPAIRS AND RENOVATIONS AT INDWE POLICE
STATION IN EASTERN CAPE PROVINCE**

BID 19/1/9/1/13TB (23)

PART T1:

TENDERING PROCEDURES:

T1.1: NOTICE AND INVITATION TO TENDER

The Employer is the South African Police Service and invites tenders for:

Project title:	APPOINTMENT OF CONTRACTOR FOR COMPLETION OF REPAIRS AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE PROVINCE
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Tender no:	19/1/9/1/13TB(23)		
Advertising date:	2023-06-30	Closing date:	2023-08-01
Closing time:	11:00	Validity period:	90 days

It is estimated that tenderers should have a CIDB contractor grading designation of **Grade 5 (R 6 mil to R 10 million) (GB) General Building** or higher.

Only tenderers who accept the conditions as set out below and who are responsive to the responsiveness criteria below are eligible to submit tenders:

<input checked="" type="checkbox"/>	The following tenderers who are registered with the CIDB, or are capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated:
<input checked="" type="checkbox"/>	Contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a Grade 5 (R 6 mil to R 10 million) (GB) General Building class of construction work.
<input checked="" type="checkbox"/>	JOINT VENTURES/ CONSORTIUMS ARE NOT ELIGIBLE TO SUBMIT TENDERS.
<input checked="" type="checkbox"/>	Tender offer must be properly received on the tender closing date and time specified on the invitation, fully completed and signed in ink (All as per Standard Conditions of Tender).
<input checked="" type="checkbox"/>	Submission of Resolution of Board of Directors of the company, completed and signed by all Director(s) of the company according to CSD.
<input checked="" type="checkbox"/>	Submission of other compulsory returnable schedules / documents as per List of returnable documents (T2.1).
<input checked="" type="checkbox"/>	Submission of the Compulsory clarification meeting Certificate as proof for attendance of compulsory clarification meeting signed by SAPS representative.
<input checked="" type="checkbox"/>	Bid will be evaluated in terms of the preference points claim form in terms of the Preferential Procurement Regulations 2022 (Total points for Price 80 and SPECIFIC GOALS 20)
<input checked="" type="checkbox"/>	Negotiations The State reserves the right to negotiate with the shortlisted bidders prior to award and with the successful bidder(s) post award.
<input checked="" type="checkbox"/>	Bidders must not re-type any SAPS official documents as per invitation to bid, failure to comply with that, their bid will be regarded as non-responsive.
<input checked="" type="checkbox"/>	Bidder must have ACTIVE REQUIRED CIDB GRADING CERTIFICATE
<input checked="" type="checkbox"/>	No bidder is allowed to submit more than one offer with different total bid price, failure to comply, the bidder will be regarded as non-responsive or been disqualified
<input checked="" type="checkbox"/>	The South African Police Service reserve the right to conduct supplier's due diligence prior to final award. This may include site visit.
<input checked="" type="checkbox"/>	The following compulsory information shall be submitted by the bidder / contractor when submitting tender document (FAILURE TO DO SO SHALL RESULT IN DISQUALIFICATION): Professionally Registered Construction Health and Safety Officer – Attached a detailed CV and SACPM registration certificate. Site Agent – A detailed CV showing minimum of 5 years' experience as a Site Agent and copy of Built Environment academic qualification.

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This tender will be evaluated according to the Preferential Procurement Model PPFA: *(Tick applicable preference point scoring system)*

<input checked="" type="checkbox"/> 80/20 Preference points scoring system	<input type="checkbox"/> 90/10 Preference points scoring system
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Price / Specific Goals	
Price:	80 points
Specific Goals	20 points
Total must equal:	100 points

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS MUST NOT EXCEED	100

Specific goals for the tender and points claimed are indicated per the table below.

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons historically disadvantaged on the basis of race with at least 51% ownership	03	05	03	05
Persons historically disadvantaged on the basis of gender with at least 51% ownership by women	03	05	03	05
Persons with at least 51% ownership who are youth	02	05	02	05
Persons historically disadvantaged by unfair discrimination on the basis of disability with at least 51% ownership	02	05	02	05

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NOTE: Tenderers claiming preference points must sign and submit the Preference Certificate

COLLECTION OF TENDER DOCUMENTS:

- ☒ Tender documents may be collected during working hours at the following address **SAPS: Supply Chain Management, Bid office, 117 Cresswell Rd, Silverton, Pretoria,**

COMPULSORY CLARIFICATION MEETING

- ☒ A compulsory clarification meeting will take place at **SAPS Indwe, 1 West Street, Indwe, Eastern Cape Province** and DATE: 2023-07-13 starting at TIME 11:00. Directions can be obtained on 045 952 1183.

TENDER DOCUMENTS ENQUIRIES

ENQUIRIES RELATED TO TENDER DOCUMENTS MAY BE ADDRESSED TO:

Procurement Manager:	CPAC Kenneth Mohlala	Telephone no:	012 841 7358
Cell no:		Fax no:	
E-mail:	MohlalaKK@saps.gov.za		

DEPOSIT / RETURN OF TENDER DOCUMENTS:


Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data document.

All tenders must be submitted on the official forms – (not to be re-typed)

TENDER DOCUMENTS MAY BE POSTED TO: THE SECTION HEAD: CONTRACT MANAGEMENT SUPPLY CHAIN MANAGEMENT SOUTH AFRICAN POLICE SERVICE PRIVATE BAG X 254 <i>Pretoria</i> <i>0001</i> ATTENTION: CONTRACT MANAGEMENT SECTION: ROOM 5104, first floor A-Block.	OR	DEPOSITED IN THE TENDER BOX AT: SAPS: Supply Chain Management 117 Cresswell Road Silverton 0127
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COMPILED BY:

CPAC Kenneth Mohlala		2023-06-30
Name of Procurement Official	Signature	Date

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T1.2: TENDER DATA

Project title:	APPOINTMENT OF CONTRACTOR FOR COMPLETION OF REPAIRS AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE PROVINCE
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Tender no:	19/1/9/1/13TB(23)	Closing date:	2023-08-01
Closing time:	11:00	Validity period:	90 days

Clause number:	
	<p>The conditions of tender are the Standard Conditions of Tender as contained in Annex F of the CIDB Standard for Uniformity in Construction Procurement as per Government Notice No. 751 published in Government Gazette No. 27831 of 22 July 2005 and as amended from time to time. (see www.cidb.org.za)</p> <p>The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.</p> <p>Each item of data given below is cross-referenced to the clause marked "F" in the above mentioned Standard Conditions of Tender.</p>
C.2.1	<p>Only those tenderers who are registered with the CIDB, or are capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated:</p> <p>Contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a Grade 5 (R 6 mil to R 10 million) (GB) General Building class of construction workwork.</p>
F.1.1	The employer is the Government of the Republic of South Africa in its Department of the South African Police Service.
F.1.2	<p>For this contract the single volume approach is adopted.</p> <p>This procurement document has been formatted and compiled under the headings for a single volume approach as contained in table 6 of the CIDB's "Standard for Uniformity in Construction Procurement."</p> <p>The list of Returnable Documents identifies which of the documents a tenderer must complete when submitting a tender offer. The tenderer must submit his tender offer by completing the Returnable Documents including the fully priced Activity Schedule / Bills of Quantities, signing the "Offer" section in the "Form of Offer and Acceptance" and delivering the single volume procurement document back to the Department bound up as it was when it was received.</p> <p>The single volume procurement document issued by the employer comprises the following:</p> <p>TENDER Part T1: Tendering procedures T1.1 - Tender notice and invitation to tender T1.2 - Tender data Appendix A – Standard Conditions of Tender</p> <p>Part T2: Returnable documents T2.1- List of returnable documents</p> <p>CONTRACT Part C1: Agreements and contract data C1.1 - Form of offer and acceptance C1.2 - Contract data CONTRACT Continue</p>

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T1.2: TENDER DATA

	<p>C1.3 - Form of Guarantee</p> <p>Part C2: Pricing data C2 - Pricing instructions and Bill of Quantities</p> <p>Part C3: Scope of work C3 - Scope of work</p> <p>Part C4: Occupational Health and Safety C4 - Occupational Health and Safety Specification</p>
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F.1.4	The Employer's agent is:	
	Name:	<i>Colonel Mhlanga</i>
	Capacity:	<i>Departmental Project Manager</i>
	Address:	<i>SAPS Programme and Project Management</i>
	Tel:	<i>012 349 6078</i>
	Fax:	
	E-mail:	
F1.5.2	Insert the following: ".....tender offers, <u>save for all tenders being non-responsive</u> , re-issue a tender covering"	
F.2.1	For eligibility refer to Notice and Invitation to Tender T1.1	
F.3.11	A contract will only be entered into with a tenderer who has in his employ management and supervisory staff satisfying the requirements of the scope of work for labour intensive competencies for supervisory and management staff. - Applicable The following tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, are eligible to have their tenders evaluated: Contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1b) or 25 (7a) of the Construction Industry Development Regulations, for a Grade 5 GB class of construction work. The contractor must be Tax Compliant in all aspect.	
F.2.7	For particulars regarding a pre-tender site inspection meeting, see Notice and Invitation to Tender T1.1	

F.2.12	<p>If a tenderer wishes to submit an own alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably satisfies the Employer's standards and requirements. A tenderer may submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. Provided that the tenderer's main tender offer is according to specification and would under normal circumstances be recommended for acceptance, his alternative tender offer may also be considered for the purpose of the award of the contract.</p> <p>Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal.</p> <p>Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the tenderer, in the event that the alternative is accepted, to accept full</p>
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T1.2: TENDER DATA

	<p>responsibility and liability that the alternative offer complies in all respects with the Employer's standards and requirements.</p> <p>The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed.</p> <p>Alternative tender offer permitted: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
F.2.13.5	The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are as per Notice and Invitation to Tender T1.1
F.2.13.6 F.3.5	A two-envelope procedure will not be followed.
F.2.15	The closing time for submission of tender offers is as per Notice and Invitation to Tender T1.1
F.2.16	The tender offer validity period is as per Notice and Invitation to Tender T1.1
F.2.19	Access shall be provided for inspections, tests and analysis as may be required by the Employer.
F.2.22	Not a requirement.
F.3.4.1 F.3.4.2	The location for opening of the tender offers, immediately after the closing time thereof shall be at: SAPS Bid Management 117 Cresswell road Silverton
F.3.11.1	Tender's offers will be evaluated in terms of experience and expertise where after the qualifying tender's offers will be evaluated further on: Evaluation Method 2
F.3.11	<p>Scoring Financial Offer:</p> <p>Tender offers will be scored using the following formula:</p> $N_{FO} = P_m / P \times W_1$ <p>where</p> <p>N_{FO} = Number of tender evaluation points awarded for the financial offer.</p> <p>W_1 = The percentage score given for financial offer as stated in the Notice and Invitation to Tender T1.1</p> <p>P_m = The comparative offer of the most favourable tender offer.</p> <p>P = The comparative offer of tender offer under consideration.</p> <p>Scoring Quality Offer:</p> <p>Tender offers will be scored using the following formula:</p> $W_Q = W_2 \times S_o / M_s$ <p>where</p> <p>W_Q = Total evaluation points for quality awarded for the quality offer.</p> <p>W_2 = The percentage score given for quality offer as stated in the Notice and Invitation to Tender T1.1</p> <p>S_o = The score for quality allocated to the submission under consideration.</p> <p>M_s = The maximum possible score for quality in respect of a submission = 100.</p> <p>Scoring the Financial / Quality combined Offer:</p> $S = N_{FO} + W_Q \text{ (calculated separately for each tender offer)}$ <p>The score for quality and financial offer is to be combined, before the addition of the score for preference, as follows:</p> $W_c = W_3 \left(1 + \frac{S - S_m}{S_m} \right)$ <p>where</p> <p>W_3 = The number of tender evaluation points for quality and financial offer and equals:</p> <ol style="list-style-type: none"> 1) 90 where the financial value inclusive of VAT of all responsive tenders received have a value in excess of R 500 000; or 2) 80 where the financial value inclusive of VAT of one or more responsive tender offers equals or is less than R 500 000. <p>S = The sum of score for quality and financial offer of the submission under consideration.</p> <p>S_m = Sum of the score for quality and financial offer of the submission scoring the highest number of</p>

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	<p>points.</p> <p>Scoring for Preferences:</p> <p>Up to 100 minus W₃ tender evaluation points will be awarded to tenderer who completes the preferencing schedule and who is found to be eligible for the preference claimed.</p> <p>Points for Direct Preference will be calculated according to the equity ownership of the tender under consideration as a proportion of the percentages stated in the Notice and Invitation to Tender T1.1</p> <p>By using the following formula for either persons who had no franchise in national elections, women or persons with disabilities:</p> $N_p = Nop \times Ep / 100$ <p>where</p> <p>N_p = Preference points.</p> <p>Nop = The maximum tender evaluation points provided for in the Preferential Procurement Policy Framework Act.</p> <p>Ep = The percentage of equity for either the groups referred to.</p> <p>Calculate Total tender Evaluation Points:</p> <p>The point calculated for price / quality combination will be added to the point scored for preference for each individual tender offer according to the formula:</p> <p>Total tender evaluation points = W_c + N_p</p>
F.3.13.1	<p>Tender offers will only be accepted if:</p> <p>(a) the tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) as a person prohibited from doing business with the public sector; and</p> <p>(b) the tenderer has not:</p> <ol style="list-style-type: none"> abused the Employer's Supply Chain Management System; or Failed to perform on any previous contract and has been given a written notice to this effect; and <p>(c) the tenderer is registered on the Central Supplier Database (CSD) prior to the award; and</p> <p>(d) the tenderer meet the minimum percentage for local production and content, as specified.</p> <p>(e) The tenderer must be Tax Compliant in all aspects.</p>
F.3.18	Provide to the successful tenderer one copy of the signed contract document.

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Appendix “A”

C.1 General

C.1.1 Actions

C.1.1.1 The employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in C.2 and C.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anticompetitive practices.

C.1.1.2 The employer and the tenderer and all their agents and employees involved in the tender process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Tenderers shall declare any potential conflict of interest in their tender submissions. Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

Note: 1) A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.

2) Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty which would in any way affect any decisions taken.

C.1.1.3 The employer shall not seek and a tenderer shall not submit a tender without having a firm intention and the capacity to proceed with the contract.

C.1.2 Tender Documents

The documents issued by the employer for the purpose of a tender offer are listed in the tender data.

C.1.3 Interpretation

C.1.3.1 The tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these conditions of tender.

C.1.3.2 These conditions of tender, the tender data and tender schedules which are required for tender evaluation purposes, shall form part of any contract arising from the invitation to tender.

C.1.3.3 For the purposes of these conditions of tender, the following definitions apply:

- a) **conflict of interest** means any situation in which:
 - i) someone in a position of trust has competing professional or personal interests which make it difficult to fulfill his or her duties impartially;
 - ii) an individual or tenderer is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit; or
 - iii) incompatibility or contradictory interests exist between an employee and the tenderer who employs that employee.
- b) **comparative offer** means the price after the factors of a non-firm price and all unconditional discounts it can be utilised to have been taken into consideration;
- c) **corrupt practice** means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process;
- d) **fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels;

C.1.4 Communication and employer's agent

Each communication between the employer and a tenderer shall be to or from the employer's agent only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the employer's agent are stated in the tender data.

C.1.5 Cancellation and Re-Invitation of Tenders

C.1.5.1 An employer may, prior to the award of the tender, cancel a tender if-

- a) due to changed circumstances, there is no longer a need for the engineering and construction works specified in the invitation;
- b) funds are no longer available to cover the total envisaged expenditure; or
- c) no acceptable tenders are received.
- d) there is a material irregularity in the tender process.

C.1.5.2 The decision to cancel a tender invitation must be published in the same manner in which the original tender invitation was advertised

C.1.5.3 An employer may only with the prior approval of the relevant treasury cancel a tender invitation for the second time.

C.1.6 Procurement procedures

C.1.6.1 General

Unless otherwise stated in the tender data, a contract will, subject to C.3.13, be concluded with the tenderer who in terms of C.3.11 is the highest ranked or the tenderer scoring the highest number of tender evaluation points, as relevant, based on the tender submissions that are received at the closing time for tenders.

C.1.6.2 Competitive negotiation procedure

C.1.6.2.1 Where the tender data require that the competitive negotiation procedure is to be followed, tenderers shall submit tender offers in response to the proposed contract in the first round of submissions. Notwithstanding the requirements of C.3.4, the employer shall announce only the names of the tenderers who make a submission. The requirements of C.8 relating to the material deviations or qualifications which affect the competitive position of tenderers shall not apply.

C.1.6.2.2 All responsive tenderers or at least a minimum of not less than three responsive tenderers that are highest ranked in terms of the evaluation criteria stated in the tender data shall be invited to enter into competitive negotiations based on the principle of equal treatment, keeping confidential the proposed solutions and associated information.

Notwithstanding the provisions of C.2.17, the employer may request that tenders be clarified, specified and fine-tuned in order to improve a tenderer's competitive position provided that such clarification, specification, fine-tuning or additional information does not alter any fundamental aspects of the offers or impose substantial new requirements which restrict or distort competition or have a discriminatory effect.

C.1.6.2.3 At the conclusion of each round of negotiations, tenderers shall be invited by the employer to revise their tender offer based on the same evaluation criteria, with or without adjusted weightings. Tenderers shall be advised when they are to submit their best and final offer.

C.1.6.2.4 The contract shall be awarded in accordance with the provisions of C.3.11 and C.3.13 after tenderers have been requested to submit their best and final offer.

C.1.6.3 Proposal procedure using the two stage-system

C.1.6.3.1 Option 1

Tenderers shall in the first stage submit technical proposals and, if required, cost parameters around which a contract may be negotiated. The employer shall evaluate each responsive submission in terms of the method of evaluation stated in the tender

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data, and in the second stage negotiate a contract with the tenderer scoring the highest number of evaluation points and award the contract in terms of these conditions of tender.

C.1.6.3.2 Option 2

C.1.6.3.2.1 Tenderers shall submit in the first stage only technical proposals. The employer shall invite all responsive tenderers to submit tender offers in the second stage, following the issuing of procurement documents.

C.1.6.3.2.2 The employer shall evaluate tenders received during the second stage in terms of the method of evaluation stated in the tender data, and award the contract in terms of these conditions of tender.

C.2 Tenderer's obligations

C.2.1 Eligibility

C.2.1.1 Submit a tender offer only if the tenderer satisfies the criteria stated in the tender data and the tenderer, or any of his principals, is not under any restriction to do business with employer.

C.2.1.2 Notify the employer of any proposed material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used by the employer as the basis in a prior process to invite the tenderer to submit a tender offer and obtain the employer's written approval to do so prior to the closing time for tenders.

C.2.2 Cost of tendering

C.2.2.1 Accept that, unless otherwise stated in the tender data, the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements.

C.2.2.2 The cost of the tender documents charged by the employer shall be limited to the actual cost incurred by the employer for printing the documents. Employers must attempt to make available the tender documents on its website so as not to incur any costs pertaining to the printing of the tender documents.

C.2.3 Check documents

Check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.

C.2.4 Confidentiality and copyright of documents

Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.

C.2.5 Reference documents

Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.

C.2.6 Acknowledge addenda

Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.

C.2.7 Clarification meeting

Attend, where required, a clarification meeting at which tenderers may familiarize themselves with aspects of the proposed work, services or supply and raise questions. Details of the meeting(s) are stated in the tender data.

C.2.8 Seek clarification

Request clarification of the tender documents, if necessary, by notifying the employer at least five (5) working days before the closing time stated in the tender data.

C.2.9 Insurance

Be aware that the extent of insurance to be provided by the employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the contract data. The tenderer is advised to seek qualified advice regarding insurance.

C.2.10 Pricing the tender offer

C.2.10.1 Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable fourteen (14) days before the closing time stated in the tender data.

C.2.10.2 Show VAT payable by the employer separately as an addition to the tendered total of the prices.

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C.2.10.3 Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.

C.2.10.4 State the rates and prices in Rand unless instructed otherwise in the tender data. The conditions of contract identified in the contract data may provide for part payment in other currencies.

C.2.11 Alterations to documents

Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.

C.2.12 Alternative tender offers

C.2.12.1 Unless otherwise stated in the tender data, submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted as well as a schedule that compares the requirements of the tender documents with the alternative requirements that are proposed.

C.2.12.2 Accept that an alternative tender offer must be based only on the criteria stated in the tender data or criteria otherwise acceptable to the employer.

C.2.12.3 An alternative tender offer must only be considered if the main tender offer is the winning tender.

C.2.13 Submitting a tender offer

C.2.13.1 Submit one tender offer only, either as a single tendering entity or as a member in a joint venture to provide the whole of the works identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.

C.2.13.2 Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.

C.2.13.3 Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.

C.2.13.4 Sign the original and all copies of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.

C.2.13.5 Seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

C.2.13.6 Where a two-envelope system is required in terms of the tender data, place and seal the returnable documents listed in the tender data in an envelope marked "financial proposal" and place the remaining returnable documents in an envelope marked "technical proposal". Each envelope shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

C.2.13.7 Seal the original tender offer and copy packages together in an outer package that states on the outside only the employer's address and identification details as stated in the tender data.

C.2.13.8 Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

C.2.13.9 Accept that tender offers submitted by facsimile or e-mail will be rejected by the employer, unless stated otherwise in the tender data.

C.2.14 Information and data to be completed in all respects

Accept that tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive.

C.2.15 Closing time

C.2.15.1 Ensure that the employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Accept that proof of posting shall not be accepted as proof of delivery.

C.2.15.2 Accept that, if the employer extends the closing time stated in the tender data for any reason, the requirements of these conditions of tender apply equally to the extended deadline.

C.2.16 Tender offer validity

C.2.16.1 Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the tender data after the closing time stated in the tender data.

C.2.16.2 If requested by the employer, consider extending the validity period stated in the tender data for an agreed additional period with or without any conditions attached to such extension.

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C.2.16.3 Accept that a tender submission that has been submitted to the employer may only be withdrawn or substituted by giving the employer's agent written notice before the closing time for tenders that a tender is to be withdrawn or substituted. If the validity period stated in C.2.16 lapses before the employer evaluating tender, the contractor reserves the right to review the price based on Consumer Price Index (CPI).

C.2.16.4 Where a tender submission is to be substituted, a tenderer must submit a substitute tender in accordance with the requirements of C.2.13 with the packages clearly marked as "SUBSTITUTE".

C.2.17 Clarification of tender offer after submission

Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.

Note: Sub-clause C.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.

C.2.18 Provide other material

C.2.18.1 Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment.

Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employer's request, the employer may regard the tender offer as non-responsive.

C.2.18.2 Dispose of samples of materials provided for evaluation by the employer, where required.

C.2.19 Inspections, tests and analysis

Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data.

C.2.20 Submit securities, bonds and policies

If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the contract data.

C.2.21 Check final draft

Check the final draft of the contract provided by the employer within the time available for the employer to issue the contract.

C.2.22 Return of other tender documents

If so instructed by the employer, return all retained tender documents within twenty-eight (28) days after the expiry of the validity period stated in the tender data.

C.2.23 Certificates

Include in the tender submission or provide the employer with any certificates as stated in the tender data.

C.3 The employer's undertakings

C.3.1 Respond to requests from the tenderer

C.3.1.1 Unless otherwise stated in the tender Data, respond to a request for clarification received up to five (5) working days before the tender closing time stated in the Tender Data and notify all tenderers who collected tender documents.

C.3.1.2 Consider any request to make a material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used to prequalify a tenderer to submit a tender offer in terms of a previous procurement process and deny any such request if as a consequence:

- a) an individual firm, or a joint venture as a whole, or any individual member of the joint venture fails to meet any of the collective or individual qualifying requirements;
- b) the new partners to a joint venture were not prequalified in the first instance, either as individual firms or as another joint venture; or
- c) in the opinion of the Employer, acceptance of the material change would compromise the outcome of the prequalification process.

C.3.2 Issue Addenda

If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until three (3) working days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the

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Tender Data, the Employer may grant such extension and, shall then notify all tenderers who collected tender documents.

C.3.3 Return late tender offers

Return tender offers received after the closing time stated in the Tender Data, unopened, (unless it is necessary to open a tender submission to obtain a forwarding address), to the tenderer concerned.

C.3.4 Opening of tender submissions

C.3.4.1 Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

C.3.4.2 Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened and, where applicable, the total of his prices, number of points claimed for its BBEE status level and time for completion for the main tender offer only.

C.3.4.3 Make available the record outlined in C.3.4.2 to all interested persons upon request.

C.3.5 Two-envelope system

C.3.5.1 Where stated in the tender data that a two-envelope system is to be followed, open only the technical proposal of valid tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data and announce the name of each tenderer whose technical proposal is opened.

C.3.5.2 Evaluate functionality of the technical proposals offered by tenderers, then advise tenderers who remain in contention for the award of the contract of the time and place when the financial proposals will be opened. Open only the financial proposals of tenderers, who score in the functionality evaluation more than the minimum number of points for functionality stated in the tender data, and announce the score obtained for the technical proposals and the total price and any points claimed on BBEE status level. Return unopened financial proposals to tenderers whose technical proposals failed to achieve the minimum number of points for functionality.

C.3.6 Non-disclosure

Not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

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C.3.7 Grounds for rejection and disqualification

Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

C.3.8 Test for responsiveness

C.3.8.1 Determine, after opening and before detailed evaluation, whether each tender offer properly received:

- a) complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

C.3.8.2 A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:

- a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,
- b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.

C.3.9 Arithmetical errors, omissions and discrepancies

C.3.9.1 Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.

C.3.9.2 Check the highest ranked tender or tenderer with the highest number of tender evaluation points after the evaluation of tender offers in accordance with C.3.11 for:

- a) the gross misplacement of the decimal point in any unit rate;
- b) omissions made in completing the pricing schedule or bills of quantities; or
- c) arithmetic errors in:

- (i) line item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or
- (ii) the summation of the prices.

C.3.9.3 Notify the tenderer of all errors or omissions that are identified in the tender offer and either confirm the tender offer as tendered or accept the corrected total of prices.

C.3.9.4 Where the tenderer elects to confirm the tender offer as tendered, correct the errors as follows:

- a) If bills of quantities or pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.
- b) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.

C.3.10 Clarification of a tender offer

Obtain clarification from a tenderer on any matter that could give rise to ambiguity in a contract arising from the tender offer.

C.3.11 Evaluation of tender offers

The Standard Conditions of Tender standardize the procurement processes, methods and procedures from the time that tenders are invited to the time that a contract is awarded. They are generic in nature and are made project specific through choices that are made in developing the Tender Data associated with a specific project.

Conditions of tender are by definition the document that establishes a tenderer's obligations in submitting a tender and the employer's undertakings in soliciting and evaluating tender offers. Such conditions establish the rules from the time a tender is advertised to the time that a contract is awarded and require employers to conduct the process of offer and acceptance in terms of a set of standard procedures.

The CIDB Standard Conditions of Tender are based on a procurement system that satisfies the following system requirements:	
Requirement	Qualitative interpretation of goal
Fair	The process of offer and acceptance is conducted impartially without bias, providing simultaneous and timely access to participating parties to the same information.
Equitable	Terms and conditions for performing the work do not unfairly prejudice the interests of the parties.
Transparent	The only grounds for not awarding a contract to a tenderer who satisfies all

	requirements are restrictions from doing business with the employer, lack of capability or capacity, legal impediments and conflicts of interest.
Competitive	The system provides for appropriate levels of competition to ensure cost effective and best value outcomes.

The activities associated with evaluating tender offers are as follows:

- a) Open and record tender offers received
- b) Determine whether or not tender offers are complete
- c) Determine whether or not tender offers are responsive
- d) Evaluate tender offers
- e) Determine if there are any grounds for disqualification
- f) Determine acceptability of preferred tenderer
- g) Prepare a tender evaluation report
- h) Confirm the recommendation contained in the tender evaluation report

C.3.11.1 General

The employer must appoint an evaluation panel of not less than three persons conversant with the proposed scope of works to evaluate each responsive tender offer using the tender evaluation methods and associated evaluation criteria and weightings that are specified in the tender data.

C.3.12 Insurance provided by the employer

If requested by the proposed successful tenderer, submit for the tenderer's information the policies and / or certificates of insurance which the conditions of contract identified in the contract data, require the employer to provide.

C.3.13 Acceptance of tender offer

Accept the tender offer; if in the opinion of the employer, it does not present any risk and only if the tenderer:

- a) is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement;
- b) can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract;
- c) has the legal capacity to enter into the contract;
- d) is not; insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act No. 2008, bankrupt or being wound up, has his/her affairs administered by a court or a judicial officer, has suspended his/her business activities or is subject to legal proceedings in respect of any of the foregoing;

- e) complies with the legal requirements, if any, stated in the tender data; and
- f) is able, in the opinion of the employer, to perform the contract free of conflicts of interest.

C.3.14 Prepare contract documents

C.3.14.1 If necessary, revise documents that shall form part of the contract and that were issued by the employer as part of the tender documents to take account of:

- a) addenda issued during the tender period,
- b) inclusion of some of the returnable documents and
- c) other revisions agreed between the employer and the successful tenderer.

C.3.14.2 Complete the schedule of deviations attached to the form of offer and acceptance, if any.

C.3.15 Complete adjudicator's contract

Unless alternative arrangements have been agreed or otherwise provided for in the contract, arrange for both parties to complete formalities for appointing the selected adjudicator at the same time as the main contract is signed.

C.3.16 Registration of the award

An employer must, within twenty-one (21) working days from the date on which a contractor's offer to perform a construction works contract is accepted in writing by the employer, register and publish the award on the cidb Register of Projects.

C.3.17 Provide copies of the contracts

Provide to the successful tenderer the number of copies stated in the Tender Data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

C.3.18 Provide written reasons for actions taken

Provide upon request written reasons to tenderers for any action that is taken in applying these conditions of tender but withhold information which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of tenderers or might prejudice fair competition between tenderers.

**APPOINTMENT OF CONTRACTOR FOR COMPLETION OF REPAIRS
AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE
PROVINCE**

BID: 19/1/9/1/13TB(23)

**PART T 2
RETURNABLE DOCUMENTS**

APPOINTMENT OF CONTRACTOR FOR COMPLETION OF REPAIRS AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE PROVINCE

T 2.1 List of Returnable Documents

The tenderer must complete the following returnable documents:

- **Schedules required for tender evaluation purposes**
 - Resolution of Board of Directors (T2.1.1)
 - Schedule of proposed Sub-contractors (T2.1.3)
 - Capacity of Tenderer (T2.1.4)
 - Preference points in terms of preferential procurement regulations (T2.1.5)
 - Record of Addenda to Tender Documents (T2.1.6)
 - Compulsory Clarification Meeting Certificate (T2.1.7)
 - Declaration of Interest (SBD4)
 - Form of Offer and Acceptance (C1.1)
 - Contract Data (C1.2)
 - Scope of work and Bill of Quantities (C2)
- **Other documents required only for tender evaluation purposes**
 - Active CIDB certificate in the required designation and grading
 - Proof of CSD registration of prospective bidders and sub-contractors (if any sub-contractors)
- **Other documents that will be incorporated into the contract**
 - Form of Offer and Acceptance (C1.1)
 - Contract Data (C1.2)
 - Scope of work and Bill of Quantities (C2)
 - Occupational Health and Safety Specification (C3)

T 2.1.1: RESOLUTION OF BOARD OF DIRECTORS

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ *(place)*

On _____ *(date)*

RESOLVED that:

1. The Enterprise submits a Bid / Tender to the South African Police Service in respect of the following project:

(project description as per Bid / Tender Document)

Bid / Tender Number: _____ *(Bid / Tender Number as per Bid / Tender Document)*

2. *Mr/Mrs/Ms: _____

in *his/her Capacity as: : _____ *(Position in the Enterprise)*

and who will sign as follows: : _____

be, and is hereby, authorized to sign the Bid / Tender, and any and all other documents and/or correspondence in connection with and relating to the Bid / Tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid / Tender to the Enterprise mentioned above.

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			
7			

Note:

- This resolution must be signed by all the Directors / Members / Partners of the Bidding Enterprise.
- Should the number of Directors / Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page

ENTERPRISE STAMP

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T 2.1.2 Compulsory Enterprise Questionnaire

The following particulars must be furnished. In the case of a joint venture, **separate** enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: CIDB registration number, if any:

Section 4: CSD number:

Section 5: Particulars of sole proprietors and partners in partnerships:

Name*	Identity number*	Personal income tax number*

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 6: Particulars of companies and close corporations

Company registration number: _____

Close corporation number: _____

Tax reference number: _____

Section 7: SBD 4, issued by National Treasury must be completed for each tender and be attached as a tender requirement.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the Employer to verify the tenderers tax clearance status from the South African Revenue Services that it is in order;
- ii) confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed: _____

Date: _____

Initials and Surname: _____

Position: _____

Enterprise name: _____

T2.1.3: SCHEDULE OF SUB-CONTRACTORS

Project title:	APPOINTMENT OF A CONTRACTOR FOR COMPLETION OF REPAIRS AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE PROVINCE
Tender no:	19/1/9/1/13TB(23)

We notify you that it is our intention to employ the following Sub-Contractors for work in this contract.

We confirm that all Sub-Contractors who are contracted are registered with the necessary Councils and CIDB, in the required designation and grading.

	Name and address of Sub-Contractor	Nature and extent of work	Sub-Contractor's CIDB Designation and Grading (for example: 5CE, 6EB, etc.)
1		Description: Value: R	
2		Description: Value: R	
3		Description: Value: R	
4		Description: Value: R	
5		Description: Value: R	

Name of representative	Signature	Date	

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2.2. Previous projects:

Project	Place (town)	Reference / Contact person	Contact Tel. No.	Contract amount responsible for	Contract period	Date of commencement	Scheduled date of completion	Actual date of completion
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Name of Company	Signature
Date	

3

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80 / 90
SPECIFIC GOALS	20 / 10
Total points for Price and SPECIFIC GOALS	100

40

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons historically disadvantaged on the basis of race with at least 51% ownership		05		
Persons historically disadvantaged on the basis of gender with at least 51% ownership by women		05		
Persons with at least 51% ownership who are youth		05		
Persons historically disadvantaged by unfair discrimination on the basis of disability with at least 51% ownership		05		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited

- ☐ Non-Profit Company
☐ State Owned Company
[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

<p>.....</p> <p>SIGNATURE(S) OF TENDERER(S)</p>	
SURNAME AND NAME:
DATE:
ADDRESS:

Project title:	APPOINTMENT OF A CONTRACTOR FOR COMPLETION OF REPAIRS AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE PROVINCE
Tender no:	19/1/9/1/13TB(23)

1. I / We confirm that the following communications received from the South African Police Service before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer: *(Attach additional pages if more space is required)*

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		

I / We confirm that no communications were received from the South African Police Services before the submission of this tender offer, amending the tender documents.

Signed		Date	
Name		Position	
Tenderer			

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T 2.1.7: COMPULSORY CLARIFICATION MEETING CERTIFICATE

Project title:	APPOINTMENT OF CONTRACTOR FOR COMPLETION OF REPAIRS AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE PROVINCE		
Tender no:	19/1/9/1/13TB(23)		
Closing date:	2023-08-01		

This is to certify that I, _____

representing the company of _____

visited the site on: **2023-07-13 @ 11:00**

I have made myself familiar with all local conditions likely to influence the work and the cost thereof. I further certify that I am satisfied with the description of the work and explanations given at the clarification meeting and that I understand perfectly the work to be done, as specified and implied, in the execution of this contract.

Name of Tenderer / Company	Signature	Date

Colonel Maluleka		2023-07-13
Name of SAPS Representative	Signature	Date

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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

- 2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name) _____ in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

**APPOINTMENT OF A CONTRACTOR FOR COMPLETION
OF REPAIRS AND RENOVATIONS AT INDWE POLICE
STATION IN EASTERN CAPE PROVINCE**

BID: 19/1/9/1/13TB (23)

PART C

CONTRACT

PART C1

AGREEMENTS AND CONTRACT DATA

C 1.1: FORM OF OFFER AND ACCEPTANCE**Tender* no: 19/1/9/1/13TB(23)****OFFER**

The Employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of: **APPOINTMENT OF A CONTRACTOR FOR COMPLETION OF REPAIRS AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE PROVINCE**

The Tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the Tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Tenderer offers to perform all of the obligations and liabilities of the Contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES:

Rand (in words):	
Rand in figures (excluding VAT)	R
Rand in figures (inclusive of VAT)	R

This offer may be accepted by the Employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the tender data, whereupon the Tenderer becomes the party named as the Contractor in the conditions of contract identified in the contract data.

SIGNED FOR THE TENDERER:

Signature	Capacity	Name and surname of representative	Date
Name and address of Tenderer:			

WITNESSED BY:

Signature	Name and surname of witness	Date

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Tender no: 19/1/9/1/13TB(23)

ACCEPTANCE

By signing this part of this form of offer and acceptance, the Employer identified below accepts the Tenderer's offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the Tenderer's offer shall form an agreement between the Employer and the Tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

- Part 1 Agreements and contract data, (which includes this agreement)
 Part 2 Pricing data
 Part 3 Scope of work.
 Part 4 Occupational Health and Safety, site information, drawings and documents or parts thereof, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the returnable schedules as well as any changes to the terms of the offer agreed by the Tenderer and the Employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this form of offer and acceptance. No amendments to or deviations from said documents are valid unless contained in this schedule.

The Tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the Employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect, on the date when the Tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the Tenderer (now Contractor) within five (5) working days of the date of such receipt notifies the Employer in writing of any reason why he/she cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

SIGNED FOR THE EMPLOYER:

Signature	Capacity	Name and surname of representative	Date

Name of Organisation:	South African Police Service
Address of Organisation:	Supply Chain Management Private Bag X254 Pretoria 117 Cresswell Road Silverton

WITNESSED BY:

Signature	Name and surname of witness	Date

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Tender no: 19/1/9/1/13TB(23)

Schedule of Deviations

1.1.1. Subject:
Detail:
1.1.2. Subject:
Detail:
1.1.3. Subject:
Detail:
1.1.4. Subject:
Detail:
1.1.5. Subject:
Detail:
1.1.6. Subject:
Detail:

By the duly authorised representatives signing this agreement, the Employer and the Tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the Tenderer and the Employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the Tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

C1.2: CONTRACT DATA: JBCC SERIES 2000 PRINCIPAL BUILDING AGREEMENT (Edition 4.1 of March 2005)

CONTRACT DATA FOR *REPAIRS AND RENOVATIONS: INDWE POLICE STATION: EASTERN CAPE PROVINCE*

Tender no:

	<p>The Conditions of Contract are clauses 1 to 41 of the JBCC Series 2000 Principal Building Agreement (Edition 4.1 of March 2005) prepared by the Joint Building Contracts Committee.</p> <p>Copies of these conditions of contract may be obtained through most regional offices of the Association of South African Quantity Surveyors, Master Builders Association, South African Association of Consulting Engineers, South African Institute of Architects, Association of Construction Project Managers, Building Industries Federation South Africa, South African Property Owners Association or Specialist Engineering Contractors Committee.</p>
	<p>CONTRACT VARIABLES</p> <p>THE SCHEDULE</p> <p>The schedule contains all variables referred to in this document and is divided into part 1: contract data completed by the employer and part 2: contract data completed by the contractor. Part 1 must be completed in full and included in the tender documents. Both the part 1 and part 2 form part of this agreement</p> <p>Spaces requiring information must be filled in, shown as 'not applicable' or deleted but not left blank. Where choices are offered, the non-applicable items are to be deleted. Where insufficient space is provided the information should be annexed hereto and cross referenced to the applicable clause of the schedule. Key cross reference clauses are italicised in [] brackets</p>
42.0	Part 1: Contract Data completed by the Employer:
42.1	CONTRACTING AND OTHER PARTIES
42.1.1	<p>Employer:</p> <p>Government of the Republic of South Africa in its South African Police Service</p> <p>Postal address: Private Bag X254 Pretoria 0001</p> <p>Tel: 012 8417000 Fax: 012 8417495</p> <p>[1.2] Physical address: 117 Cresswell Rd Silverton 0127</p>

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Tender no:

42.1.2 [1.1, 5.1]	Principal Agent: SAPS Programme and Project Management Postal address: SAPS Expert Services, 117 Cresswell Rd Silverton 0127 Tel: 012 845 8788 Fax: 012 841 7495
[1.1]	Representative of the Employer: Col.J Mhlanga Postal address: Private Bag X254 Pretoria 0001 Tel: 012 349 6078 / 079 874 1614 Fax: 086 403 0120
42.1.3 [1.1, 5.2]	Agent (1) SAPS Programme & Project Management Agent's service: Architectural Services Postal address: Private Bag X254 Pretoria 0001 Tel: N/A Fax: N/A
42.1.4 [1.1, 5.2]	Agent (2) SAPS Programme & Project Management Agent's service: Quantity Surveying Services Postal address: Private Bag X254 Pretoria 0001 Tel: N/A Fax: N/A
42.1.5 [1.1, 5.2]	Agent (3) SAPS Programme & Project Management Agent's service: Civil & Structural Engineering Services Postal address: Private Bag X254 Pretoria 0001 Tel: N/A Fax: N/A

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Tender no:

42.1.6 [1.1, 5.2]	Agent (4) SAPS Programme & Project Management Agent's service: Mechanical Engineering Services Postal address: Private Bag X254 Pretoria 0001 Tel: <i>N/A</i> Fax: <i>N/A</i>
42.1.7 [1.1, 5.2]	Agent (5) SAPS Programme & Project Management Agent's service: Electrical Engineering Services Postal address: Private Bag X254 Pretoria 0001 Tel: <i>N/A</i> Fax: <i>N/A</i>
42.1.8 [1.1, 5.2]	Agent (6) SAPS Programme & Project Management Agent's service: Construction Health and Safety Agency Postal address: Private Bag X254 Pretoria 0001 Tel: <i>N/A</i> Fax: <i>N/A</i>
42.1.9 [1.1, 5.2]	Agent (7) N/A Agent's service: Postal address: Tel: Fax:

42.2	CONTRACT DETAILS
42.2.1 [1.1]	Works description: Refer to document – Scope of Work.
42.2.2 [1.1]	Site description: Refer to document – Site Information.
42.2.4 [41.0]	Specific options that are applicable to a State organ only Where so :

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Tender no:

[1.1 #] [31.11.2 #] [31.12.2 #]	1) Interest rate legislation: The interest rate applicable will be as determined by the Minister of Finance, from time to time, in terms of section 80(1)(b) of the Public Finance Management Act, 1999 (Act No. 1 of 1999)																																														
[11.2.#]	2) Lateral support insurance to be effected by the contractor: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>																																														
[31.4.2 #]	3) Payment will be made for materials and goods Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>																																														
[40.2.2.#]	4) Dispute resolution by litigation Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>																																														
[26.1.2 #]	5) Extended defects liability period applicable to the following elements: Electrical & Mechanical Elements																																														
42.2.6 [15.3]	Period for the commencement of the works after the contractor takes possession of the site : One (1) working day .																																														
42.2.7 [24.3.1] [30.1]	<p>For the works as a whole:</p> <p>The date for practical completion shall be Twelve (12) months from the commencement date and the penalty per calendar day shall be calculated proportionally on the contract value of each phase of the project.</p> <p>CALCULATION OF PENALTIES PER DAY (EXCLUDING VAT)</p> <table border="1"> <thead> <tr> <th>CONTRACT PERIOD</th> <th>RATE FOR R100 OF CONTRACT VALUE</th> </tr> </thead> <tbody> <tr><td>1 month</td><td>27,5 cents</td></tr> <tr><td>1,5 months</td><td>22 cents</td></tr> <tr><td>2 months</td><td>16,5 cents</td></tr> <tr><td>2,5 months</td><td>13,5 cents</td></tr> <tr><td>3 months</td><td>11 cents</td></tr> <tr><td>3,5 months</td><td>9,5 cents</td></tr> <tr><td>4 months</td><td>8,5 cents</td></tr> <tr><td>4,5 months</td><td>7,5 cents</td></tr> <tr><td>5 months</td><td>6,25 cents</td></tr> <tr><td>6 months</td><td>5,75 cents</td></tr> <tr><td>7 months</td><td>4,75 cents</td></tr> <tr><td>8 months</td><td>4 cents</td></tr> <tr><td>9 months</td><td>3,75 cents</td></tr> <tr><td>10 months</td><td>3,5 cents</td></tr> <tr><td>11 months</td><td>3 cents</td></tr> <tr><td>12 months</td><td>2,75 cents</td></tr> <tr><td>14 months</td><td>2,5 cents</td></tr> <tr><td>15 months</td><td>2,25 cents</td></tr> <tr><td>16 months</td><td>2 cents</td></tr> <tr><td>18 months</td><td>1,75 cents</td></tr> <tr><td>20 months</td><td>1,5 cents</td></tr> <tr><td>21 months</td><td>1,5 cents</td></tr> </tbody> </table>	CONTRACT PERIOD	RATE FOR R100 OF CONTRACT VALUE	1 month	27,5 cents	1,5 months	22 cents	2 months	16,5 cents	2,5 months	13,5 cents	3 months	11 cents	3,5 months	9,5 cents	4 months	8,5 cents	4,5 months	7,5 cents	5 months	6,25 cents	6 months	5,75 cents	7 months	4,75 cents	8 months	4 cents	9 months	3,75 cents	10 months	3,5 cents	11 months	3 cents	12 months	2,75 cents	14 months	2,5 cents	15 months	2,25 cents	16 months	2 cents	18 months	1,75 cents	20 months	1,5 cents	21 months	1,5 cents
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	24 months	1,25 cents
	30 months	1 cent
	36 months	1 cent
	42 months	1 cent
PENALTY PER DAY ROUNDED OFF AS FOLLOWS		
	R0 – R500	Nearest R5
	R501 - R1 000	Nearest R10
	R1001 – R5 000	Nearest R50
	R5 001 and above	Nearest R100
42.2.8	For the works in sections :	
[24.3.1] [28.1]	The date for practical completion from the commencement date and the penalty per calendar day :	
	Section 1:	N/A
	Section 2:	N/A
	Section 3:	
	Section 4:	
	Section 5:	
	Section 6:	
42.2.9 [1.2]	The law applicable to this agreement shall be that of the: Republic of South Africa	

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42.3	INSURANCES
42.3.1 [10.1 #, 10.2 #, 12.1 #]	<p>Contract works insurance to be effected by the contractor</p> <p><input checked="" type="checkbox"/> To the minimum value of the contract sum plus 20%</p> <p>With a deductible not exceeding 10% of each and every claim</p> <p>Or</p> <p><input type="checkbox"/> For the minimum sum of R <i>insert amount (insert amount in words)</i></p> <p>With a deductible not exceeding 5% of each and every claim</p>
42.3.2 [10.1 #, 10.2 #, 12.1 #]	<p>Supplementary insurance is required: Yes</p> <p>To the minimum value of the contract sum plus 10 %</p>
42.3.3 [11.1 #, 12.1 #]	<p>Public liability insurance to be effected by the contractor</p> <p><input checked="" type="checkbox"/> For the sum of R 5 million</p> <p>With a deductible not exceeding 5% of each and every claim</p> <p>Or</p> <p><input type="checkbox"/> For the sum of R <i>insert amount (insert amount in words)</i></p> <p>With a deductible not exceeding 5% of each and every claim</p>
42.3.4 [11.2 #, 12.1 #]	<p>Support insurance to be effected by the contractor</p> <p>For the sum of R ()</p> <p>With a deductible of R (i)</p>

42.4	DOCUMENTS
42.4.2 [3.7]	Three (3) copies of the construction documents will be supplied to the contractor free of charge
42.4.3	<p>Bills of quantities / Lump sum document schedule of rates drawn up in accordance with:</p> <p><input type="checkbox"/> Standard System of Measuring Building Work (sixth edition as amended)</p> <p>Or</p> <p><input type="checkbox"/> Standard System of Measuring Building Work for Small or Simple Buildings 1999</p> <p>Or</p> <p><input checked="" type="checkbox"/> Other <i>Standard System of Measuring Building Work (Seventh edition as amended)</i></p>
42.4.5 [3.4]	JBCC Engineering General Conditions are to be included in the contract documents: No

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<p>42.4.6 [31.5.3]</p> <p>[32.13]</p>	<p>The contract value is to be adjusted using CPAP indices: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Where CPAP is applicable, the contract sum will be adjusted in accordance with the JBCC Contract Price Adjustment Provisions (CPAP) as set out in the CPAP Indices Application Manual as prepared by the JBCC Series 2000, code 2118, dated May 2005 and any amendments thereto:</p> <ol style="list-style-type: none"> 1) Glass etc. measured in specialist section Metalwork, will be adjusted in terms of the index for that work group unless specifically stated otherwise in the bills of quantities 2) All electrical installations in buildings and power distribution systems shall be adjusted in terms of the index for Work Group 160 Electrical Installation. In case of uninterruptible power supplies, elevators, escalators and hoists, generating sets, motor-alternator sets and intercommunication systems shall be in accordance with Work Group 170 3) With reference to Work Group 190 a proportion of the value related preliminaries pro rata to the amount of work excluded from adjustment, shall be excluded from Contract Price Adjustment Provisions, if Option A has been selected for the adjustment of preliminaries 4) Further to clause 3.4.4 of the CPAP Indices Application Manual, the listing of additional items for exclusion by tenderers, will not be permitted 5) Where V results in a negative amount after application of the formula in clause 8.3 of the CPAP Indices Application Manual the factor of 0,55 shall be substituted by 1,45 <p>Alternative Indices: Not Applicable</p>
<p>42.4.7 [3.10]</p>	<p>Details of changes made to the provisions of JBCC standard documentation</p> <p>Clause</p> <p>1.1 COMMENCEMENT DATE – means the date that the agreement, made in terms of the Form of Offer and Acceptance, comes into effect</p> <p>CONSTRUCTION GUARANTEE – means a guarantee at call obtained by the contractor from an institution approved by the employer in terms of the employer's construction guarantee form as selected in the schedule</p> <p>CONSTRUCTION PERIOD – means the period commencing on the commencement date and ending on the date of practical completion</p> <p>CORRUPT PRACTICE – means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the acquisition process or in contract execution</p> <p>FRAUDULENT PRACTICE – means a misrepresentation of facts in order to influence a acquisition process or the execution of a contract to the detriment of any tenderer, and includes collusive practice among tenderers (prior to or after the tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the tenderer of the benefits of free and open competition</p> <p>INTEREST – the interest rates applicable on this contract, whether specifically indicated in the relevant clauses or not, will be the rate as determined by the Minister of Finance, from time to time, in terms of section 80(1)(b) of the Public Finance Management Act, 1999 (Act No. 1 of 1999)</p> <p>PRINCIPAL AGENT – means the person or entity appointed by the employer and named in the schedule. In the event of a principal agent not being appointed, then all the duties and obligations of a principal agent as detailed in the agreement shall be fulfilled by a representative of the employer as named in the schedule</p> <p style="text-align: right;">60</p>

	<p>SECURITY – means the form of security provided by the employer or contractor, as stated in the schedule, from which the contractor or employer may recover expense or loss</p>
1.6	Any notice given may be delivered by hand, sent by prepaid registered post or telefax. Notice shall be presumed to have been duly given when: _____
1.6.4	No clause
3.2.1	A construction guarantee in terms of 14.0, where so elected in his tender
3.7	Add at the end thereof:
	The contractor shall supply and keep a copy of the JBCC Series 2000 Principal Building Agreement and Preliminaries applicable to this contract on the site , to which the employer , principal agent and agents shall have access at all times.
3.10	Replace the second reference to " principal agent " with the word " employer "
4.3	No clause
5.1.2	under clause 41- Include reference to 32.6.3; 34.3; 34.4 and 38.5.8 in terms of which the employer has retained its authority and has not given a mandate to the principal agent and in terms of which the employer shall sign all documents
10.5	Add the following as 10.5
	<p>Damage to the works</p> <p>(1) Without in any way limiting the contractor's obligations in terms of the contract, the contractor shall bear the full risk of damage to and/or destruction of the works by whatever cause during construction of the works and hereby indemnifies and holds harmless the employer against any such damage. The contractor shall take such precautions and security measures and other steps for the protection and security of the works as the contractor may deem necessary</p> <p>(2) The contractor shall at all times proceed immediately to remove or dispose of any debris arising from damage to or destruction of the works and to rebuild, restore, replace and/or repair the works</p> <p>(3) The employer shall carry the risk of damage to or destruction of the works and materials paid for by the employer that is the result of the excepted risks as set out in 10.6</p> <p>(4) Where the employer bears the risk in terms of this contract, the contractor shall, if requested to do so, reinstate any damage or destroyed portions of the works and the costs of such reinstatement shall be measured and valued in terms of 32.0 hereof</p>
10.6	Add the following as 10.6
	<p>Injury to Persons or loss of or damage to Properties</p> <p>(a) The contractor shall be liable for and hereby indemnifies the employer against any liability, loss, claim or proceeding whether arising in common law or by statute, consequent upon personal injuries to or the death of any person whomsoever arising out of or in the course of or caused by the execution of the works unless due to any act or negligence of any person for whose actions the employer is legally liable</p> <p>(b) The contractor shall be liable for and hereby indemnifies the employer against any liability, loss, claim or proceeding consequent upon loss of or damage to any moveable, or immovable property or personal property or property contiguous to the</p>

site, whether belonging to or under the control of the **employer** or any other body or person, arising out of or in the course of or by reason of the execution of the **works** unless due to any act or negligence of any person for whose actions the **employer** is legally liable

- (c) The **contractor** shall upon receiving a **contract instruction** from the **principal agent** cause the same to be made good in a perfect and workmanlike manner at his own cost and in default thereof the **employer** shall be entitled to cause it to be made good and to recover the cost thereof from the **contractor** or to deduct the same from amounts due to the **contractor**
- (d) The **contractor** shall be responsible for the protection and safety of such portions of the premises placed under his control by the **employer** for the purpose of executing the **works** until the issue of the **certificate of practical completion**
- (5) Where the execution of the **works** involves the risk of removal of or interference with support to adjoining properties including land or structures or any structures to be altered or added to, the **contractor**, shall obtain adequate insurance and will remain adequately insured or insured to the specific limit stated in the contract against the death of or injury to persons or damage to such property consequent on such removal or interference with the support until such portion of the **works** has been completed
- (6) The **contractor** shall at all times proceed immediately at his own cost to remove or dispose of any debris and to rebuild, restore, replace and/or repair such property and to execute the **works**

10.7 Add the following as 10.7

HIGH RISK INSURANCE

In the event of the project being executed in a geological area classified as a "High Risk Area", that is an area which is subject to highly unstable subsurface conditions that might result in catastrophic ground movement evident by sinkhole or doline formation the following will apply:

10.7.1 Damage to the works

The **contractor** shall, from the **commencement date** of the **works** until the date of the **certificate of practical completion**, bear the full risk of and hereby indemnifies and holds harmless the **employer** against any damage to and/or destruction of the **works** consequent upon a catastrophic ground movement as mentioned above. The **contractor** shall take such precautions and security measures and other steps for the protection of the **works** as he may deem necessary

When so instructed to do so by the **principal agent**, the **contractor** shall proceed immediately to remove and/or dispose of any debris arising from damage to or destruction of the **works** and to rebuild, restore, replace and/or repair the **works**, at the **contractor's** own costs

10.7.2 Injury to persons or loss of or damage to property

The **contractor** shall be liable for and hereby indemnifies and holds harmless the **employer** against any liability, loss, claim or proceeding arising at any time during the period of the contract whether arising in common law or by statute, consequent upon personal injuries to or the death of any person whomsoever resulting from, arising out of or caused by a catastrophic ground movement as mentioned above

The **contractor** shall be liable for and hereby indemnifies the **employer** against any and all liability, loss, claim or proceeding consequent upon loss of or damage to any moveable, or immovable property or personal property or property contiguous to the **site**, whether belonging to or under the control of the **employer** or any other body or person whomsoever arising out of or caused by a catastrophic ground movement, as mentioned

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above, which occurred during the period of the contract

10.7.3 It is the responsibility of the **contractor** to ensure that he has adequate insurance to cover his risk and liability as mentioned in 10.7.1 and 10.7.2. Without limiting the **contractor's** obligations in terms of the contract, the **contractor** shall, within twenty one (21) **calendar days** of the **commencement date** but before commencement of the **works**, submit to the **employer** proof of such insurance policy, if requested to do so

10.7.4 The **employer** shall be entitled to recover any and all losses and/or damages of whatever nature suffered or incurred consequent upon the **contractor's** default of his obligations as set out in 10.7.1; 10.7.2 and 10.7.3. Such losses or damages may be recovered from the **contractor** or by deducting the same from any amounts still due under this contract or under any other contract presently or hereafter existing between the **employer** and the **contractor** and for this purpose all these contracts shall be considered one indivisible whole

14.0 Replace the entire clause 14.0 with the following:

14.0 SECURITY

14.1 In respect of contracts with a **contract sum** up to R1 million, the **security** to be provided by the **contractor** to the **employer** will be a payment reduction of five per cent (5%) of the value certified in the **payment certificate** (excluding VAT)

14.1.1 The payment reduction of the value certified in a **payment certificate** shall be *mutatis mutandi* in terms of 31.8(A)

14.1.2 The **employer** shall be entitled to recover expense and loss from the payment reduction in terms of 33.0 provided that the **employer** complies with the provisions of 33.4 in which event the **employer's** entitlement shall take precedence over his obligations to refund the payment reduction **security** or portions thereof to the **contractor**

14.2 In respect of contracts with a **contract sum** above R1 million, the **contractor** shall have the right to select the **security** to be provided in terms of 14.3, 14.4, 14.5, 14.6, or 14.7 as stated in the **schedule**. Such **security** shall be provided to the **employer** within twenty-one (21) **calendar days** from **commencement date**. Should the **contractor** fail to select the **security** to be provided or should the **contractor** fail to provide the **employer** with the selected **security** within twenty-one (21) **calendar days** from **commencement date**, the **security** in terms of 14.7 shall be deemed to have been selected.

14.3 Where the **security** as a cash deposit of ten per cent (10%) of the **contract sum** (excluding VAT) has been selected:

14.3.1 The **contractor** shall furnish the **employer** with a cash deposit equal in value to ten per cent (10%) of the **contract sum** (excluding VAT) within twenty-one (21) **calendar days** from **commencement date**

14.3.2 Within twenty-one (21) **calendar days** of the date of **practical completion** of the **works** the **employer** shall reduce the cash deposit to an amount equal to three per cent (3%) of the **contract value** (excluding VAT), and refund the balance to the **contractor**

14.3.3 Within twenty-one (21) **calendar days** of the date of **final completion** of the **works** the **employer** shall reduce the cash deposit to an amount equal to one per cent (1%) of the **contract value** (excluding VAT) and refund the balance to the **contractor**

14.3.4 On the date of payment of the amount in the final **payment certificate**, the **employer** shall refund the remainder of the cash deposit to the **contractor**

14.3.5 The **employer** shall be entitled to recover expense and loss from the cash deposit in terms of 33.0 provided that the **employer** complies with the provisions of 33.4 in which event the **employer's** entitlement shall take precedence over his obligations to refund the cash deposit **security** or portions thereof to the **contractor**

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14.3.6 The parties expressly agree that neither the **employer** nor the **contractor** shall be entitled to cede the rights to the deposit to any third party

14.4 Where **security** as a variable **construction guarantee** of ten per cent (10%) of the **contract sum** (excluding VAT) has been selected:

14.4.1 The **contractor** shall furnish the **employer** with an acceptable variable **construction guarantee** equal in value to ten per cent (10%) of the **contract sum** (excluding VAT) within twenty-one (21) **calendar days** from **commencement date**

14.4.2 The variable **construction guarantee** shall reduce and expire in terms of the Variable **Construction Guarantee** form included in the invitation to tender

14.4.3 The **employer** shall return the variable **construction guarantee** to the **contractor** within fourteen (14) **calendar days** of it expiring

14.4.4 Where the **employer** has a right of recovery against the **contractor** in terms of 33.0, the **employer** shall issue a written demand in terms of the variable **construction guarantee**

14.5 Where **security** as a fixed **construction guarantee** of five per cent (5%) of the **contract sum** (excluding VAT) and a five per cent (5%) payment reduction of the value certified in the **payment certificate** (excluding VAT) has been selected:

14.5.1 The **contractor** shall furnish a fixed **construction guarantee** to the **employer** equal in value to five per cent (5%) of the **contract sum** (excluding VAT)

14.5.2 The fixed **construction guarantee** shall come into force on the date of issue and shall expire on the date of the last certificate of **practical completion**

14.5.3 The **employer** shall return the fixed **construction guarantee** to the **contractor** within fourteen (14) **calendar days** of it expiring

14.5.4 The payment reduction of the value certified in a **payment certificate** shall be in terms of 31.8(A) and 34.8

14.5.5 Where the **employer** has a right of recovery against the **contractor** in terms of 33.0, the **employer** shall be entitled to issue a written demand in terms of the fixed **construction guarantee** or may recover from the payment reduction or may do both

14.6 Where **security** as a cash deposit of five per cent (5%) of the **contract sum** (excluding VAT) and a payment reduction of five per cent (5%) of the value certified in the **payment certificate** (excluding VAT) has been selected:

14.6.1 The **contractor** shall furnish the **employer** with a cash deposit equal in value to five per cent (5%) of the **contract sum** (excluding VAT) within twenty-one (21) **calendar days** from **commencement date**

14.6.2 Within twenty-one (21) **calendar days** of the date of **practical completion** of the works the **employer** shall refund the cash deposit in total to the **contractor**

14.6.3 The payment reduction of the value certified in a **payment certificate** shall be *mutatis mutandi* in terms of 31.8(A)

14.6.4 Where the **employer** has a right of recovery against the **contractor** in terms of 33.0, the **employer** may issue a written notice in terms of 33.4 or may recover from the payment reduction or may do both

14.7 Where **security** as a payment reduction of ten per cent (10%) of the value certified in the **payment certificate** (excluding VAT) has been selected:

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- 14.7.1 The payment reduction of the value certified in a **payment certificate** shall be *mutatis mutandi* in terms of 31.8(B)
- 14.7.2 The **employer** shall be entitled to recover expense and loss from the payment reduction in terms of 33.0 provided that the **employer** complies with the provisions of 33.4 in which event the **employer's** entitlement shall take precedence over his obligations to refund the payment reduction or portions thereof to the **contractor**
- 14.8 Payments made by the guarantor to the **employer** in terms of the fixed or variable **construction guarantee** shall not prejudice the rights of the **employer** or **contractor** in terms of this agreement
- 14.9 Should the **contractor** fail to furnish the **security** in terms of 14.2 the **employer**, in his sole discretion, and without notification to the **contractor**, is entitled to change the **contractor's** selected form of **security** to that of a ten per cent (10%) payment reduction of the value certified in the **payment certificate** (excluding VAT), whereafter 14.7 shall be applicable
- 15.1.1 No clause
- 15.1.2 The **security** selected in terms of 14.0
- 15.1.4 Add 15.1.4 as follows:
- An acceptable health and safety plan, required in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993), within twenty-one (21) **calendar days** of **commencement date**
- 15.2.1 Under 41: Amend to read as follows:
- "Give the **contractor** possession of the **site** within ten (10) **working days** of the **contractor** complying with the terms of 15.1.4
- 17.1.11 Delete the words "and the appointment of **nominated** and **selected subcontractors**"
- 20.1.3 No clause
- 21.0 No clause
- 26.1.2 Add # next to 26.1.2
- 29.2.5 No clause
- 31.5.2 Security adjustments in terms of 14.0 or 31.8
- 31.8 Amend as follows:
- 31.8(A) Where a **security** is selected in terms of 14.1; 14.5 or 14.6, the value of the **works** in terms of 31.4.1 and of the **materials and goods** in terms of 31.4.2 shall be certified in full. The value certified shall be subject to the following percentage adjustments:
- 31.8(A).1 Ninety-five per cent (95%) of such value in interim **payment certificates** issued up to the date of **practical completion**
- 31.8(A).2 Ninety-seven per cent (97%) of such value in interim **payment certificates** issued on the date of **practical completion** and up to but excluding the date of **final completion**
- 31.8(A).3 Ninety-nine per cent (99%) of such value in interim **payment certificates** issued on the date of **final completion** and up to but excluding the final **payment certificate** in terms of 34.6

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	<p>31.8(A).4 One hundred per cent (100%) of such value in the final payment certificate in terms of 34.6 except where the amount certified is in favour of the employer. In such an event the payment reduction shall remain at the adjustment level applicable to the final payment certificate.</p> <p>31.8(B) Where security is a payment reduction in term of 14.7 has been selected the value of the works in terms of 31.4.1 and materials and goods in terms of 31.4.2 shall be certified in full. The value certified shall be subject to the following percentage adjustments:</p> <p>31.8(B).1 Ninety per cent (90%) of such value in interim payment certificates issued up to the date of practical completion</p> <p>31.8(B).2 Ninety-seven per cent (97%) of such value in interim payment certificates issued on the date of practical completion and up to but excluding the date of final completion</p> <p>31.8(B).3 Ninety-nine per cent (99%) of such value in interim payment certificates issued on the date of final completion and up to but excluding the final payment certificate in terms of 34.6</p> <p>31.8(B).4 One hundred per cent (100%) of such value in the final payment certificate in terms of 34.6 except where the amount certified is in favour of the employer. In such an event the payment reduction shall remain at the adjustment level applicable to the final payment certificate</p> <p>31.12 Delete the following: "Payment shall be subject to the employer giving the contractor a tax invoice for the amount due."</p> <p>32.5.1 Add the following to the end of each of these clauses: "...due to no fault of the</p> <p>32.5.4 contractor"</p> <p>and</p> <p>32.5.7</p> <p>34.1 Remove #</p> <p>34.2 Add # next to 34.2</p> <p>34.8 The principal agent shall certify one hundred per cent (100%) of the amount of the final account in the final payment certificate</p> <p>34.13 Replace "seven (7) calendar days" with "twenty one (21) calendar days" and delete the words: "subject to the employer giving the contractor a tax invoice for the amount due"</p> <p>36.1 Add the following clauses 36.1.3 to 36.1.5. under 36.1 to read as follows:</p> <p>36.1.3 refuses or neglects to comply strictly with any of the conditions of contract</p> <p>36.1.4 estate being sequestrated; liquidated or surrendered in terms of the insolvency laws in force within the Republic of South Africa</p> <p>36.1.5 in the judgment of the employer, has engaged in corrupt or fraudulent practices in competing for or in executing the contract</p> <p>36.3 Remove reference to "No clause", and replace "principal agent" with "employer"</p> <p>36.7 Add the following: "Notwithstanding any clause to the contrary, on cancellation of this</p> <p>37.5 agreement either by the employer or the contractor; or for any reason whatsoever,</p> <p>and the contractor shall on written instruction, discontinue with the works on a date stated</p> <p>38.7 and withdraw himself from the site. The contractor shall not be entitled to refuse to withdraw from the works on the grounds of any lien or right of retention or on the grounds of any other right whatsoever"</p>
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	<p>37.3.5 Replace "ninety (90)" with "one hundred and twenty (120)" and</p> <p>38.5.4</p> <p>39.3.5 Add the following words at the end thereof: "within one hundred and twenty (120) working days of completion of such a report"</p> <p>40.2.2 under clause 41 – Replace "one (1) year" with "three (3) years"</p> <p>40.6 under clause 41 – Remove reference to no clause</p> <p>40.7.1 Change "(10)" to "(15)"</p> <p>Add the following to the end thereof:</p> <p>Whether or not mediation resolves the dispute, the parties shall bear their own costs concerning the mediation and equally share the costs of the mediator and related costs.</p>
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42.0	Part 2: Contract Data provided by the Contractor:
42.5	CONTRACT DETAILS
42.5.1	<p>Contractor:</p> <p>Postal address:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Tel: _____ Fax: _____</p> <p>TAX / VAT Registration No: _____</p> <p>Physical address:</p> <p>_____</p> <p>_____</p> <p>_____</p>
42.5.2	<p>The accepted contract sum inclusive of tax is R _____</p> <p>Amount in words: _____</p>
42.5.3 [31.3]	The latest day of the month for the issue of an interim payment certificate : _____
42.5.4 [32.12]	The preliminaries amounts shall be paid in terms of: Alternative A <input type="checkbox"/> Alternative B <input type="checkbox"/>
42.5.5 [32.12]	The preliminaries amounts shall be adjusted in terms of: Alternative A <input type="checkbox"/> Alternative B <input type="checkbox"/>

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Tender no:

42.5.7 [14]	<p>The security to be provided by the contractor:</p> <p>(a) in respect of contracts up to R1 million, the contractor will provide security in terms of 14.1</p> <p>(b) in respect of contracts above R1 million, the contractor will provide, as security, one of the following:</p> <p>(1) cash deposit of 10 % of the contract sum (excluding VAT) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(2) variable construction guarantee of 10 % of the contract sum (excluding VAT) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(3) payment reduction of 10% of the value certified in the payment certificate (excluding VAT) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(4) cash deposit of 5% of the contract sum (excluding VAT) and a payment reduction of 5% of the value certified in the payment certificate (excluding VAT) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(5) fixed construction guarantee of 5% of the contract sum (excluding VAT) and a payment reduction of 5% of the value certified in the payment certificate (excluding VAT) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>NB. Guarantees submitted must be issued by either an insurance company duly registered in terms of the Short-Term Insurance Act, 1998 (Act 35 of 1998) or by a bank duly registered in terms of the Banks Act, 1990 (Act 94 of 1990) on the pro-forma referred to above. No alterations or amendments of the wording of the pro-forma will be accepted.</p>
42.5.8 [29.7.2]	<p>The annual building holiday period after the commencement of the construction period:</p> <p>From: 15 December to 16 January</p>

42.6	DOCUMENTS
42.6.1	<p>Contract documents marked and annexed hereto:</p> <p>Priced bills of quantities: Yes <input type="checkbox"/> No <input type="checkbox"/> Document marked as: _____</p> <p>Lump sum document: : Yes <input type="checkbox"/> No <input type="checkbox"/> Document marked as: _____</p> <p>Guarantees: Yes <input type="checkbox"/> No <input type="checkbox"/> Document marked as: _____</p> <p>Contract drawings: Yes <input type="checkbox"/> No <input type="checkbox"/> Document marked as: _____</p> <p>Other documents: Yes <input type="checkbox"/> No <input type="checkbox"/> (Attach additional pages if more space is required)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>

**APPOINTMENT OF A CONTRACTOR FOR COMPLETION OF REPAIRS
AND RENOVATIONS AT INDWE POLICE STATION IN EASTERN CAPE
PROVINCE**

BID: 19/1/9/1/13TB(23)

PART C

CONTRACT

PART C.2.

SCOPE OF WORK AND BILLS OF QUANTITIES



SCOPE OF WORKS

COMPLETION OF REPAIRS AND RENOVATIONS: INDWE POLICE STATION: EASTERN CAPE PROVINCE

PROGRAMME AND PROJECT MANAGEMENT

18 De Havilland Crescent

Lynnwood

PRETORIA

0020

Contact person: Col. J. Mhlanga

Tel:

Email: MhlangaJ@saps.gov.za

June 2023

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Completion of Repairs And Renovations: Indwe Police Station: Eastern Cape Province

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INDWE POLICE STATION: EASTERN CAPE PROVINCE

1. LOCATION

+61 West Street, Indwe, 5445
ERF 13: 7288m² + ERF 12:4053m²

2. DESCRIPTION OF SERVICES (INTENT)

The prescribed works is to be completed as per drawings, annexures, scope of work, specifications and some applicable legislative requirements. This project requires an experienced contractor to execute the prescribed work.

The Contractor shall supply all labour, materials tools, equipment, drawings, and other related items required to complete the project – as per the scope of work, specifications and attached drawings.

Contractors are advised to visit the site, verify the existing site conditions to verify measurements and any related project information. **Where a specific product or brand name has been used, asimilar approved product consisting of the same product specification is deemed to have been considered. A sample of such product to be presented to the SAPS architect / project manager for approval before it is procured.**

It is important to note that this facility will remain operational during execution of the work. A proper project execution plan must be done in consultation with the station commander to avert any project delays.

3. SITE CLEANLINESS

The Contractor shall clear away all debris and excess materials accumulated at the site and dispose of it away from the station premises, maintaining a neat site condition. On completion of the project, the contractor shall leave the site in a clean condition.

4. WORKMANSHIP

Workers working on site shall be skilled in their job and have related job experience. The following compulsory information shall be submitted (**failure to do so shall result in disqualification**):

- 4.1. Professionally Registered Construction Health and Safety Officer – Attach a detailed CV and SACPMP registration certificates
- 4.2. Site Agent - A detailed CV showing min 5 years' experience as a Site Agent and copy of Built-environment academic qualification.

5. MATERIAL AND EQUIPMENT DATA SHEET

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The contractor shall submit all material and equipment data sheets for employer to approve before any work commences.

6. SAFETY

- The contractor is responsible and shall continue to manage and implement safety and health measures through the project.
- The employer's representative and the Safety Officer representing the employer reserve the right to suspend work when and where the contractor's health and safety program is considered to be operating in a non-compliant manner.
- The contractor shall supply all the Personal Protective Equipment (PPE) for the workers as per the site requirement and the Occupational Health and Safety (OHS) Act 85 of 1993. The work will be stopped in case the proper protection equipment is not found with the workers and the time lapse shall be at the contractor's expense.
- Contractor will not leave the work in an unsafe condition or any other condition that might cause harm or injury to personnel, damage to existing work, structures or equipment.
- Contractor will use all the safety gadgets, e.g. hard hats, cotton gloves, overalls and goggles to minimize and avoid injuries.
- Any equipment or work considered dangerous shall be immediately discontinued.

7. WARRANTY

The contractor shall guarantee that all work performed will be free from all defects in workmanship and materials, and that all installations will have the capacities and characteristics specified.

8. LEGISLATION AND APPROVALS

It is recommended that the additions must be presented and discussed with the local authority (municipality) of the area to determine the legal requirements and approvals.

Please note that the project can be subject to municipal plan submission and approvals.

All building works to comply with the National Building Regulation and SANS10400 (2011).

NB:

- ALL DIMENSIONS TO BE CONFIRMED ON SITE PRIOR TO COMMENCEMENT OF WORKS.
- THIS DOCUMENT IS TO BE READ IN CONJUNCTION WITH ARCHITECTURAL DRAWINGS, BoQ AND CONTRACTOR'S APPOINTMENT DOCUMENT.

9 SCOPE OF WORKS FOR ALL DISCIPLINES

9.1 ARCHITECTURAL AND CIVIL/ STRUCTURAL

Building	Description of work	Drawing Title and Number
Block A - Generator Room	Refurbishment	A: SITE Generator room
	1 Remove existing solid timber double door.	A: SITE Generator room
	2 Paint to walls and roof. [Refer to Specification document]	Specification - Finishes
	3 Supply and Install new solid timber double door, to match existing. [Refer to Door schedules] Ironmongery: Union Gower 4 lever lockset with chrome handles. Supply and install pin and tumbler dead lock.	A: SITE Generator room
Building	Description	Drawing Title and Number
Canteen Block C	Refurbishment	C: CANTEEN Ground floor plan
	1 Supply and install garage roller door. [Refer to door schedules]	C: CANTEEN Door & Window Schedule
	2 Supply and install missing suspended ceiling tiles, to match existing. [Refer to Specification document]	Specification - Finishes
	3 Supply and install damaged floor and wall tiles where required, to match existing. [Refer to Specification document]	Specification - Finishes
	4 Supply and install chimney cover. [Refer to drawing for position and detail]	C: CANTEEN Sections

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5	Complete installation of built in cupboards. [Refer to joinery drawings]	Joinery C1: Bar Counter - Canteen
6	Supply and install shelves in the garden store. [Refer to joinery drawings]	Joinery A1 - Shelving
7	Carefully remove and store window blinds for later reinstallation.	
8	Paintwork to walls internal and external. [Refer to Specification document]	Specification - Finishes

Building	Description	Drawing Title and Number
Detectives Block	Alteration	D:DETECTIVE OFFICES Ground floor plan; Section AA
1	Removal of roof structure including roof sheeting, trusses, ceiling, electrical fixtures and rainwater accessories - gutters and downpipes.	
2	Demolishing of brick walls and create openings. [Refer to Architects drawings]	D:DETECTIVE OFFICES Ground floor plan; Section AA
3	Brick up window openings. [Refer to Architects drawings]	D:DETECTIVE OFFICES Elevations
4	Removal of existing floor coverings - carpet tiles.	

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Building	Description	Drawing Title and Number
Detectives Block	Refurbishment	
1	Constructing of new brick walls. [Refer to Architect drawings] Removal of windows and brick up openings. Demolishing of wall and create an opening of 1800 x 2100mm.	D:DETECTIVE OFFICES Ground floor plan Section AA F0245 - D201 Elevations F0245 - D202
2	Constructing 170mm suspended roof slab with 395 mesh and beam strip considering of 4 x Y10. [Refer to Architect drawings]	D:DETECTIVE OFFICES Ground floor plan Section AA
3	Supply and install corrugated iron roof coverings anhujm d timber trusses to match the existing.	A: SITE General carpentry notes
4	Supply and install ceiling and cornices and paint to finish. [Refer to Specification document]	Specification - Finishes
5	Supply and install all doors and ironmongery. [Refer to Schedules and Specification document]	D:DETECTIVE OFFICES Door & Window Schedules Specification - Finishes
6	Paint to doors frames, window frames and doors. [Refer to Specification document]	Specification - Finishes
7	Plaster to all walls.	
8	Paintwork to internal and external walls. [Refer to Specification document]	Specification - Finishes
9	Supply and install floor tiles. [Refer to Specification document]	Specification - Finishes
10	Supply and install new extractor fans. [Refer to drawings for positions]	D:DETECTIVE OFFICES Ground floor plan Section AA

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Building	Description	Drawing Title and Number
Detectives Block	Fittings	
1	Supply and install all shelving. [Refer to joinery drawings]	Joinery A1 - Shelving
2	Supply and install built in seating. [Refer to Architect drawings for positions and detail]	D: DETECTIVE OFFICES Ground floor plan Section AA Specification - Finishes
3	Supply and install venetian blinds to all windows. [Refer to Specification document]	

9.2 ELECTRICAL SCOPE OF WORKS

Canteen Block C	Renovate
	<ol style="list-style-type: none"> 1. Supply and install outside bulkheads fittings 2. Perform the tests on an existing electrical installation from the Sub DB to all socket outlets of the Canteen in order to certify it. 3. Perform the tests on the electrical installation at the garage and Canteen's Park and rewire those wires that were found hanging from the ceiling. 4. Supply and install Isolators for Air Conditioners (HVAC Layout Drawing: SAPS-301-AC-EC) 5. Supply and install 2 Tier Power Skirting as per drawing 6. Supply and install new light switches and socket outlets as per drawings. 7. Issue the Certificate of Compliance (C.O.C) for this Sub D and all its connected electrical nodes <p>NOTE: THIS SCOPE OF WORK MUST BE READ TOGETHER WITH THE BOQ AND DRAWINGS</p>
Detective Block D	Renovate
	<ol style="list-style-type: none"> 1. Remove all existing luminaires, electrical wiring, conduits pipes, light switches and socket outlets as per Technician's instruction. 2. Supply and install a new Sub Distribution Board (S-DB) fed from Main DB in the Generator room as per drawings. 3. Supply, and replace the existing 16mm² 4 Core PVC supply Cable with 25mm² 4 Core Cable PVC Cable from Main DB to Detective Block's Sub-DB 4. Supply and install new conduits pipes, metal and their covers, wiring, light switches and socket outlets as per drawings. 5. Supply and install Isolators for Air Conditioners (HVAC Layout Drawing: SAPS-301-AC-EC) 6. Supply and install 2 Tier Power Skirting as per drawings 7. Supply and install indoor fluorescents fittings and outdoor bulkheads fittings as per drawings. <p>NOTE: THIS SCOPE OF WORK MUST BE READ TOGETHER WITH THE BOQ AND DRAWINGS</p>

Generator Block G	Renovate
	<ol style="list-style-type: none"> 1. Supply, and replace the existing 25mm² 4 Core PVC supply Cable with 50mm² 4 Core Cable PVC Cable from the Main Kiosk to the Main DB located in Generator House. 2. Perform the tests on an existing electrical installation in the Generator Room to certify and issue the C.O.C. 3. Supply and install new light switches and socket outlets as per drawings. 4. Supply and install new conduits pipes, wiring, light switches, and socket outlet as per drawings. 5. Supply and install indoor fluorescents fittings and outdoor bulkhead fittings as per drawings. <p>NOTE: THIS SCOPE OF WORK MUST BE READ TOGETHER WITH THE BOQ AND DRAWINGS</p>
Lighting Area: Perimeter Lights	Renovate
	<ol style="list-style-type: none"> 1. Remove all existing perimeter lights, poles including their electrical wiring post-top luminaires, as per the drawings. 2. Supply, install the new 3-meter Zela Lights as per the SAPS Specifications. 3. Supply, install the day/night switch at the top of the Generator Room to control all the perimeter lights and the blue lights. 4. Conduct the tests to issue the C.O. for this installation. <p>NOTE: THIS SCOPE OF WORK MUST BE READ TOGETHER WITH THE BOQ AND DRAWINGS</p>

9.3 MECHANICAL SCOPE OF WORKS

9.3.1 INTENT

The mechanical scope comprises the supply, installation, testing and maintenance, and replacement of the missing fire extinguishers, testing of the existing fire hose reels air conditioners, ventilation and hot water generation.

Bidders shall be responsible for the supply, delivery, installation, testing, and maintenance of all equipment, accessories, and work specified within this document. All equipment within this document shall have a minimum guarantee period of one year (12 months) on all components and workmanship.

The successful bidder shall be responsible for (02) services with 6 months intervals on newly installed air conditioning units a period of 1 year including inspections on all components specified in this document and or all components supplied and installed under this contract.

Servicing and maintenance of newly installed equipment and components and guarantee free of defect for the full maintenance of the warranty period will form part of this contract. Bidders must fully comply with all mandatory requirements. This part contains the engineering specification and schedule of quantities for the Engineering Work which shall be read in conjunction with the balance of the contract document, including the conditions of the contract.

9.3.2 GENERAL REQUIREMENTS AND SPECIFICATION

STATE UNDER PARTICULAR AGAINST EACH REQUIREMENT WHETHER THE BIDDER COMPLIES OR DOES NOT COMPLY WITH THE REQUIREMENT OF THE SPECIFICATION	
1	This requirement is for the supply, installation, testing and maintenance, and replacement of the missing fire extinguishers and testing of the existing fire hose reels. Decommissioned outmoded equipment will remain the property of the SAPS. (as specified in this document)
2	The Contractor shall fully acquaint them with the nature of the work to be carried out, the locality of the facility, and any possible hindrances in the execution of the installations, services, and maintenance, and to allow for all of these factors in their prices, as any later

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	claim bases on unforeseen events or knowledge will not be entertained. (as specified in this document)
3	Service and Maintenance – The successful Contractor shall carry out services/ maintenance for the guarantee period. Final Delivery will not be taken unless proof can be provided, by means of signed job cards by a responsible official on site, indicating that such services were carried out.
4	Operation and Maintenance Manuals – The contractor shall hand over, at the completion of the works one (1) original and two copies of the necessary operating and maintenance manuals, required for all equipment supplied and installed by him or her as part of the works. A complete description of all operating procedures and safety measures shall be included in the manual.
5	Electrical Connections – Electrical connections to the distribution panel form part of this contract. Wiring must be designed and installed as prescribed by SABS 1042 wiring of buildings. Specified in this document)
6	The work throughout shall be executed to the highest standards and to the entire satisfaction of the Representative/Agent who shall interpret the meaning of the Contract Document and shall have the authority to reject any work and materials, which, in his judgment, are not in full accordance therewith. <u>All condemned material and workmanship shall be replaced or rectified as directed and approved by the Chief Mechanical Engineer: Programme and Projects Management, Facility: Pretoria.</u> All work shall be executed in a first-class manner by a qualified tradesman. The Contractor shall warrant that the materials and workmanship shall be of the highest grade, that the equipment shall be installed in a practical and first-class manner in accordance with the best practices and ready and complete for full operation.
7	The Contractor shall comply with the requirements of the Health & Safety Specification and applicable regulations. The contractor shall refer to the site information, and the specifications describing the scope of the Engineering Works, for information about the type of environment in which the work is to be executed. Notwithstanding anything stated in this document, the contractor shall be responsible for determining the safety requirements of the site. (as specified in this document)
8	All electrical cables, unarmored and armored, shall be locally manufactured and shall bear the SABS stamp of approval.
9	New equipment and material shall be supplied with a written guarantee confirming a defects liability period of 12 months from date of practical completion. These guarantees shall be furnished in favor of the SAPS. The guarantee shall include any latent defects in the plant, equipment, fittings and installation thereof and any labour or other costs inherent in repairing any defects and ensuring that the plant, equipment and fittings remain free of defects and in good working order to the satisfaction of the SAPS.
10	Equipment and material installed shall be new and unused.
11	All installations shall comply with the National Building Regulation SANS 10400 on energy efficiency Part XA; read in conjunction with SANS 204.

12	The extractor fans equipment shall have efficiencies in accordance with table B.1 (ASHRAE 90.1)
13	When all conductors of an AC installation are carrying their design load, the difference in voltage between the point of supply and any point of outlet or terminals of fixed appliances should not exceed 5% of the standard or declared voltage. The voltage drop for single-phase circuits should not exceed 11, 5 V (5% of 230 V).

9.3.4. STANDARD SPECIFICATION AND REGULATIONS

The entire installation shall be carried out to the satisfaction of the Chief Engineer, SAPS, Facility, Programme and Project Management and shall be carried out in accordance with the following Standard Specifications and Regulations.

- All electrical work is to be carried out in accordance with SANS code of Practice for Wiring Premises, SANS 10142, and the SANS Code of Practice for Identification Color Marking, SANS 10140.
- All low voltage switchgear and control gear assemblies are to comply with SANS 60947.
- Electrical Installation Ducting and Trucking Systems on walls and ceiling to conform to SANS 61084 Part 1 to 2.
- Electrical Installation Conduit Fittings to conform to SANS 61035 Part 1 to 2.4.
- Electrical Earth Leakage Protection units to conform to SANS 767 Part 1 to 2.
- Occupational Health and Safety Act No. 85 of 1993 as amended.
- All building works shall be in accordance with the Standard Preambles to All Trades.

9.3.5. DETAIL SCOPE OF SPECIFICATIONS

9.3.5.1 FIRE FIGHTING ELEMENTS

- Supply and install 4.5 kg DCP fire extinguisher complete with charge, top and bottom hanging brackets, and back plates.

9.3.5.2 HOT WATER SUPPLY

- Supply and install 100 litre, horizontal type hot water geyser, including electrical termination, installation, and all accessories to ensure a fully functioning system as per relevant standards.

9.3.5.3 HVAC: AIR CONDITIONING

- Supply, install, and commission 9000 BTU/HR inverter mid-wall split air conditioning unit complete with brackets, fittings, and piping. (For detective block as per (HVAC Layout Drawing: SAPS-301-AC-EC)
- Supply, install, and commission 12000 BTU/HR inverter mid-wall split air conditioning unit complete with brackets, fittings, and piping. (for detective block)

- Supply and install 2 x 12 000 mm 220 air curtains.

9.3.5.4 VENTILATION

- Supply, installation, testing, and commissioning of 30 W extractor fans or similar approved (HVAC Layout Drawing: SAPS-301-AC-EC). The fan must have an airflow of 76m³/h, 35dB(A), Duct Size 100mm.
- Supply, installation, testing, and commissioning of 41 W wall-mounted fan. The fan must have an airflow of 76m³/h, 35dB(A), Duct Size of 100mm.

9.4 INSPECTION AND TESTING

On delivery to the site or storage area, the equipment shall be inspected by the SAPS and the contractor.

Damage or defects of any kind shall be repaired by the supplier of such items to the satisfaction of the SAPS. Where damage is such that in the opinion of the SAPS satisfactory repairs are not practicable, the damaged item shall be repaired at no cost to the SAPS, who shall not accept any responsibility for any loss or damage that may be suffered as a result of delays in obtaining the necessary replacements.

9.5 TESTING AND COMMISSIONING AFTER INSTALLATION

On completion of the installation of the equipment, the contractor will be required to make appropriate arrangements for testing in the presence of the SAPS in order to demonstrate compliance with the requirements of the specification. All equipment necessary for the test will be supplied by the contractor.

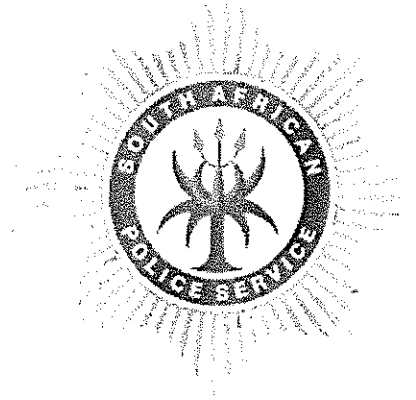
The test report will form part of a data book.

9.6 TESTING REQUIREMENTS

Check for rattles, vibration, and suspect installation work, insulation, etc.

9.7 DEFECT LIABILITY PERIOD

The contractor shall be responsible for the initial maintenance for the Defects Liability Period of 12 months from Practical Completion on all new equipment that is installed. The Defects Liability Period shall commence concurrently guarantee period.



SPECIFICATIONS AND FINISHES

COMPLETION OF REPAIRS AND RENOVATIONS: INDWE POLICE STATION: EASTERN CAPE PROVINCE

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