



KWAZULU-NATAL PROVINCE

**ECONOMIC DEVELOPMENT, TOURISM
AND ENVIRONMENTAL AFFAIRS**
REPUBLIC OF SOUTH AFRICA

REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF PPEs

REQUISITION NUMBER: 2022112806

CLOSING DATE: 23/03/2023

TIME: 11:00

Quotations may be emailed at scmquotations11@kznedtea.gov.za or be deposited into the quotation box situated at main foyer at 270 Jabu Ndlovu Street, Pietermaritzburg on or before closing date and time.

INVITATION TO QUOTE

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (EDTEA)

REQUISITION NUMBER:	202211112806	CLOSING DATE:	24303/2023	CLOSING TIME:	11:00
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DESCRIPTION: SUPPLY AND DELIVERY OF PPEs

QUOTATION RESPONSE DOCUMENTS MAY BE SUBMITTED AS INDICATED BELOW:

EMAIL ADDRESS: scmquotations11@kznedtea.gov.za

QUOTATION BOX NO.: Situated at main foyer at 270 Jabu Ndlovu Street, Pietermaritzburg

QUOTATION PROCEDURE ENQUIRIES MAY BE DIRECTED TO

TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

CONTACT PERSON	Ntsepiseng Molefe	CONTACT PERSON	Alfred Matsheke
TELEPHONE NUMBER	060 564 1286	TELEPHONE NUMBER	082 330 2114
E-MAIL ADDRESS	Ntsepiseng.molefe@yahoo.com	E-MAIL ADDRESS	Alfred.matsheke@kznedtea.gov.za

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No

A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED TOGETHER WITH THIS QUOTATION.

REQUISITION NUMBER:

2022112806

Item No.	Description: Supply, Embroidery and Delivery of Protective Clothing	Quantity	Unit Price	Total Price
1.	Men's Short Sleeve Stripe Shirt Branding: Left Front: Departmental Logo Coastal Management to be embroidered at the front left (font colour & size will be provided as per Dept spec) Specification Details <ul style="list-style-type: none"> • Colour: Light Blue • Double back pleats for ease of movement • Button down front • Built in collar stays • Chest pocket • Top stitching on yoke, shoulder and armholes for added strength • Posted side seams • Fabric: 60/40 cotton poly Yarn - Dyed • Weight: 115gm ² Sizes:			
-	Small	02		
-	Medium	01		
-	Large	01		
-	X-Large	01		
2.	Men's Oxford Long Sleeve Shirt or Equivalent Branding: Left Front: Departmental Logo Coastal Management to be embroidered at the front left (font colour & size will be provided as per Dept spec) Specification Details <ul style="list-style-type: none"> • Tailored Sleeve • Double Needle Lapped Seams • Shaped Hem • Weight 165gm ² • Cotton: 100% oxford • Colour: Light Blue Sizes:			


-	Small	02		
-	Medium	01		
-	Large	01		
-	X-Large	01		
3.	Men's Ripstop Multi-Pocket Trousers Specification Details: <ul style="list-style-type: none"> • Triple needle stitching for extra strength • Colour: Puffy • Weight: 220 gm ² • Fabric: Cotton spandex 97/3% • Self-fabric pockets for durability • Reinforced stitching behind side pockets • Large pockets with hook and loop closures • YKK brass zip antique silver plated Sizes			
-	30	02		
-	32	02		
-	34	02		
-	36	02		
-	48	02		
4.	Men's Packable Jacket Branding: Left Front: Departmental Logo Coastal Management to be embroidered at the front left (font colour & size will be provided as per Dept spec) Specification Details: <ul style="list-style-type: none"> • Self-fabric cushioned collar for added comfort and support • Lip elastic at hem and cuff • YKK zip • Vertical quilted side panels • Quilted fabric inside pockets with bound edges • Colour: Fern • Fabric: 100% Polyester • Weight: 150 gm ² 			


	Sizes:			
-	Small	01		
-	Medium	02		
-	X-Large	02		
5.	Women's Short Sleeve Stripe Shirt Branding: Left Front: Departmental Logo Coastal Management to be embroidered at the front left (font colour & size will be provided as per Dept spec) Specification Details: <ul style="list-style-type: none"> • Semi-fitted with side slits for comfort • Button down front • Chest Pocket • Top Stitching on yoke, shoulder and armholes for added strength • Roll hem sleeve • Fabric :60/40 Cotton poly Yarn-Dyed • Weight: 115 gm² • Colour: Blue 			
-	Small	01		
-	Medium	02		
-	Large	02		
-	Small	01		
6.	Women's Long Sleeve Oxford Shirts or Equivalent Branding: Left Front: Departmental Logo Coastal Management to be embroidered at the front left (font colour & size will be provided as per Dept spec) Specification Details: <ul style="list-style-type: none"> • Semi-fitted feminine fit • Button-down collar • Tailored armhole with contrast thread top stitch • Two button cuffs for easy adjustment 			

	<ul style="list-style-type: none"> • Back box pleat for ease of movement • Weight: 165 gm² • Colour: Blue • Fabric: 100% cotton 			
	Sizes			
-	Small	01		
-	Medium	02		
-	Large	02		
7.	Women's Stretch Skirt Specification Details: <ul style="list-style-type: none"> • Front slant pockets • Metal shank button • Rivets on pocket edges for extra strength • Double needle stitching on centre front seam and back rise • Back jet pockets • Back slit for ease of movement • Colour: Khaki • Fabric: 97/3% Cotton Spandex • Weight: 275 gm² • Size: 38 	02		
8.	Women's Ripstop Cargo Trousers Specification Details: <ul style="list-style-type: none"> • Front slant pockets with coin pocket on right hip • Contrast facing with internal draw cord fastener • Double needle posting on inner leg and back rise • Double needle topstitching on top front pockets • Box pleat cargo pockets with hook and loop closure • Reinforced patch on knee area for extra durability • Back jet pockets with flap • Colour: Puffy • Fabric: 97/3% Cotton Spandex • Weight: 220 gm² 			
	Sizes:			
-	32	02		
-	34	02		

-	36	02		
-	38	02		
9.	Women's Packable Jacket Branding: Left Front: Departmental Logo Coastal Management to be embroidered at the front left (font colour & size will be provided as per Dept spec) Specification Details: <ul style="list-style-type: none"> • Self-fabric cushioned collar for added comfort and support • Lip elastic at hem and cuff • YKK zip • Vertical quilted side panels • Quilted fabric inside pockets with bound edges • Colour: Fern • Fabric: 100% Polyester • Weight:150 gm² Sizes:			
-	Small	01		
-	Medium	02		
-	X-Large	02		
10.	Acid Resistant Reflective Work Jacket Specification Details: <ul style="list-style-type: none"> • Reflective tape for increased visibility • Reflective tape "X" configuration on the back • Chemically treated to repel acid splashes, oil and water • Triple needle stitching on all seams for extra strength • Colour: Industrial Green • Fabric: Polyviscose Twill • Weight:230 gm² Sizes:			
-	32	04		
-	34	02		

-	36	04		
-	40	02		
-	42	06		
-	48	02		
11.	Acid Resistant Reflective Work Trousers Specification Details: <ul style="list-style-type: none"> • Reflective tape for increased visibility • Chemically treated to repel acid splashes, oil and water • Triple needle stitching on all seams for extra strength • Half elasticised waistband for comfort • Ruler pocket • Colour: Industrial Green • Fabric: Polyviscose Twill • Weight: 230 gm² Sizes:			
-	30	02		
-	32	04		
-	34	04		
-	36	04		
-	38	04		
-	48	02		
12.	Ladies Safety Shoes Specification Details <ul style="list-style-type: none"> • Full Grain Leather • Padded Collar and tongue from mesh fabric for enhanced comfort, breath-ability and support • 7 pair rust-resistant eyelet lace-up. 			

	<ul style="list-style-type: none"> • Special needle-fibred vamp lining for excellent perspiration absorbency • Anti-static, non-woven in-sock for comfort and flexibility • Anti-bacterial energizer top sock with EVA inserts at the ball and heel for enhanced comfort and shock absorbency • Fabric: Full grain Leader • Colour: Black with pink trim  <p>Sizes</p>			
-	4	01		
-	5	01		
-	6	01		
-	7	01		
13.	Man's Hiking Shoes Specification Details: <ul style="list-style-type: none"> • XA PRO 3D V8 HIKING SHOE • Ortholite foam • Asymmetrical lacing • Protective Rubber Toe Cap • Injected, compressed EVA with quick-drying breathable mesh • Colour: Black <p>Sizes:</p>			
-	8	02		
-	9	01		
14.	Man's Safety Boots Specification Details: <ul style="list-style-type: none"> • Buffalo Side Leather Uppers • Titanium 4003 • 300-degree heat resistant • Oil and Acid Resistant • Static resistant • Shock Absorbent • Colour: Brown 			

				
	Sizes:			
-	7	01		
-	8	02		
-	9	02		
-	10	01		
15.	Golf Shirt: The Classic 100% Cotton Two Tone Golfer Branding: Left Front: Departmental Logo Coastal Management to be embroidered at the front left (font colour & size will be provided as per Dept spec) <ul style="list-style-type: none"> • Rib collar and cuffs • Side slits with bar tacks • Regular fit for comfort • Top stitching on the arm holes and shoulder seams • Specialised placket • Colour: Industrial Green • Fabric: 100% Cotton pique knit • Weight: 220 gm² • Colour: Cobalt Blue/ Royal Sizes:			
16.	Golf Shirt: The Classic 100% Cotton Golfer Branding: Left Front: Departmental Logo Coastal Management to be embroidered at the front left (font colour & size will be provided as per Dept spec) <ul style="list-style-type: none"> • Ribbed collar engineered for colour fastness & durability • Regular fit for comfort • Top stitching on the arm holes & shoulder seams • Specialised placket • Colour: White • Weight: 220 gm² • Fabric: 100% Cotton pique knit 			

	Sizes:			
-	Small	02		
-	Medium	04		
-	Large	03		
-	X-Large	01		
17.	Golf Shirt: The Classic 100% Cotton Golfer Branding: Left Front: Departmental Logo Coastal Management to be embroidered at the front left (font colour & size will be provided as per Dept spec) Specification Details: <ul style="list-style-type: none"> • Ribbed collar engineered for colour fastness & durability • Regular fit for comfort • Top stitching on the arm holes & shoulder seams • Specialised placket • Colour: White • Weight: 220 gm² • Fabric: 100% Cotton pique knit 			
-	Sizes:			
-	Small	02		
-	Medium	04		
-	Large	03		
-	X-Large	01		
			Delivery Fee	
			Sub-Total	
			VAT (only include if VAT registered)	
			Grand Total	
For enquires please contact Alfred Matsheke – 082 330 2114				
To be delivered at 270 Jabu Ndlovu Street, Pietermaritzburg				

Name of Company's
Representative.....Designation.....

Authorized Signature.....

Date.....

Validity period: 60 days after the closing date

VAT Vendor Number..... (if applicable)

Banking details same? Yes..... No..... (please indicate with a tick)

COMPANY STAMP

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?
YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature Date
..... Position Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to

preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of quotation invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_S = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } P_S = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Documents to be submitted to claim points
Preference Goal 1- HDI			
African	20		Completed ownership demographic form, CIPC Certificate and completed SBD 6.1
Total	20		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

AUTHORITY TO SIGN A QUOTATION

The quotation der must indicate the enterprise status by signing the appropriate box hereunder.

(I) CLOSE CORPORATION	(II) COMPANIES	(III) SOLE PROPRIETOR	(IV) PARTNERSHIP	(V) CO-OPERATIVE	(VI) JOINT VENTURE / CONSORTIUM	
					Incorporated	
					Unincorporated	

I/We, the undersigned, being the Member(s) of Cooperative/ Sole Owner (Sole Proprietor)/ Close Corporation/ Partners (Partnership)/ Company (Representative) or Lead Partner (Joint Venture / Consortium), in the enterprise trading as:

.....

hereby authorise Mr/Mrs/Ms

acting in the capacity of

whose signature is

to sign all documents in connection with this quotation and any contract resulting therefrom on behalf of the enterprise.

NAME	ADDRESS	SIGNATURE	DATE

(if the space provided is not enough please list all the director in the resolution letter)

Note:

The following document must be attached to this form according to the status of the enterprise, in the form of a resolution authorising the signatory to sign all documents in connection with this quotation and any contract resulting therefrom on behalf of the enterprise, and **such resolution shall include a specimen signature of the signatory.**

Co-operative:	Resolution letter from the directors
Close Corporation:	Resolution letter from the directors
Company:	Resolution letter from the director/s
Sole Proprietor:	Resolution letter from the director
Partnership:	Resolution letter from the director
Joint Venture / Consortium:	Resolution/agreement passed/reached' signed by the authorised representatives of the enterprises

Note: Director/s may appoint themselves if they will be the one signing all documents in connection with this quotation and any contract resulting therefrom on behalf of the enterprise.

Failure to complete, sign and date this form or failure to provide the certificate(s) in the form of a resolution as described above shall result in the tender being considered non-responsive and rejected.

SWORN AFFIDAVIT – B-BBEE QUALIFYING SMALL ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	
Trading Name (If Applicable):	
Registration Number	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians – (c) who are citizens of the Republic of South Africa by birth or descent; or (d) who became citizens of the Republic of South Africa by naturalisation- III. before 27 April 1994; or IV. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"
Definition of "Black Designated Groups"	"Black Designated Groups means: (f) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (g) Black people who are youth as defined in the National Youth Commission Act of 1996; (h) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (i) Black people living in rural and under developed areas; (j) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"

3. I hereby declare under Oath that:

- The Enterprise is _____% Black Owned as per Amended Code Series 100 of the amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as amended by Act No 46 of 2013,
- The Enterprise is _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black Disabled % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural areas % = _____%
 - Black Military Veterans % = _____%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was between R10,000,000.00 (Ten Million Rands) and R50,000,000.00 (Fifty Million Rands),
- Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At Least 51% black owned	Level Two (125% B-BBEE procurement recognition level)	

- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise, which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: ____/____/____

Stamp

Signature of Commissioner of Oaths

Ownership Demographic Schedule

- ✓ Kindly provide the percentage ownership for each owner according to the following demographic categories; African Male, African Female, Coloured Male, Coloured Female, Indian Male, Indian Female, White Male, White Female, Youth, Disabled, Co-operative and Other.
- ✎ Please ensure you provide a total per category by adding up each owner's percentage for each applicable category.

[illegible]