



**HIRING OF 15 (60 SEATER) LUXURY BUSES FOR
THE SA NAVY FOR ARMED FORCES DAY 2023 AS
PER STATEMENT OF WORK**

SPSC-B-033-2022

**FOR
DEPARTMENT OF DEFENCE
SIMON'S TOWN PROCUREMENT SERVICE CENTRE**

CLOSING DATE 27 JANUARY 2023

CLOSING TIME: 11H00

VALIDITY: 90 WORKING DAYS



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SECTION A:

CONTACT INFORMATION

Technical Information and Administration Information:

Contact: Warrant Officer Class One T.S. Tsogang
Email Address: spsctechsection@gmail.com
Office Tel No: (021) 787 5207

Information regarding the completion of the Bid Documents:

Contact: Chief Petty Officer Adams
Office Tel No: (021) 787 5131

Address for depositing of bid documents

Street: Simon's Town Procurement Service Centre
No. 2 Arsenal Road
Simon's Town
7995

BID SUBMISSIONS

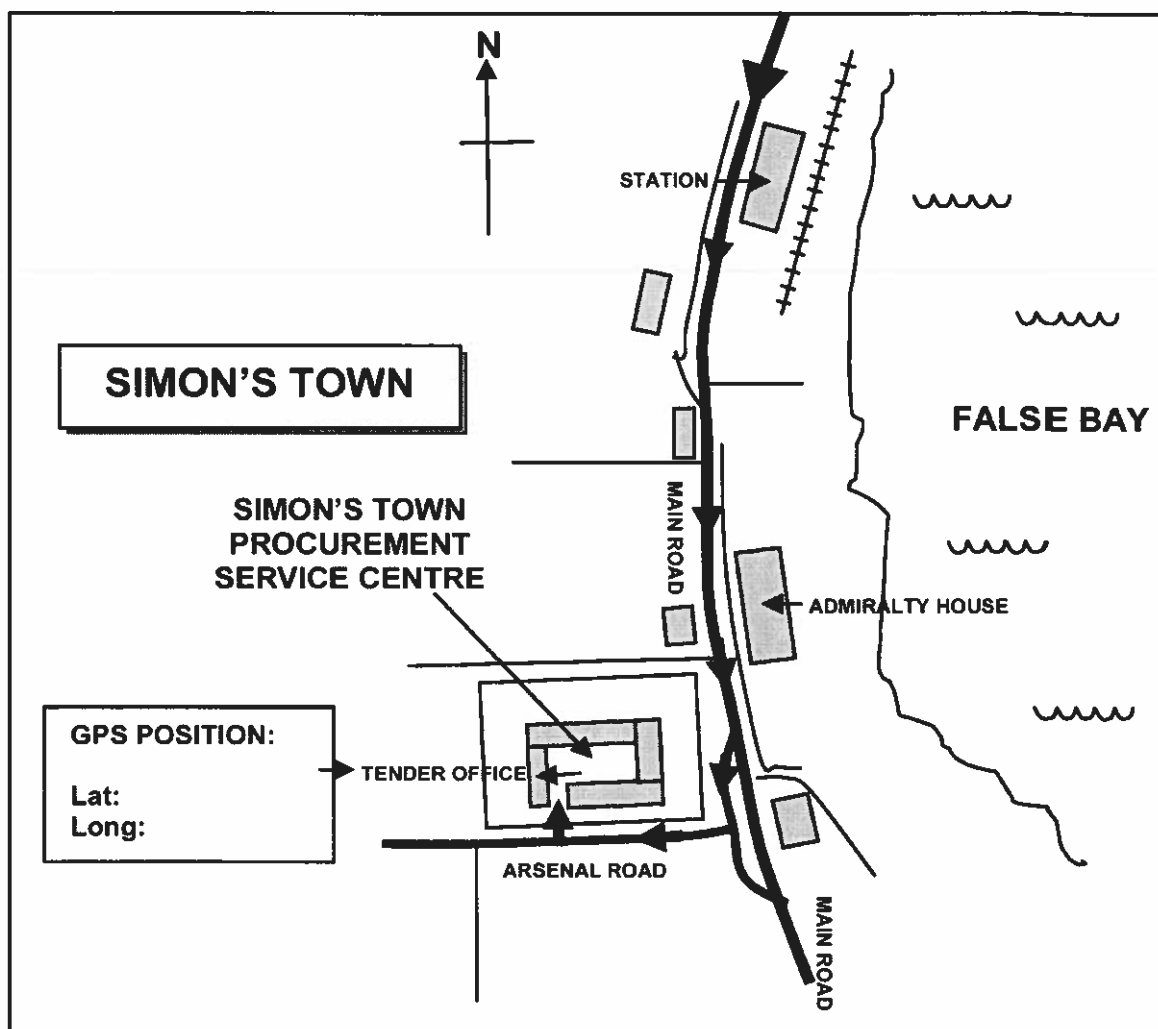
Validity of Bid: 90 working days



GPS CO-ORDINATES TO SPSC BID BOX:

S 34° 11. 530'

E 18° 25. 591'





Section A:

MANDATORY and ADMINISTRATION EVALUATION CRITERIA

BID EVALUATION INSTRUCTIONS

1. All entries are to be completed in any **non-erasable ink** of your choice preferably **Blue** or **Black** ink. Amendments, scratching out, use of Tippex and omission to any documents will invalidate the bid.
2. Except where otherwise indicated, all questions must be completed.
3. Any questions that are not completed will render such bids to be disregarded during the final calculations.
4. No bids received by telegram, telex, email, facsimile or similar medium will be considered. The original bid must be deposited at the entrance (green box) or handed in at the Bid receipt section at SPSC, 2 Arsenal Road, Simon's Town.
5. The bidder is responsible for all the costs that they shall incur related to the preparation and submission of the bid document
6. All information regarding the evaluation process must be treated as confidential.
7. The **2 ENVELOPE** system will be utilized. Bidders are required to submit two separate, properly sealed envelopes, both clearly marked with the Company Name, Bid Number and Closing Date.
 - a. Envelope 1: SBD3 / Pricing Schedule and Price Breakdown (it should contain SBD3/Pricing Schedule)
 - b. Envelope 2: SBD documents, Statement of work and all other required documents.
8. The bids will be evaluated according to the following criteria:
 - a. Mandatory Criteria and Administration Criteria (Phase 1, Stage 1)
 - b. Technical evaluation (Phase 1, Stage 2)
 - c. Price (Phase 2) and B-BBEE Points (Phase 3)
9. Simon's Town Procurement Service Centre reserves the right to award this requirement as a case or per individual item..
10. Suppliers must be registered for the commodity/service required in this bid.
11. This requirement will be awarded using the 80/20 principal
12. No late bids will be accepted after the closing date and time.

EVALUATION CRITERIA

Phase 1: Bidders will be evaluated as follows:

Phase 1 Stage 1: Compliance to Mandatory and Administration Criteria, bidders that do not fully comply with the evaluation criteria will be eliminated/ excluded and **will not proceed to Phase 1 Stage 2.**

S/No	Criteria
	A
	Phase 1, Stage 1
	Phase 1, Stage 1, Mandatory Criteria
1.	<p><u>Pricing Schedule:</u> All fields on this document must be fully completed. Attention must be given to page 1, Bidder's Information, Lead time, Quantity Available, total Unit Cost, Total Cost and B-BBEE Level must be completed. The bid must be submitted in the Two (2) envelope systems as follows:</p> <ul style="list-style-type: none"> a. Envelope 1: Pricing Schedule (it should contain Pricing Schedule ONLY). b. Envelope 2: SBD documents, Statement of work and all other required documents. <p>Failure to submit these documents as indicated by the closing date and time will invalidate this offer. Appendix A</p>
2.	<p><u>SBD 4 Bidders Disclosure:</u> This document must be fully completed. Failure to submit the document as indicated by the closing date and time will invalidate the bid. Appendix B</p>
3.	<p><u>SBD 6.1 Preference Points Claim Form:</u> This document must be fully completed. Failure to submit the document as indicated by the closing date and time will forfeit your B-BBEE points. Appendix C</p>
4.	<p><u>Central Suppliers Database (CSD) Registration Report:</u> The CSD Registration Report (not older than 14 days) must be submitted. This report should contain, but not be limited to the following information:</p> <ul style="list-style-type: none"> i. Tax Compliant status ii. Successfully verified bank details iii. The Suppliers must have a "Physical Address type" <p>Failure to submit this CSD Registration Report will invalidate your offer. Appendix D</p>
5.	<p><u>Broad Based Black Economic Empowerment (B-BBEE) status level certificate/ Sworn Affidavit:</u> Bidders are required to submit proof of B-BBEE status level verification certificate or sworn affidavit. Should there be a discrepancy between the B-BBEE Certificate or Sworn affidavit vs SBD 6.1 or failure to submit this document by closing date and time will results with points being forfeited. Appendix E</p>

S/No	Criteria
	A
	Phase 1, Stage 1, Administration Criteria
6.	<u>SBD 1 / Invitation to Bid:</u> This document must be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix F
7.	<u>SPSC Indemnity Agreement Form:</u> This document must be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix G
8.	<u>Certificate of Compliance by sub-contractor:</u> This document must be fully completed, the certificate of compliance to be signed by the bidder and all sub - contractor/s. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix H
9	<u>Written Agreement wrt Occupational Health and Safety Agreement (OHASA):</u> This document must be fully completed, the signed OHASA agreement amongst the DOD, bidder and sub – contractor/s (in the event of sub-contracting). Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix I
10.	<u>SPSC Group Questionnaire:</u> This document must be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix J
11.	<u>Defence Intelligence Questionnaire (D.I.)</u> This document must be fully completed. Failure to submit the DI Vetting form and required documentation as indicated by the closing date and time may invalidate this bid. N.B. The short listed companies will be requested to submit thumb prints. Appendix K

TECHNICAL EVALUATION

Phase 1 Stage 2: Bidders must comply to statement of work. Bidders who do not will be invalidated/ excluded and will not proceed to Phase 2.

S/No	Criteria
	Stage 2
1.	<p><u>STATEMENT OF WORK:</u> The bidder's compliance must be indicated with the word comply/do not comply, agree/do not agree, yes or no, or any other form of acceptance or non-acceptance on the specification/scope of work, each paragraph and sub-paragraph must be acknowledged. No abbreviations will be accepted, for example, "c/nc for comply/not comply or y/n for yes/no etc".</p> <p>OR</p> <p><u>DESCRIPTION:</u> Bidders must confirm the offer conforms to description supplied</p> <p>Failure to comply will invalidate the bid. Appendix L</p>

S/No	Criteria

Phase 2. Only bidders who qualified on phase 1 will be evaluated on phase 2 & 3 (Price and B-BBEE)

Phase 2	Price. (Will be according to specific requirements)	80/
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Phase 3: Preferential points. (As per B-BBEE Act, 2003 (Act No. 53 of 2003) requirement in the B-BBEE status Level Certificate accredited by the South African National Accreditation System (SANAS) or Sworn Affidavit attested by a commissioner of Oath.

Phase 4	Preferential B-BBEE points	20/																														
	<p>Points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:</p> <table> <tr> <th>B-BBEE Status of Contributor</th><th>Number of Points (90/10 system)</th><th>Number of Points (80/20 system)</th></tr> <tr> <td>1</td><td>10</td><td>20</td></tr> <tr> <td>2</td><td>9</td><td>18</td></tr> <tr> <td>3</td><td>8</td><td>14</td></tr> <tr> <td>4</td><td>5</td><td>12</td></tr> <tr> <td>5</td><td>4</td><td>8</td></tr> <tr> <td>6</td><td>3</td><td>6</td></tr> <tr> <td>7</td><td>2</td><td>4</td></tr> <tr> <td>8</td><td>1</td><td>2</td></tr> <tr> <td>Non-compliant Contributor</td><td>0</td><td>0</td></tr> </table> <p>A bid must not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the B-BBEE status level of contribution or is a non-compliant contributor. Such a bidder will score zero (0) out of a maximum of ten (10) or twenty (20) points respectively for B-BBEE.</p> <p>Calculation of the total points scored for price and B-BBEE status level of contribution The points scored for price must be added to the points scored for B-BBEE status level contribution to obtain the bidder's total points scored out of 100.</p>	B-BBEE Status of Contributor	Number of Points (90/10 system)	Number of Points (80/20 system)	1	10	20	2	9	18	3	8	14	4	5	12	5	4	8	6	3	6	7	2	4	8	1	2	Non-compliant Contributor	0	0	
B-BBEE Status of Contributor	Number of Points (90/10 system)	Number of Points (80/20 system)																														
1	10	20																														
2	9	18																														
3	8	14																														
4	5	12																														
5	4	8																														
6	3	6																														
7	2	4																														
8	1	2																														
Non-compliant Contributor	0	0																														

Thereafter the points achieved are used in the application of the Preference Point System as per the B-BBEE status Level Certificate.



PRICING SCHEDULE

Pricing Schedule: All fields on this document must be fully completed. The bid must be submitted in the Two (2) envelope systems as follows:

- a. Envelope 1: Pricing Schedule (it should contain Pricing Schedule ONLY)
- b. Envelope 2: SBD documents, Statement of work and all other required documents.

Failure to submit these documents as indicated by the closing date and time will invalidate this offer. Appendix A

Failure to submit these documents as indicated by the closing date and time will invalidate this offer. Appendix A



INTENDA PRICING SCHEDULE

Please ensure the following fields are completed on the Intenda Pricing Schedule

-
- a. Company Name
 - b. Attention:
 - c. Tel No:
 - d. Fax No: (if no fax number indicate N/A)
 - e. Cell No:
 - f. Email:
 - g. Lead Time
 - h. Quantity Available
 - i. Total Unit Cost
 - j. Total Cost
 - k. BBBEE level



Department:

Defence

REPUBLIC OF SOUTH AFRICA

Request for Bid : SPSC-B-033-2022

Author: A. Adams

Date: 12/06/2022 11:57:30

PRICING SCHEDULE

Bid No.	SPSC-B-033-2022	Document Type	Request for Bid Open
Document No:	0000461502	Company Name:	
Description:	HIRING OF 15 (60 SEATER) LUXURY BUSES FOR THE SA NAVY FOR ARMED FORCES DAY 2023 AS PER STATEMENT OF WORK	Attention:	
Currency:	ZAR	Tel No:	
Closing Date:	2023-01-27 11:00:00	Fax No:	
Status:	Created	Cell No:	
Validity Days:	90 business days	Email:	

90 Working Days

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
SPSC-B-033-2022	HIRING OF 6 (60 SEATER) LUXURY BUSESSES FOR THE SA NAVY FOR ARMED FORCES DAY 2023	FLEET COMMAND HEADQUARTERS	Simon's Town	Each	2023-02-04
	Line Comment	Lead Time	Quantity Required	Quantity Available	
	TRANSPORT PERSONNEL FROM SIMON'S TOWN TO ST LUCIA, RICHARD'S BAY AS PER STATEMENT OF WORK		6		
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
SPSC-B-033-2022	HIRING OF 9 (60 SEATER)LUXURY BUSES FOR THE SA NAVY FOR ARMED FORCES DAY 2023	FLEET COMMAND HEADQUARTERS	Simon's Town	Each	2023-02-11
	Line Comment	Lead Time	Quantity Required	Quantity Available	
	TRANSPORT PERSONNEL FROM SIMON'S TOWN TO AND AROUND ST LUCIA, RICHARD'S BAY FOR ARMED FORCES DAY 2023 AS PER STATEMENT OF WORK		9		
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, including VAT and ALL Delivery Costs				

TOTAL FOR LINE 1 = R _____

LINE 2 = R _____

GRAND TOTAL _____

Questionnaires

Questionnaires / Evaluation Criteria

THE 91620 QUESTIONNAIRE EVALUATION TEMPLATE V2

Questions	
Please provide your BBEE level from the possible list provided in the dropdown	Options
	LEVEL1
	LEVEL2
	LEVEL3
	LEVEL4
	LEVEL5
	LEVEL6
	LEVEL7
	LEVEL8
	NON-COMPLIANT

Attachment Description

Attachment File Name



SBD 4: BIDDERS DISCLOSURE

SBD 4 - Bidders Disclosure: This document must be fully completed. Failure to submit the document as indicated by the closing date and time **will invalidate the bid.**
Appendix B

Failure to submit the document as indicated by the closing date and time will invalidate the bid.
Appendix B

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



SBD 6.1: PREFERENCE POINTS CLAIM FORM

SBD 6.1 -Preference Points Claim Form: This document must be fully completed. Failure to complete the document as indicated by the closing date and time **will forfeit your B-BBEE points. Appendix C**

Failure to complete the document as indicated by the closing date and time will forfeit your B-BBEE points. Appendix C



SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the ...80/20..... preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

POINTS	
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.



B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....
- Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:



Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:

8.2 VAT registration number:

8.3 Company registration number:

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.6 Total number of years the company/firm has been in business:

8.7 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;



- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
- (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>	<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS</p> <p>.....</p> <p>.....</p>
--	--



CENTRAL SUPPLIER DATA BASE (CSD) **REGISTRATION REPORT**

Central Suppliers Database (CSD) Registration Report: The CSD Registration Report (not older than 14 days) must be submitted. This report should contain, but not be limited to the following information:

- i. Tax Compliant status
- ii. Successfully verified bank details
- iii. The Suppliers must have a "Physical Address type"

Failure to submit this CSD Registration Report **will invalidate your offer. Appendix D**

**Failure to submit this CSD Registration Report will
invalidate your offer. Appendix D**



BROAD-BASED BLACK ECONOMIC EMPOWERMENT (B-BBEE) STATUS LEVEL CERTIFICATE/SWORN AFFIDAVIT

Broad based Black Economic Empowerment (B-BBEE) status level certificate/ Sworn Affidavit: Bidders are required to submit proof of B-BBEE status level verification certificate or sworn affidavit. Should there be a discrepancy between the B-BBEE Certificate or Sworn affidavit vs SBD 6.1 or failure to submit this document by closing date and time **will results with points being forfeited. Appendix E**

Failure to submit this document by closing date and time will results with points being forfeited. Appendix E



SBD 1: INVITATION TO BID

SBD 1 / Invitation to Bid: This document must be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this bid.
Appendix F

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix F

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SPSC-B-033-2022	CLOSING DATE: 27 JANUARY 2023	CLOSING TIME:	11H00	
DESCRIPTION	HIRING OF 15 (60 SEATER) LUXURY BUSES FOR THE SA NAVY FOR ARMED FORCES DAY 2023 AS PER STATEMENT OF WORK				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT					
Simon's Town Procurement Service Centre. No 2 Arsenal Road, Simon's Town or handed in at the Bid Reception					
Section, No 2 Arsenal Road, Simon's Town (Directions to the above address are available with the Bid Document)					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO					
CONTACT PERSON	CPO A. ADAMS		TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
TELEPHONE NUMBER	(021) 787 5131		CONTACT PERSON	WO1 T. TSOGANG	
FACSIMILE NUMBER			TELEPHONE NUMBER	(021) 7875144	
E-MAIL ADDRESS	spscbidinvitation@gmail.com		FACSIMILE NUMBER		
			E-MAIL ADDRESS	spsctechsection@gmail.com	
SUPPLIER INFORMATION					
LEGAL NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:



SPSC INDEMNITY AGREEMENT FORM

SPSC Indemnity Agreement Form: This document must be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix G

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix G



Department of Defence
Chief of Logistics
Simon's Town Procurement Service Centre
PO Box 685
Simon's Town
7995

RELEASE OF INDEMNITY AGREEMENT FROM BIDDER: _____

IN RESPECT OF _____

INDEMNITY

1. I agree that the Department of Defence, its agents, Officers, employees, volunteers and representatives (hereafter referred to as "DOD") are indemnified from any claim that may arise from a third party and all costs or legal expenses in this regard, to such a claim for loss or damage resulting from the death, illness, injuries or disability of any such person(s), or the damage to the property of mine or any other person(s) that may result from or be related to the execution of this contract.
2. The DOD and its employees will not be held responsible for any claim or injury to my personnel or the personnel of my sub contractors, if and when applicable, whilst on DOD property or in the execution of their tasks on DOD property.

DAMAGE COMPENSATION

3. I will be held liable for any damage or theft that may be caused, to the premises or content by me or my employees or be due to our neglect whether in the normal execution of our duties or otherwise and a claim for indemnification can accordingly be imposed by the DOD against me.
4. In the case of damages to premises or content resulting from the work done, I undertake to rectify the damage immediately to the satisfaction of the DOD. If I fail to act immediately after notification, the DOD will rectify the damage at will and the cost thereof will be recovered from any monies outstanding to me.

WAIVER

5. No waiver of any of the terms and conditions of the contract will be binding or effectual for any purpose unless expressed in writing and signed by the parties thereto, and any waiver will be effective only in specific instances and for the purpose given. No failure or delay on the part of either party in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of right, power or privilege.

RELEASE OF INDEMNITY AGREEMENT FROM BIDDER: _____

IN RESPECT OF _____

ACKNOWLEDGEMENT

I acknowledge that I have read and understood this agreement, that I have executed this agreement voluntarily and that this agreement is binding to myself. I accept that the DOD may reject the offer and/or act against me if I contravene this agreement.

Full Name and Signature of Bidder's Duly Authorised Representative

Date

Full Name and Signature of Witness

Date

Full Name and Signature of Witness

Date



CERTIFICATE OF COMPLIANCE BY SUB-CONTRACTOR/SUPPLIER

Certificate of Compliance by sub-contractor: This document must be fully completed, the certificate of compliance signed by the bidder and all sub - contractor/s. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix H

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix H



CERTIFICATE OF COMPLIANCE BY SUB-CONTRACTOR / SUPPLIER

THIS CERTIFICATE MUST BE SUBMITTED WITH THE COMPLETED BID (IN THE ORIGINAL FORMAT) BY THE BIDDER

CONTRACTORS NAME: _____

SUB-CONTRACTORS NAME: _____

(Delete whichever is not applicable)

I/we am/are fully aware of the Bid Requirements and am/are capable of supplying the required item(s)/service(s) strictly according to the Bid Conditions, Special Conditions and Specifications supplied by the Department of Defence. I/we hereby certify that _____ we will submit quotations to Supply the item(s) /

Service (s) listed in Bid no: _____

Section(s) _____

I/we further certify that I/we have the necessary infrastructure at my/our disposal to execute the Bid and will comply with the minimum legislative OHAS standards.

I/we, the Sub-contractor(s) am/are willing to allow the Department of Defence's Officials access to my/our premises for inspection purposes.

Sub-Contractor's Contact Person: _____

Address of Sub-Contractor: _____

Telephone No: _____

Fax No: _____

SIGNATURE OF SUB-CONTRACTOR: _____

WITNESSES:

1. _____ Date: _____

2. _____ Date: _____



WRITTEN AGREEMENT WRT OCCUPATIONAL HEALTH AND SAFETY AGREEMENT (OHASA)

Written Agreement wrt Occupational Health and Safety Agreement (OHASA):
This document must be fully completed, the signed OHASA agreement amongst the DOD, bidder and sub – contractor/s (in the event of sub-contracting). Failure to submit this document as indicated by the closing date and time may invalidate this bid.
Appendix I

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix I



WRITTEN AGREEMENT TO COMPLETE AN OCCUPATIONAL HEALTH AND SAFETY AGREEMENT FOR THE COMPLETION OF A CONTRACT ENTERED INTO BETWEEN THE DEPARTMENT OF DEFENCE AND _____ *(Herein after referred to as the contractor)*

AS ENVISAGED BY SECTION 37(2) OF THE OCCUPATIONAL HEALTH AND SAFETY ACT NO 85 OF 1993 AS AMENDED

WORKMAN COMPENSATION NUMBER: _____

1. I, (full names) _____ (Identity Number _____)

being fully authorised to represent the Contractor, do hereby confirm that the supplier is an employer on its own right with duties as prescribed in the Occupational Health and Safety Act 85 of 1993 as amended and agree to ensure that all work will be performed or plant and machinery will be used in accordance with the provision of the said Act.

2. I hereby confirm that I will ensure that all our employees or Subcontractors workmen are covered in terms of the Compensation for Occupational Injuries and Diseases Act 1993, which cover shall remain in force whilst any such workmen are working with or on Department of Defence (DOD) property for the duration of the contract period.

3. I furthermore confirm that we and / or our Subcontractor(s) are in possession of a valid "Certificate of good standing" issued by the Workman Compensation Commissioner.

4. I furthermore confirm and agree that I and / or our Subcontractor(s) will sign a written agreement on occupational health and safety responsibilities for completion of a contract entered into between the Department of Defence **within 10 days** of the award of the contract should we be successful bidder. I acknowledge that should I fail to sign the OHAS agreement within this period; the contract will be terminated with immediate effect with no recourse on my behalf.

Signed By Contractors Authorised Representative: _____

Full Name of Contractors Authorised Representative: _____

Witnesses 1. _____ 2. _____

Signed and entered into at _____ on _____ 20__

[Type here]



SPSC GROUP QUESTIONNAIRE

SPSC Group Questionnaire: This document must be fully completed. Failure to submit this document as indicated by the closing date and time **may invalidate this bid. Appendix J**

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix J

SIMON'S TOWN PROCUREMENT SERVICE CENTRE

CLOSING DATE OF BID
CLOSING TIME OF BID

27 JANUARY 2023
11H00

BID NUMBER:
VALIDITY:

SPSC-B-033-2022
90 WORKING DAYS

GROUP QUESTIONNAIRE

Circle applicable response and delete not applicable response.

Transport members from Simon's Town, Cape Town to Richards Bay as per Statement of Work.

SPSC reserves the right to award this requirement as a case or per line.

Bidders are required to submit proof of B-BBEE status level verification certificate or sworn affidavit. Should there be a discrepancy between the B-BBEE Certificate or Sworn affidavit v/s SBD 6.1.

FAILURE TO SUBMIT THIS DOCUMENT BY CLOSING DATE AND TIME WILL RESULTS IN B-BBEE POINTS BEING FORFEITED.

Have you submitted your B-BBEE Certificate/Sworn Affidavit? YES / NO

Do you confirm compliance to 90 working days validity period? YES / NO

Is your price firm for the validity period of 90 working days? YES / NO

If not, state reason/s

COPIES OF THE GENERAL BID CONDITIONS ARE AVAILABLE FROM THE NATIONAL TREASURY WEBSITE
(www.treasury.gov.za).

Do you confirm that you may sign a SBD 7.1 on award, should you be the successful bidder? YES / NO

General Information

Bid Documents: Have you made/kept a copy of completed Bid documents and the relevant bid conditions for reference purposes: YES / NO

Clarification of Information: It has been noted and confirmed that the DOD may request clarification on any information regarding any aspect included in the bid document. The bidder is to supply the requested information within the requested time span. Failing may result in the bid being disqualified.

ADMINISTRATION

Bidders are requested to number each page of the Bid Document submitted. Pages are to be numbered from the bottom page to the top page (top right hand corner).

NB: SPSC RESERVES THE RIGHT TO RECALL THE BIDDER/S TO COMPLY WITH THE ABOVE ADMINISTRATION INSTRUCTION

I/WE HEREBY CONFIRM THAT I/WE HAVE COMPLIED WITH ALL OF THE ABOVE REQUIREMENTS

WITNESS 1:DATE:

WITNESS 2:DATE:

BIDDER NAME:

SIGNATURE:DATE:

Capacity under which this bid is signed:



DEFENCE INTELLIGENCE QUESTIONNAIRE (D.I.)

Defence Intelligence Questionnaire (D.I.) This document must be fully completed. Failure to submit the DI Vetting form and required documentation as indicated by the closing date and time may invalidate this bid.

N.B. The short listed companies will be requested to submit thumb prints. Appendix K

Failure to submit the DI Vetting form and required documentation, by the closing date and time may invalidate this bid.

N.B. The short listed companies will be requested to submit thumb prints. Appendix K



DEPARTMENT OF DEFENCE INTELLIGENCE (DI) VETTING

TO DI SEC INSTR/01/2014

QUESTIONNAIRE:

MAIN CONTRACTOR

Company Name:

Company Registration Number:

DOD Supplier Code (if already registered with the DOD):

Personal particulars of Company Director(s) (Include copy of RSA Identification and passport document):

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Personal particulars of Foreign Nationals employed by the company (incl copy of ID / passport and working visa/ documentation)

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Company Physical Address:

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Company Postal Address:

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Company Core Business:

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SECTION B

SUB CONTRACTORS DETAILS

Personal particulars of sub-contractors if any (Include copy of RSA Identification and passport documents):

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Personal particulars of Foreign Nationals employed by the company (incl copy of ID / passport and working visa/ documentation)

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Sub-Contractors Company Physical Address:

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Sub-Contractors Company Postal Address:

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Sub-Contractors Company Core Business:

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SECTION C

MAIN CONTRACTOR

1. When did the company begin with its operations?

Answer:

2. Does the company have a valid SARS tax clearance certificate? If yes, provide the tax clearance certificate number and the certified copy of the certificate.

Answer:

3. Is the company registered with the Company and Intellectual Property Commission (CIPC)? If yes, provide the registration number and attach a certified copy of the registration certificate.

Answer:

4. Who are the shareholders of the company and what percentage of shares do they each possess?

Answer:

.....

.....

5. List the services that will be rendered by the company to the SANDF?

Answer:

.....

.....

6. Which DOD installations/unit and specific area/section does the company required access to?

Answer:

.....

.....

7. Name list and copies of RSA ID's / passports of all employees entering the DOD installation.

Answer:

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.....

8. Does the company provide services to other RSA state departments? If yes, provide the names of the departments and the period/s during which service was provided.

Answer:

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9. Does the company provide services to foreign governments and/or companies? If so, provide details.

Answer:

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10. Has the company been implicated in any fraudulent activities? If yes, provide details.

Answer:

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11. Has the company been implicated in any corrupt practices? If yes, provide details.

Answer:

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12. Has the company been implicated in any other criminal activity? If yes, provide details.

Answer:

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13. Does the company have the Employment Equity Plan? If yes, provide the Employment Equity Plan as well as the number and composition of the employees. (Only if the company is South African or employs South Africans)

Answer:

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14. What is the track record and achievements of the company? Provide details.

Answer:

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15. Is the company under investigation by any government security agency? If yes, provide details.

Answer:
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.....
.....

16. What known factor could possibly prevent this company from entering into contract with the Department of Defence and Military Veterans or any component thereof and why?

Answer:
.....
.....

Compiled by:

Name:

Identification Number:

Position in Company:

Signature:

Date:

NB: Important: The following documentation is Mandatory and is to be included in the DI vetting declaration

- The profiles of the Director(s) of the Main Contractor and Sub- Contractors as well as their RSA Identification and passport documents.
- The current Financial Statement(s) of the company.
- The current and valid SARS Tax Clearance Certificate.
- The current and valid SARS Personal Tax Clearance Certificate and or IRP6 of all Directors, Shareholders and Members (Sub-Contractor/s included).
- The registration number and attach a certified copy of the registration certificate with the Company and Intellectual Property Commission (CIPC).
- Central Data Base registration report with MAAA and Unique number.
- Name list and RSA IDs of all personnel entering DOD premises.
- Foreign Nationals employed by the company (incl copy of ID / passport and working visa/ documentation).
- Employment Equity Plan as well as the number and composition of the employees. (Only if the company is South African or employs South Africans).



SECTION B

TECHNICAL



TECHNICAL EVALUATION

STATEMENT OF WORK: The bidder's compliance must be indicated with the word comply/do not comply, agree/do not agree, yes or no, or any other form of acceptance or non-acceptance on the statement of work, each paragraph and sub-paragraph must be acknowledged. No abbreviations will be accepted, for example, "c/nc for comply/not comply or y/n for yes/no etc".

OR

DESCRIPTION: Bidders must confirm the offer conforms to description supplied.

Failure to comply will invalidate the bid. Appendix L

**Failure to comply will invalidate the bid.
Appendix L**

	STATEMENT OF WORK FOR THE HIRE OF SIX IN NUMBER LUXURY 60-SEATER BUSSES WITH LUGGAGE SPACE TO CONVEY SA NAVY PERSONNEL FROM SIMON'S TOWN TO ST LUCIA FOR ARMED FORCES DAY	COMPLY/ DO NOT COMPLY
	SPECIFICATIONS	
1.	<u>CONTRACTOR TO QUOTE FOR:</u>	
1.1	This specification calls for a hiring service of 6 (six) 60 seater luxury busses to transport Naval personnel.
2.	<u>SCOPE OF WORK</u>	
2.1.	The bus will be required to pick up personnel at Naval Base Simon's Town (NBS) on the 04 February 2023.
2.2	On completion of Armed Forces Day (AFD) the Buses will be required to return the personnel back to NBS on the 23 February 2023.
2.3	These buses will not be utilized for shuttles during the AFD, they will only be used as stated above.
2.4	The buses must be equipped with air conditioning.
2.5	The buses must have ablution facilities.
2.6	The buses must have a large under carriage compartments and trailer.
2.7	The buses must have a calibrated speed recording device (tachograph or satellite tracking.
2.8	The buses must have double axel.
3	<u>ACCEPTANCE</u>	
3.1	Acceptance shall be carried out in accordance with this specification and adherence to the statement of work.
4.	<u>SAFETY CODES AND ACTS</u>	
4.1	The contractor must ensure that all employees operating a bus must be knowledgeable of the following:	

	STATEMENT OF WORK FOR THE HIRE OF SIX IN NUMBER LUXURY 60-SEATER BUSSES WITH LUGGAGE SPACE TO CONVEY SA NAVY PERSONNEL FROM SIMON'S TOWN TO ST LUCIA FOR ARMED FORCES DAY	COMPLY/ DO NOT COMPLY
4.2	SANS 10399:2012 Edition 1.1 Quality management systems Requirements for bus operators.
4.3	Bidders to submit proof of the driver's valid driver's license and valid PrDP.
4.4	Bidders to submit proof of Bus Operators Licences.
4.5	Bidders to submit Road Transportation Certificate.
4.6	Bidders to submit proof of personal insurance coverage.
4.7	Bidders to submit Valid Clearance Certificate (License).
4.8	Bidders to submit proof of Road Worthy Certificate.
4.9	Bidders to submit Drivers Licence for all the drivers that will be used for this requirement.
4.10	All this required documentation will be inspected before the start of the trip.
5.	<u>LIABILITY</u>	
5.1	The contractor accepts full responsibility and accountability for the Statement of Work at hand.
5.2	The Contractor accepts full responsibility for all the upkeep of the buses and comfort accessories (toilets etc) for the duration of the contract and must be in a serviceable condition.
5.3	National Roads are to be utilised as much as possible (Direct Route) and deviation from direct route to avoid Toll Roads shall not be allowed.
5.4	A total of 2 hours per driver or approximately +-200KM driving time per continuous session to be adhered to.

	STATEMENT OF WORK FOR THE HIRE OF SIX IN NUMBER LUXURY 60-SEATER BUSSES WITH LUGGAGE SPACE TO CONVEY SA NAVY PERSONNEL FROM SIMON'S TOWN TO ST LUCIA FOR ARMED FORCES DAY	COMPLY/ DO NOT COMPLY
5.5	<p>Successful bidder must be able to provide proof of that they are authority to drive on all the routes specified as these are cross provincial routes.</p>	<p>.....</p>
6.	<p><u>NOTE:</u></p>	
6.1	<p>Bus drivers to report to Bus Commander for inspection of buses, log kilometres, briefing and deployment.</p>	<p>.....</p>
6.2	<p>The contractor shall quote an all-inclusive price to carry out the requirement as laid down.</p>	<p>.....</p>
6.3	<p>Accommodation and meals for drivers to be arranged by the contractor.</p>	<p>.....</p>
7.	<p><u>ENQUIRIES</u></p>	
7.1	<p>Any Enquiries can be directed to Warrant Officer T.S. Tsogang 021 787 5207 and /or email to spsctechsection@gmail.com during office hours (0830B to 1500B).</p>	
	<p>.....</p>	
	<p>CONTRACTOR</p>	<p>SIGNATURE</p>
		<p>DATE</p>

ITEM	STATEMENT OF WORK FOR THE HIRE OF NINE IN NUMBER LUXURY 60- SEATER BUSES WITH LUGGAGE SPACE TO CONVEY SA NAVY PERSONNEL FROM SIMON'S TOWN TO ST LUCIA ARMED FORCES DAY	COMPLY/ DO NOT COMPLY
	SPECIFICATIONS	
1.	<u>CONTRACTOR TO QUOTE FOR:</u>	
1.1	This specification calls for a hiring service of 9 (nine) 60 seater luxury busses to transport Naval personnel.
2.	<u>SCOPE OF WORK</u>	
2.1.	The bus will be required to pick up personnel at Naval Base Simonstown (NBS) on the 11 February 2023.
2.2	On completion of Armed Forces Day (AFD) the Buses will be required to return the personnel back to NBS on the 23 February 2023.
2.3	These buses will be used as shuttles to convey personnel to the venue and accommodation for the duration of the AFD, the approximate distance travelled per day will be +-200KM.
2.4	The buses must be equipped with air conditioning.
2.5	The buses must have ablution facilities.
2.6	The buses must have a large under carriage compartments and trailer.
2.7	The buses must have a calibrated speed recording device (tachograph or satellite tracking).
2.8	The buses must have double axel.
3	<u>ACCEPTANCE</u>	
3.1	Acceptance shall be carried out in accordance with this specification and adherence to the statement of work.
4.	<u>SAFETY CODES AND ACTS</u>	
4.1	The contractor must ensure that all employees operating a bus must be knowledgeable of the following:	

ITEM	STATEMENT OF WORK FOR THE HIRE OF NINE IN NUMBER LUXURY 60- SEATER BUSSES WITH LUGGAGE SPACE TO CONVEY SA NAVY PERSONNEL FROM SIMON'S TOWN TO ST LUCIA ARMED FORCES DAY	COMPLY/ DO NOT COMPLY
4.2	SANS 10399:2012 Edition 1.1 Quality management systems Requirements for bus operators.
4.3	Bidders to submit proof of the driver's valid driver's license and valid PrDP.
4.4	Bidders to submit proof of Bus Operators Licences.
4.5	Bidders to submit Road Transportation Certificate.
4.6	Bidders to submit proof of personal insurance coverage.
4.7	Bidders to submit Valid Clearance Certificate (License).
4.8	Bidders to submit proof of Road Worthy Certificate.
4.9	Bidders to submit Drivers Licence for all the drivers that will be used for this requirement.
4.10	All this required documentation will be inspected before the start of the trip.
5.	<u>LIABILITY</u>	
5.1	The contractor accepts full responsibility and accountability for the Statement of Work at hand.
5.2	The Contractor accepts full responsibility for all the upkeep of the buses and comfort accessories (toilets etc) for the duration of the contract and must be in a serviceable condition.
5.3	National Roads are to be utilised as much as possible (Direct Route) and deviation from direct route to avoid Toll Roads shall not be allowed.
5.4	A total of 2 hours per driver or approximately +-200KM driving time per continuous session to be adhered to.
5.5	Successful bidder must be able to provide proof of that they are authority to drive on all the routes specified as these are cross provincial routes.

ITEM	STATEMENT OF WORK FOR THE HIRE OF NINE IN NUMBER LUXURY 60- SEATER BUSSES WITH LUGGAGE SPACE TO CONVEY SA NAVY PERSONNEL FROM SIMON'S TOWN TO ST LUCIA ARMED FORCES DAY	COMPLY/ DO NOT COMPLY
6.	<u>NOTE:</u>	
6.1	Bus drivers to report to Bus Commander daily for inspection of buses, log kilometres, briefing and deployment to relevant pick up and drop off areas.
6.2	The contractor shall quote an all-inclusive price to carry out the requirement as laid down.
6.3	Accommodation and meals for drivers to be arranged by the contractor.
7	<u>ENQUIRIES</u>	
7.1	Any Enquiries can be directed to Warrant Officer T.S. Tsogang 021 787 5207 and /or email to spsctechsection@gmail.com during office hours (0830B to 1500B).	
	<div style="display: flex; justify-content: space-between;"> <div>..... CONTRACTOR</div> <div>..... SIGNATURE</div> <div>..... DATE</div> </div>	