



20 January 2026

TENDER NUMBERS: CPTYT07/25; CPTYT08/25 & CPTYT09/25

NOTICE TO TENDERERS: ADDENDUM NO.1

PROJECT TITLE:

**CAPE TOWN: 36 MONTH TERM CONTRACT: SERVICE OF FIRE EQUIPMENT:
AREA 1; 2 & 3**

Dear Tenderer

1. The above mentioned matter bears the reference.
2. Herewith Addendum No.1 for your attention
3. The following amendment is to be included with the above tender document when submitting the tender on the closing date.

PLEASE ACKNOWLEDGE RECEIPT OF THIS AMENDMENT AS FOLLOWS:

1. Confirm receipt of this addendum by completing and signing the attached acknowledgement of receipt and send back with your tender document on the closing date of tenders.
2. Bidders are requested to utilise the information issued in terms of this addendum.

Regards

Deputy Director: SCM



THIS ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM NO. 1 MUST BE SUBMITTED TOGETHER WITH THE TENDER DOCUMENT

DEPARTMENT OF PUBLIC WORKS – CAPE TOWN

CUSTOMS HOUSE BUILDING

HEERENGRACHT STREET.

8000

Dear Sir/Madam

PROJECT TITLE:

36 Month Term Contract: Service Fire Equipment - Area 1, 2, 3

Changes to the document:

1. Grand total from Pricing schedule/Summary page must be carried over to the DPW-07(EC) form

PA-04 (EC), PAGE 2, Item 11, of the Responsive Criteria, Total for each Pricing Schedule must be carried to Summary page. The total from Summary page must be carried over to the DPW 07 (EC) form.

- 2 Add: Value-added Tax (VAT)

Page 43, Summary Page. Add Value added tax (Vat), if applicable.

- 3 **PA-04(EC). PAGE 4, Item 15, Administrative requirements. The Department will not appoint the same Service Provider for more than two areas per discipline. This will be done in the interest of spreading work between more Service Providers. The Department will only appoint the same Service Provider with more than two areas per discipline in the cases where there is a shortfall of successful bidders in the area.**
4. Projects completed in the previous 5 years (five years).
DPW 09 (EC) form, Page 2, Projects completed in the previous ten years (10 years).

I/We _____ accept that this Addendum forms part of the Tender Document.

(a) Have noted the contents of this Addendum

(b) Have fully considered this Addendum

(c) Have incorporated the amendments contained in this Addendum in my/our Tender Document for Tender

COMPANY NAME: _____

SIGNATURE: _____

DATE: _____

STATUS: This Addendum forms an integral part of the Tender Document and the subsequent contract with the successful Tenderer. The variations and amendments to the tender document as described hereafter, shall take precedence. Notwithstanding anything said during the tender period, only the additional information or variations and amendments contained in this Addendum, will be legally binding.

insert motivation (if the provided space is not enough attach a memorandum)

3. THE FOLLOWING EVALUATION METHOD FOR RESPONSIVE BIDS WILL BE APPLICABLE:

☐ Method 1 (Financial offer)	☒ Method 2 (Financial and Preference offer)
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3.1. Indicate which preference points scoring system is applicable for this bid:

☒ 80/20 Preference points scoring system	☐ 90/10 Preference points scoring system	☐ Either 80/20 or 90/10 Preference points scoring system
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4. RESPONSIVENESS CRITERIA

4.1. Indicate substantive responsiveness criteria applicable for this tender. Failure to comply with the criteria stated hereunder shall result in the tender offer being disqualified from further consideration:

1	☒	Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.
2	☒	Tender offer must be properly received on the tender closing date and time specified on the invitation, completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).
3	☒	Use of correction fluid is prohibited.
4	☒	Submission of a signed bid offer as per the DPW-07 (EC).
5	☒	Submission of DPW-09 (EC): Particulars of Tenderer's Projects.
6	☐	Bidders must comply with DPW-21 (EC): Record of Addenda to tender documents, if any.
7	☐	Submission of DPW-16 signed by the authorised official and completion of bid briefing attendance register.
8	☐	The tenderer shall submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender.
9	☐	The tenderer shall submit his fully priced and completed sectional summary- and final summary pages with the tender.
10	☒	There will be a compulsory bid clarification / site-briefing meeting, and all potential bidders must attend. A compulsory bid clarification / site briefing meeting is necessary for all potential bidders to attend in order to clarify the latest tender documentation, project requirements and avoid unnecessary errors and omissions. The bidders must sign the attendance register at the meeting as proof of attendance and the register will be closed at the venue after the meeting. Failure to sign the attendance register will render your bid non-responsive.
11	☒	Total for each Pricing Schedule must be carried to Summary page. The total from Summary page must be carried over to the DPW 07 (EC) form
12	☒	Bidders must comply with the Addenda requirements to the tender documents, if any

SUMMARY

The total tender price for this service must include all labour and material required for the proper execution of the work and shall be carried over to the Tender Form, which must be returned together with this document.

- | | | |
|----|---|--------|
| a. | Amount for all work specified in Schedule 1 | R..... |
| b. | Amount for all work specified in Schedule 2 | R..... |
| c. | Amount for all work specified in Schedule 3 | R..... |
| d. | Amount for all work specified in Schedule 5 | R..... |

SUB-TOTAL R.....

Add:

Value-added Tax (VAT), if applicable R.....

Total carried forward to Offer and Acceptance (DPW07) R.....

1. Are you registered in terms of sections 23(1) of 23(3) of the value added tax act, 1991 (Act no. 89 of 1991)?

YES

☐

NO

☐

2. If so, state your VAT registration number. _____

TENDERER'S SIGNATURE:

ADDRESS:
.....
.....

DATE:

COMPILED BY:

1	☒	Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's.
2	☒	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3	☒	All parts of tender documents submitted must be fully completed in ink and signed where required.
4	☒	Submission of (PA-11): Bidder's disclosure
5	☐	Submission of PA-16.1 (EC): Ownership Particulars
6	☐	Submission of documentation relating to risk assessment criteria as contained in C 2.1 of DPW-03 Tender Data.
7	☒	Submission of (PA 40): Declaration of Designated Groups.
8	☒	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD). Insert the Supplier Registration Number on the form of offer, including proposed sub-contractors if any
9	☐	Data provided by the tenderer in Part 2 of DPW-04 Contract Data (JBCC 2018) or DPW-05 Contract Data (GCC 2015) whichever applicable to be fully completed.
10	☐	The tenderer shall submit his fully priced Bills of Quantities (complete document inclusive of all parts) within 14 calendar days from request.
11	☒	Upon request, submission of fingerprints obtainable from local SAPS including any other additional documentation and information required for vetting purposes.
12	☒	Upon request, submission of a fully completed security clearance application form with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.
13	☒	Submission of DPW-21 (EC): Record of Addenda
14	☒	The tenderer shall submit a fully priced Pricing Schedule and summary pages with the tender document (duly completed document inclusive of all parts).
15	☒	The Department will not appoint the same Service Provider for more than two areas per discipline. This will be done in the interest of spreading work between more Service Providers. The Department will only appoint the same Service Provider with more than two areas per discipline in the cases where there is a shortfall of successful bidders in the area.

Tender no: **CPTYT 08/25**

1.2. Completed projects

Projects completed in the previous 10 (ten) years	Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commence-ment date	Contractual completion date	Date of Certificate of Practical Completion
1						
2						
3						
4						
5						
6						
7						
8						
9						

Name of Tenderer	Signature	Date

Tender no: **CPTYT 09/25**

1.2. Completed projects

Projects completed in the previous 10 (ten) years	Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commence-ment date	Contractual completion date	Date of Certificate of Practical Completion
1						
2						
3						
4						
5						
6						
7						
8						
9						

Name of Tenderer	Signature	Date

Tender no: **CPTYT 07/25**

1.2. Completed projects

1 2 3 4 5 6 7 8 9	Projects completed in the previous 10 (ten) years	Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commence-ment date	Contractual completion date	Date of Certificate of Practical Completion

Name of Tenderer	Signature	Date