

Ubuntu Municipality



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NOTICE NO: 03/2025/2026

**TENDERS ARE HEREBY INVITED FOR SERVICE PROVIDER TO SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF OFFICE PRINTERS AND PABX SYSTEM WITH INTERNET CONNECTIVITY TO THE UBUNTU LOCAL MUNICIPALITY FOR A PERIOD OF THREE YEARS.**

Clearly endorsed on the envelope: SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF OFFICE PRINTERS AND PABX SYSTEM WITH INTERNET CONNECTIVITY TO THE UBUNTU LOCAL MUNICIPALITY FOR A PERIOD OF THREE YEARS, must be deposited in Tender Box at the offices of the Ubuntu Municipality 78 Church Street, Victoria West. Bids may only be submitted on the bid documentation issued by Ubuntu Municipality and submitted only into the Tender Box. No Email or Faxed Tenders.

Tender documents, in English, are obtainable from, the offices of Ubuntu Municipality 78 Church Street, Victoria West 7070; Tel. 053 621 0026 from Mr. AR Botha between 07H30 and 16h00, at a non-refundable fee of R1500.00 (One Thousand Five hundred rands only). Payment can be made cash by municipal cashiers or direct deposit into Ubuntu Municipality bank account. Bank details:

Bank : FNB  
Cheque account number : 54062338032  
Branch Code : 200408

No Tender document will be issued without proof of payment and reflection of EFT. Payment within Ubuntu Municipality bank account. Proof of payment may be emailed to: scm@ubuntu.gov.za/abotha@ubuntu.gov.za

Clearly endorsed on the envelope, must be deposited in **Tender Box** at the offices of the Ubuntu Municipality 78 Church Street, Victoria West. Bids may only be submitted on the bid documentation issued by Ubuntu Municipality and submitted into the tender box. No emailed or Fax bids will be considered.

The closing date and time of the tender is on 28 OCTOBER 2025 at 12h00 and tenders will be opened in public immediately thereafter in the Finance Boardroom.

Tenders must be valid for 90 days after the closing date. 80/20 preference point system in terms of the Municipality's Preferential Procurement Policy will be applicable as follows; Price: (80) and Specific goals: Promotion of Specific Goal 20 Total points 100.

The Ubuntu Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient. Tenders are subject to the General Conditions of Contract and the Supply Chain Management Policy of the Ubuntu Municipality.

All enquiries can be referred to the CFO Mr. R Shuping on 053 621 0026 or emailed to: rshuping@ubuntu.gov.za/cfo@ubuntu.gov.za

Mrs. L. Itumeleng  
78 Church Street  
Victoria West  
7070

26 September 2025