



sassa

SOUTH AFRICAN SOCIAL SECURITY AGENCY

## **ADDENDUM - SASSA: 07-25-ICT-FS**

### **INVITATION TO BID**

THE SOUTH AFRICAN SOCIAL SECURITY AGENCY HEREBY INVITES PROPOSALS FOR THE PROCUREMENT OF PORTABLE DESKTOP SCANNERS AND BIOMETRIC FINGERPRINT SCANNERS FOR FREE STATE REGION

#### **PROPOSALS MUST BE DEPOSITED IN THE BID HELD BOX SITUATED AT:**

: SASSA House Iustitia Building (Ground Floor),  
Cnr St Andrews and Aliwal Street,  
Bloemfontein  
9300

Date of publication : 29 January 2026  
CLOSING DATE : 02 February 2026  
EXTENDED CLOSING DATE : 12 February 2026  
TIME : 11:00

#### **TECHNICAL ENQUIRIES CAN BE DIRECTED TO:**

CONTACT : Mr Tshenolo Breadwin Makgetla - 051 410 8422  
Email : BreadwinM@sassa.gov.za

#### **SUPPLY CHAIN MANAGEMENT ENQUIRIES CAN BE DIRECTED TO:**

CONTACT : Ms Gift Ziyeka – 051 410 8407  
Email : [GiftZ@sassa.gov.za](mailto:GiftZ@sassa.gov.za)

#### **The following information was corrected:**

- Extended closing date: 12 February 2026
- Technical specification for Desktop Imaging Scanner Device Specification was corrected (3. Sheet size)

#### **WHERE DOCUMENTS BID CAN BE OBTAINED:**

<https://etenders.treasury.gov.za>  
<https://etenders.treasury.gov.za/>  
<http://www.sassa.gov.za>

**Stamp Out Social Grants Fraud and Corruption**

**Call 0800 60 10 11/ 0800 701 701**

South African Social Security Agency  
Limpopo Region

43 Landros Mare Street • Polokwane 0699  
Private Bag X9677 • Polokwane 0700  
Tel: +27 15 291 7400 • Fax: +27 15 291 7996  
[www.sassa.gov.za](http://www.sassa.gov.za)



[ *paying the right social grant, to the right person,  
at the right time and place. N!ALU!* ]

## PRICING SCHEDULE – FIRM PRICES (PURCHASES)

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

Name of bidder.....	Bid number: <b>SASSA: 07-25-ICT-FS</b>
Closing Time <b>11:00</b>	Closing date: <b>12 February 2026</b>

OFFER TO BE VALID FOR...**90**...DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
2	290	PORTABLE DESKTOP SCANNERS AND BIOMETRIC FINGERPRINT SCANNERS	

- Required by: ..... SASSA .....
- At: SASSA House Iustitia Building (Ground Floor),  
Cnr St Andrews and Aliwal Street,  
Bloemfontein  
9300.....  
.....
- Brand and model .....
- Country of origin .....
- Does the offer comply with the specification(s)? \*YES/NO
- If not to specification, indicate deviation(s) .....
- Period required for delivery .....  
\*Delivery: Firm/not firm
- Delivery basis .....

**Note:** All delivery costs must be included in the bid price, for delivery at the prescribed destination.

**\*\* "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

\*Delete if not applicable

## PART A INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	SASSA: 07-25-ICT-FS	CLOSING DATE:	12 FEBRUARY 2026	CLOSING TIME:	11:00
DESCRIPTION	THE SOUTH AFRICAN SOCIAL SECURITY AGENCY HEREBY INVITES PROPOSALS FOR THE PROCUREMENT OF PORTABLE DESKTOP SCANNERS AND BIOMETRIC FINGERPRINT SCANNERS FOR FREE STATE REGION				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
SASSA HOUSE FREE STATE REGIONAL OFFICE, IUSTITIA BUILDING, GROUND FLOOR, CNR ST ANDREWS AND ALIWAL STREET, BLOEMFONTEIN					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	MS GIFT ZIYEKA		CONTACT PERSON	MR BREADWIN MAKGETLA	
TELEPHONE NUMBER	051 410 8407		TELEPHONE NUMBER	051 410 8422	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	<a href="mailto:GiftZ@sassa.gov.za">GiftZ@sassa.gov.za</a>		E-MAIL ADDRESS	<a href="mailto:BreadwinM@sassa.gov.za">BreadwinM@sassa.gov.za</a>	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3 ]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

## PART B

### TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000.THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

# ANNEXURE A



# sassa

SOUTH AFRICAN SOCIAL SECURITY AGENCY

**Recommended Specification for the  
Acquisition of Desktop Imaging Scanner Device and  
Biometric Fingerprint Scanner for  
SASSA Local Offices**

## 1.1. DESKTOP IMAGING SCANNER DEVICE SPECIFICATION

Desktop Scanner Details from the Supplier	Suppliers to complete the details of the scanners below	QUANTITY
OEM:		150
Make of Scanner		
Scanner Model		

	Requirement	Specification	Compulsory component / feature	Supplier to confirm if compliant or not YES / NO
1.	Light Source	RGB LED	Compulsory	
2.	Document feeding mode (ADF) Minimum capacity	Min 50 page feed	Compulsory	
3.	Sheet size	Paper Formats A4, A5, A6, B5, Letter, Letter Legal	Compulsory	
4.	Paper Weight /Thickness (Minimum)	Auto loading: 50 - 120 g/m <sup>2</sup>		
5.	ID Card Scan	Scan an ID card (both sides)	Compulsory	
6.	Optical Resolution (dpi)	600	Compulsory	
7.	Output Resolution (dpi)	600	Compulsory	
8.	File Format	JPEG, TIFF, multi-TIFF, PDF, PDF / batch, searchable PDF	Compulsory	
9.	(Maximum) Dimensions (WxDxH); must fit on a desk next to a workstation	500 x 350 x 150 mm (Width x Depth x Height)	Compulsory	
10.	Weight  Must be able to be supported on a standard desk next to a workstation and ease of	Maximum 10kg	Compulsory	

	carrying for maintenance			
11.	Interface	USB3.2 Gen1x1/ USB 3.1 Certified		
12.	Network connection	RJ-45 Ethernet 10/100/1000 Mb		
13.	Minimum Daily Volume	1500 pages	Compulsory	
14.	OS Support	WIN XP, Vista, Win 7, Win 8, Win 10, Win 8.1; Win 11		
15.	Bundled Software	TWAIN	Compulsory	
16.	Scanning Speed (minimum)	Scanning Speed Monochrome: 25 Pages/min  Colour: 25 Pages/min , Resolution: 200 / 300 dpi,	Compulsory	
17.	Ultrasonic paper jam detection	Yes	Compulsory	
18.	Consumables Replacement / Average Life Span of Pick Rollers  Replacement / Average Life Span of brake rollers	Minimum 200 000 sheets or 6 months	Compulsory	

## 2. BID SPECIFICATIONS FOR BIOMETRIC FINGERPRINT SCANNER

### 2.1. BIOMETRIC FINGERPRINT SCANNER (equivalent to V521)

QUANTITY: 140

IMAGING SYSTEM	
Technology	Patented Luminidigm® Multispectral Imaging (MSI)
Output image resolution / bit depth	500 dpi / 8-bit, 256 grayscale
Platen area	0.7" x 1.1" (17.8mm x 27.9mm) ellipse; durable, chemical resistant glass (no coatings to wear out)
BIOMETRIC FUNCTIONS	
Image output format	Uncompressed or WSQ compressed images (FBI Certified)
Template output format	ANSI 378 and ISO 19794-2 compliant (MINEX III certified)
Matching	1:1 Matching On-Fingerprint Reader, 1:1 Matching On-Host
Latent protection	User Configurable
SECURITY FEATURES	
Presentation Attack Detection (PAD)	ISO/IEC 30107-3, Level 2 Presentation Attack Detection (PAD) certified
Cryptography Ciphers/ Encrypted Communication	Multispectral Imaging (MSI) Live Finger Detection (LFD) AES 128/256, TDES 2/3 Key, SHA-256, RSA-2048.
Physical Security	See Secure Integration Kit data sheet for details
Tamper Response	Hard epoxy encapsulated electronics, detection switches, temperature sensors, tamper evident label
	Secure battery-backed memory with active erase memory zeroization
ENVIRONMENTAL RANGE	
Temperature	-10 to 60°C (operating, with enclosure)
Humidity	10 – 95% RH (operating, with enclosure)
ESD Immunity	IEC 61000-4-2 level 4 (+/-15kV air discharge, +/-8kV contact discharge).
INTERFACE	
USB	USB 2.0 high speed (480 Mbps), 2m USB cable
Operating systems supported	Windows 10/11, WHQL Drivers, Linux PC (32/64-bit) Linux ARM7/8
FORM FACTOR & DURABILITY	



<b>Overall dimensions</b>	3.3"W x 3.97"D x 2.33"H (84mm x 100.9mm x 59.2mm)
<b>Enclosure</b>	Painted magnesium alloy, IP65 rating
<b>Weight</b>	290 grams
<b>POWER SUPPLY REQUIREMENTS</b>	
<b>Supply current — operational</b>	+5 VDC, 500 mA (peak)
<b>Supply current — Idle</b>	+5 VDC, 210 mA (typical)
<b>STANDARDS COMPLIANCE</b>	
<b>Interoperability</b>	ANSI 378, ISO 19794-2, ISO/IEC 19784-1, MINEX III-certified algorithm, VHQL Drivers
<b>EMC &amp; Safety</b>	CE, FCC, CB, UL
<b>Environmental</b>	REACH, RoHS, WEEE
<b>Ingress</b>	IP65

### 3. DELIVERY AND DISTRIBUTION REQUIREMENTS

3.1. The bidders must be able to deliver the scanner devices as per the table below.

Region	Address
Free State	Regional Office Iustitia Building Cnr St. Andrew Street & Aliwal Street Bloemfontein; 9301