

## **Online Occurrence Book (OB) Specification**

The Online OB is a comprehensive Security management and workflow automation platform designed to streamline Internal Security processes, improve collaboration, and increase productivity.

<b>Logging &amp; Tracking</b>	<ul style="list-style-type: none"><li>➤ Comprehensive logging of all occurrences with timestamps.</li><li>➤ Tracking changes made to entries, including user details.</li></ul>
<b>Incident Reporting</b>	<ul style="list-style-type: none"><li>➤ User-friendly incident reporting forms Chase or something similar.</li><li>➤ Different categories and severity levels for incidents.</li><li>➤ Ability to attach relevant files or images</li></ul>
<b>Data Retrieval</b>	<ul style="list-style-type: none"><li>➤ Powerful search functionality to quickly locate specific incidents.</li><li>➤ Filtering options based on various parameters (date, location, type)</li></ul>
<b>Notifications</b>	<ul style="list-style-type: none"><li>➤ Automated notifications for new incidents or updates.</li><li>➤ Customizable alert settings for different users or roles.</li></ul>
<b>Audit Trail</b>	<ul style="list-style-type: none"><li>➤ End-to-end firearm allocation and management</li><li>➤ Detailed audit trail for Security activities.</li><li>➤ Compliance with requirements for record-keeping.</li><li>➤ Streamlines field services and mobilizes the workforce, including inspections, patrols, and searches.</li></ul>
<b>Integration</b>	<ul style="list-style-type: none"><li>➤ Integrate Maps and building for comprehensive situational awareness</li><li>➤ Integration with other security management systems.</li><li>➤ Export functionality for reporting purposes and audits.</li></ul>
<b>Monitoring and Reporting</b>	<ul style="list-style-type: none"><li>➤ Real-time monitoring of risk status and changes.</li><li>➤ Reporting tools for analyzing risk trends and patterns.</li></ul>

<b>Scalability</b>	<ul style="list-style-type: none"><li>➤ Scalable architecture to accommodate growing data and user needs.</li><li>➤ Performance testing to ensure the platform can handle peak loads.</li></ul>
<b>Process Execution</b>	<ul style="list-style-type: none"><li>➤ Automates routine tasks, reduces errors, and ensures accurate data by assigning tasks to security officers and tracking their progress.</li><li>➤ Automates routine tasks, reduces errors, and ensures accurate data by assigning tasks to members and tracking their progress</li></ul>
<b>Workflow Automation</b>	<ul style="list-style-type: none"><li>➤ Streamlines workflows, improves efficiency, and identifies areas for enhancement through process data analysis and simulation.</li></ul>
<b>Mobile Optimization</b>	<ul style="list-style-type: none"><li>➤ Streamlines field services and mobilizes the workforce, including Patrols, searches, and security breaches.</li></ul>