



SARAO
South African Radio
Astronomy Observatory

BID REFERENCE: NRF/SARAO SCTO/23/2023-24

**LEASE OF OFFICE BUILDING FOR SARAO FOR A PERIOD OF 3 YEARS, WITH
AN OPTION TO RENEW FOR AN ADDITIONAL PERIOD OF 2 YEARS**

The South African Radio Astronomy Observatory ('SARAO') hereby invites submissions for the following tender -

Bid Number	Bid Description	Bid Closing Date and Time
NRF/SARAO SCTO/23/2023-24	LEASE OF OFFICE BUILDING FOR SARAO FOR A PERIOD OF 3 YEARS, WITH AN OPTION TO RENEW FOR AN ADDITIONAL PERIOD OF 2 YEARS	Friday, 1 September 2023 at 11.00AM

PREFERENTIAL PROCUREMENT SYSTEM:

The 80/20 price and preference points system, as prescribed by Section 4 of the Preferential Procurement Regulations, 2022 issued under the Preferential Procurement Policy Framework Act, (Act No 5 of 2000) (PPPFA) will be applied to evaluate this bid.

EVALUATION CRITERIA:

Bidders must satisfy the evaluation criteria in Stages 1 and 2 of the bid selection process in order to be evaluated further on price and specific goals (Stage 3). Failure to do so will result in disqualification.

BID DOCUMENT:

The bid document may be obtained on the SARAO website: <http://www.sarao.ac.za/tenders/>, or the E-Tender Portal: <https://www.etenders.gov.za>

BID SUBMISSION

Electronic submissions must be sent to tenders@sarao.ac.za on or before the closing date, **Friday, 1 September at 11.00AM**

Late submissions - received after 11.00AM on the closing date, will NOT be accepted.

Bids must be submitted in two separate electronic folders, one with the compliance and technical response, and the second with the financial response. Technical submissions must be in searchable PDF format.

Folders must be titled with the bidder's company name and folder title. Attachments are limited to 25 MB per email.

Bidders may use WeTransfer, Dropbox, Google Drive or similar file sharing applications to submit their bid submissions.

BID ENQUIRIES:

For technical queries, contact Miles van Ster, Email: mvanster@sarao.ac.za

For procedural queries, contact Anwuli Okecha, Email: anwuli@sarao.ac.za

NOTE ON FRAUD OR CORRUPTION IN THE TENDER PROCESS:

The NRF/SARAO would never offer payment or any other consideration in return for the favourable consideration of a bid. Please report any suspected acts of fraud or corruption to the following toll-free number - **0800 701 701 or SMS 39772**.