

**Agricultural Research Council-NRE**

**Cedara Research Station**

**Cedara**

**KZN, 3245**



**Request for Quotation: ISC01REQ002015**

**Closing Date: 19 September 2025 at 11h00**

VAT Registration: 4140125313

**Delivery address: Agricultural Research Council-NRE, Cedara Research Station, Cedara, KZN, 3245**

**COMPULSORY SITE BRIEFING – 12 September 2025 AT 11:00**

**Request for Proposal for Supply Delivery, and Installation of an Alternative Power Solution, with a 12- month Maintenance Plan**

Good day,

You are kindly requested to submit a written proposal for the supply, delivery, and installation of an alternative power solution, including a 12-month maintenance plan, at the Agricultural Research Council – NRE, Cedara Research Station, in accordance with the specifications to be discussed during the compulsory site briefing.

**Quotations with Supporting Documentation must be emailed to: [KubhekaL@arc.agric.za](mailto:KubhekaL@arc.agric.za)**

**1.1 SPECIFICATION IN DETAIL- Attached**

<b>Supply Delivery, and Installation of an Alternative Power Solution, with a 12- month Maintenance Plan at the Agricultural Research Council – NRE, Cedara Research Station</b>
<b>Compulsory Site Meeting Details:</b> <ul style="list-style-type: none"><li>• <b>Date:</b> 12 September 2025</li><li>• <b>Venue:</b> Agricultural Research Council – NRE, Cedara Research Station, Cedara, KZN, 3245</li></ul>

- **Time: 11:00 AM (*Latecomers will not be allowed*)**

## 2. Request for Quotation Evaluation stages:

The RFQ evaluation process consists of several stages that are applicable according to the merits of the request for quotation, as defined below:

Stage 1: Specification

Stage 2: Evaluation Criteria: National Treasury Procurement Regulations

Stage 3: Agricultural Research Council Preference Points System – **See Annexure A (Must be Completed)**

**RDP Goal - Promotion of South African-Owned Enterprises**

### 2.1 Requirements (Administrative):

**(NOTE: Failure to provide the below-listed documents May lead to disqualification)**

Description	Comply	Do Not Comply
1. Submission of original valid Tax pin or a Tax Compliance Status letter issued by the South African Revenue Services		
2. Completed and signed Standard Bidding Documents (SBD) forms included in the bid document. (SBD 4)		
3. Only bidders registered on the Central Supplier Database (CSD) will be considered. Bidders shall include the CSD registration number with the bid proposal.		
4. BBBEE Certificate or Sworn Affidavit		

### 2.2 Special Conditions **(Non-compliance with the below special conditions will result in disqualification)**

Description	Comply	Do Not Comply
1. All warranty and workmanship certificates must be submitted to ARC. The service provider must offer Warranties, both for the installation as a whole and for its components (Inverter, Solar modules, and Batteries). These certificates should be handed		

during commissioning of the system.		
-------------------------------------	--	--

**2.3 Compulsory requirements (NOTE: Failure to provide the below-listed documents will lead to disqualification)**

Description	Comply	Do Not Comply
1. Compulsory site briefing attendance		
2. Licensed Wiremen/Electrical Contractor Certificate as either Installation Electrician (IE) or a Master Installation Electrician (MIE)		
3. Datasheets of solar modules, inverter, and batteries. NOTE: Data sheets must be original documents from the manufacturers (Not product information copied from internet and pasted to a word document). Please ensure high quality documents for readability with all technical specifications visible.		
4. CIDB Grading 1EP or above.		
5. Service providers must submit either: <ul style="list-style-type: none"> <li>Three (3) reference letters from recently completed projects of similar size and specifications (grid-tied systems with a minimum capacity of 5 kW), or</li> <li>A client list with a minimum of three (3) contactable clients (including phone numbers and email addresses) for recently completed projects of similar size and specifications (grid-tied systems with a minimum capacity of 5 kW).</li> </ul>		
6. A letter (in Company's letterhead) which covers both Warranty and workmanship guarantees must be submitted together with all the bidding documents.  <b>Scope of the letter:</b> <ul style="list-style-type: none"> <li>The letter must clearly indicate the duration of the workmanship guarantee and what it covers.</li> <li>The letter must include service provider's commitment to facilitate the warranty claims process for all installed products that are under the defects period, and for any products that fail, and are not installed to standard, or are damaged, at no</li> </ul>		

cost to ARC.		
--------------	--	--

All price quotations that have a rand value of R 2000.00 to below R 50,000,000.00, including VAT, will be evaluated by applying the 80/20 principle as prescribed by the Preferential Procurement Policy Framework Act 5 of 2000 and its Regulations of 2022, and the Agricultural Research Council Preference Points System – See Annexure A

#### **4 Administrative Requirements:**

- 4.1 Valid Tax Pin issued by the South African Revenue Services (SARS).
- 4.2 Only bidders registered on the Central Supplier Database (CSD) will be considered. Bidders shall include the CSD registration number with the bid proposal.
- 4.3 Completed and signed Standard Bidding Documents (SBD) forms included in the bid document.
- 4.4 The above-specified goods/services should be delivered/rendered to the at above-mentioned delivery address.
- 4.5 The particulars of the guarantee that will apply to the goods quoted for, with regards to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining to the relevant experience.
- 4.6 Your written quotation must be emailed to [KubhekaL@arc.agric.za](mailto:KubhekaL@arc.agric.za)
- 4.7 Standard conditions:**
- 4.8 The validity of the quotations must be 60 days.**
- 4.9 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.
- 4.10 The ARC will consider No price adjustments or amendments of the delivery particulars contained in paragraph 2.
- 4.11 The supplier accepts full responsibility for the proper execution and fulfillment of the goods/services quoted.

- 4.12 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.
- 4.13 Quotes should be submitted on official letterhead and duly signed.
- 4.14 Goods and services should be supplied/rendered upon receipt of a purchase order from the ARC.
- 4.15 The General Conditions of Contract issued by the National Treasury are applicable.
- 4.16 The ARC supply chain management code of conduct is applicable.
- 4.17 Standard Bidding Documents (SBD) forms must be signed and returned together with the quotation. Failure to comply will result in the disqualification of your quotation.
- 4.18 Your quotation must indicate the delivery date.
- 4.19 The ARC reserves the right to do due diligence on the quotations.
- 4.20 The ARC reserves the right to benchmark prices quoted.
- 4.21 Late and incomplete submissions will invalidate the quotation submitted.
- 4.22 Quotations must be market-related, if there is material evidence that the bidder has under-quoted, they will be disqualified.

Thank you in anticipation.

Ms. Lungile Kubheka

Tel: +27 (0)12 842- 4078

Email: [KubhekaL@arc.agric.za](mailto:KubhekaL@arc.agric.za)

Supply Chain Management: ARC