



## 1. Annexure 2: Activity Schedule

NOTE: The frequency term:

Areas	Frequency	Compliance Write "Yes" or tick "✓" to indicate compliance Write "No" if not complying	Year 1 price / year Excl. VAT	Year 2 price / year Excl. VAT
<b>1.1 PPE</b>				
1.1 Supply and issue PPE (including safety boots, overalls – pants and tops, t shirts / golf shirts bearing the contractor's name and logo).	Yearly		R	R
<b>1.2 Health and safety talks</b>				
1.2.1 Conducting health, safety and environmental talks	Daily		R	R
1.2.2 Safety and quality controls	Weekly		R	R
<b>1.3 Roads and Sidewalks:</b>				
1.3.1 Sweep and /blow roads, parking area and sidewalks to completely remove existing rubbish.	Daily		R	R
1.3.2 Sweep pavement outside boundary fence, rubbish will not be swept onto the road but must be removed.	Daily		R	R
1.3.3 Clean all storm water drains by removing all litter, sand etc.	Daily		R	R
1.3.4 Damp wipe motor vehicle access control equipment.	Weekly		R	R
<b>1.4 Garden, lawn areas:</b>				
1.4.1 Sweep footpaths.	Daily		R	R
1.4.2 Pick up and remove all litter.	Daily		R	R
1.4.3 Clean all storm water drains by removing all litter, sand etc.	Daily		R	R
1.4.4 Damp wipe building name, information, emergency and route signs.	Monthly		R	R
1.4.5 Dust and or damp wipe garden furniture.	Daily		R	R
1.4.6 Dust and or damp wipe garden light fittings.	Weekly		R	R
1.4.7 Clean and damp wipe ashtrays.	2 x Daily		R	R
1.4.8 Prune flowers.	Fort nightly		R	R
1.4.9 Cut grass down to 3mm	When there is a need		R	R
<b>1.5 Rail lines</b>				
1.5.1 Poison grass and weed	Fort nightly		R	R
1.5.2 Cut trees to clear the shunting area.	Monthly		R	R
<b>1.6 Boundaries</b>				
1.6.1 Maintain 1.5m clearance from boundary fences	Fort nightly		R	R

Signature of Bidder/s: \_\_\_\_\_ Date: \_\_\_\_\_



Areas	Frequency	Compliance Write "Yes" or tick "✓" to indicate compliance . Write "No" if not complying.	Year 1 price / year Excl. VAT	Year 2 price / year Excl. VAT
<b>1.7 Other areas:</b>				
1.7.1 Dry floor after rain,	When applicable		R	R
1.7.2 Empty, damp wipe refuse bins and replace inner refuse bags.	Daily		R	R
1.7.3 Remove stains and disinfect refuse bins, replace inner refuse bags.	Weekly		R	R
1.7.4 Clean and damp wipe all work surfaces.	Daily		R	R
1.7.5 Dust and damp wipe all fire equipment.	Monthly		R	R
1.7.6 Polish building name, information, emergency and route signs.	Quarterly		R	R
1.7.7 Empty, clean and or store fireplace / braai after used. This includes braai grid.	When applicable		R	R
1.7.8 Dump all rubbish / refuse at the approved dumping site.	Daily		R	R
<b>1.8 Gutters, down pipes, cantilevers top and drains.</b>				
1.8.1 Cut, clean and remove vegetation, trees, roots, dust, soil and any rubbish on gutters, down pipes, cantilevers top and drains.	Monthly		R	R
<b>1.9 Cutting of trees down to 2m height.</b>				
1.9.1 Cut 5 off 20m high, 4m (horizontal length) trees to 2m height. Cut stumps, branches and stems into reasonable handling sizes, remove them from TE and dump at the approved dumping sites. The de-rooting is excluded.	Cut 20 trees per 12 months period		R	R
<b>1.10 Rubbish</b>				
1.10.1 Removal of rubbish	Daily		R	R
<b>1.11 Site walk and inspection</b>				
1.11.1 Site walk and inspection	Weekly		R	R

Name: Zolani Mngqithi Designation: Engineering Technician Signature and date: [Signature] 15.08.2023

Name: Motsabi Ramothathaki Designation: Assets Manager Signature and date: [Signature] 15/08/2023

Name: Mhlonipheni Nxumalo Designation: Executive Manager Signature and date: [Signature] 16/08/23

Signature of Bidder/s: \_\_\_\_\_ Date: \_\_\_\_\_