

Request for Proposal (RFP)

Supply & Installation of Network Cabling at HSRC Sweetwaters Office

The Human Sciences Research Council (HSRC) requests proposals from reputable, technically competent and experienced Service Providers to bid for the supply and installation of Network Cabling at their Sweetwaters office in Pietermaritzburg - KZN.

This will be the supply and installation in accordance to the detailed specification below. It is therefore mandatory to supply the network cabling type or manufactured by **Molex or Krone**.

Description of requirements

Quantity	Description
120	Supply Cat 6 Data Points
120	Supply 3m Lead Cat 6
120	Supply 2m Lead Cat 6
7	Supply 7 Cat 6 Patch Panels
5	Supply 5x Fibre Patch Panel
14	Supply 14x Brush Panels
1	Supply 1x 42U Cabinet with Power
1	Supply 1x 12U Cabinet with Power
1	Supply 1x 15U Cabinet with Power
1	Supply 1x 9U Cabinet with Power
1	Supply 1x 350m of Fibre Cable
1	Supply conduit 25mm x 100m and accessories
1	Supply Splicing
1	Supply Sundries
120	Labelling and Testing
	Travelling and Labour – # of days
1	<ul style="list-style-type: none"> a) Assessment / identification and removal of all redundant cabling and connections. b) Supply and install suitable trunking based on the cabling to be installed. c) Streamlining any retained cabling into the installed trunking.

HSRC Board: Dr Reginald Cassius Lubisi (Chairperson), Dr Kgomotso William Kasonkola, Dr Deenadayalen Konar, Prof. Ibbo Day Joseph Mandaza, Ms Shameme Manjoo, Dr Alex Mohubetswane Mashilo, Prof. Zerish Zethu Nkosi, Adv Faith Dikeledi Pansy Tlakula, Prof. Fiona Tregenna, Prof. Sarah Mosoetsa (CEO)

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- **BRIEFING AND SITE VISIT: COMPULSORY**
- **Briefing session :23 November 2023 @ 11:00am**

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDVhODU3MzQtNDVjOS00Y2VkLWI4NjQtMDZkZTUzNzUwYmNh%40thread.v2/0?context=%7b%22Tid%22%3a%22161524ab-4f53-4300-a494-dcdbaeb8e86c%22%2c%22Oid%22%3a%2220d2b759-9b2d-4193-a056-6de3a3c48ddc%22%7d

- **Site Visit: Tuesday 28 November 2023 @ 10:00am**
HSRC PMB Old Bus Depot, Mbubu Road, Sweetwaters.

Standard Requirements of the Bidder

- **Accreditation: The bidder must provide documentary proof of Industry applicable accreditation not older than 5 years from the relevant body/s for delivering similar services.**
- **Completion of SBD 6.2 (LOCAL CONTENT) – Service provider to confirm and declare cables will be produced and procured locally.**

Evaluation Criteria

Functionality: The minimum threshold score is 80%

Bidders who fail to meet the minimum threshold score of 80% will be disqualified.

FUNCTIONALITY	Allocated Points
<p>Experience</p> <p>Proof that the Service Provider has been in existence and in practice and providing the required Cabling Installation and Support services during this period.</p> <p>Minimum of 5 years’ experience in cabling and network installations as per the bill of quantities (CAT 6, Fibre and Splicing).</p> <ul style="list-style-type: none"> • 5 to 7 years’ experience (5 points). • 8 or more years’ experience (10 points). 	10
<p>Track Record</p> <p>Bidders are to submit three (3) relevant contactable reference letters where the proposed installation of network cabling and support project was successfully implemented in the past five (5) years.</p> <p>Reference letters will only be considered valid if they meet the following criteria:</p> <ul style="list-style-type: none"> - if on an official client letterhead. - if it makes reference to provision of similar services. - if not older than 5 years. - if signed and dated by relevant personnel. 	30

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<p>One letter (5 points)</p> <p>Two letters (10 points)</p> <p>Three letters (30 points)</p>	
<p>Project Plan and Approach</p> <p>All project requirements, proposed tasks, services, activities, resources, etc., necessary to accomplish the scope of the project, must be detailed here.</p> <p>This section of the proposal must contain sufficient detail to convey to members of the evaluation team, the bidding organization’s methodology in successfully completing the project.</p> <p>A comprehensive Project Planning schedule indicating deliverables and deadlines must be included. (15)</p> <p>Comprehensive Project Methodology outlining the approach towards delivery of the proposed deliverables. (15)</p>	30
<p>Capacity of Service Provider</p> <p>Submit a structured composition of the proposed team, clearly outlining the main disciplines/ specialities of the key personnel responsible for the installations. (10)</p> <p>Provide detailed resume of the proposed technical team member(s) (10)</p> <p>Provide detailed resume of the Project Manager who will oversee and ensure successful provisioning of all aspects on this project. (10)</p>	30
TOTAL	100

BRIEFING AND SITE VISIT: COMPULSORY

DATE:	Virtual Briefing session: 23 November 2023 @ 11:00am	Site Visit: 28 November 2023
CONTACT:	Technical enquiries	Mr Stanley Moshidi 066 006 5465
IT Related		Mr. Rabin Laldaparsad 066 006 5439
Supply Chain Management	SCM related enquiries	Ms Zanele Nkosi Email: znkosi@hsrc.ac.za Office contact no.012 302 2065

Closing Date for submission: 1 December 2023 @ 16:00pm