

EXPRESSION OF INTEREST (EOI)

INVITATION FOR AN EOI FROM THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB) REGISTERED CONTRACTORS IN THE GENERAL BUILDING (GB) AND/OR CIVIL ENGINEERING (CE) CLASS OF WORKS AND/OR NHBRC REGISTERED HOME BUILDERS TO REGISTER ON THE MVULA TRUST (TMT) INFRASTRUCTURE FRAMEWORK CONTRACT FOR A PERIOD OF THREE (3) YEARS

EOI No: IFA/CONTRACTOR/TMT/2025/1

SUMMARY OF RESPONDENTS INFORMATION

The Respondent must complete in full the information tabled below.

Closing date	
Closing time	
Name of Respondent	
Postal address	
Street address	
Details of contact person (Full name)	
E-mail Address	
Contact Number (Office number)	
Cell Phone Number	
Full name of authorised representative	
Capacity in which authorised representative signs	
Signature of authorised representative	
Date of signature	
Respondents' Stamp or Signature	

Respondent(s) company registration number and Proof of CIPC registration	1.
	2.
	3.
Respondent(s) TAX registration number and Proof thereof	1.
	2.
	3.
Respondent(s) TAX PIN	1.

	2.
	3.
Respondent(s) TAX expiry date	1.
	2.
	3.
Respondent(s) CIDB Registration Grading and Class of Works and Proof thereof	1.
	2.
	3.
	4.
Respondent(s) CIDB CRS No	1.
	2.
	3.
Respondent(s) NHBRC registered category, registration number and Proof thereof	1.
	2.
	3.
Respondent(s) COIDA Certificate number and Proof thereof	1.
	2.
	3.
Respondent(s) CSD number and Proof thereof	1.
	2.
	3.
	2.
	3.

PART E1 – E1.1 NOTICE AND INVITATION TO SUBMIT AN EOI

INVITATION FOR AN EOI FROM THE CIDB REGISTERED CONTRACTORS IN THE GB AND/OR CE AND/OR NHBRC REGISTERED HOME BUILDERS TO REGISTER ON TMT INFRASTRUCTURE FRAMEWORK CONTRACT FOR A PERIOD OF 3 YEARS.

Expression of Interest (EOI) number	IFA/CONTRACTOR/TMT/2025/1
<p>Description of EOI</p>	<p>Calls for an EOI from the contractors registered with the CIDB in Grade 3 or higher for the GB and/or CE classes of construction works or are capable of being so registered within twenty-one (21) working days after the closing date for the submissions, but prior to the evaluation and/or registered with the NHBRC for housing projects</p> <p>ONLY contractors with suitable experience, the necessary technical skills, financial, human resources and the capacity to carry out similar construction works will be eligible to register on TMT’s Infrastructure Framework Contract; and</p> <p>Contractors registered with the CIDB in the appropriate contractor grades and classes of construction works and/or the NHBRC registered home builder will be considered for evaluation and placement on the TMT Infrastructure Framework Contract.</p> <p>Upon placement of contractors on the TMT Infrastructure Framework Contract, the contractors may be used on an As-and-When Required basis.</p> <p>The following contractor Grades and Classes of Construction Works, and the NHBRC registered home builders will be evaluated:</p> <ul style="list-style-type: none"> i) General Building Works (GB) - Grade 3 or Higher; and/or ii) Civil Engineering Works (CE) - Grade 3 or Higher; and/or iii) Housing works – NHBRC home builders registered in a category to undertake the physical construction of homes (housing projects) – Reference is made to Regulation 4(1) (Exemption) of the CIDB Regulations that “<i>Any contractor who is registered as a homebuilder in terms of the Housing Consumer Protection Measures Act, 95 of 1998, read with the General Regulations Regarding Housing Consumer Protection Measures, is exempt from registration in terms of these Regulations for the purpose of construction works in relation to the provision of a home as contemplated in those Regulations.</i>” <p>Registration on the TMT Framework Contract does not constitute a contract neither does it guarantee the contractors of any work, as all contractors on the TMT Framework within the required classes or categories of works and grades will still be invited to tender and compete amongst themselves on the administration compliance, price and preference.</p> <p>TMT will invite a minimum of three selected contractors on the Framework Contract to quote on a next in line rotational basis.</p> <p>The decision to invite contractors on the TMT Framework Contract and the appointment thereof is at the sole discretion of TMT having regard to the due diligence conducted, the risks associated with the works and the interests of each governmental client department.</p>
<p>Closing date</p>	<p>25 March 2025</p>
<p>Closing time</p>	<p>12:00pm</p>

Obtain EOI document	The EOI documents will be available from 05 March 2025
Download EOI documents	The electronic EOI documents are available and may be downloaded free of charge on TMT website and the National Treasury website www.etenders.treasury.gov.za
Contact information	All enquiries regarding this EOI must be forwarded to maphoru@themvulatrust.org.za with the applicable EOI Reference Number as the subject.
Respondents should ensure that EOI documents are delivered timeously and to the correct address, specified below. Late submissions will NOT be considered.	
Correspondence will be limited to the successful submissions ONLY.	

Office	Contact person	Physical Address for delivery
Eastern Cape	Mr. Anele Nqambi Tel: +2743 726 2255 Email: anele@themvulatrust.org.za	67 & 69 Devereux Avenue, East London, 5201
Kwa- Zulu Natal	Mr. Mziwoluntu Mazibu Tel: +2735 772 2552 Email: mziwoluntu@themvulatrust.org.za	Unit F1 The Park Peace Crescent Empangeni 3880
Limpopo	Ms. Lindiwe Duma Tel: +27 15 291 2405 Email: lindiwe@themvulatrust.org.za	25 Rhodesdrift Street Rhodesdrift Office Park ROP 6 Bendor ext 30 0699

PART E2 – E2.1 OBJECTIVE AND SELECTION CRITERIA

1. Objectives

In support of its mandate as an Implementing Agent on behalf of various governmental clients, TMT intends to utilize the Framework Contract to source construction works services in an accelerated manner that is fair, equitable, transparent, competitive and cost effective.

The following is the process for establishing and selection of contractors into the TMT Framework Contract:

Stage 1 – Placement on the Framework Contract

- ❖ Call for contractors to express interest to be placed on the TMT Framework Contract for at least **21 calendar days** advertisement on the National Treasury **e-Tender Portal** and the **CIDB i-Tender Portal** before the closing date,
- ❖ TMT evaluates received submissions of the EOI based on functionality,
- ❖ TMT shall place successful contractors on the Framework Contract according to the points scored on functionality, qualifying selected CIDB grades or NHBRC registered homebuilders, the capacity of the contractor to execute similar type of construction works and construction works categories such as schools and health infrastructure, housing infrastructure and civil engineering infrastructure.

- ❖ The order of the contractors list shall be determined by the number of functionality points scored during the evaluation phase, and where two or more contractors scored equal points, the order will be determined and/or ranked according to the alphabetical order (**name of company**).
- ❖ Successful bidders will be published on e-tender portal

Stage 2 – Selection for contracting

- ❖ TMT selects contracting strategy and the most suitable form of contract from the well-known industry contracts (JBCC/GCC/NEC/FIDIC) or the Service Level Agreement)
- ❖ TMT formulates risk assessment criteria according to the size, scope, nature and complexity of the construction works project.
- ❖ TMT select pricing strategy.
- ❖ TMT invites a minimum of three (3) contractors from the Framework Contract for quotations based on the contractors CIDB grading and/or the NHBRC homebuilders' registration for a minimum period of **7 calendar days**.
- ❖ TMT evaluates the submissions based on price and preferential points according to the 80/20 or 90/10 formula.
- ❖ TMT conducts further due diligence and risk assessment (including the determination of whether the preferred and/or recommended contractor has in the past or recently committed **ANY** of the **undesirable acts** listed below or not.
- ❖ Based on the submission's evaluation on price, due diligence and risk assessment conducted, TMT shall appoint the preferred contractor and conclude the JBCC Contract.
- ❖ Once a contractor is appointed for construction works, it will not be eligible for another appointment if it is still busy with the project when the cycle recommences, that contractor will not be invited for quotations. Where the appointed contractor has completed the project when the cycle recommences, that contractor will be reinvited for quotations.
- ❖ Despite the tender offer validity period (12 weeks) as prescribed in CIDB's Standard for Uniformity in Construction Procurement of August 2019 (SFU), where a contractor on a TMT Framework Contract is appointed for a project and later terminated, TMT will go back to request quote from the panel.

For this Framework Contract, "**rotational or rolling basis**" means sharing opportunities by taking turns where each contractor on the TMT Framework Contract serves a turn in submitting a quotation, thereby ensuring that equitable participation is afforded to the first minimum of three contractors and to the next available minimum panel members of three until the last contractor on the panel is invited to submit quotation and thereafter the cycle of the group recommences.

2. Evaluation of the EOI, Establishment and Use of the Panel

Successful contractor will be published on the e-tender portal (www.etenders.gov.za). Bidders that are not listed on the e-tender portal as stipulated above will be deemed to be unsuccessful and will not receive **Regret Letters**.

- ❖ Placement on the TMT Framework of Contractors is not a conclusion of a contract, nor does it place an obligation on TMT to procure construction work services from any contractor on the database or an obligation on the contractors to provide construction works.
- ❖ The construction work services shall be on an **As and When Required Basis** and upon TMT issuing invites for quotation, appointing the preferred contractor by issuing an appointment letter, have it accepted by the contractor and concluding the JBCC contract.
- ❖ It is the responsibility of panel contractors to regularly inform TMT of all changes relating to the contractor's contact information, CIDB Grading and classes of works, CSD registration, Tax compliance, NHBRC registration etc. as and when changes happen.
- ❖ TMT will not be held liable if a panel contractor that does not receive a tender or an invitation for a quotation due to the above changes and incorrect information.
- ❖ Bidders who are listed on National Treasury's Database of Restricted suppliers will not be eligible to be registered in this framework contract.
- ❖ Bidders who are responding to this advert bind themselves to the terms and condition of this framework contract.

3. Contracting Strategies

Upon setting up the TMT Framework Contract database, TMT will invite members of the panel for the various construction works utilizing any form of contract amongst the preferred industry contracts such as JBCC, GCC, NEC or FIDIC.

- a) **Design by Employer**- Contractor undertakes construction based on full designs issued by Employer.
 - ❖ Well defined scope with complete bills of quantities with quantities and project specific.
 - ❖ Well defined scope with complete bills of quantities with quantities and based on prototype designs for use on framework contracts/ term contracts.
 - ❖ Undefined scope with well-defined specification with rates only pricing schedule for use on framework contracts term contracts
- b) **Management Contractor** – Contractor is responsible for planning and managing all post-contract activities and for the performance of the whole contract. Contractors are required to manage the design and the construction of works by subcontracting to others.
 - ❖ Contractor appoints Professional Service Providers
 - ❖ Contractors appoints Subcontractors.
- c) **Design and Construct (Turnkey Contracts)** – Contractors design a project based on project brief provided by the client and construct it.

4. Subcontracting to Local SMME



In consultation with client departments, some of the construction works may be set aside or packaged to be undertaken by locally based subcontractors including the locally based suppliers, producers and/or manufacturers of goods.

A contractor awarded a contract may only enter a sub-contracting arrangement with the approval of TMT.

PART E3 – E3.1 - CONDITIONS FOR THE CALLING FOR EXPRESSIONS OF INTEREST

The Standard Conditions for the calling for Expressions of Interest as contained in Annexure D of the CIDB’s Standard for Uniformity in Construction Procurement of August 2019 (SFU), with the Standard Procurement Procedure and Tender Evaluation Method PP2C (Qualified procedure – A call for expressions of interest is advertised and thereafter only those tenderers who have expressed interest, satisfy objective criteria and who are selected to submit tender offers, are invited to do so) *applicable*.

See the CIDB website (www.cidb.org.za).

The Standard Conditions for the calling for EOI make several references to the Submission Data for details that apply specifically to this submission. The Submission Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions for the calling for EOI.

Clause number	Condition with description
D.1	General
D.1.1	Actions
D1.1.1	TMT herein after referred to as the “Employer” and each Contractor herein after referred to as the “Respondent” submitting an EOI shall comply with these conditions for calling for an EOI. In their dealings with each other, they shall discharge their duties and obligations as set out in D.2 and D.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anti-competitive practices.
D.1.1.2	The Employer and the Respondent and all their agents and employees involved in the submission process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Respondents shall declare any potential conflict of interest in their submissions. Employees, agents and advisors of the Employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.
D.1.1.3	The Respondent shall not make a submission without having a firm intention and the capacity to proceed with the next stage of the procurement process.
D.1.2	Supporting documents The documents issued by the Employer for the purpose of obtaining EOI are listed in the submission data.
D.1.3	Interpretation
D.1.3.1	The submission data and additional requirements contained in the submission schedules that are included in the returnable documents are deemed to be part of these conditions for the calling for an EOI.

D.1.3.2	<p>For the purposes of these conditions for the calling for an EOI, the following definitions apply:</p> <p>a) conflict of interest means any situation in which:</p> <ul style="list-style-type: none">i) someone in a position of trust has competing professional or personal interests which make it difficult to fulfill his or her duties impartially.ii) an individual or Respondent is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit.
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Clause number	Condition with description
	<p>iii) incompatibility or contradictory interests exist between an employee and the organisation which employs that employee.</p> <p>b) corrupt practice means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or representatives in the tender process; and</p> <p>c) fraudulent practice means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels</p>
D.1.4.1	<p>Communication and Employer's representative Each communication between the Employer and a Respondent shall be to or from the Employer's representative only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The Employer shall not take any responsibility for non-receipt of communications from or by a Respondent. The name and contact details of the Employer's representative are stated in the submission data.</p>
D1.4.2	<p>The name and contact details of the Employer's representative are stated in the Standard Notice and Invitation to submit an EOI.</p>
D.1.5	<p>Confidentiality and copyright of documents Treat as confidential all matters arising in connection with the EOI. Use and copy the documents issued by the Employer only for the purpose of preparing the submission in response to the invitation.</p>
D.1.6	<p>Alterations to documents Do not make any alterations or additions to the submission documents, except to comply with instructions issued by the Employer, or necessary to correct errors made by the Respondent. All signatories to the submission shall initial all such alterations.</p>
D.2	<p>Respondent's obligations</p>
D.2.1.1	<p>Eligibility Only those tenderers who are registered with the CIDB in the CE and/or GB class of works and/or also registered with NHBRC for the physical construction of homes (housing projects) or are capable of being so registered prior to the evaluation of submissions. Only Respondents who have suitable experience, the necessary technical skills, financial, human resources and the capacity in providing similar works will be eligible to be registered on TMT's Infrastructure Framework of Contractors database.</p> <p>Contractors in the following Grades and Classes of Construction Work who will be used on an As-and-When Required basis:</p> <p>i) General Building (GB) - Grade 3 or Higher; and/or ii) Civil Engineering Works (CE) – Grade 3 or Higher; and/or iii) Housing works – NHBRC registered contractors.</p>

D.2.1.2	Only those Respondents who are registered with the CIDB in the Grade 3CE and/or Grade 3GB or higher , or are capable of being so registered within 21 working days from the closing date for submission in terms of CIDB Regulation 25(1A) and/or are registered with NHBRC, and the Respondent or any of his/her principals is not under any restriction to do business with the Employer, will be eligible.
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Clause number	Condition with description
D.2.1.3	Contractors registered as Potentially Emerging (P.) enterprises shall not be eligible for this EOI.
D.2.1.4	Joint ventures are eligible to have their submissions evaluated provided that every member of the joint venture is registered with the CIDB not later than 21 working days from the closing date for submissions.
D.2.2	<p>Cost of submissions</p> <p>Accept that the Employer will not compensate the Respondent for any costs incurred in the preparation and delivery of a submission</p>
D.2.3	<p>Check Documents</p> <p>Check the submission documents on receipt, including pages within them, and notify the Employer of any discrepancy, error or omission on:</p> <p>Mr/Ms. Dakalo Mudzielwana Email: SCMEOI@themvulatrust.org.za</p> <p>The Respondent must promptly notify the Employer in writing of such discrepancy, error or omission. The Employer will consider what corrective action is necessary (if any) and inform all Respondents on corrective action without attribution to the Respondent who provided the written notice.</p>
D.2.4	<p>Acknowledge addenda</p> <p>Acknowledge receipt of addenda to the submission documents, which the Employer may issue, and if necessary, apply for an extension to the closing time stated in the submission data, in order to take the addenda into account.</p>
D.2.5	<p>Clarification meeting</p> <p>A clarification meeting for this EOI will not be held.</p>
D.2.6.1	<p>Seek clarification.</p> <p>Request clarification of the submission documents, if necessary, by notifying the Employer at least five working days before the closing time stated in the submission data.</p>
D.2.6.2	The Respondent must request clarification in writing.

D.2.7.1.1	Making a submission Return all returnable documents to the Employer after completing them in their entirety, in writing legibly in non-erasable ink. The completed EOI documents must be deposited in the Tender Box, at the relevant Mvula Trust offices.	
D.2.7.1.2	Submit all documents, either as a single tendering entity, a member of a Consortium or as a member in a joint venture to provide the whole of the works, services or supply and described in the scope of works, unless stated otherwise in the submission data. An EOI document must be returned for each Entity, Consortium or Joint Venture.	
D.2.7.1.3	The Mvula Trust will not accept telephonic, telegraphic, telex, facsimile or e-mailed submissions.	
D.2.7.1.4	Hand deliver the submission in the Tender Box at TMT as follows: Regional Offices	
Office	Contact person	Physical Address for delivery
Eastern Cape	Mr. Anele Nqambi Tel: +2743 726 2255 Email: anele@themvulatrust.org.za	East London Office 67 & 69 Devereux Avenue, East London, 5201
Kwa-Zulu Natal	Mr. Mziwoluntu Mazibu Tel: +2735 772 2552 Email: mziwoluntu@themvulatrust.org.za	Unit F1 The Park Pearce Crescent Empangeni 3880
Limpopo	Ms. Lindiwe Duma Tel: +27 15 291 2405 Email: lindiwe@themvulatrust.org.za	25 Rhodesdrift Street Rhodesdrift Office Park ROP 6 Bendor Ext 30 0699

Clause number	Condition with description
D.2.7.1.5	<p>Access to Tender Box The Tender Box is situated in the reception areas of The Mvula Trust at the above addresses.</p> <p><u>Notice and Invitation to Submit an EOI for delivery address details.</u></p> <p>Deliver between 08:00 and 16:00, on Mondays to Fridays, on or before the closing date.</p>

D.2.7.2.2	<p>The package consisting of one (1) document, clearly marked with the following information:</p> <p>The Mvula Trust EOI Ref. No. EOI Ref No: IFA/CONTRACTOR/TMT/2025/1</p> <p>Physical Address East London Office 67 & 69 Devereux Avenue, East London, 5201</p> <p>OR,</p> <p>Empangeni Office Unit F1 The Park Pearce Crescent Empangeni 3880</p> <p>OR,</p> <p>Polokwane Office 25 Rhodesdrift Street Rhodesdrift Office Park ROP 6 Bendor Ext 30 0699</p> <p>Name of Respondent, including the “trading as” name.</p>
D.2.7.2.3	<p>Sign the original and all copies where required in terms of the submission data. The Employer will hold all authorized signatories liable on behalf of the Respondent. Signatories to a joint venture, shall state which of the signatories is the lead partner whom the Employer shall invite for tender offers.</p>
D.2.7.3	<p>Accept that the employer shall not assume any responsibility for the misplacement or premature opening of the submission if the outer package is not sealed and marked as stated in clause D2.7.2.2.</p>
D.2.8	<p>Information and data to be completed in all respects Accept that incomplete submissions or responses submitted in a different form or format than specified in this EOI, shall be regarded by the Employer as non-responsive.</p>
D.2.9.1	<p>Closing time Ensure that the Employer receives the submissions at the addresses specified in the submission data, not later than the closing time stated in the submission data.</p>
D.2.9.2	<p>The employer shall not accept submissions submitted by telegraph, post, telex, facsimile or e-mail, unless stated otherwise in the submission data.</p>
D.2.9.3	<p>Accept that, if the employer extends the closing time stated in the submission data for any reason, the requirements of these conditions for expressions of interest apply equally to the extended deadline.</p>

D.2.10	Clarification of submission Provide clarification of a submission, in writing, in response to a request to do so by the Employer during the evaluation of submissions, within 24 hours of submission of such a request.
D.2.11.1	List of Returnable documents The Respondent must return the documents specified in the Returnable documents and Returnable schedules .
D.2.11.2	Include in the submission or provide the Employer with any certificates as stated in the submission data.

Clause number	Condition with description
D.2.12	EOI Collection Register NO REGISTER WILL BE COMPLETED
D.3	Employer's undertakings
D.3.1	Respond to clarification
D.3.1.1	Respond to requests for clarification received in writing from the Respondent.
D.3.1.2	Respond to a request for clarification received up to five (5) working days before the submission closing time stated in the submission data.
D.3.1.3	Notify all respondents who obtained copies of the EOI documents, if any, of those responses.
D.3.2.1	Issue Addenda If necessary, issue addenda that may amend or amplify the submission documents to each respondent during the period from the date of the calling for expressions of interest until five working days before the closing time for submissions stated in the submission data.
D.3.2.2	If, as a result, a respondent applies for an extension to the closing time stated in the submission data, the employer may grant such extension and, shall then notify all respondents who obtained a copy of the EOI documents.
D.3.3	Late submissions Late submissions shall not be returned to the respondent concerned.
D.3.4.1	Opening of submissions Submissions will not be opened in public.
D.3.4.2	This clause shall not apply.
D.3.5	Non-disclosure Not disclose to Respondents, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of submissions until after the Bid Adjudication Committee approved the evaluation results.
D.3.6	Grounds for rejection and disqualification Determine whether there has been any effort by a Respondent to influence the processing of submissions and instantly disqualify a Respondent if it is established that he engaged in corrupt or fraudulent practices.

D.3.7.1	<p>Test for responsiveness. Determine, on opening and before detailed evaluation, whether each submission received:</p> <p>a) meets the requirements of these conditions for the calling for expressions of interest; b) has all the substantive provisions properly and fully completed and signed, and c) is responsive to the other requirements of the call for expressions of interest.</p>
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Clause number	Condition with description																
D.3.8	<p>Non-responsive submissions Reject all non-responsive submissions.</p>																
D.3.9.1	<p>Evaluation of responsive submissions Appoint an evaluation panel of not less than three persons.</p>																
D.3.9.2	<p>Evaluate and score submissions using the following evaluation criteria and weighting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">Criteria</th> <th style="width: 20%;">Maximum number of points</th> </tr> </thead> <tbody> <tr> <td>Plant and Equipment</td> <td style="text-align: center;">15</td> </tr> <tr> <td>Experience of Key Staff</td> <td style="text-align: center;">15</td> </tr> <tr> <td>Entity's Experience</td> <td style="text-align: center;">40</td> </tr> <tr> <td>Client Reference Letters</td> <td style="text-align: center;">20</td> </tr> <tr> <td>Proof of address and locality of Company ownership</td> <td style="text-align: center;">10</td> </tr> <tr> <td>Maximum possible score for evaluation criteria</td> <td style="text-align: center;">100</td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Criteria	Maximum number of points	Plant and Equipment	15	Experience of Key Staff	15	Entity's Experience	40	Client Reference Letters	20	Proof of address and locality of Company ownership	10	Maximum possible score for evaluation criteria	100		
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Experience of Key Staff	15																
Entity's Experience	40																
Client Reference Letters	20																
Proof of address and locality of Company ownership	10																
Maximum possible score for evaluation criteria	100																
D.3.9.3	<p>Evaluate the following submission schedules interdependently. Each Evaluator score shall be and averaged and weighted to determine the final evaluation score.</p> <p>a) Plant and Equipment b) Experience of key staff c) Respondents experience d) Client Reference letters. e) Proof of address and locality of company ownership</p>																
D.3.9.4	<p>Scoring functionality / quality</p> <p>Score each of the criteria and sub criteria for functionality / quality in accordance with the provisions of the Submission Data. Calculate the total number of evaluation points for quality using the following formula: $WQ = W2 \times SO/MS$ where: SO is the score for quality allocated to the submission under consideration; MS is the maximum possible score for quality in respect of a submission; and W2 is the maximum possible number of tender evaluation points awarded for the quality as stated in the tender data</p>																

D.3.9.5	Respondents who scored 70 and more points for quality/functionality may be registered on The Mvula Trust Infrastructure Framework Contract database.
D.3.9.6	Respondents who submit responsive submissions - 1) a) an original valid Tax Pin issued by the South African Revenue Services or have made arrangements to meet outstanding tax obligations,
Clause number	Condition with description
	<p>b) proof of registration with the CIDB in an appropriate contractor grading designation with the correct class(es) of works or are capable of being so registered not later than 21 working days from the closing date for the submission,</p> <p>c) every member of a joint venture is registered with the CIDB in an appropriate contractor grading designation with the correct class(es) of works or are capable of being so registered not later than 21 working days from the closing date for submission,</p> <p>d) do not have any of their directors/shareholders listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector,</p> <p>e) have not abused the Employer's Supply Chain Management System or committed any undesirable act,</p> <p>f) completed the Compulsory Enterprise Questionnaire and who are considered by the Employer not to have any conflicts of interest which may impact on their ability to perform the proposed contract in the best interests of the Employer or potentially compromise the procurement process and are free of persons in the state who are not permitted to submit tenders or to participate in the contract; and</p> <p>g) are registered and in good standing with the Compensation Fund or with a licensed compensation insurer; and</p> <p>h) are registered on Central Supplier Database; and</p> <p>2) in the opinion of the Employer can demonstrate that they possess the necessary professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel to perform the contract;</p> <p>will have their submissions scored for functionality.</p>

PART E4 – E4.1 - LIST OF RETURNABLE DOCUMENTS Please adhere to the following instructions

1. Tick in the relevant block below, to confirm that the relevant document is included in the submission.
2. Ensure each document listed is completed and signed where applicable.
3. Use the prescribed sequence in attaching the annexes that complete the Expression of Interest documents.

Description		Yes	No
One original EOI document			
Cover Page - Summary of respondents' information			
E1.1 Notice and invitation to submit an Expression Of Interest			
E2.1 Objective and selection criteria			
E3.1 - Conditions for the calling for Expressions Of Interest			
E4. List of returnable documents (To be used for evaluation of compliance and eligibility)			
Annexure A	Valid SARS Tax Status Pin		
Annexure B	Compulsory Enterprise questionnaire		
Annexure C	SBD 4 – Bidder's Declaration		
Annexure D	CSD Full Registration Report (not older than 30 days)		
Annexure E	Record of Addenda		
Annexure F	Certificate of Authority for Joint Ventures		
Annexure G	Proof of CIDB Contractor Registration Certificate Grade 3 or Higher in GB and/or CE; and/or NHBRC Contractor Registration Certificate.		
Annexure H	Letter of Good Standing from the Compensation Fund or licenced accredited body		
E5 - Submission schedules (To be used for evaluation of functionality)			
Submission Schedule E5.1	Category of Construction Works of Contractor		
Submission Schedule E5.2	Plant and Equipment- proof of ownership		
Submission Schedule E5.3.1	Respondent's Experience – (Schools and Health Infrastructure)		
Submission Schedule E5.3.2	Respondent's Experience – (Housing Infrastructure)		
Submission Schedule E5.3.3	Respondent's Experience – (Civil Infrastructure)		
Submission Schedule E5.4	Client Reference Letters		
Submission Schedule E5.5	Declaration List of uncompleted and terminated projects		
Submission Schedule E5.6.1	Experience of Key staff – Social and Health Infrastructure		
Submission Schedule E5.6.2	Experience of Key staff – Housing Infrastructure		

Submission Schedule E5.6.3	Experience of Key staff – Civil Infrastructure		
Submission Schedule E5.7	Proof of address and locality of Company ownership		

PART E4 – LIST OF RETURNABLE DOCUMENTS

Annexure A – Valid Tax Status Pin Requirement

Please Note:

The valid Tax Status Pin certificate must be inserted in this section and submitted as Annexure A.

Annexure B – E 2.2.2 - Compulsory Enterprise questionnaire

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: CIDB registration number, if any:

Section 4: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 5: Particulars of companies and close corporations

Company registration number

Close corporation number Tax reference number

Section 6: The attached SBD4 must be completed for each submission and attached as Annexure C as a returnable document.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- a) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- b) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- c) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- d) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- e) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct

Date

Signed

Name

Position

Enterprise name

ANNEXURE C BIDDERS' DISCLOSURE

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?
 _____ **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? _____ **YES/NO**

2.2.1 If so, furnish particulars:

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
 _____ **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

DECLARATION

I, the undersigned (Full Names)in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution.

Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE (DECLARATIONS) IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Date

.....

Signature

.....

Name of bidder

.....

Position

ANNEXURE D- CSD FULL REPORT

Please Note:

Respondents to attach the full CSD report which is not older than 30 days.

**ANNEXURE
ANNEXURE E – RECORD OF ADDENDA TO SUBMISSION DOCUMENTS**

We confirm that the following communications received from the Employer, amending the submission documents, have been taken into account in this submission.

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Date

Signed

Name

Position

*Enterprise
name*

Attach additional pages if more space is required.

F – CERTIFICATE OF AUTHORITY FOR JOINT VENTURES

This document is to be prepared and submitted by the Respondent in the event of a Joint Venture submission.

This Returnable Schedule is to be completed by Enterprises who submit an EOI as joint ventures.

We, the undersigned, are submitting this EOI in Joint Venture and hereby authorise **Mr/Ms**
, authorised signatory of the company
, acting in the capacity of lead partner, to
 sign all documents in connection with submission on our behalf.

Name of Enterprise	Address	Duly authorised signatory
Lead Partner CIDB registration number		Signature. Name Designation.....
CIDB registration number:		Signature. Name Designation.....
CIDB registration number		Signature. Name Designation.....
CIDB registration number		Signature. Name Designation.....

**ANNEXURE
G – PROOF OF CIDB REGISTRATION AND/OR NHBRC CONTRACTOR
REGISTRATION CERTIFICATE**

Please Note:

The copy of the CIDB proof of registration and/or NHBRC Contractor Registration Certificate must be inserted in this section as proof. Further Verification will be undertaken by TMT on CIDB Register of Contractors website and the NHBRC.

Also Note that TMT has an obligation to lodge a complaint with the CIDB in terms of the CIDB Code of Conduct for All Parties Engaged in Construction Procurement (Code of Conduct) against any contractor that fails to ***behave equitably, honestly and transparently*** by submitting **false** or **fraudulent** proof of registration with the CIDB

H - LETTER OF GOOD STANDING FROM THE COMPENSATION FUND

Please Note:

A letter from the Compensation Fund, confirming good standing or licenced controlling body with the Fund must be inserted in this section.

ANNEXURE**E5.1 SUBMISSION SCHEDULE –CATEGORY OF WORKS /CONSTRUCTION****Please Note:**

The Respondent must identify which category or categories of construction will be provided by completing the table below.

Category of construction	Please tick the relevant class of construction
Schools and Health Infrastructure	
Housing Infrastructure (NHBRC registration is compulsory)	
Civil Engineering Infrastructure	

E5.2 SUBMISSION SCHEDULES –Schedule of plant and equipment for infrastructure projects (15 Points)

Please Note:

Evaluators will evaluate the Submission Schedules and allocate scores for functionality based on the information provided in the submission schedules.

E5.2.1 SUBMISSION SCHEDULE

This will be assessed against a minimum number of different types of plant and equipment required to successfully complete the project.

The following are lists of major items of relevant equipment that I / we presently own and will have available for work to be undertaken under the Framework Contract if my / our submission is accepted.

NB: TENDERERS TO SUBMIT VEHICLE /EQUIPMENT OWNERSHIP PROOF IN THE FORM OF LATEST LICENCE DOCUMENTS AND PLANT & VEHICLE PICTURES. NON-SUBMISSION WILL BE ALLOCATED ZERO POINTS

a) Details of major equipment and plant required for the project

Description (type, size, capacity etc.)	Minimum Quantity Required
1. TLB	1
2. LDV (Bakkie)	1
3. 4 Ton truck	1

Evaluation Criteria	Weighting Bidder has ownership
LDV (Bakkie)	2,5
4 ton truck	5
TLB	7,5
Total	15

Please note that if any quantity for each item is less than the minimum required quantities as per (a) above, this will result in zero (0) points being awarded.

The Tenderer undertakes to bring onto site without additional cost to the Employer any additional plant not listed but which may be necessary to complete the contract within the specified contract period.

Failure to complete this form properly and correctly, will lead to the conclusion that the tenderer does not have the necessary plant and equipment resources at his disposal, which will prejudice his tender.

E5.3 SUBMISSION SCHEDULE – E5.3. 1 Respondent’s Experience (Company Experience – Schools & Health Infrastructure)

Please Note:

1. This schedule will be **evaluated** on the functionality criteria specified in the Submission Data.
2. The respondent or joint venture partners (in the case of an unincorporated joint venture or consortium) as opposed to the key staff members / experts in similar projects in relation to the scope of work over the last five years will be evaluated.

Respondent or Entity’s experience in Schools & Health infrastructure related projects in the past 5 years. Appointment letters and Completion certificates to be submitted for each project completed. Completed projects should be for a value of at least R1 000 000. (Max. 40 points)

Evaluation Criteria	Weighting
Non submission of experience related to schools and health infrastructure	0
One completed project related experience related to schools and health infrastructure. Appointment letters, certified copy of completion certificates to be attached for each completed project.	5
Two completed projects related experience related to schools and health infrastructure. Appointment letters, certified copy of completion certificates to be attached for each completed project.	10
Three completed projects related experience related to schools and health infrastructure. Appointment letters, certified copy of completion certificates to be attached for each completed project.	15
Four completed projects related experience related to schools and health infrastructure. Appointment letters, certified copy of completion certificates to be attached for each completed project.	20
Five completed projects related experience related to schools and health infrastructure. Appointment letters, certified copy of completion certificates to be attached for each completed project.	25
Six completed projects related experience related to schools and health infrastructure. Appointment letters, certified copy of completion certificates to be attached for each completed project.	30
Seven completed projects related experience related to schools and health infrastructure. Appointment letters, certified copy of completion certificates to be attached for each completed project.	35
Eight completed projects related experience related to schools and health infrastructure. Appointment letters, certified copy of completion certificates to be attached for each completed project.	40

1.1. Project 1 - Experience (Project within past 5 years)

Name of Client:
Client Contact Person and Contact Number:
Name of Project:
Type of Project:
Value of Contract R

Start date of contract (Month and year)		End date of contract (Month and year)	
--	--	--	--

1.2. Project 2 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.3. Project 3 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.4. Project 4 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			

Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.5. Project 5 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.6. Project 6 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.7. Project 7 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			

Name of Project:
Type of Project:
Value of Contract R

Start date of contract (Month and year)		End date of contract (Month and year)	
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1.8. Project 8 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

E5.3 SUBMISSION SCHEDULE – E5.3. 2 Respondent’s Experience (Company Experience – Housing Infrastructure)

Please Note:

3. This schedule will be **evaluated** on the functionality criteria specified in the Submission Data.
4. The respondent or joint venture partners (in the case of an unincorporated joint venture or consortium) as opposed to the key staff members / experts in similar projects in relation to the scope of work over the last five years will be evaluated.

Respondent or Entity’s experience in Housing infrastructure projects in the past 5 years. Appointment letters and Completion certificates to be submitted for each project completed. Completed projects should be for a value of at least R1 000 000. (Max. 40 points)

Evaluation Criteria	Weighting
Non submission of experience related to building and /or renovation of school classrooms and admin blocks etc., sanitation projects, early childhood development center, hostels	0
One completed project related to building and /or renovation of school classrooms and admin blocks etc, sanitation projects, early childhood development center, hostels. Appointment letters, certified copy of completion certificates to be attached for each completed project.	5
Two completed projects related to building and /or renovation of school classrooms and admin blocks etc, sanitation projects, early childhood development center, hostels. Appointment letters, certified copy of completion certificates to be attached for each completed project.	10
Three completed projects related to building and /or renovation of school classrooms and admin blocks etc, sanitation projects, early childhood development center, hostels. Appointment letters, certified copy of completion certificates to be attached for each completed project.	15
Four completed projects related to building and /or renovation of school classrooms and admin blocks etc, sanitation projects, early childhood development center, hostels. Appointment letters, certified copy of completion certificates to be attached for each completed project.	20
Five completed projects related to building and /or renovation of school classrooms and admin blocks etc, sanitation projects, early childhood development center, hostels. Appointment letters, certified copy of completion certificates to be attached for each completed project.	25
Six completed projects related to building and /or renovation of school classrooms and admin blocks etc, sanitation projects, early childhood development center, hostels. Appointment letters, certified copy of completion certificates to be attached for each completed project.	30
Seven completed projects related to building and /or renovation of school classrooms and admin blocks etc, sanitation projects, early childhood development center, hostels. Appointment letters, certified copy of completion certificates to be attached for each completed project.	35
Eight completed projects related to building and /or renovation of school classrooms and admin blocks etc, sanitation projects, early childhood development center, hostels. Appointment letters, certified copy of completion certificates to be attached for each completed project.	40

1.9. Project 1 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.10. Project 2 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.11. Project 3 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.12. Project 4 - Experience (Project within past 5 years)

Name of Client:			
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Client Contact Person and Contact Number:

Name of Project:

Type of Project:

Value of Contract R

**Start date of contract
(Month and year)**

**End date of contract
(Month and year)**

1.13. Project 5 - Experience (Project within past 5 years)

Name of Client:

**Client Contact Person
and Contact Number:**

Name of Project:

Type of Project:

Value of Contract R

**Start date of contract
(Month and year)**

**End date of contract
(Month and year)**

1.14. Project 6 - Experience (Project within past 5 years)

Name of Client:

**Client Contact Person
and Contact Number:**

Name of Project:

Type of Project:

Value of Contract R

**Start date of contract
(Month and year)**

**End date of contract
(Month and year)**

1.15. Project 7 - Experience (Project within past 5 years)

Name of Client:

Client Contact Person and Contact Number:

Name of Project:
Type of Project:
Value of Contract R

Start date of contract (Month and year)		End date of contract (Month and year)	
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1.16. Project 8 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

E5.3 SUBMISSION SCHEDULE – E5.3. 3 Respondent’s Experience (Company Experience – Civil Engineering Infrastructure)

Please Note:

5. This schedule will be **evaluated** on the functionality criteria specified in the Submission Data.
6. The respondent or joint venture partners (in the case of an unincorporated joint venture or consortium) as opposed to the key staff members / experts in similar projects in relation to the scope of work over the last five years will be evaluated.

Respondent or Entity’s experience in Civil Engineer infrastructure (roads and transport infrastructure, internal services, bulk water and sewer, water and wastewater infrastructure etc related projects in the past 5 years. Appointment letters and Completion certificates to be submitted for each project completed. Completed projects should be for a value of at least R1 000 000. (Max. 40 points)

Evaluation Criteria	Weighting
Non submission of experience related to civil engineer infrastructure (roads and transport infrastructure, internal services, bulk water and sewer, water and wastewater infrastructure).	0
One completed project - civil engineer infrastructure (roads and transport infrastructure, internal services, bulk water and sewer, water and wastewater infrastructure). Appointment letters, certified copy of completion certificates to be attached for each completed project.	5
Two completed projects - civil engineer infrastructure (roads and transport infrastructure, internal services, bulk water and sewer, water and wastewater infrastructure). Appointment letters, certified copy of completion certificates to be attached for each completed project.	10
Three completed projects - civil engineer infrastructure (roads and transport infrastructure, internal services, bulk water and sewer, water and wastewater infrastructure). Appointment letters, certified copy of completion certificates to be attached for each completed project.	15
Four completed projects - civil engineer infrastructure (roads and transport infrastructure, internal services, bulk water and sewer, water and wastewater infrastructure). Appointment letters, certified copy of completion certificates to be attached for each completed project.	20
Five completed projects - civil engineer infrastructure (roads and transport infrastructure, internal services, bulk water and sewer, water and wastewater infrastructure). Appointment letters, certified copy of completion certificates to be attached for each completed project.	25
Six completed projects - civil engineer infrastructure (roads and transport infrastructure, internal services, bulk water and sewer, water and wastewater infrastructure). Appointment letters, certified copy of completion certificates to be attached for each completed project.	30
Seven completed projects - civil engineer infrastructure (roads and transport infrastructure, internal services, bulk water and sewer, water and wastewater infrastructure). Appointment letters, certified copy of completion certificates to be attached for each completed project.	35
Eight completed projects - civil engineer infrastructure (roads and transport infrastructure, internal services, bulk water and sewer, water and wastewater infrastructure). Appointment letters, certified copy of completion certificates to be attached for each completed project.	40

1.17. Project 1 - Experience (Project within past 5 years)

Name of Client:
Client Contact Person and Contact Number:
Name of Project:

Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.18. Project 2 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.19. Project 3 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			

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Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.20. Project 4 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			

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Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.21. Project 5 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.22. Project 6 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

1.23. Project 7 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			

Start date of contract (Month and year)		End date of contract (Month and year)	
--	--	--	--

1.24. Project 8 - Experience (Project within past 5 years)

Name of Client:			
Client Contact Person and Contact Number:			
Name of Project:			
Type of Project:			
Value of Contract R			
Start date of contract (Month and year)		End date of contract (Month and year)	

-

E5.4 SUBMISSION SCHEDULE Client Reference Letters

At least two reference letters from two different clients (implementing Agents or Organs of State) for each of the 3 Category of works.

Note: Letters Signed by PSP and/or Contractors will not be considered.

Letter No. 1

Contractor overall performance	Max Points
Excellent	10
Good	6
Satisfactory	4
Bad/Poor	0

Letter No. 2

Contractor overall performance	Max Points
Excellent	10
Good	6
Satisfactory	4
Bad/Poor	0

E5.4 SUBMISSION SCHEDULE E5.4.1 Client Reference Letters (Schools and Health Infrastructure)

PROJECT # 1
PROJECT NAME:
NAME OF CONTRACTOR:

Type of project, e.g.:

.....
 (New school, clinic, ECD center, school sanitation etc.)

Client:

Project Amount: Contract Duration.....

DESCRIPTION	YES/NO
Did the contractor commence with the works immediately after the commencement date	
Did the contractor have the relevant adequate and enough resources (personnel)	
Did the contractor comply with OHS requirements through the execution of the project	
Did the contractor have adequate site establishment on site	
Was the quality of workmanship acceptable and contractor attended to defects on time	
Did the contractor manage the cash-flow well (paid labour /suppliers etc)	
Did the contractor provide CoCs on time	
Has the above-mentioned project reached Practical completion within reasonable time as stipulated in the contract	
Has the above-mentioned project reached final completion within reasonable time as stipulated in the contract	
Did the company Director/s visit the project site during implementation of the project	
Total Points	

Note: 1 Yes above is 1 point

Client's contact person name: Telephone:

I hereby declare that to the best of my knowledge, the information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Client's Signature: Date:

STAMP

E5.4 SUBMISSION SCHEDULE E5.4.1 Client Reference Letters (Schools and Health Infrastructure)

PROJECT # 2
PROJECT NAME:
NAME OF CONTRACTOR:

Type of project, e.g.:

.....
 (New school, clinic, ECD center, school sanitation etc.)

Client:

Project Amount: Contract Duration.....

DESCRIPTION	YES/NO
Did the contractor commence with the works immediately after the commencement date	
Did the contractor have the relevant adequate and enough resources (personnel)	
Did the contractor comply with OHS requirements through the execution of the project	
Did the contractor have adequate site establishment on sit	
Was the quality of workmanship acceptable and contractor attended to defects on time	
Did the contractor manage the cashflow well (paid labour /suppliers etc)	
Did the contractor provide CoCs on time	
Has the above-mentioned project reached Practical completion within reasonable time as stipulated in the contract	
Has the above-mentioned project reached final completion within reasonable time as stipulated in the contract	
Did the company Director/s visit the project site during implementation of the project	
Total Points	

Note: 1 Yes above is 1 point

Client's contact person name: Telephone:

I hereby declare that to the best of my knowledge, the information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Client's Signature: Date:

STAMP

PROJECT # 1
PROJECT NAME:
NAME OF CONTRACTOR:

Type of project, e.g.:

 (Housing top structures etc.)

Client:

Project Amount: Contract Duration.....

DESCRIPTION	YES/NO
Did the contractor commence with the works immediately after the commencement date	
Did the contractor have the relevant adequate and enough resources (personnel)	
Did the contractor comply with OHS requirements through the execution of the project	
Did the contractor have adequate site establishment on sit	
Was the quality of workmanship acceptable and contractor attended to defects on time	
Did the contractor manage the cashflow well (paid labour /suppliers etc)	
Did the contractor provide CoCs on time	
Has the above-mentioned project reached Practical completion within reasonable time as stipulated in the contract	
Has the above-mentioned project reached final completion within reasonable time as stipulated in the contract	
Did the company Director/s visit the project site during implementation of the project	
Total Points	

Note: 1 Yes above is 1 point

Client's contact person name: Telephone:

I hereby declare that to the best of my knowledge, the information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Client's Signature: Date:

STAMP

E5.4 SUBMISSION SCHEDULE –E5.4.1 Client Reference Letters (Housing Infrastructure)

PROJECT # 2
PROJECT NAME:
NAME OF CONTRACTOR:

Type of project, e.g.:

.....
 (Housing top structures etc.)

Client:

Project Amount: Contract Duration.....

DESCRIPTION	YES/NO
Did the contractor commence with the works immediately after the commencement date	
Did the contractor have the relevant adequate and enough resources (personnel)	
Did the contractor comply with OHS requirements through the execution of the project	
Did the contractor have adequate site establishment on sit	
Was the quality of workmanship acceptable and contractor attended to defects on time	
Did the contractor manage the cashflow well (paid labour /suppliers etc)	
Did the contractor provide CoCs on time	
Has the above-mentioned project reached Practical completion within reasonable time as stipulated in the contract	
Has the above-mentioned project reached final completion within reasonable time as stipulated in the contract	
Did the company Director/s visit the project site during implementation of the project	
Total Points	

Note: 1 Yes above is 1 point

Client's contact person name: Telephone:

I hereby declare that to the best of my knowledge, the information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Client's Signature: Date:

STAMP

E5.4 SUBMISSION SCHEDULE –E5.4.1 Client Reference Letters (Civil Engineering Infrastructure)

PROJECT # 1
PROJECT NAME:
NAME OF CONTRACTOR:

Type of project, e.g.:

 (Housing top structures etc.)

Client:

Project Amount: Contract Duration.....

DESCRIPTION	YES/NO
Did the contractor commence with the works immediately after the commencement date	
Did the contractor have the relevant adequate and enough resources (personnel)	
Did the contractor comply with OHS requirements through the execution of the project	
Did the contractor have adequate site establishment on sit	
Was the quality of workmanship acceptable and contractor attended to defects on time	
Did the contractor manage the cashflow well (paid labour /suppliers etc)	
Did the contractor provide CoCs on time	
Has the above-mentioned project reached Practical completion within reasonable time as stipulated in the contract	
Has the above-mentioned project reached final completion within reasonable time as stipulated in the contract	
Did the company Director/s visit the project site during implementation of the project	
Total Points	

Note: 1 Yes above is 1 point

Client's contact person name: Telephone:

I hereby declare that to the best of my knowledge, the information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Client's Signature: Date:

STAMP

E5.4 SUBMISSION SCHEDULE –E5.4.1 Client Reference Letters (Civil Engineering Infrastructure)

PROJECT # 2
PROJECT NAME:
NAME OF CONTRACTOR:

Type of project, e.g.:

.....
 (roads, water, sewer, internal services etc.)

Client:

Project Amount:Contract Duration.....

DESCRIPTION	YES/NO
Did the contractor commence with the works immediately after the commencement date	
Did the contractor have the relevant adequate and enough resources (personnel)	
Did the contractor comply with OHS requirements through the execution of the project	
Did the contractor have adequate site establishment on sit	
Was the quality of workmanship acceptable and contractor attended to defects on time	
Did the contractor manage the cashflow well (paid labour /suppliers etc)	
Did the contractor provide CoCs on time	
Has the above-mentioned project reached Practical completion within reasonable time as stipulated in the contract	
Has the above-mentioned project reached final completion within reasonable time as stipulated in the contract	
Did the company Director/s visit the project site during implementation of the project	
Total Points	

Note: 1 Yes above is 1 point

Client's contact person name:Telephone:

I hereby declare that to the best of my knowledge, the information completed above is true and correct and I understand that I will be held responsible for any misrepresentation.

Client's Signature: Date:

STAMP

E5.5 SUBMISSION SCHEDULE –Declaration List of uncompleted or terminated Projects.

Please Note:

This list will be used for risk assessment purposes only and will not be used for evaluation of functionality.

Project No.	Name Client	Name of Consult	Consultant Contact person and Contact Details	Reason for Termination
1				
2				
3				
4				
5				

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

E5.6 SUBMISSION SCHEDULE – E5.6. 1 Experience of Key Staff (Schools and Health Infrastructure)

The submitted candidates experience should include having worked on schools and health infrastructure projects)

Please Note:

1. This schedule will be **evaluated** on the functionality criteria specified in the Submission Data.
2. Complete the below summary CV template and submit hard copies of CV and qualification of the following key staff members:
 - Site Agent,
 - General foreman, and
 - Health and Safety Officer.

Point scoring for evaluation of the Experience of Key Staff for related projects (Max. 25 points)

	EXPERIENCE LEVEL		
SCORE	Site Agent	General Foreman	Health and Safety Officer
Score 0	Tenderer has submitted no information or inadequate information to determine a score		
Poor (Score 0)	N.Dip in Built Environment with 1 to 3 years relevant experience post qualification	Less than 3 years relevant construction experience	SAMTRAC or equivalent qualification with at least 2 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration.
Adequate (Score 5)	N.Dip in Built Environment with 4 to 7 years relevant experience post qualification	3 to 5 years relevant construction experience	SAMTRAC or equivalent qualification with at least 4 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration
Good (Score 10)	N.Dip in Built Environment with 8 to 10 years relevant experience post qualification	5 to 7 years' relevant construction experience	National Diploma in Safety Management with at least 3 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration.
Very Good (Score 15)	N.Dip in Built Environment with 11 years relevant experience and above post qualification experience	7 to 10 years' relevant construction experience	National Diploma in Safety Management with at least 5 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration.
Total Score			
Weighted Score per category	40%	30%	30%
Overall Score x Weighted score			
Summary of total scores per category as a score out of 15 (max 15)			

Note: Bidders will be required to submit the same personnel or provide replacements with similar or better experience during stage 2 (invitation of tenders). Failure to provide the same or better will result in the submission not been considered further and may result into disqualification.

Summary of Key Staff Members

Staff member name and surname	Post Matric qualification	Job description	Years experience	Experience

Signed on behalf of the Tenderer		Date	
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2. CV of Key Staff member –Site Agent

Staff members' first names			
Staff members' surname			
Staff members' date of birth (yyyy-mm-dd, e.g. 2010-03-04)			
Staff members' Nationality			
Staff members' ID number or Passport number (Only Non-residents)			
Name of respondent (Enterprise / Consortium or JV)			
Full time employee		Part time employee	
Years at Enterprise			

2.1. Education and/or Qualifications

Institution	From date (yyyy-mm-dd)	To Date (yyyy-mm-dd)	Qualification obtained

2.2. Other Skills (e.g. computer literacy, etc.)

2.3. Pen Portrait

Describe below, in a maximum of 50 words, significant highlights of your professional experience and achievements.

3. CV of Key Staff member - Foreman

Staff members' first names			
Staff members' surname			
Staff members' date of birth (yyyy-mm-dd, e.g. 2010-03-04)			
Staff members' Nationality			
Staff members' ID number or Passport number (Only Non-residents)			
Name of respondent (Enterprise / Consortium or JV)			
Full time employee		Part time employee	
Years at Enterprise			

3.1. Education and/or Qualifications

Institution	From date (yyyy-mm-dd)	To Date (yyyy-mm-dd)	Qualification obtained

3.2. Other Skills (e.g. computer literacy, etc.)

3.3. Pen Portrait

Describe below, in a maximum of 50 words, significant highlights of your professional experience and achievements.

4. CV of Key Staff member – OHS Officer

Staff members' first names			
Staff members' surname			
Staff members' date of birth (yyyy-mm-dd, e.g. 2010-03-04)			
Staff members' Nationality			
Staff members' ID number or Passport number (Only Non-residents)			
Name of respondent (Enterprise / Consortium or JV)			
Full time employee		Part time employee	
Years at Enterprise			

4.1. Education and/or Qualifications

Institution	From date (yyyy-mm-dd)	To Date (yyyy-mm-dd)	Qualification obtained

4.2. Other Skills (e.g. computer literacy, etc.)

4.3. Pen Portrait

Describe below, in a maximum of 50 words, significant highlights of your professional experience and achievements.

E5.6 SUBMISSION SCHEDULE – E5.6. 2 Experience of Key Staff (Civil Engineering Infrastructure)

The submitted candidates experience should include having worked on housing infrastructure projects)

Please Note:

3. This schedule will be **evaluated** on the functionality criteria specified in the Submission Data.
4. Complete the below summary CV template and submit hard copies of CV and qualification of the following key staff members: Site Agent,
 - General foreman, and
 - Health and Safety Officer.

Point scoring for evaluation of the Experience of Key Staff for related projects (Max. 25 points)

SCORE	EXPERIENCE LEVEL		
	Site Agent	General Foreman	Health and Safety Officer
Score 0	Tenderer has submitted no information or inadequate information to determine a score		
Poor (Score 0)	N.Dip in Built Environment with 1 to 3 years relevant experience post qualification	Less than 3 years relevant construction experience	SAMTRAC or equivalent qualification with at least 2 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration.
Adequate (Score 5)	N.Dip in Built Environment with 4 to 7 years relevant experience post qualification	3 to 5 years' relevant construction experience	SAMTRAC or equivalent qualification with at least 4 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration
Good (Score 10)	N.Dip in Built Environment with 8 to 10 years relevant experience post qualification	5 to 7 years' relevant construction experience	National Diploma in Safety Management with at least 3 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration.
Very Good (Score 15)	N.Dip in Built Environment with 11 years relevant experience and above post qualification experience	7 to 10 years' relevant construction experience	National Diploma in Safety Management with at least 5 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration.
Total Score			
Weighted Score per category	40%	30%	30%
Overall Score x Weighted score			
Summary of total scores per category as a score out of 15 (max 15)			

Noted bidders will be required to submit the same personnel or provide replacements with similar or better experience during stage 2 (invitation of tenders). Failure to provide the

Staff members' first names	
Staff members' surname	

CV of Key Staff member

Staff members' date of birth

same or better will result in the submission not to be consider further and may result into disqualification.

Summary of Key Staff Members

Staff member name and surname	Post Matric qualification	Job description	Years' experience	Experience

Signed on behalf of the Tenderer		Date	
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5.

-Site Agent

(yyyy-mm-dd, e.g. 2010-03-04)			
Staff members' Nationality			
Staff members' ID number or Passport number (Only Non-residents)			
Name of respondent (Enterprise / Consortium or JV)			
Full time employee		Part time employee	
Years at Enterprise			

5.1. Education and/or Qualifications

Institution	From date (yyyy-mm-dd)	To Date (yyyy-mm-dd)	Qualification obtained

5.2. Other Skills (e.g. computer literacy, etc.)

Staff members' first names	
Staff members' surname	

CV of Key Staff member

Staff members' date of birth

5.3. Pen Portrait

Describe below, in a maximum of 50 words, significant highlights of your professional experience and achievements.

6.

- Foreman

(yyyy-mm-dd, e.g. 2010-03-04)			
Staff members' Nationality			
Staff members' ID number or Passport number (Only Non-residents)			
Name of respondent (Enterprise / Consortium or JV)			
Full time employee		Part time employee	
Years at Enterprise			

6.1. Education and/or Qualifications

Institution	From date (yyyy-mm-dd)	To Date (yyyy-mm-dd)	Qualification obtained

6.2. Other Skills (e.g. computer literacy, etc.)

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6.3. Pen Portrait

Describe below, in a maximum of 50 words, significant highlights of your professional experience and achievements.

7.

– OHS Officer

(yyyy-mm-dd, e.g. 2010-03-04)			
Staff members' Nationality			
Staff members' ID number or Passport number (Only Non-residents)			
Name of respondent (Enterprise / Consortium or JV)			
Full time employee		Part time employee	
Years at Enterprise			

7.1. Education and/or Qualifications

Institution	From date (yyyy-mm-dd)	To Date (yyyy-mm-dd)	Qualification obtained

7.2. Other Skills (e.g. computer literacy, etc.)

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7.3. Pen Portrait

Describe below, in a maximum of 50 words, significant highlights of your professional experience and achievements.

E5.6 SUBMISSION SCHEDULE – E5.6. 1 Experience of Key Staff (Civil Engineering Infrastructure)

The submitted candidates experience should include having worked on schools and housing infrastructure projects)

Please Note:

5. This schedule will be **evaluated** on the functionality criteria specified in the Submission Data.
6. Complete the below summary CV template and submit hard copies of CV and qualification of the following key staff members:
 - Site Agent,
 - General foreman, and
 - Health and Safety Officer.

Point scoring for evaluation of the Experience of Key Staff for related projects (Max. 25 points)

	EXPERIENCE LEVEL		
SCORE	Site Agent	General Foreman	Health and Safety Officer
Score 0	Tenderer has submitted no information or inadequate information to determine a score		
Poor (Score 0)	N.Dip in Built Environment with 1 to 3 years relevant experience post qualification	Less than 3 years relevant construction experience	SAMTRAC or equivalent qualification with at least 2 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration.
Adequate (Score 5)	N.Dip in Built Environment with 4 to 7 years relevant experience post qualification	3 to 5 years' relevant construction experience	SAMTRAC or equivalent qualification with at least 4 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration
Good (Score 10)	N.Dip in Built Environment with 8 to 10 years relevant experience post qualification	5 to 7 years' relevant construction experience	National Diploma in Safety Management with at least 3 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration.
Very Good (Score 15)	N.Dip in Built Environment with 11 years relevant experience and above post qualification experience	7 to 10 years' relevant construction experience	National Diploma in Safety Management with at least 5 years' experience in construction. The health and Safety officer must be registered with the SACPCMP or provide confirmation letter of application for registration.
Total Score			
Weighted Score per category	40%	30%	30%
Overall Score x Weighted score			
Summary of total scores per category as a score out of 15 (max 15)			

Noted bidders will be required to submit the same personnel or provide replacements with similar or better experience during stage 2 (invitation of tenders). Failure to provide the

same or better will result in the submission not to be consider further and may result into disqualification.

Summary of Key Staff Members

Staff member name and surname	Post Matric qualification	Job description	Years experience	Experience

Signed on behalf of the Tenderer		Date	
----------------------------------	--	------	--

8. CV of Key Staff member –Site Agent

Staff members' first names			
Staff members' surname			
Staff members' date of birth (yyyy-mm-dd, e.g. 2010-03-04)			
Staff members' Nationality			
Staff members' ID number or Passport number (Only Non-residents)			
Name of respondent (Enterprise / Consortium or JV)			
Full time employee		Part time employee	
Years at Enterprise			

8.1. Education and/or Qualifications

Institution	From date (yyyy-mm-dd)	To Date (yyyy-mm-dd)	Qualification obtained

8.2. Other Skills (e.g. computer literacy, etc.)

8.3. Pen Portrait

Describe below, in a maximum of 50 words, significant highlights of your professional experience and achievements.

9. CV of Key Staff member - Foreman

Staff members' first names			
Staff members' surname			
Staff members' date of birth (yyyy-mm-dd, e.g. 2010-03-04)			
Staff members' Nationality			
Staff members' ID number or Passport number (Only Non-residents)			
Name of respondent (Enterprise / Consortium or JV)			
Full time employee		Part time employee	
Years at Enterprise			

9.1. Education and/or Qualifications

Institution	From date (yyyy-mm-dd)	To Date (yyyy-mm-dd)	Qualification obtained

9.2. Other Skills (e.g. computer literacy, etc.)

9.3. Pen Portrait

Describe below, in a maximum of 50 words, significant highlights of your professional experience and achievements.

10. CV of Key Staff member – OHS Officer

Staff members' first names			
Staff members' surname			
Staff members' date of birth (yyyy-mm-dd, e.g. 2010-03-04)			
Staff members' Nationality			
Staff members' ID number or Passport number (Only Non-residents)			
Name of respondent (Enterprise / Consortium or JV)			
Full time employee		Part time employee	
Years at Enterprise			

10.1. Education and/or Qualifications

Institution	From date (yyyy-mm-dd)	To Date (yyyy-mm-dd)	Qualification obtained

10.2. Other Skills (e.g. computer literacy, etc.)

10.3. Pen Portrait

Describe below, in a maximum of 50 words, significant highlights of your professional experience and achievements.

E5.7 SUBMISSION SCHEDULE – E5.7. 1 PROOF OF ADDRESS AND LOCALITY OF OWNERSHIP

Please Note:

Provide company registration address as per CIPC and the office address if different from the address in the CIPC documents.

Any of the following documents constitutes an example of valid proof of address for office operation if different from CIPC documents:

1. Utility bill in the name of the business.
2. Lease agreement in the name of the business.
3. Telkom landline statement in the name of the business
4. Letter from the municipality or tribal authority in the name of the business

Point scoring for evaluation of proof of office /residence (Max. 10 points)

Evaluation Criteria	Weighting
Non-submission of valid proof of address for company or proof of address for office	0
Submission of valid proof of address for company and office. Company address (as per CIPC documents) is registered outside of Eastern Cape Province, but business has an office in the Eastern Cape Province.	2.5
Submission of valid proof of address for company and office. Company address (as per CIPC documents) is registered in Eastern Cape Province, the business has an office in the Eastern Cape Province.	10