

MOSSEL BAY MUNICIPALITY

INVITATION TO TENDER

CLOSING TIME: 12h00

CLOSING DATE: 30 AUGUST 2024

TDR31/2024/2025: APPOINTMENT OF A FRAMEWORK OF CONTRACTORS FOR CIVIL ENGINEERING SERVICES FROM DATE OF APPOINTMENT UNTIL JUNE 2027 FOR HUMAN SETTLEMENTS PROJECTS

Tenders are hereby invited from Contractors with a CIDB grading of 6 CE or higher for the appointment of a framework of contractors for civil engineering services for human settlement projects. Contractors to sub-contract 15% of the contract to a local EME, QSE or Level 1 B-BBEE registered contractor and who is registered on the Municipality's Contractor Development Programme Database. This is a multi-year project for the period ending 30 June 2027.

A set of fully completed tender documents must be submitted on the original documents and remain valid for 90 days after the closing date of the tender. Enquiries about the tender can be addressed to Mr Marius Botha of Zutari (Pty) Ltd at telephone (044) 805-5400 or email george@zutari.com. Enquiries pertaining to the completion of the documents can be addressed to Ms Juanita Schutte at telephone (044) 606-5198 or e-mail to jschutte@mosselbay.gov.za.

A compulsory online briefing meeting will take place at 11h00 on Tuesday, 06 August 2024 via Microsoft Teams.

ALL BIDDERS, including ALL THE PARTNERS OF A JOINT VENTURE MUST BE CIDB REGISTERED AND ATTEND THIS COMPULSORY ONLINE BRIEFING MEETING.

BIDDERS (including all partners of a Joint Venture) WHO DID NOT ATTEND THE COMPULSORY ONLINE BRIEFING MEETING AND SUBMIT A BID, WILL BE SEEN AS SUBMITTING A NON-RESPONSIVE BID.

Please note: The Municipality prefer that Senior Company Staff members or Contract Managers attend the compulsory site meeting as the Scope of Works, the Design and the Tender Specifications will be discussed in detail along with the Execution phase expectations and possible amendments. It remains the Bidder's responsibility to familiarise themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Prospective bidders that log into the meeting 15 minutes or more after the advertised time the meeting started will not be allowed to attend the meeting. If a prospective bidder is delayed/have connection problems, he/she must inform the contact person before the meeting commence and he/she will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.

Bidders who want to attend the online briefing meeting via Microsoft Teams must send their details (Company Name, e-mail address, cell phone number and contact person) to jschutte@mosselbay.gov.za before 10h00 on the day of the briefing meeting. Only bidders who send their details to attend the meeting, will receive an invite to attend the meeting.

A set of tender documents can be obtained at a non-refundable cost of **R1 017.01** including VAT. **EFT Banking details and Reference Nr can be obtained from esnyders@mosselbay.gov.za.**

If bidders wish to reserve a tender document and make arrangements for collection thereof, it must be done not later than 12h00 on Wednesday 31 July 2024 from Mr. Marius Botha of Zutari (Pty) Ltd at telephone (044) 805-5400 or e-mail to george@zutari.com. Documents will only be handed to prospective bidders who produce a receipt for the payment. Collection of the tender document is for the account of the bidders. Tender documents will only be available for collection after the briefing meeting.

Fully completed tender documents must be placed in a sealed envelope and placed in the **tender box at the Entrance of the Mossel Bay Town Hall, 101 Marsh Street, Mossel Bay** by not later than 12h00 on Friday, 30 August 2024 or be posted to reach the **Tender Box, Mossel Bay Municipality, PO Box 25, Mossel Bay, 6500** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

Bids will be pre-evaluated on the following functionality criteria and bids that score less than 80 out of 100 points will be considered as non-responsive:

Functionality criteria and weight:

1. Company (or JV) Experience carrying a weight of 30 points.
2. References related to experience carrying a weight of 15 points.
3. Site Staff & Personnel allocated/reserved for this tender carrying a weight of 25 points.
4. Plant, Equipment, Tools & Machinery allocated/reserved for this Tender carrying a weight of maximum 30 points.

Responsive bids will be evaluated on the 80/20 or 90/10 Preference Points System. A maximum of 20 points (80/20 preference point system) or 10 points (90/10 preference point system) will be allocated for specific goals. 50% of the 20/10 points will be allocated in terms of a bidder's B-BBEE scorecard and other 50% of the 20/10 points will be for a bidder's locality.

The tender box will be emptied just after 12h00 on the closing date as above, hereafter all bids will be opened in public. Late tenders or tenders submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

It is expected of all Bidders who are not yet registered on the Central Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to Bidders who are not registered on this Database.

MR C PUREN
MUNICIPAL MANAGER