



**MNQUMA LOCAL MUNICIPALITY  
SUPPLY CHAIN  
MANAGEMENT UNIT**

**04 NOV 2022**

Received By: F. DANDAWA

Signature: [Signature]

**BID NOTICE**

Mnquma Local Municipality hereby invites bids from all prospective, accredited and qualifying service providers for the hereunder project:

BID NO.	Description	Evaluation Criteria	Compulsory Site Briefing Sessions	Closing Date	CIDB Grading
MNQ/SCM/33/22-23	Refurbishment of six (06) High masts Lights	80/20	Date: <del>01/11/2022</del> Time: 10H00 Venue: Foyer Mnquma Local Municipality, Corner King and Mthatha Street Butterworth, 4960	Date: <del>07/11/2022</del> Time: 12:00	2 EP or Higher

**ENQUIRIES:**

All enquiries must be directed to the following email addresses:

**Technical Enquiries:** Mr L Boya (Manager: Services) at 047 050 1274 email: [lboya@mnquma.gov.za](mailto:lboya@mnquma.gov.za)

**Supply Chain Management Enquiries:** Ms. Nontathu Mnini (Manager: SCM) at (047) 050 1150 email: [nmnini@mnquma.gov.za](mailto:nmnini@mnquma.gov.za)

**Evaluation Criteria:** The evaluation will be conducted in four (04) stages namely:

**Stage 1: "Administrative compliance"**

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

**Stage 2: Evaluation in terms of the minimum stipulated threshold for local production content**

Only locally produced or locally manufactured products with a stipulated threshold of 100% for local production and content in respect of Powerline Hardware; Street Lighting Poles and Masts will be considered; and only locally produced or locally manufactured electrical cables with a stipulated minimum threshold of 90% for local production and content will be considered.

The exchange rate to be used for calculation of local production and content must be the exchange rate published South African Reserve Bank (SARB) 12H00 on the date of the advertisement of the bid; and

Only the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 must be used to calculate local content.

**Only bids achieve the minimum stipulated threshold for local production and content will be evaluated further to the third stage.**

**Stage 3: "functionality" evaluation**

CRITERIA	WEIGHT	VALUE 1-5	MAXIMUM POSSIBILITY SCORE
<b>1. EXPERIENCE</b>			<b>40</b>
• Bidder has successfully completed 1 Project (Electrical Engineering Works- Infrastructure) = 20 points	4	5	
• Bidder has successfully completed 2 or more Project (Electrical Engineering Works- Infrastructure)= 40 points	8	5	

<ul style="list-style-type: none"> <li>Bidder has submitted no information or inadequate information to determine the scoring level (score 0)</li> </ul>	0	0	
<b>Proof of professional experience: Signed reference letters/ Completion certificates with appointment letters in relation to the required services must be attached in order to score points. Practical completion certificates will not be considered.</b>			
<b>2. KEY STAFF COMPETENCE:(must be working for the Bidding company)</b>	<b>30</b>		
<b>1.1 Site Agent/Project Manager</b>			
<ul style="list-style-type: none"> <li>Academic Qualification: Diploma in Electrical Engineering or equivalent qualification with experience in Electrical Engineering Works- Infrastructure (2 points for experience per year (max. 10 years) = 20 points</li> </ul>	4	5	
<b>2.3 Occupational Health and Safety Officer</b>			
<ul style="list-style-type: none"> <li>Academic Qualification: Grade 12 or equivalent qualification and Occupational Safety and Health certificate with relevant experience (2 points for experience per year (max. 5 years) = 10 points</li> </ul>	2	5	
<b>Bidders must submit detailed CVs with certified copies (not older than 06 months) of the required professional qualifications. If the required certified copies of professional qualifications are not attached to CV's and the required staff personnel is not working for the bidding company no points will be allocated. Professional qualification copy of a certified copy will not be considered.</b>			
<b>3. CONSTRUCTION EQUIPMENT AND TOOLS</b>	<b>30</b>		
<ul style="list-style-type: none"> <li>Crane Truck = 15 points</li> </ul>	3	5	
<ul style="list-style-type: none"> <li>02 Bakkies = 5 points (2.5 points per bakkie)</li> </ul>	1	5	
<ul style="list-style-type: none"> <li>Drilling Machine= 5 points</li> </ul>	1	5	
<ul style="list-style-type: none"> <li>Ladder= 5 points</li> </ul>	1	5	
<b>Signed proof of ownership in a company's letter head or signed letter of intent to lease in a company's letter head with proof of registration certificates are required in order to score.</b>			
<b>Total</b>			<b>100</b>

**NB: Bidders must score 70 out of 100 to proceed to the second stage (Financial Evaluation)**

**Stage 4: "Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations"**

Price=80 points, B-BBEE=20 points. Bidders are required to submit an original or certified copy of B-BBEE certificate to claim preferential points.

**REQUIRED DOCUMENTS:**

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Valid CIDB Contractor Grading: 2EP or Higher
- Full CSD Report (Not older than one Month)
- Only the original tender document printed one sided will be accepted.
- Fully Completed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD1-9) –Part of the tender document. Return all returnable documents to the employer after completing them in their entirety by writing legibly in non – erasable ink.
- In the case of partnerships/consortiums/ joint venture agreement, signed agreement must be submitted with the tender document; and All parties/partners to the partnership/ consortium/joint venture agreement must be registered on the Central Supplier Database
- For local production content:**
  - Declaration Certificate for Local Production and Content (SBD / MBD 6.2) together with the Annex C (Local Content Declaration: Summary Schedule) must be completed, duly signed and submitted by the bidder at the closing date and time of the bid;

**CONDITIONS OF ACCEPTANCE:**

- The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned, faxed, couriered, and emailed tenders will be accepted
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers.

- The rates of exchange quoted by the bidder in paragraph 4.1 of the Declaration Certificate will be verified for accuracy; and
- Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)] are accessible to all potential bidders on the dti's official website <http://www.thedti.gov.za> 'industrial development/ip.jsp at no cost.

#### OBTAINING OF TENDER DOCUMENTS:

Tender documents for this project are downloadable at the municipal website: [www.mnquma.gov.za](http://www.mnquma.gov.za) and on eTender portal: <http://etenders.treasury.gov.za/>

#### TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960.

**Tenders should be sealed, endorsed:**

Front of the envelope with:

- **BID NUMBER**
- **PROJECT NAME**

Back of the envelope with:

- **Company Name, Address and Contact person and Contact details**

price negotiation with the preferred tenderers.

- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website [www.mnquma.gov.za](http://www.mnquma.gov.za)

**NB: Preferred bidders will be required to furnish the municipality with:**

- CK/ Company registration, Certified ID Copies not later than 06 months
- Tax Compliance Status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mngquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

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**S. Mahlasela**  
**MUNICIPAL MANAGER**