



Meeting Minutes
Clarification Meeting (E1052GXMP CAM)

Template Identifier	240-54076329	Rev	8
Effective Date	September 2022		
Next review date	September 2025		
Generation Matla Power Station			

Meeting Name: Provision of Milling Plant Reject Removal at Camden Power Station for a period of 60 months - E1052GXMP CAM.

Date:	Time:	Venue:	Meeting No.:
23 April 2025	11:00 – 12:00	MS Teams	01/2025

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	Safety and Emergency Evacuation Procedure	The meeting took place on MS Teams and everyone present were familiar with their premises should an emergency arise.	T Seyama	23 April 2025
2.	Opening: 2.1 Welcome 2.2 Apologies and quorum 2.3 Adoption of the Agenda	Meeting started at 11:05 to allow everyone to join the meeting including the individuals who had network issues. Apologies made on behalf of Quality and Safety and Environment.	T Seyama	
3.	Declaration of interest	Introductions were done by the Eskom Team and no conflict of interest was declared.	T Seyama	
4.	Verification of minutes of previous meeting/s N/A	N/A	T Seyama	

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5.	Matters for information/Noting – Fixed Agenda Items			
5.1	INVITATION TO TENDER DOCUMENT <ul style="list-style-type: none">The tender is available on Eskom's tender bulletin and National Treasury(e-portal)Tender closing date: 12 May 2025 at 10h00 amPlease complete the E-tendering Help Manual acknowledgement form.No Zip/condense files can be uploadedNo hard copies will be acceptedNote No late submissions will be acceptedFax and emails are not acceptedDelivery Address: As per the invitation to tender document.Should you experience any challenges in uploading your tender please contact Customerservices@eskom.co.za or Eskom Customer Care 0860 037 566.The tender validity period is 180 days from the closing date and timeTender shall be for the whole of the contractAll suppliers are required to be registered on Central Supplier Database (CSD) number (MAA.....) and need not be on Eskom's database to participate on this enquiry	<ul style="list-style-type: none">All documents need to be submitted in a PDF and Excel format (The limit is 50MB per file and total submission of 900MB per submissions). The price list needs to be submitted in PDF and a copy in excel format.The tenderer must upload the tender via Eskom Tender bulletin site on the Eskom E- tendering page. The documents need to be uploaded under the folder Technical, Commercial, Financial, and other.	T Seyama	

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	<ul style="list-style-type: none">The tenderer will notify the <i>Employer</i> of any clarifications required before the closing time for clarification queries, which is 10 working days before the deadline for tender submission on MolotsTM@eskom.co.zaConditions of the contract will be the NEC3 Term Service Contract: Fully complete the NEC document <p>Tender Box: not applicable</p> <ul style="list-style-type: none">The tenderer must upload the tender via Eskom Tender bulletin site on the Eskom E- tendering page. <p>Evaluation of Tenders</p> <ul style="list-style-type: none">Step 1: Responsiveness of the tender submission Checklist/ Annexures listed on the invitation to tender must be completed and sent back with tender, refer to pages 12-16 on the invitation to tender.			

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	<ul style="list-style-type: none">Step 2: Functionality Mandatory technical requirements, Refer to the technical evaluation strategy.Step 3: Price & Preference point (90/10) BBBEE and PriceStep 4: Contractual Requirements SHEQ requirements SDL&I Requirements			
5.2	TECHNICAL EVALUATION CRITERIA The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.	Technical Requirements Doctor Masuku presented the Technical Evaluation Criteria to the tenderers.		
5.3	SAFETY RETURNABLE DOCUMENTS The Safety Requirements can be found in the Invitation to tender (E1052GXMPACAM).	Safety Requirements A rep from Safety Department was not present in the meeting, the procurement practitioner indicated that all the Safety Requirements are indicated on the invitation to tender document.	T Seyama	
5.4	QUALITY REQUIREMENTS	Quality Requirements	T Seyama	

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	The Quality Requirements can be found in the Invitation to tender for (E1052GXMPACAM) .	A rep from Quality Department was not present in the meeting. The procurement practitioner made all the tenderers aware that if there was anything not clear they can send an email and the requests will be attended to.		
6.4	ENVIRONMENTAL The Environmental Requirements can be found in the Invitation to tender for (E1052GXMPACAM) contract.	Environmental Requirements Environmental representative was not present in the meeting. The procurement practitioner indicated that all Safety Requirements are indicated on the invitation to tender document.	T Seyama	
6.	(Supplier Development, Localization and Industrialization) SDL&I Any SDL&I questions should be sent to the buyer and they will ensure to get feedback from SDL&I.	SDL&I SDL&I representative highlighted the key points/requirements for SD&L.	C Mhlahlo	

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7.	Questions and Answers:	<p><u>Technical Questions</u></p> <p>Question: “Please clarify the requirement where 36 assistants are needed, do you still need 36 CV’s even though 4 will be evaluated?”</p> <p>Answer: Only 4 CV’s are required for evaluation purposes, the rest of the CV’s will be required for before the contract commences.</p> <p>Question: <i>Qualitative Technical Evaluation Criteria point 1 -</i></p> <p><i>“The 3 orders/contracts is understood as 3 contracts or 3 orders. My question is this to us seems unfair in the event of 3 purchase orders (short term or once off) cannot be evaluated against 1 long term contract (3 to 5 year contracting doing a similar scope of work). Hence we ask you to look into that part and angle.”</i></p> <p>Answer: Supplier was requested to send a formal email indicating his concerns to the Procurement Practitioner. The Eskom technical team will review the concerns raised and respond to the email, the response will also be published on tender bulletin.</p>		

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		<p><u>Questions on the BOQ</u></p> <p>Question: “<i>Please clarify, on the consumables on Tools and Equipment – are we quoting once-off for the 5 years contract duration?</i>”</p> <p>Answer: Yes, you are expected to quote as per the Price list, you must quote a lump sum amount for consumables that will be suitable for the duration of the contract.</p> <p>Question: “<i>Please note that a Safety Officer is not included in the BOQ however it is indicated on the technical evaluation.</i>”</p> <p>Answer: Yes, Eskom has omitted to include Safety Officer, the document will be revised and sent to the Procurement Practitioner.</p> <p>Question: “<i>Clarity requested on the PPE section, specifically on the gloves and goggles – the quantity is 1 per annum for 5 years, is this correct especially considering the harsh environment they will be working in?</i>”</p> <p>Answer: The Eskom Safety team was consulted upon compilation of the BOQ, Eskom will however revert to Safety to review the quantities.</p>		

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		<p>Question: <i>"Please advise on the rate for the Bobcat, must we include the rate of the Bobcat operator or the machine only?"</i></p> <p>Answer: The rate of the bobcat operator should be added on the rate of the Bobcat machine.</p>		
8.	General	N/A		
9.	Closure Next meeting – N/A	The meeting adjourned at 12:00		

Signed as a correct record:



T Seyama

15/05/2025

Date

Signed as a correct record:

Tenderer

Date

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