

REPUBLIC OF SOUTH AFRICA



EASTERN CAPE PROVINCE DEPARTMENT OF AGRICULTURE

EXPRESSION OF INTEREST TO PARTICIPATE IN AGREGATION OF HOUSEHOLD FOOD PRODUCTION IN THE EASTERN CAPE

EOI-26/27-0002

TENDERER:	
CSD NUMBER:	
LOGIS NUMBER:	
SPECIFIC GOALS:	
COMPULSORY BRIEFING	
CLOSING DATE:	14 SEPTEMBER 2026
CLOSING TIME:	11:00 am
BID AMOUNT INCLUSIVE OF ALL APPLICABLE TAXES	R.....

PREPARED BY:

SUPPLY CHAIN MANAGEMENT

DEPARTMENT OF RURAL DEVELOPMENT
AND AGRARIAN REFORM
PRIVATE BAG X0040
BHISHO
5605

FAX: 086 540 1720

E-MAIL: Axolile.Jakavual@ecagriculture.gov.za administrative enquiries
Mongezi.Mbangcolo@ecagriculture.gov.za for technical enquiries

BID NOTICE



DEPARTMENT OF AGRICULTURE

PROJECT DESCRIPTION	EXPRESSION OF INTEREST TO PARTICIPATE IN AGREGATION OF HOUSEHOLD FOOD PRODUCTION IN THE EASTERN CAPE
PROJECT NUMBER	EOI -26/27-0002

AVAILABILITY OF DOCUMENTS : 21 AUGUST 2026

CLOSING DATE : 14 SEPTEMBER 2026

BID NOTICE

BIDS are hereby invited from suitable and qualified SERVICE PROVIDERS **EXPRESSION OF INTEREST TO PARTICIPATE IN AGREGATION OF HOUSEHOLD FOOD PRODUCTION IN THE EASTERN CAPE**

Documents will be available as from the **21 AUGUST 2026** from the offices of SCM – Acquisition Management Services, Office No 45, First floor, Indwe Building, Bhisho, 5605 between 08:00 and 16:30 from Mondays to Thursdays and from 08:00 to 16:00 on Fridays. The completed document and all supporting documentation must be placed in a sealed envelope clearly marked with the project number and description must be delivered to the tender box situated at;

**DEPARTMENT OF AGRICULTURE
OFFICE 45, FIRST FLOOR,
INDWE BUILDING**

BHISHO, 5605

By 11.00am on AT 11:00 when the BIDS will be opened in public.

Prospective service providers must take particular note of the following:-

The Department of Agriculture will not entertain any late submissions. Closing time is 11:00 on the **14 SEPTEMBER 2026**.

Enquiries should be directed to

DR. M. Mbangcolo @ Mongezi.Mbangcolo@ecagriculture.gov.za 079 528 4347 (Technical)

Ms A. Jakavula@ Axolile.Jakavula@ecagriculture.gov.za / 040 602 5311 (Administrative)

PRODUCT PARTICULAR SPECIFICATIONS



agriculture

Department:
Agriculture
PROVINCE OF THE EASTERN CAPE

TERMS OF REFERENCE FOR EXPRESSION OF INTEREST FOR THE CATALYTIC COMMERCIALISATION OF BLACK GRAIN VALUE CHAINS

Contents

SECTION	CONTENT	PAGE
1	DEFINITIONS AND INTERPRETATIONS	5
2	PURPOSE OF THE REQUEST FOR EXPRESSIONS OF INTEREST	5
3	ENGAGEMENT MODEL	6
4	ESTABLISHING OF THE DATABASE	7
5	DURATION OF INCLUSION	7
6	TERMS AND CONDITIONS	7
7	ASSESSMENT OF EXPRESSIONS OF INTEREST	8
7.1	EVALUATION CRITERIA	8
7.2	COMPULSORY BRIEFING	9
8	TIMELINE FOR APPLICATIONS	9
8.1	WHERE AND HOW TO SUBMIT AN APPLICATION	9

1. DEFINITIONS AND INTERPRETATIONS

“the Department” refers to the Department of Agriculture.

“DOA” refers to the Department of Agriculture.

“**Household producer (Vulnerable)**” refers to a producer or entity that produces primarily for household consumptions and has limited resources and skills to operate a market-oriented production system. This category includes child-headed households and households producing in communal land and commonages that are registered as indigents, or they meet the criteria for registration as indigents with their municipality.

“**Household producer (Subsistence)**” refers to a producer or entity that produces primarily for household consumption. These producers are not or would not be classified as indigent by their municipality. They may market limited surplus production with an annual turnover of less than R50 000.00

“**Vulnerable households**” refers to a family or living unit with a decreased ability to anticipate, cope with, or recover from external shocks (like economic downturns, health emergencies, or natural disasters).

“**POD**” refers to proof of delivery with respect to targets, milestones and/or items specified in the respective implementation plans of contracted agro-enterprise developments.

“**Poorest ward**” refers to the most socioeconomically deprived local electoral divisions, measured by the South African Multidimensional Poverty Index (SAMPI) or the Provincial Indices of Multiple Deprivation (PIMD).

2. PURPOSE OF THE CALL FOR EXPRESSIONS OF INTEREST

The purpose is to undertake an open and transparent process of identifying potential local food production aggregators to be in the database. The Department will select entities to be in the Departmental Ilima Lokulima Aggregator Database to collaborate with the households for implementation of the Ilima initiative towards improving food security of the Eastern Cape. These critical factors earmarked for the initiative consist of the following:

- 2.● Aggregation of household food production
- 3.● Training and skills development of the household producers,
- 4.● Increasing food production
- 5.● Improved data
- 6.● Producing nutritious foods
- 4.● Increase opportunity and local beneficiation

During the 7th Administration, the Department has initiated the *Ilima Lokulima Community Food Production Scheme* (Ilima) to support communities in bringing land into production at an appropriate and sustainable scale. The scheme will enable communities to collectively produce food, store, process, package, and market surplus produce. The Ilima lokulima seeks to empower different groups of the society and the following are the key identified groups:

- Vulnerable groups of the society
- Subsistence producers
- Agri-SMME's

- Local Entrepreneurs
- Youth and women in the agriculture sector
- Local Institutions of higher learning as the projects could also create opportunities for postgraduate students.

3. ENGAGEMENT MODEL

The expressions of interest for the aggregation of household food producers must comply with the key components below. A household food aggregation concept should focus on bringing a group of local producers together, selection of commodities, effective production to increase household production.

Key Components of an aggregation proposal:

- **Project Overview and Objectives:** Define the scope, such as improving vulnerable to markets, reducing post-harvest losses, or establishing a processing facility.
- **Operational Plan:**
 - **Production:** Focus on high-yield, drought-resistant seeds/seedlings and sustainable, cost-effective cultivation practices.
 - **Storage:** Indication of the plan that will be utilized to reduce harvest losses and maintain quality, On-farm sales or access to grain storage facilities.
 - **Processing:** Enhance value through milling, fortifying flour, or specialized packaging.
 - **Capacitation:** How the aggregator seeks to address skills gap and capacitation of the identified beneficiaries
- **Financial Contribution:**
 - Indication of financial contribution by the aggregator to the Ilima production scheme.
- **Implementation Strategies**
- - Social facilitation (Governance)
 - Organizational & Governance Models
 - Capacity Building & Extension Support
 - Policy Integration & Financial Incentives
- **Job creation**
 - A clear indication of how many direct jobs will be created.

4. ESTABLISHING OF THE DATABASE

The database will enable the Department of Agriculture (DOA) to engage appropriately towards achieving the stated critical success factors of the DOA strategic agendas for the 2025-2030 administrative term. The evaluation of submissions for inclusion in the database will be applied independently and DOA will:

- Select, in accordance with the evaluation criteria, those organizations / entities that meet or exceed the minimum qualifying criteria in the categories set out for inclusion in the development partner database.
- Follow an open process annually to enable application for inclusion on the database of aggregators.
- Inform organizations / entities in writing of their inclusion on the database.

4.1 Duration of inclusion in the database:

- A successful applicant will serve as an Aggregator for the term **2026/27 to 2028/29**, whereafter the organization / entity shall be removed from the database.

5. COMMODITIES REQUIRED

- Grain (Maize and beans)
- Potatoes
- Horticulture (Various vegetables)
- Citrus
- Piggery
- Poultry
- Deciduous
- Other (Specify)_____

6. TERMS AND CONDITIONS

- DOA reserves the right to enter into a contractual engagement with more than one aggregator.
- DOA reserves the right not to enter into contractual engagements with an aggregator included in the database.
- The partnership contractual engagements shall be for periods of **one (1) to three (3) years**, depending on the objectives, performance of the partner and the requirements of the developed enterprise.
- DOA will consider entering contractual engagement with only compliant applicants in respect of the conditions of this Expression of Interest and priority commodity value chains.
- Annual continuation within multi-year contracts shall be subjected to annual evaluation against agreed milestones and deliverables.

7. ASSESSMENT OF EXPRESSIONS OF INTEREST

Expressions of Interest for aggregation of household food producers through support from government will be assessed against specified conditions and evaluated against evaluation criteria, the categories of which are summarized in Table 3 below.

TABLE 3: Evaluation Criteria of the Expression of Interest

No.	Functionality Criteria	Points Allocation	Means of verification
1.	Submission of a proposal detailing all the key aspects highlighted in the engagement model	20	• <i>Submitted Business Proposal/Concept/Plan</i>

	• Project Overview and Objectives (4) • Description of targeted communities/beneficiaries (4) • Operational/Production Plan (2), • Financial Contribution (4), • Infrastructure Development (2) • Implementation plan (2) • Job creation (2)		
2.	Letter of intent for investment showing the value of annual investment in terms of the selected commodity and its investment per production cycle e.g. Total cost per commodity. The minimum investment for this model is R50 000 for any of the selected commodities over a year's period. Letter of intent for investment showing the value of investment in terms of: • Total number of households • Total cost per household Total contribution >50% = 30 40-49.9% = 20 30-39.9% = 15 20-29.9% = 10 10-19.9% = 5 0% = 0	30	• <i>Letter of intent for investment (in line with the Business Proposal/Concept/Plan)</i> • <i>Bank Credit Facility (in line with the proposed Proposal/Concept/Plan)</i> • <i>Business Bank Balance Sheet (in line with the proposed Proposal/Concept/Plan)</i>
2.	Aggregation of households (Minimum 20 Households) Detailed list of households/beneficiaries (Name and Surname, ID Number, contact numbers, gender, youth, military veterans and people living with disability) All documents = 20 No documents = 0	20	• <i>Detailed list of households/beneficiaries (Name and Surname, ID Number, contact numbers, gender, youth, military veterans and people living with disability)</i> •
3.	Experience / Track Record of company The partner must have experience in successfully implementing similar projects. Five or more projects = 20 points Three to four projects = 15 points One to two projects = 10 points 0 projects = 0 points	20	<i>Provide Appointment letters /Purchase Orders with order amounts /Signed reference letters from authorized / delegated officials where similar work was undertaken.</i>
5.	Key staff member's CV, qualifications and Experience • EXPERIENCE (5) ○ Relevant experience in Five (5) and above projects = 5 ○ Relevant experience in Three to Five (3 to 5) projects = 3 ○ Relevant experience in One to two (1 to 2) projects = 1 ○ No experience = 0	10	• <i>Provide CV's highlighting projects undertaken and breakdown of tasks assigned to them</i>

- **QUALIFICATION (5)**

- Qualification (Degree/Diploma) in Agriculture Production (5)
- Qualification (Degree/Diploma) in project management (3)
- Qualification (Degree/Diploma) in Farmer Training /Development (1)

- *Certified copies of qualifications*

Bidders should obtain 70/100 points of functionality criteria to qualify to be in the database.

Proposals that have not scored minimum specified points on functionality / technical evaluation will not qualify to be in the database.

8. BRIEFING

A brief session will not be held, however, please contact the below provided contacts for any enquiries.

9. TIMELINE FOR APPLICATIONS

Application Submission due date: 18 September 2026 before 11:00 am on (

The opening and registration of all proposals received will take place at 11:00 am on the closing day.

The opening and registration of proposals will be open to the public.

10. WHERE AND HOW TO SUBMIT AN APPLICATION

Please submit a signed original and one copy of the proposal in a sealed envelope at 1st Floor Indwe House, Bisho, Eastern Cape

Further information and enquiries on the application process can be obtained from the following:

Enquiries

Administrative	Technical
Head Office: Bhishe Ms N Mfunda, Tel. (040) 602- 5206 Nomapha.Mfunda@ecagriculture.gov.za	Dr. M. Mbangcolo Cell: 079 528 4347 Tel: 040 602 5130 / 040 602 5152 Mongezi.Mbangcolo@ecagriculture.gov.za

COMPLETED BY THE BIDDER

THESE FORMS MUST BE COMPLETED USING BLACK INK

Where the space provided in the bound document is insufficient, separate schedules may be drawn up in accordance with the given formats. These schedules shall then be bound together with a suitable contents page and submitted with the bid documents. All such schedules must be signed, and clearly marked as appendices to these relevant forms.

All ECBD documents must be completed, signed in full and witnessed, failure to do so may result in the quotation/bid being eliminated

PART A: CERTIFICATE OF AUTHORITY FOR SIGNATORY

Signatory for companies shall confirm their authority thereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form.

An example is given below:

By resolution of the board of directors passed at a meeting held on]

Mr. /Ms, whose signature appears below, has been duly authorized

to sign all documents in connection with the Bid for **EOI-26/27-0002** and any Contract that

may arise there from on behalf of (name of Service Provider in block capitals)

.....

SIGNED ON BEHALF OF THE COMPANY:

IN HIS/HER CAPACITY AS:

DATE:

SIGNATURE OF SIGNATORY:

WITNESSES: 1.

.....

PART B: CERTIFICATE OF AUTHORITY FOR JOINT VENTURES

This Returnable Schedule is to be completed by joint ventures.

We, the undersigned, are submitting this Bid in Joint Venture and hereby authorise Mr/Ms
..... , authorised signatory of the company . .
..... , acting in the capacity
of lead partner, to sign all documents in connection with the tender offer and any contract resulting
from it on our behalf.

NAME OF FIRM	ADDRESS	DULY AUTHORISED SIGNATORY
Lead partner		Signature. Name Designation
		Signature. Name Designation
		Signature. Name Designation
		Signature. Name Designation

ATTACH SERVICE LEVEL AGREEMENT BETWEEN JOINT VENTURE PARTIES TO NEXT PAGE. "FAILURE TO SUBMIT JOINT VENTURE AGREEMENT AS PART OF THE COMPLETION OF THE BID WILL RESULT IN YOUR BID BEING REJECTED."

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

BID NUMBER:	EOI-26/27-0002	CLOSING DATE:	14 SEPTEMBER 2026	CLOSING TIME:	11:00
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DESCRIPTION **EXPRESSION OF INTEREST TO PARTICIPATE IN AGGREGATION OF HOUSEHOLD FOOD PRODUCTION IN THE EASTERN CAPE**

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

OFFICE No- 45

FIRST FLOOR

INDWE BUILDING

BISHO

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

CONTACT PERSON	Ms A.Jakavula	CONTACT PERSON	Dr M. Mbangcolo
TELEPHONE NUMBER	040-602 5311	TELEPHONE NUMBER	079 528 4347
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	Axolile.Jakavula@ecagriculture.gov.za	E-MAIL ADDRESS	Mongezi.Mbangcolo@ecagriculture.gov.za

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
--	--	---	--

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....



agriculture

Department:
Agriculture
PROVINCE OF THE EASTERN CAPE

POPI - CONSENT FORM

Contractor/Service Provider/Supplier:	
Bid/Quotation No.:	
Project Description:	
Duration of Contract:	
Contract Value:	

CONSENT TO PROCESS PERSONAL INFORMATION IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT, NO. 4 OF 2013 (POPIA)

The purpose of the POPIA is to protect personal information of individuals and businesses and to give effect to their right of privacy as provided for in the Constitution. By signing this form, you consent to your personal information to be processed by the Department of Rural Development and Agrarian Reform (DoA)and consent is effective immediately and will remain effective until such consent is withdrawn.

1. I a natural person "herein referred to as the Data Subject" with ID No..... hereby give my consent to the DoA "herein referred to as the Responsible Party" to collect, process and distribute my personal information where DoA is legally required to do so.
2. I understand my right to privacy and the right to have my personal information processed in accordance with the conditions for the lawful processing of personal information.
3. I understand the purposes for which my personal information is required and for which it will be used and consent to third parties accessing my personal information and to DoA sharing my personal information strictly for reporting purposes.
4. I understand that, should I refuse to provide DoA with the required consent and/ or information, the DoA will be unable to assist me.
5. I declare that all my personal information supplied to DoA is accurate, up to date, not misleading and that it is complete in all respects and will be held and/ or stored securely for the purpose for which it was collected and that I will immediately advise DoA of any changes to my Personal Information should any of these details change.
6. I also understand that I have the right to request that my personal information be corrected or deleted, if it is inaccurate, irrelevant, excessive, out of date, incomplete, misleading, or obtained unlawfully or that the personal information or record be destroyed or deleted if the responsible party is no longer authorized to retain it.

Signed at..... On this day of20...

.....

Signature of data subject/ designated person

.....

Name & Surname/Departmental Responsible Party

.....

Signature

.....

BIDDER'S DISCLOSURE**1. PURPOSE OF THE FORM**

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution?
YES/NO

- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

- 2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....
.....
.....

- 2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

- 2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I,, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may

be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....
Signature

.....
Date

.....
Designation

.....
Name of bidder

SCHEDULE OF PREVIOUS WORK CARRIED OUT BY THE BIDDER

Suppliers and Service Providers are to provide references to confirm pervious goods or services contracts of a similar nature were completed satisfactorily. Failure to complete this page may result in your bid being eliminated.

YEAR COMPLET										
VALUE OF WORK										
NATURE OF WORK										
CONTACT PERSON (NAME & TEL NO)										
EMPLOYER (NAME & TEL NO)										

SIGNED ON BEHALF OF THE BIDDER:

AGREEMENT FORMS TO BE COMPLETED AFTER AWARD OF THE BID

1. CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

2. PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution)..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder's Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2.

CONTRACT FORM - PURCHASE OF GOODS/WORKS

3. PART 2 (TO BE FILLED IN BY THE PURCHASER)

4. I..... in my capacity as..... accept your bid under reference numberdated.....for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
5. An official order indicating delivery instructions is forthcoming.
6. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

7. I ITEM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	8. BRAND	DELIVERY PERIOD	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

--

WITNESSES

1.
....
2.