

DOH263-2026/2027**REQUEST FOR WRITTEN PRICE QUOTATION**

Contractor CIDB Grading of Level 2 GB or Higher

CONSTRUCTION SERVICES

National Department of Health

DETAILS

CONTRACT NO	DOH 263-2026/2027
CLOSING TIME & DATE	Monday, 31 August 2026 at 11H00am
COMPULSORY BRIEFING SESSION	Virtually on Microsoft Teams (Link) Monday, 24 August 2026 at 12H00am
SERVICE REQUIRED	Appointment of a Contractor on a Rates-Based Agreement
DESCRIPTION OF WORKS	Attendance to Latent Defects and Emergency Works at Makonde Clinic, Thohoyandou.
SUBMISSION ADDRESS	Email to: Purchasing@health.gov.za

DETAILS OF THE SERVICE PROVIDER

COMPANY NAME	
CIDB CRS NUMBER	
CONTACT PERSON	
E-MAIL ADDRESS	
TELEPHONE NUMBER	
CELLPHONE NUMBER	

APPOINTMENT OF RATES-BASED A CONTRACTOR UNDER NEC4 TERM SERVICE CONTRACT FOR THE ATTENDANCE TO LATENT DEFECTS AND EMERGENCY WORKS AT MAKONDE CLINIC, THOHOYANDOU

1 PURPOSE

1.1 A series of inspections and operational reports across facilities within the Vhembe District have identified recurring infrastructure failures, including sewer system breakdowns, wastewater treatment plant failures, plumbing defects, and associated civil, mechanical and electrical issues.

1.2 These defects, many of which are latent in nature, pose:

1.2.1 A risk to public health

1.2.2 Environmental non-compliance

1.2.3 Disruption to healthcare service delivery

1.3 The Department therefore intends to appoint a contractor under an NEC4 Term Service Contract (TSC) to ensure:

1.3.1 Timely attendance to latent defects

1.3.2 Rapid response to infrastructure failures and emergencies

1.3.3 Continuous operational compliance of healthcare facilities

1.3.4 Reduction in delays associated with repetitive procurement processes

1.4 This procurement aligns with the Department's strategy to improve responsiveness and ensure infrastructure stability in preparation for facility handover.

Key Information	
Goods/Service Required:	Construction & Maintenance Services
Location of Service Required:	Makonde Clinic, Thulamela Local Municipality, Vhembe District
Meeting Venue/Link:	Virtually on Microsoft Teams (Link) Meeting ID: 322 538 292 995 223 Passcode: Jx6yd6Rh
For Technical and SCM Related Queries	Email to: Purchasing@health.gov.za (All questions to be emailed. Closing date for question will be 2 days before the closing date)
Submission	Email to: Purchasing@health.gov.za on the closing date and time as per the covering page.
<i>Submissions must be made strictly via email attachments.</i>	

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Key Information	
EXTERNAL LINKS (E.G. GOOGLE DRIVE, ONEDRIVE, DROPBOX OR SIMILAR PLATFORMS) WILL NOT BE ACCEPTED AND SUCH SUBMISSIONS MAY BE DEEMED NON-RESPONSIVE. - Where the size of the submission exceeds email limits, bidders are permitted to split their submission into multiple emails, provided that: - Each email clearly references the RFQ number; and - The subject line indicates the sequence (e.g. Email 1 of 3, Email 2 of 3).	
The validity period	90 Calendar Days

2 RETURNABLES

No.	Deliverable	Attached (Yes/No)
1	Written Price Quotation Request (The entire submission including the NDoH's request)	
2	Bill of Rates Fully priced, no items left blank. (All rates must be clearly stated and inclusive of all costs) (Annexure A)	
3	CIDB Certificate (Minimum Grade 2 GB or higher. In case of a JV, a valid CIDB JV grading certificate must be submitted) (Attach to Annexure B)	
4	Certified Trade Qualification in Plumbing (Submit certified copy of qualification for the proposed plumber. Must be relevant and recognised, e.g. National Certificate in Plumbing) (Attach to Annexure B)	
5	Valid Wireman Licence (Submit a valid Wireman licence for the proposed electrician. Licence must be current and clearly legible) (Attach to Annexure B)	
6	Relevant Company Experience (Submit three (3) appointment letters or purchase orders for projects of a similar nature, each with a minimum value of R500,000 or above, together with corresponding completion certificates or completion letters signed by the client. Each reference must include contactable client details) (Annexure B)	
7	Company Registration Documents (Annexure C)	
8	Central Supplier Database Report/Number /Tax compliance status pin (Annexure C)	

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No.	Deliverable	Attached (Yes/No)
9	Standard Bidding Documents (SBD 4,5 and 6.1) (Annexure D)	
10	Letter of Good Standing (COIDA) (Valid and current COIDA certificate) (Annexure D)	
11	Addendums - if issued by the NDoH (Annexure E)	

BIDDER'S DISCLOSURE

SBD 4

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

This document must be signed and submitted together with your bid

THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME

a. INTRODUCTION

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

1. PILLARS OF THE PROGRAMME

- 1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:
- (a) Any single contract with imported content exceeding US\$10 million.
or
 - (b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2 year period which in total exceeds US\$10 million.
or
 - (c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million.
or
 - (d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.
- 1.2 The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a *pro-rata* basis.
- 1.3 To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.

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- 1.4 A period of seven years has been identified as the time frame within which to discharge the obligation.

2 REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY

- 2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of **R10 million** (ten million Rands), submit details of such a contract to the DTI for reporting purposes.
- 2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1. (d) above.

3 BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)

- 3.1 Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.
- 3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:
- Bid / contract number.
 - Description of the goods, works or services.
 - Date on which the contract was accepted.
 - Name, address and contact details of the government institution.
 - Value of the contract.
 - Imported content of the contract, if possible.
- 3.3 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 3942401 or e-mail at Elias@thedti.gov.za for further details about the programme.

4 PROCESS TO SATISFY THE NIP OBLIGATION

- 4.1 Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:

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- b. the contractor and the DTI will determine the NIP obligation;
- c. the contractor and the DTI will sign the NIP obligation agreement;
- d. the contractor will submit a performance guarantee to the DTI;
- e. the contractor will submit a business concept for consideration and approval by the DTI;
- f. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
- g. the contractor will implement the business plans; and
- h. the contractor will submit bi-annual progress reports on approved plans to the DTI.

4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

Bid number DoH 263(2026/2027)		DATE... 24 August @ 11:00AM	
Name of bidder.....			
Postal address			
.....			
Signature.....		Name (in print).....	
Date.....			

Js475wc

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- ### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

80/20 or 90/10

Where

P_{min} = Price of lowest acceptable bid

12

4.3 POINTS AWARDED FOR PRICE

80/20

or

90/10

$$P_S = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_S = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

$P_{\max}$ = Price of highest acceptable bid

5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

B-BEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

7.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

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8. SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted?

(*Tick applicable box*)

YES		NO	
-----	--	----	--

8.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(*Tick applicable box*)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2022:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

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.....

9.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
 - ☐ Supplier
 - ☐ Professional service provider
 - ☐ Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

- 1.
- 2.

.....
 SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

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3 SCOPE OF WORK

3.1 The contractor is expected to provide all labour, material, plant and transport required to complete the following:

3.1.1 Civil and Plumbing Works

3.1.1.1 Excavate, repair and replace sewer and stormwater infrastructure.

3.1.1.2 Construct and rehabilitate soakaways.

3.1.1.3 Install and repair piping systems.

3.1.1.4 Rectify leaks, blockages and overflow conditions.

3.1.2 Mechanical and Electrical Works

3.1.2.1 Maintain and repair wastewater treatment plants including Lilliput systems.

3.1.2.2 Replace and repair pumps including grinder pumps.

3.1.2.3 Repair electrical panels, dosing systems and associated infrastructure.

3.1.2.4 Undertake fault finding and system restoration.

3.1.3 General Site Works

3.1.3.1 Undertake minor construction, refurbishment and defect rectification works including tiling, plastering and painting.

3.1.3.2 Carry out structural and non-structural repairs.

3.1.4 Emergency Works

3.1.4.1 Respond to emergency failures including sewer spillages, electrical faults and mechanical breakdowns.

3.1.4.2 Implement temporary and permanent remedial measures to ensure continued operation of facilities.

3.2 The specific work will be identified on an as and when required basis.

4 DELIVERABLES

4.1 Fully functional infrastructure systems.

4.2 Compliance with applicable SANS standards.

4.3 Completion reports and quality assurance documentation.

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5 QUOTATIONS AND QUOTE RECEIPT

- 5.1 In order to be eligible for consideration, the Service Provider is required to submit the mandatory documents along with a quote that fully aligns with the specifications and conditions stated in this RFQ. The quote must be signed by an authorized representative who has the authority to enter into contractual agreements on behalf of the Service Provider. The quote should be submitted to purchasing@health.gov.za before the specified closing date and time. Please note that RFQs submitted after the designated closing date and time will not be taken into consideration.

6 ACCEPTANCE OF QUOTATION CONTENT

- 6.1 The contents of this quotation, along with its attachments and any written agreements mutually accepted by all parties, will become binding contractual obligations should a contract be established. It is important for the successful contractor to acknowledge and accept these obligations, as failure to do so may lead to the cancellation of the proposed agreement.

7 INDEMNIFICATION

- 7.1 The supplier shall provide indemnification and hold harmless the NDoH (National Department of Health), its agents, and employees against any claims, damages, losses, and expenses, including attorney's fees, arising from the performance of the contracted work.
- 7.2 This indemnity encompasses all labour, materials, and equipment necessary for fulfilling the service outlined in the contract. It applies to claims, damages, losses, or expenses that meet the following criteria: 1) involve injury to or destruction of tangible property (excluding the work itself), including loss of use resulting from such damage; and 2) are caused, in whole or in part, by any negligent act or omission of the supplier, its sub-suppliers, individuals directly or indirectly employed by them, or anyone whose actions could potentially hold them liable. Regardless of whether the liability arises in part due to the actions of the indemnified party, the supplier assumes complete responsibility and liability for complying with all applicable local and state legislation and regulations concerning the supplier and its employees.

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8 PRICING INSTRUCTIONS

8.1 Suppliers are requested to provide pricing based on:

8.1.1 Labour rates

8.1.2 Plant and equipment

8.1.3 Materials where applicable

8.2 Material, plant and equipment procurement may be reimbursed on a cost plus basis.

9 GENERAL CONDITIONS

9.1 The contract will be executed under the NEC4 Term Service Contract (TSC).

9.2 The contractor shall note:

9.2.1 Contractors will be appointed to a panel and no work is guaranteed

9.2.2 Work will be issued through Task Instructions

9.2.3 Allocation will be based on urgency, availability, capability and performance

9.2.4 The Department may engage directly with the contractor in emergency situations

9.3 The Department may, from time to time, require contractors to:

9.3.1 Conduct assessments and training

9.3.2 Submit reports on infrastructure conditions

9.4 Payments will be made only upon completion, verification and approval of works.

9.5 The supplier is required to adhere to all rules and regulations established by the receiving property regarding security, building use, and the conduct of the supplier's employees on the site premises.

9.6 The NDoH will not provide any upfront deposits or advance payments.

9.7 The NDoH will make payments under the following conditions:

9.7.1 When all ordered goods and services are received in good and acceptable condition.

9.7.2 When the received goods and services have been checked and verified to match the ordered quantities.

9.7.3 When all relevant documentation is submitted.

9.7.4 When the delivery is signed off by NDoH.

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9.8 The NDoH will make payment for work done.

9.9 The following standard bidding documents and other bid requirements must be submitted:

9.9.1 SBD 4, which is the declaration of interest form.

9.9.2 SBD 6.1, the Preference Points Claim Form, in accordance with the Preferential Procurement Regulations 2022.

10 WORK ALLOCATION PROCESS

10.1 Step 1: The Service Manager identifies a defect, maintenance requirement, or emergency.

10.2 Step 2: Scope Definition

10.2.1 The Service Manager defines:

10.2.1.1 Scope of Works

10.2.1.2 KPIs

10.2.1.3 Required timelines

10.3 Step 3: Contractor Engagement

10.3.1 3A: Standard Process

10.3.1.1 Appointed contractor is requested to submit quotations within 3 working days

10.3.2 3B: Emergency

10.3.2.1 The Service Manager may enter into direct negotiation with the contractor, where this is justified by urgency, continuity, or operational requirements

10.4 Step 4: Contractor submits pricing based on agreed rates, methodology (if required) and schedule.

10.5 Step 5: The Service Manager evaluates proposals based on Compliance and Price competitiveness

10.6 Step 6: A Purchase Order (PO) is issued to the successful contractor

10.7 Step 7: Execution of Works

10.7.1 Contractor executes works

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10.7.2 Provides all compliance documentation

10.8 Step 8: Inspection and Certification

10.8.1 Service Manager inspects works

10.8.2 Issues completion certificate or report

10.9 Step 9: Contractor performance is recorded for considerations

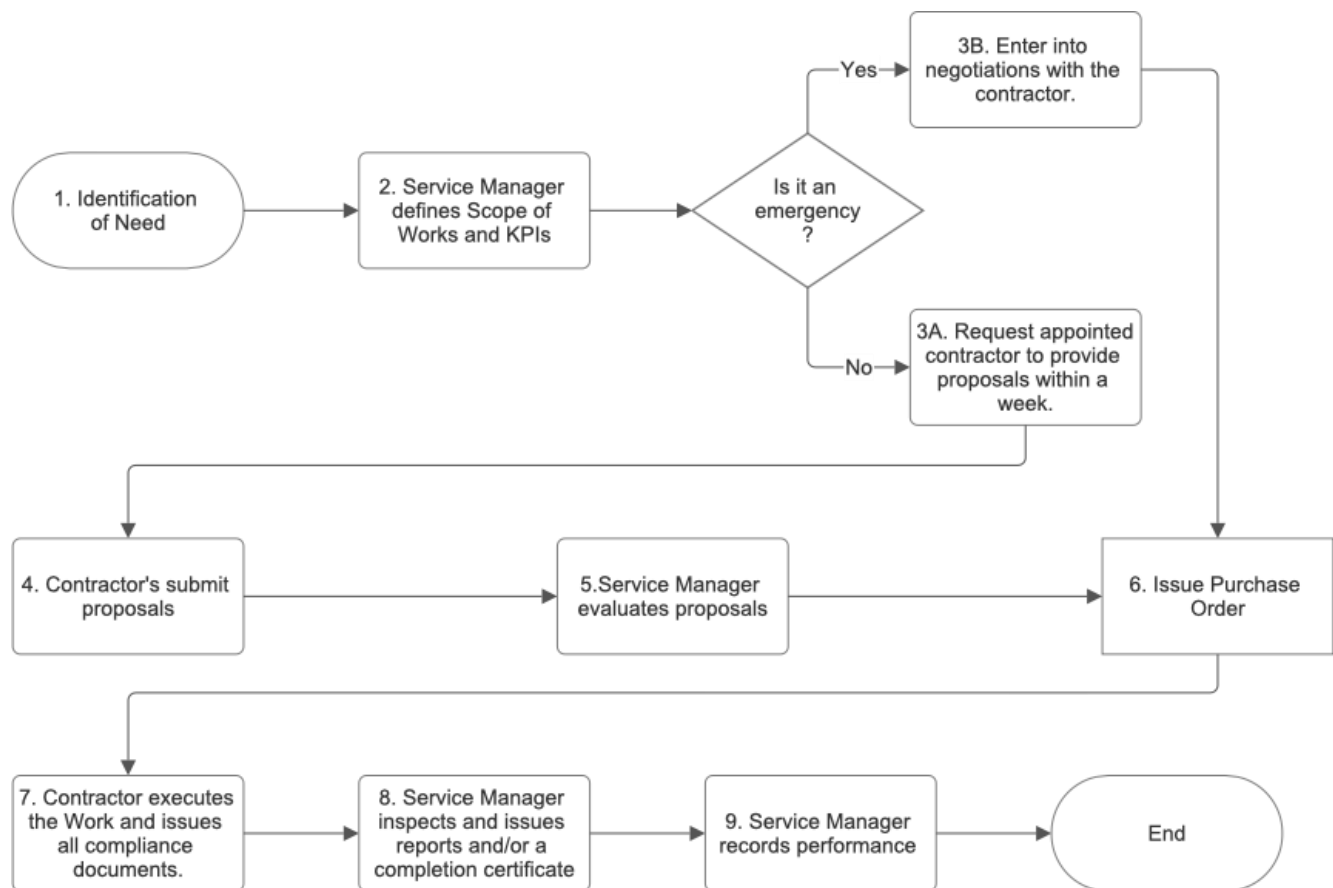


Diagram illustrating the work allocation process

11 EVALUATION CRITERIA

11.1 The NDoH will evaluate the quotations in two (2) phases covering mandatory requirements and price and preference.

11.2 PHASE 1: MANDATORY REQUIREMENT

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No.	Mandatory Requirements	Attached (Yes/No)
1	Written Price Quotation Request (The entire submission including the NDoH's request)	
2	Attendance of the compulsory briefing session.	
3	Bill of Rates Fully priced, no items left blank. (All rates must be clearly stated and inclusive of all costs) (Annexure A)	
4	CIDB Certificate (Minimum Grade 2 GB or higher. In case of a JV, a valid CIDB JV grading certificate must be submitted) (Attach to Annexure B)	
5	Certified Trade Qualification in Plumbing (Submit certified copy of qualification for the proposed plumber. Must be relevant and recognised, e.g. National Certificate in Plumbing) (Attach to Annexure B)	
6	Valid Wireman Licence (Submit a valid Wireman licence for the proposed electrician. Licence must be current and clearly legible) (Attach to Annexure B)	
7	Relevant Company Experience (Submit three (3) appointment letters or purchase orders for projects of a similar nature, each with a minimum value of R500,000 or above, together with corresponding completion certificates or completion letters signed by the client. Each reference must include contactable client details) (Annexure B)	
8	Addendums - if issued by the NDoH (Annexure E)	

11.2.1 ALL THE ABOVE MUST BE SUBMITTED FOR THE BIDDER TO BE CONSIDERED FOR THE NEXT STAGE OF EVALUATION.

11.3 SCM ADMINISTRATIVE DOCUMENTATION

11.3.1 Tax Compliance Status PIN issued by SARS.

11.3.2 Completed and signed SBD 4 and SBD 6.1 forms (attached).

11.3.3 The quotation must:

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11.3.3.1 Reflect the National Department of Health quotation reference number (starting with DoH...).

11.3.3.2 Be in the letterhead of the company.

11.3.3.3 Clearly state its validity period.

11.3.3.4 Signed at the bottom.

11.3.4 Supplier must submit the Central Supplier Database (CSD report).

11.3.5 **NB: FAILURE TO COMPLY WITH ANY OF THE ABOVE MANDATORY REQUIREMENTS MAY RESULT IN DISQUALIFICATION.**

11.4 **PHASE 2: PRICE AND SPECIFIC GOALS** - The 80/20 preference point system for acquiring goods or services with a Rand value equal to or below R1 million will be used in this quote.

12 ANNEXURES

12.1 **ANNEXURE A:** BILL OF RATES

12.2 **ANNEXURE B:** MANDATORY DOCUMENTS

12.3 **ANNEXURE C:** ATTACH COMPANY DOCUMENTS, A VALID TAX CLEARANCE CERTIFICATE/ TAX COMPLIANCE STATUS PIN, CENTRAL SUPPLIER DATABASE NUMBER.

12.4 **ANNEXURE D:** ATTACH ALL COMPLETE AND SIGNED REQUIRED STANDARD BIDDING DOCUMENTS (SBD 4,5 AND 6.1)

12.5 **ANNEXURE E:** ATTACH ANY ADDENDUMS ISSUED BY THE NDoH ACKNOWLEDGED AS SIGNED AND RECEIVED

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ANNEXURE A: BILL OF RATES

Refer to attached Bill of Rates

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ANNEXURE B: BIDDERS TO ATTACHED THEIR MANDATORY DOCUMENTS

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ANNEXURE C: ATTACH COMPANY DOCUMENTS, A VALID TAX CLEARANCE CERTIFICATE/ TAX COMPLIANCE STATUS PIN, CENTRAL SUPPLIER DATABASE NUMBER.

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ANNEXURE D: ATTACH ALL COMPLETE AND SIGNED REQUIRED STANDARD BIDDING DOCUMENTS (SBD 4, AND 6.1)

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ANNEXURE E: ATTACH ANY ADDENDUMS ISSUED BY THE NDoH