

# TENDER NO. 108Q/2023/24



CITY OF CAPE TOWN  
ISIXEKO SASEKAPA  
STAD KAAPSTAD

SCM – 509 | Approved by Branch Manager

Version: 6.1

Page 1 of 428

## CONTRACT DOCUMENT

FOR THE

## PROVISION OF PERMANENT MYCITI BUS STOPS CITY WIDE

## VOLUME 1: TENDERING PROCEDURES

### NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 39** of this document
- Table 1: Preference Schedule (is on **page 189** of this document)

<b>ISSUED BY:</b>	<b>COMPILED BY:</b>	<b>For official use.</b>
<b>DIRECTOR: TRANSPORT INFRASTRUCTURE IMPLEMENTATION URBAN MOBILITY CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001</b>	<b>HHO Consulting Engineers (Pty) Ltd 14th Floor, The Towers South 2 Hertzog Boulevard CAPE TOWN 8001</b>	<b>TENDER SERIAL No.:</b>
		<b>SIGNATURES OF CITY OFFICIALS AT TENDER OPENING</b>
		1.
		2.
		3.

NOVEMBER 2023

<b>NAME OF TENDERING ENTITY</b>	
<b>EMAIL ADDRESS OF TENDERING ENTITY</b>	
<b>FAX NUMBER OF TENDERING ENTITY</b>	
<b>NATURE OF TENDER OFFER (please indicate below)</b>	
<b>Main Offer (see clause C.2.12)</b>	
<b>Alternative Offer (see clause C.2.12)</b>	

CITY OF CAPE TOWN

URBAN MOBILITY: TRANSPORT INFRASTRUCTURE IMPLEMENTATION

CONTRACT NO. 108Q/2023/24

PROVISION OF PERMANENT MYCITI BUS STOPS CITY WIDE

## General Tender Information

TENDER ADVERTISED	:	17 November 2023
ESTIMATED CIDB CONTRACTOR GRADING DESIGNATION	:	8CE or 8GB or higher
CLARIFICATION MEETING	:	10h00 on 1 December 2023 (Compulsory hybrid meeting)
VENUE FOR CLARIFICATION MEETING	:	14 <sup>th</sup> Floor, Civic Centre, Boardroom 14A, 2 bay side
CLOSING DATE	:	31 January 2024
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	<b>Tender Box 159</b> at the <b>Tender &amp; Quotation Box Office</b> , 2 <sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.
	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documents required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'**

**CITY OF CAPE TOWN**

**URBAN MOBILITY: TRANSPORT INFRASTRUCTURE IMPLEMENTATION**

**CONTRACT NO. 108Q/2023/24**

**PROVISION OF PERMANENT MYCITI BUS STOPS CITY WIDE**

<b>Contents</b>			
<b>Number</b>	<b>Heading</b>	<b>Colour</b>	<b>Page No</b>
<b>VOLUME 1</b>			
<b>The Tender</b>			
<b>Part T1: Tendering procedures</b>			<b>1</b>
T1.1	Tender Notice and Invitation to Tender	White	2 to 3
T1.2	Tender Data	Pink	4 to 35
<b>VOLUME 2</b>			<b>36</b>
<b>Part T2: Returnable documents</b>			<b>37</b>
T2.1	List of Returnable Documents	Yellow	38
C1.1	Form of Offer and Acceptance	Yellow	39 to 41
C1.2	Contract Data (data provided by the Contractor)	Yellow	42
C2.2	Bills of Quantities (please see clause C.2.13.3)	Yellow	43 to 155
T2.2	Returnable Schedules (please see clause C.2.13.3)	Yellow	156 to 191
<b>VOLUME 3</b>			<b>192</b>
<b>Draft Contract</b>			
<b>Part C1: Agreements and Contract Data</b>			<b>193</b>
C1.2	Contract Data (data provided by the Employer)	Yellow	194 to 207
C1.3	Form of Performance Guarantee	White	208 to 211
C1.4	Form of Advance Payment Guarantee	White	212 to 215
C1.5	Occupational Health and Safety Agreement	White	216
C1.6	Protection of the Environment Declaration	White	217
C1.7	Insurance Broker's Warranty	White	218
C1.8	Contract of Temporary Employment as Community Liaison Officer	White	219 to 220
<b>Part C2: Pricing data</b>			<b>221</b>
C2.1	Pricing Assumptions	Yellow	222 to 223
<b>Part C3: Scope of Work</b>			<b>224</b>
C3.1	Description of the Works	Blue	225 to 231
C3.2	Engineering	Blue	232 to 239
C3.3	Procurement	Blue	240 to 241
C3.4	Construction	Blue	242 to 328
C3.5	Management	Blue	329 to 405
C3.6	Annexes	Blue	406 to 412
<b>Part C4: Site information</b>			<b>413</b>
C4	Site Information	Green	414 to 428

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## Part T1: Tendering procedures

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	<b>Pages</b>
<b>T1.1 Tender Notice and Invitation to Tender.....</b>	<b>2 – 3</b>
<b>T1.2 Tender Data .....</b>	<b>4 – 35</b>

**CITY OF CAPE TOWN**

**URBAN MOBILITY: TRANSPORT INFRASTRUCTURE IMPLEMENTATION**

**CONTRACT NO. 108Q/2023/24**

**PROVISION OF PERMANENT MYCITI BUS STOPS CITY WIDE**

## **T1.1 Tender Notice and Invitation to Tender**

The **CITY OF CAPE TOWN, URBAN MOBILITY DIRECTORATE: TRANSPORT INFRASTRUCTURE IMPLEMENTATION** Department, invites tenders for Tender No. **108Q/2023/24: PROVISION OF PERMANENT MYCITI BUS STOPS CITY WIDE**.

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

It is estimated that tenderers must have a CIDB contractor grading designation of 8CE or 8GB or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

**Tender Distribution Office**, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **17 November 2023**.

A non-refundable tender fee of **R300.00** payable by cash or EFT in favour of the City of Cape Town, is required on collection of the tender documents.

Queries relating to any issues in these documents may be addressed to Ms Setsabile Manana, e-mail [setsabile.manana@capetown.gov.za](mailto:setsabile.manana@capetown.gov.za).

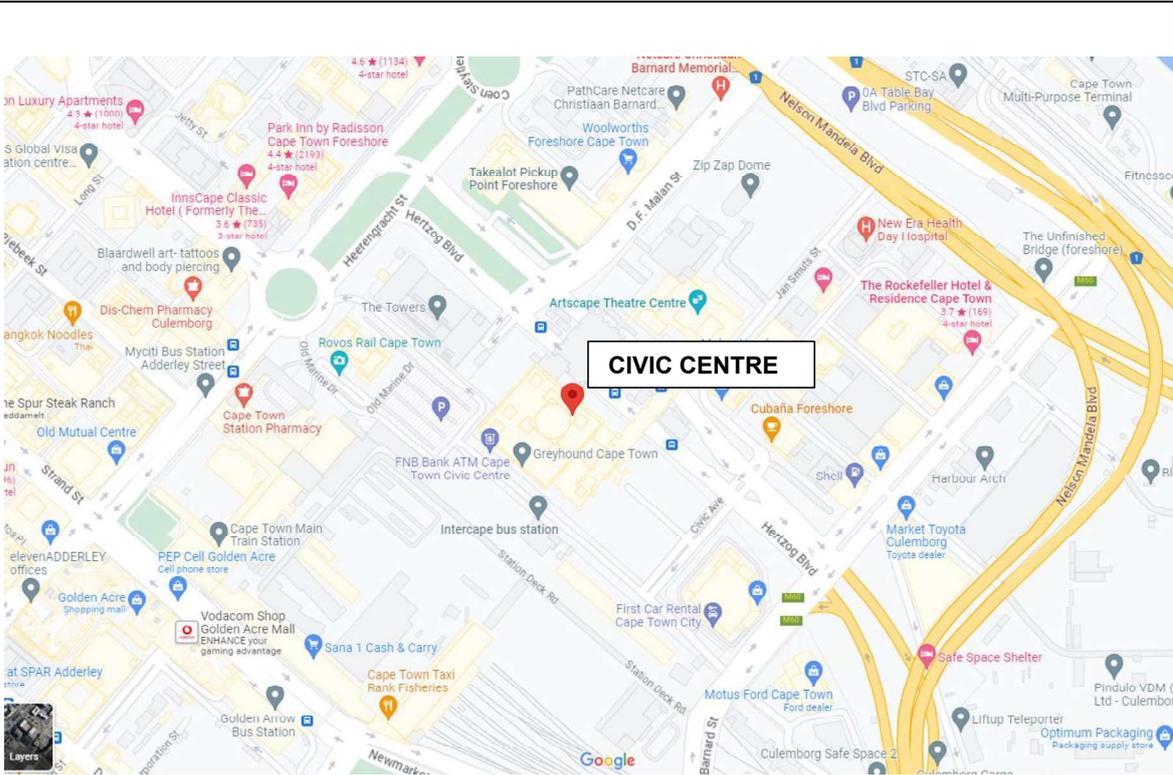
A compulsory clarification meeting with representatives of the Employer will take place at the Civic Centre, 14<sup>th</sup> Floor, Boardroom14A, 2 bay side (Refer to Locality Plan – Clarification Meeting Venue overleaf) on **1 December 2023** starting at 10:00. The clarification meeting will also be held online through a meeting link provided on next page.

The closing time for receipt of tenders is **10:00** on **31<sup>st</sup> January 2024**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documents that have been issued. Printed Bills of Quantities, in the same format (that is, layout, billed items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.



**ADDRESS FOR CLARIFICATION MEETING: CIVIC CENTRE, 14<sup>TH</sup> FLOOR, BOARDROOM 14A, 2 BAY SIDE**

**SEE ONLINE LINK BELOW:**

<https://www.microsoft.com/en-za/microsoft-teams/join-a-meeting?rtc=1>

**Meeting ID: 347 030 317 161**

**Passcode: eUJZfV**

**CITY OF CAPE TOWN  
URBAN MOBILITY DIRECTORATE: TRANSPORT INFRASTRUCTURE IMPLEMENTATION  
DEPARTMENT  
CONTRACT NO. 108Q/2023/24  
PROVISION OF PERMANENT MYCITI BUS STOPS CITY WIDE**

**LOCALITY PLAN – CLARIFICATION MEETING VENUE**