

EMAKHAZENI LOCAL MUNICIPALITY



Bid documents will be obtainable on payment of cash non-refundable document fee as stipulated in the table below from our offices at Emakhazeni Local Municipality, 25 Scheepers Street, Belfast during office hours from 07H45 to 12h30 and 13h00 to 15h00 weekdays, or on supply of proof of EFT payment made into the following bank account: **FNB Current Account Number 62028195510 Branch Code 270351, Tender Reference number (Project Number and Company Name)**, the document can also be obtained on the municipality's website or on the e-Tender Website at <http://www.etenders.gov.za/content/advertised-tenders> at a cost.

Tenders are to be completed in black ink and completed in accordance with the conditions and rules contained in the tender documents. The tenders and relevant documents must be sealed in a envelope and externally endorsed with **Project No; and Description**; and be deposited in the Tender Box, Ground Floor, Emakhazeni Local Municipality, 25 Scheepers Street, Belfast, Mpumalanga. **The Tenders shall remain valid for a period of 90 days from the closing date.** Telegraphic, telephonic, fax, telex e-mail or late tenders will not be accepted.

Project number	Description	Availability of Tender document	Briefing session	Closing Date	Functionality %	Bid documents Prices	Contact person
ELM 23-24/09/01	APPOINTMENT OF A PANEL OF ELECTRICAL SERVICE PROVIDERS TO BE ON STANDBY FOR THE INSTALLATION, MAINTENANCE WORK AND REPAIRS FOR A PERIOD OF 36 MONTHS	Tuesday the 03 rd of October 2023	None	Tuesday the 31 st of October 2023 at 12h00	70%	R 1 000.00	Procurement enquiries: Joas Madipe at 013 253 7601 joas.madipe@emakhazeni.gov.za Technical enquiries: Victor Sibande at 013 253 7723 victor.sibande@emakhazeni.gov.za
ELM 23-24/09/02	APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF ELECTRICAL SPARES, MATERIAL AND TESTING EQUIPMENT FOR A PERIOD OF 36 MONTHS	Tuesday the 03 rd of October 2023	None	Tuesday the 31 st of October 2023 at 12h00	70%	R 1 000.00	Procurement enquiries: Joas Madipe at 013 253 7601 joas.madipe@emakhazeni.gov.za Technical enquiries: Victor Sibande at 013 253 7723 victor.sibande@emakhazeni.gov.za
ELM 23-24/09/03	THE COMPILATION AND MAINTENANCE OF GENERAL AND SUPPLEMENTARY VALUATION ROLLS FOR THE FINANCIAL YEARS 1 JULY 2025 TO 30 JUNE 2030	Tuesday the 03 rd of October 2023	None	Tuesday the 31 st of October 2023 at 12h00	70%	R 1 000.00	Procurement enquiries: Joas Madipe at 013 253 7601 joas.madipe@emakhazeni.gov.za Technical enquiries: Vusi Mdluli at 013 253 7706 vusi.mdluli@emakhazeni.gov.za

preference). Master Registration Number and tax compliance status PIN to enable the municipality to verify the bidder's tax compliance status must be attached. Service providers must be registered at central supplier database (CSD).

NOTE TO BIDDERS ON BID CONDITIONS:

- The Supply Chain Management Policy of Emakhazeni Local Municipality will apply. The Council reserves the right not to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid, or to reject all bids and cancel the notice to bid;
- Bids that are submitted late, incomplete, unsigned or by facsimile, electronically or not completed in black ink will be rejected and not accepted for further evaluation;
- Members or Directors of Companies or Service Providers who are state employees are not allowed to bid or quote;
- Bids submitted are to be valid for a period of 90 days;



Mr. J.W. Shakaggu
Municipal Manager
Emakhazeni Local Municipality

28/09/2023

Date



APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF ELECTRICAL SPARES, MATERIAL AND TESTING EQUIPMENT FOR A PERIOD OF 36 MONTHS - ELM 23-24/09/02

FUNCTIONALITY POINTS:

Bid Evaluation Criteria		Maximum Points	
COMPANY EXPERIENCE BIDDERS TO SUBMIT REFERENCE LETTERS WITH OFFICIAL EMPLOYER LETTERHEAD & INDICATE CONTRACT, PERIOD OF CONTRACT & SERVICE RENDERED.	Average number of relevant years' experience in the supply and delivery of the required goods:	70	
	- Delivery notes (40)		
	• Eight or more delivery notes/orders		40
	• Six delivery notes/orders		30
	• Four delivery notes/orders		20
	• Two delivery notes/orders		10
	• No submission = 0		0
	- Reference letters (30)		
	• 25-36 months = 30		30
	• 13-24 months =20		20
• 1-12 months = 10	10		
• Non submission, uncontactable or references = 0	0		
GUARANTEE ON NEW GOODS	Letter of guarantee to be provided.	10	
	• 19-24 months guarantee		10
	• 13-18 months guarantee		7
	• Min 12 months guarantee		5
LOCALITY	• Main office is within Emakhazeni Local Municipality	20	
	• Main office is within Nkangala District Municipality	15	
	• Main office is within Mpumalanga	10	
	• Main office is outside Mpumalanga	5	
	Attach proof (Water and Lights/ utility bill)		
TOTAL		100	