

PROVINCIAL SHARED SERVICES CENTRE: GAUTENG, 524 STANZA BOPAPE STREET, ANCARDIA, PRETORIA, ACARDIA, PRIVATE BAG X09, HARTFIELD, 0028; Tel: 012 337 3600

REQUEST FOR QUOTATION: CASE NO:001/10/2025

THE REFURBISHMENT OF TWO OUTBUILDINGS STRUCTURES AND FENCING INSTALLATION AT PORTION 31 (A PORTION OF PORTION 21) OF THE FARM ROOIKOPJIES 483 JR SITUATED IN THE CITY OF TSHWANE METROPOLITAN MUNICIPALITY, GAUTENG PROVINCE

PROJECT:	THE REFURBISHMENT OF TWO OUTBUILDINGS STRUCTURES AND FENCING INSTALLATION
SITUATED	PORTION 31 (A PORTION OF PORTION 21) OF THE FARM ROOIKOPJIES 483 JR
LOCAL MUNICIPALITY	CITY OF TSHWANE METROPOLITAN MUNICIPALITY
DISTRICT	CITY OF TSHWANE METROPOLITAN MUNICIPALITY
PROVINCE	GAUTENG PROVINCE
DESCRIPTION:	THE REFURBISHMENT OF TWO OUTBUILDINGS STRUCTURES AND FENCING INSTALLATION
SCM CONTACT PERSON:	JANE MPEPELE ABSALOM MAREMA 012 337 3700 / 071 878 9095 OR (012) 337 3634 Jane.mpepele@dlrrd.gov.za amarema@dlrrd.gov.za
ENQUIRIES RELATING TO THE SCOPE OF WORK/ TECHNICAL	Mr. Mayibongwe Kunene Tel: (012) 337 3775 Cell: 082 577 5708 Email: Mayibongwe.Kunene@dlrrd.gov.za
ADDRESS FOR SUBMISSION	DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT: PSSC:GP 524 STANZA BOPAPE STREET (CNR STANZA BOPAPE AND STEVE BIKO) SUNCARDIA BUILDING ,6 TH FLOOR PRETORIA (ARCADIA) FOR ATTENTION: JANE MPEPELE OR ABSALOM MAREMA
COMPULSORY QUOTATION CLARIFICATION MEETING	DATE: 28 OCTOBER 2025 Venue: Portion 31 (a portion of portion 21) of the farm Rooikopjies 483 JR , 25°44'59"S 28°35'58" E TIME: 11H00
VALIDITY PERIOD	90 DAYS AFTER THE CLOSING DATE AND TIME
CLOSING DATE AND TIME	07 NOVEMBER 2025 AT 11:00

1. EMPLOYER'S OBJECTIVES

This invitation is for the appointment of a service provider for the refurbishment of two outbuildings structures and fencing installation for portion 31 (a portion of portion 21) of the farm Rooikopjies 483 JR in City of Tshwane Metropolitan Municipality in Gauteng Province.

2. PROJECT DESCRIPTION

2.1 SCOPE OF WORK

The employer wishes to appoint a suitably qualified service provider for the refurbishment of two outbuildings structures and fencing installation for portion 31 (a portion of portion 21) of the farm Rooikopjies 483 JR under Tshwane Metropolitan Municipality within Gauteng Province. The scope of works is inclusive (not limited to) of the following;

- Alteration
- Concete, formwork and reinforcement
- Waterproofing
- Carpentry and joinery
- Roof coverings
- Ceilings, partitions and access flooring
- Ironmongery
- Tiling
- Plumbing and drainage
- Glazing
- Painting

The above merely provides an overview to describe the extent of the contract and in no way relieves the Contractor of fulfilling the full scope of the works described in the documentation. The information provided will not be regarded as in way limiting the contractor to successfully provide contract rates. The contractor shall familiarise with the site conditions to allow accordingly for contract rates

NOTE: Contractors are required to allow in their prices for the supply of all necessary materials and equipment, the supply and use of tools, the provision, operation and maintenance of all Contractor's plant and equipment, the supply and supervision of all labor and workmanship and everything and every service necessary for the execution of the Works in the manner required by the Contract and to the entire satisfaction of the farmer.

2.2 INTRODUCTION

The main purpose of this document is to outline the detailed design specifications and Bill of quantities (BOQ) required for the refurbishment of two outbuildings structures and fencing installation for portion 31 (a portion of portion 21) of the farm Rooikopjies 483 JR. This bid covers the site information, preliminary and general items for the refurbishment and fence installation. The farm is currently occupied and will continue to be occupied for the duration of the project.

2.3 HEALTH AND SAFETY

The contractor shall ensure that the working environment is in compliance with Occupational Health and Safety Act 85 of 1993. Safety and ease of use of the completed structure for its intended purpose. It is the responsibility of the Contractor's Safety Officer that the construction personnel are aware of all health and safety procedures and policies. All construction sites must have an updated set of policies and procedures regarding safety and health of workers and environment. Safety of movement of working equipment within the facility to minimize damages from mishandling and accidents during construction. The following regulations must be strictly adhered to in order to ensure worker safety:

- Minimum wearing apparel – All site workers involved in the installation of the fence must wear as a minimum protection the following: full length pants and short sleeve shirt or t-shirt. Cutoffs, tank tops, or modified shirts, etc., are not acceptable wearing apparel.
- Foot protection – All site workers must wear safety boots to protect their feet and ankles.
- Eye protection – Workers must wear protective goggles or protective spectacles.
- Skin protection – Workers must wear protective gloves.
- Ear protection – Heavy duty ear plugs.
- A basic medical kit must be available on site.

2.4 SPECIFICATIONS

All construction notes, instructions, references, requirements, and preparations of works are detailed on the specification below. The detailed required works are as detailed in the following subsections of this chapter. It is essential that quality products be used for the refurbishment, thus all material must comply with specifications set by the South African National Standards institute.

Installation and construction work to be done according to the latest edition (1999) of the "Model Preambles for Trades" as recommended and published by the Association of South African Quantity Surveyors shall apply. This Standardised Specification is not bound into this Document but may be purchased by Tenderers from the Master Builders Association, Natal Building Centre, 40 Essex Terrace, Westville (031 - 266 70706).

The Model Preambles for Trades 2008 as published by the Association of South African Quantity Surveyors shall be deemed to be incorporated in these bills of quantities and no claims arising from brevity of description of items fully described in the said Model Preambles will be entertained.

Supplementary preambles and/or specifications are incorporated in these bills of quantities to satisfy the requirements of this project. Such supplementary preambles and/or specifications shall take precedence over the provisions of the Model Preambles.

The contractor's prices for all items throughout these bills of quantities shall take account of and include for all the obligations, requirements and specifications given in the Model Preambles and in any supplementary preambles and/or specifications.

2.5 SUPPORTING SPECIFICATIONS

Only new SABS approved material is to be used for the whole contract. SABS standards that shall apply as supporting specifications are listed below:

- Site preparations & establishment: SABS 1200 AA (4).
- Setting out of works: SABS 1200 AA (5.1.1).
- Permissible deviations
- SANS 1200 A: General (1986)
- SANS 1200 C: Site Clearance (1980 as amended 1982)
- SANS 1200 DA: Earthworks (small works)
- SANS 1200 GA: Concrete (small works)
- SANS 10400 [Part A-W]: National Buildings Regulations
- SANS 1200 H: Structural Steelwork
- SANS 135: ISO Metric Black Bolts, Screws & Nuts
- SANS 2001-DP1 Construction Works
- CKS 264: Flat Mild Steel Washers
- SANS 1200 HC: Corrosion Protection of Steelwork

2.5.1 WORKS SPECIFICATION

2.5.1.1 Temporary Works

Contractor's offices, storage sheds, latrines, barricading of Works shall be located in an approved position and subject to the approval of all authorities concerned. Safety & Security of the contractor's temporary works shall be to his own discretion. The safety of the Employer and Employer's staff will also be the responsibility of the Main Contractor. All reasonable steps should be taken to ensure the safety of all persons on site. The Contractor shall make his own arrangements with the necessary authorities for the supply of electricity and telephones.

2.5.1.2 Site preparation

Normal regulations regarding safety, municipal by-laws, contamination of water sources, erosion, siltation etc. will still apply.

2.5.1.3 Material and construction

All materials must conform to SABS specifications for the products. This includes all items such as bricks, roof material, drainage pipes, water reticulation pipes, etc. All concrete works to conform to Cement and Concrete Institute (CNCI) standards and recommendations specified.

2.5.2 Alterations

2.5.2.1 Alterations

In taking down and removing existing work the utmost care shall be observed to prevent any structural or other damage to remaining portions of the building. The Contractor shall ensure the stability of all structures during alteration work.

Special care shall be exercised during the progress of the work to ensure that any electrical installations, water supply pipes, telephone and other services which may be encountered are not interfered with and notice shall be given to the Project Manager if any disconnection or alterations become necessary.

The Contractor shall take all precautions necessary to prevent any nuisance from dust whilst carrying out the work.

2.5.2.2 Materials from the alterations, credit, etc

Materials recovered from the alterations (except where described as to be re-used or to be handed over to the Employer) will become the property of the Contractor, who may allow credit in respect thereof where provided for in the bills of quantities. Such materials shall not be re-used in new work without written permission from the Project Manager. Materials described as "removed" shall be removed from the site immediately.

Materials described as “handed over to the Employer” shall be carefully dismantled where necessary, neatly stored under cover on the site where directed and protected from damage, until required Materials described as “set aside for re-use” shall be carefully dismantled where necessary, cleaned, neatly stored under cover and protected from damage until required for re-use. Any damage caused to such materials during removal, storage or refixing shall be made good at the Contractor’s expense

2.5.2.3 Disposal of debris etc

The Contractor shall be responsible for the removal from the site of all materials, debris and rubbish resulting from the alterations.

2.5.2.4 Making good, damaged work

The Contractor shall make good in all trades to existing work where damaged or disturbed through the alterations with all necessary new materials to match the existing.

2.5.2.5 Timber roof trusses, steel roof covering

All roof works shall be accordance with SANS 10400: Part L.

2.5.2.6 Timber Roof trusses

All timber roof trusses shall comply with the requirements of SANS 2001-CT2: Structural Timberwork (Roofing).

2.5.2.7 Steel Roof Covering

0,5mm interlocking roof sheeting at Pitches exceeding 20-degree slope "Chromadek" fisheagle white IQS 550 fixed to existing timber Purlins at 1200mm centers in accordance with manufacture's recommendations

2.5.2.8 Roof insulation

Prior to the laying of roof sheet, the roof structure shall be covered with an SABS approved insulation roof material according to SABS specification 1381.

2.5.2.9 Ceiling

- Brandering shall be of softwood complying with the requirements of SABS Specification 653 and securely spiked up to supporting timbers with 90 mm wire nails.
- Provide and install a 6.4 mm thick Gypsum plaster board shall be of the size 38 x 38 mm and shall be spaced at 450 mm centre to centre
- Form a 650mm x 650mm standard trap door properly mounted to supporting timbers.
- All ceiling members to be painted white.

2.5.2.10 Joinery

Hardwood for joinery shall comply shall be according to SABS Specification 1099 and shall be of Clear Grade and free of sapwood. Soft wood shall be according to SABS Specification 1359. All the joinery shall be inspected and approved prior to priming. Hardwood joinery shall be free from all defects such as knots and splints.

Wooden Doors

- Wooden doors shall be according to SABS specification 1099.
- All doors to be varnished before installation (2 coats, first one 10% diluted with mineral turpentine).
- Wooden doors shall be hung on steel door frames. The contractor shall provide the details of the door to the Employers Agent prior to installation for approval.
- Provide two solid hardwood 3 panel meranti door including door frame and locking system.
- Provide three internal doors hollow core flush panel door (813 mm x 2032mm) with door frame and locking system.
- The clearance gap between door and frame after hanging shall not exceed 2 mm and between the base of the door and floor may be up to 6 mm.

2.5.2.11 Painting

All surfaces shall be cleaned, dusted prior to painting. Provide 120mm wide plaster band around window and door opening to be painted in contrasting colour to that of the wall. Barge and Facia boards to be painted to match plaster bands.

On Plaster

- All plastered walls, ceilings shall be filled, where necessary, with patching plaster.
- Priming of all plastered surfaces with plaster primer. 2. App. voat a 5m²/L spreading rate.
- Internal walls: Apply one coat plaster primer and two coats polyurethan enamel paint.
- External walls: Apply one coat plaster primer and two cats Plascon and all paint.

On Woodwork

Woodwork shall be brushed down smoothened to an even surface prior to painting works

On Metalwork

All rust, oil and any dirt shall be cleaned down on metals to be painted

2.5.2.12 Floor and wall tiling

All tile cement shall be of an approved mixture for ceramic tiles both for wall and floor tiling. Cement mortar and joints shall be 8 mm wide and shall be grouted in with an approved epoxy compound- Progrid Light Grey waterproof grout. The minimum setting period for siles shall be 24 hours.

2.5.2.13 Electrical work

The installation shall be erected and tested in accordance with the latest issues and amendments of the following Acts and regulations:

- SANS 60614 Specification for conduits for electrical installations
- SANS60884 Plugs and socket-outlets for household and similar purposes
- SANS 61084 Cable trunking and ducting systems for electrical installations
- SANS 61035 Specification for conduit fittings for electrical installations, and all other relevant SANS codes for the works"
- The National Building Regulations and Building Standards Act 1996 (Act 29 of 1996).

3. DESIGN SCHEDULE OF QUANTITIES

A detailed project schedule of quantities the refurbishment of two outbuildings structures, electrical reticulation and fencing installation for portion 31 (a portion of portion 21) of the farm Rooikopjies 483 JR.

NOTE: Site briefing is compulsory. Only quote for applicable expectation as indicated during site briefing, only actuals will be paid for. Quotation per item must include supply, delivery, and installation.

3.1 Location

The site located as follows:

Local Municipality	Nearest Town	Co-ordinates	Nature of Work
City of Tshwane Metropolitan Municipality	Bronkhorstspuit	25°44' 59"S 28°35'58" E	Alterations

3.2 Access to site

The Contractor shall not have sole access to the site during construction but must make allowance to accommodate the movement as and when required by stakeholders. Areas to be shut down and barricaded for construction purposes will be identified and notice given to the locals prior to any works being carried out.

4. EVALUATION CRITERIA

Tenders will be evaluated in terms of the evaluation criteria stipulated below:

4.1 Evaluation for mandatory criteria

4.2 Evaluation in terms of 80/20 preference point system as prescribed in the Preferential Procurement Regulations 2022.

4.1 EVALUATION FOR MANDATORY CRITERIA

- 4.1.1 Only those Tenderers who are registered with the CIDB in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a **2GB or Higher Class** of construction work, are eligible to submit tenders.
- 4.1.2 Attendance of the Compulsory Tender Clarification meeting as stipulated above.
- 4.1.3 Correction in terms of price must not be made by means of a correction fluid such as Tippex or similar product. If correction fluid has been used on any specific item price, such item will not be considered. No correction fluid must be used in a Bill of Quantities where prices are calculated to arrive at a total amount. If correction fluid has been used the task order as a whole will not be considered
- 4.1.4 In the event of mistakes having been made on the prices inclusive of VAT it must be crossed out in ink at each and every price alteration on the Form of Offer and the BOQ and be accompanied by an initial or signature
- 4.1.5 The Tenderer submits a duly and dated relevant resolution of their members or their board of directors, as the case may be, on their **company letterhead**. In the case of a **One-Person** Concern submitting a tender, this shall be clearly stated on the company letter head. In case of a **Company** submitting a tender, include a copy of a resolution by its board of directors authorising a director or any other official of the company to sign the documents on behalf of the company. In the case of a **Closed Corporation** submitting a tender, include a copy of a resolution by its members authorising a member or any other official of the corporation to sign the documents on each member's behalf. In the case of a **Partnership** submitting a tender, all the partners shall sign the documents, unless one partner or a group of partners has been authorised to sign on behalf of each partner, in which case proof of such an authorisation shall be included in the Tender. In the case of a **Joint Venture** submitting a tender, include a resolution of **each company** of the Joint Venture together with a resolution by its members authorising a member of the Joint Venture to sign the documents on behalf of the Joint Venture." i.e. the **Joint Venture** must submit **three Letters of Authority** as per the aforesaid Joint Venture requirement.
- 4.1.6 Form of offer must be completed and signed by duly authorized person
- 4.1.7 The Tenderer is registered and in good standing with respect to Compensation for Occupational Injuries and Diseases Act (COIDA) **within Building and Construction**, with Department of Labour or with a licensed compensation insurer. The Tenderer must submit the letter of good standing within building and construction projects. In the event of the Tenderer being a joint

venture/consortium, the letter of good standing for building and construction projects of the individual members must also be provided.

- 4.1.8** The contractor is registered with the **NHBRC** (National Home Builder's Registration Council). Attach valid proof of registration.

NOTE: Additional Required Documents (Not for elimination/disqualification)

a) **TAX COMPLIANCE STATUS:** Attach a Valid Tax Clearance Certificate and/or SARS issued pin code. Bids received from bidders with a non-compliant tax status may be disqualified with failure to update the Tax Status within 7 days.

b) Bidder should be registered with National Treasury **Central Supplier Database (CSD)**. Attach proof of registration

4.2 EVALUATION IN TERMS OF 80/20 PREFERENCE POINT SYSTEM AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

Apply the **80/20 Preference Point system** where a maximum of Eighty (80) tender adjudication points will be awarded for price. Twenty (20) points will be awarded for preference in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) and Preferential Procurement Regulation, 2022

POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below

In cases where organs of state intend to use Regulation 3(2) of the

Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Specific goals for the tender and points claimed are indicated per the table below. (Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Who had no franchise in national elections before the 1983 and 1993 Constitution		10		
Who is female		5		
Who has a disability		2		
Specific goal: Youth		3		

5. CONTRACT DATA

5.1 CONTRACT DATA AND STANDARD CONDITIONS OF TENDER CONDITIONS OF CONTRACT

5.1.1 THE JOINT BUILDING CONTRACTS COMMITTEE

*The Conditions of Contract are the **JBCC Series 2000 Principal Building Agreement (March 2014 Edition 6.1)** published by the Joint Building Contract Committee.*

*Copies of these documents may be obtained from the **Association of South African Quantity Surveyors** (011-315 4140), the **Master Builders Association** (011-205 9000), the **South African Association of Consulting Engineers** (011-463 2022) or the **South African Institute of Architects** (011-486 0684).*

3.1.2 CHANGES TO THE JBCC PRINCIPAL AGREEMENT

The tenderer attention is drawn to the Bill 1 of the Bills of Quantities. **The amendments contained herein or in the single referenced Annexure (as per the signed Contract Data) constitute the only amendments to the standard JBCC Agreement that will apply. No other amendments shall be of any force or effect.**

All Errata issued by the JBCC is listed in the Bills of Quantities and not listed below. Should there be any discrepancy between the clause amendments below and Bill 1, Bill 1 will take precedence.

Clause 1.0: Definitions

Clause	Data
1.1	The definition of agreement is replaced with the following definition: "AGREEMENT: The JBCC Principal Building Agreement, the completed JBCC PBA contract data, the contract drawings, the priced documents and any other documents reduced to writing and signed by the parties" NAME OF EMPLOYER: Department of Agriculture, Land Reform and Rural Development.
1.3	Add the following new clause: "1.3" The tender documents have been drafted in English. The contract arising from the invitation of tender shall be interpreted and construed in English.

Clause 2.0: Law, Regulations and Notice

2.1	Without limiting the generality of the provisions of clause 2.0, the contractor's attention is drawn to the provisions of Construction Regulations issued in terms of the Occupational Health and Safety Act, 1993. It is specifically stated that the
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	employer shall prepare a documented health and safety specification for the works (refer to Annexure C5 for a copy of the relevant specification) and that the employer shall ensure that the contractor has made provision for the cost of health and safety measures during the execution of the works. The contractor shall price opposite this item for compliance with the act and the regulations and the provisions of the aforementioned health and safety specification [2.1] The contractor shall: 1. Comply with the health and safety specification for the works 2. Prepare and agree with the health and safety consultant the health and safety plan for the works 3. Co-operate with the health and safety consultant in all respects
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Clause 3.0: Offer and Acceptance

	<i>No change from Principal Building Agreement</i>
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Clause 4.0: Assignment and Cession

	<i>No change from Principal Building Agreement</i>
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Clause 5.0: Contract Documents

Clause	Data
5.1	Add the following to the clause: The original signed set of contract documents is to be held by the Employer .
5.3	Clause 5.3 is deemed to be deleted
5.5	All drawings for this project will be issued electronically and the contractor shall be deemed to have received such drawings on the date that such drawings have been dispatched electronically [5.5]
5.6	Clause 5.6 is deemed to be deleted. The provisions of this Bill No. 1 (Preliminaries) shall take precedence over any other documents which constitute this agreement [5.6]

Clause 6.0: Employer's Agent

6.2	Delegated authority The authority of the principal agent to issue contract instructions and perform duties for specific aspects of the works is delegated to agents as follows [6.2]:
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	This delegated authority will be defined in writing when the site is handed over to the contractor.
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Clause 7.0: Design Responsibility

	<i>No change from Principal Building Agreement</i>
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Clause 8.0: Works Risk

	<i>No change from Principal Building Agreement</i>
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Clause 9.0: Indemnities

	<i>No change from Principal Building Agreement</i>
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Clause 10.0: Insurances

Clause	Data
10.1.2	Add the following to the clause: The Contractor will affect Contract Works Insurance to be limited to, the Tender amount including VAT plus 20%, and Public Liability to be limited to R5 000 000 under the contract. The contractor must ensure that any damage to the existing building (e.g. structural) be included in his Public Liability insurance. The Employer will not provide for any insurance as it will be provided for by the Contractor.

Clause 11.0: Security

	<i>No change from Principal Building Agreement</i>
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Clause 12.0: Duties of the Parties

12.1.2 to 12.1.6 and 12.2.18	Provisions of clauses 12.1.2 to 12.1.6 and 12.2.18 Refer to the contract data, the Preliminaries document and "Section B: Preliminaries" of this Bill No. 1 with reference to the provisions of clauses 12.1.2 to 12.1.6 and 12.2.18 of the JBCC Principal Building Agreement
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Clause 13.0: Setting Out

	<i>No change from Principal Building Agreement</i>
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Clause 14.0: Nominated Subcontractors

	<i>No change from Principal Building Agreement</i>
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Clause 15.0: Selected Subcontractors

	<i>No change from Principal Building Agreement</i>
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Clause 16.0: Direct Contractors

16.1	Attendance on direct contractors In respect of direct contractors the contractor shall: 1. Designate an area for the direct contractor to establish a temporary office and workshop and storage of equipment and materials 2. Allow the use of personnel welfare facilities, where provided 3. Provide water, lighting and single-phase electric power to a position within 50m of the place where the direct contract work is to be carried out, other than fuel or power for commissioning of any installation 4. Permit the direct contractor to use erected scaffolding, hoisting facilities, etc provided by the contractor, in common with others having the like right, while it remains erected on the site [16.1]
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Clause 17.0: Contract Instructions

	Instructions issued on site are to be recorded in a site instruction book which is to be supplied and maintained on site by the contractor
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Clause 18.0: Interim Completion

	<i>No change from Principal Building Agreement</i>
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Clause 19.0: Practical Completion

	Add the following to the clauses: <i>“The time to achieve practical completion is Three (3) months”</i>
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Clause 20.0: Sectional Completion

	<i>No change from Principal Building Agreement</i>
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Clause 21.0: Defects Liability Period and Final Completion

	<i>No change from Principal Building Agreement remains ninety (90) calendar days</i>
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Clause 22.0: Latent Defects Liability Period

	<i>No change from Principal Building Agreement</i>
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Clause 23.0: Revision of the Date for Practical Completion

Clause	Data
17.1.8, 23.1 & 2	The removal or substitution of any materials and goods which do not conform to the specification or the contract drawings shall not constitute grounds for the extension of the construction period nor for the adjustment of the contract value [17.1.8, 23.1 & 2]

Clause 24.0: Penalty for Late or No-Completion

Clause	Data
	<i>Add the following to the clause:</i> “It is therefore the contractor’s responsibility to ensure that Practical Completion is achieved by the due date, failing which penalties will be charged per calendar day that the contractor falls behind until such time that works are completed in full. The penalty for failing to complete the Works is R 910,00 excluding VAT per calendar day”

Clause 25.0: Payment

Clause	Data
25.7	Replace clause 25.7 with the following: The Employer shall pay the Contractor the amount certified within 30 (thirty) calendar days from the date of receipt of the Contractor’s original VAT Invoice in support of payment certificate at the Physical address of the Employer. Where prices are submitted by the contractor or subcontractor during the progress of the works in respect of contract instructions or in regard to a claim under the terms of this agreement and notwithstanding the fact that such prices may be used in an interim payment certificate, there is to be no presumption of acceptance. Should the principal agent wish to accept any such prices prior to the issue of the certificate of final completion, it shall be in writing

Clause 26.0: Adjustment of the Contractor Value and Final Account

Clause	Data
26.1	Add the following to the existing clause Any Contract Variations with a financial implication must be approved by the Department in line with the Departmental Approved Supply Chain Management Delegation of Authority. Contingencies: Contingencies are under the sole control of the Department and upon approval in line with the Departmental Approved Supply Chain Management Delegation of Authority.
26.6	

	Add the following to the existing clause The contractor shall review, assess and adjudicate any claims received by him from any subcontractor and thereafter submit same to the principal agent with a recommendation in order to assist the principal agent in adjudicating the claim [26.6]
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Clause 27.0: Recovery of Expense and/or Loss

	<i>No change from Principal Building Agreement</i>
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Clause 28.0: Suspension by the Contractor

	<i>No change from Principal Building Agreement</i>
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Clause 29.0: Termination

	<i>No change from Principal Building Agreement</i>
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Clause 30.0: Dispute Resolution

	<i>No change from Principal Building Agreement</i>
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AGREEMENT

The second sentence of the introduction where the parties sign the agreement, namely "Any provision in this agreement..... acceptance by such subcontractor at any time." is deemed to be deleted

The required information of the parties and the amount of the contract sum shall be inserted in the agreement for signature of the agreement by the parties

C1.2.1 TENDER INFORMATION

CLAUSE	DATA PROVIDED BY THE EMPLOYER
A1	<u>Project name</u> The renovation of two outbuildings structures, electrical connection, fencing installation and equipping of a borehole for portion 31 (a portion of portion 21) of the farm Rooikopjies 483 JR in City of Tshwane Metropolitan Municipality in Gauteng Province
A2	<u>Works description</u> The refurbishment of the workers house and storage shed inclusive of alterations, waterproofing, roof covering, ceilings, partitioning & flooring, painting, tiling carpentry & joinery, plumbing and drainage etc
A3	<u>Site Description</u> Erf No/Township: Portion 31 (a portion of portion 21) of the farm Rooikopjies 483 JR Local authority: City of Tshwane Metropolitan Municipality Street address: Latitude 25°44' 59"S , Longitude: 28°35'58" E
A4	<u>Employer:</u> Postal address: Physical address: Telephone no: Facsimile no: E-mail:
A5	<u>Project Manager:</u> Mr Mayibongwe Kunene Postal address: Private Bag X 09 HATFIELD 0028 Telephone no: 082 577 5708 E-mail: Mayibongwe.Kunene@dlrrd.gov.za

C1.2.2 Applicable Contract Data

CLAUSE	DATA PROVIDED BY THE EMPLOYER
B2	<u>Law, regulations and notices</u> Law of the country applicable to the project: South Africa
B5	<u>Contract documents</u> The original signed set of contract documents is to be held by the Employer. <u>Priced document</u> A Priced bills of quantities (BoQ) will apply (black ink).
B10	<u>Insurances</u> The Contractor will affect Contract Works Insurance to be limited to, the Tender amount including VAT plus 20%, and Public Liability to be limited to R5 000 000 under the contract. The contractor must ensure that any damage to the existing building (e.g. structural) be included in his Public Liability insurance.
B11	<u>Security</u> The contractor shall provide a Guarantee for Construction to the employer.
B12	<u>Duties of the parties = employer = site</u> 9.2.7 Alterations & additions to existing premises – Yes 12.1.2 Premises occupied - yes/no identify area – Yes, Relevant natural features to be retained / relocated / removed – to be retained 12.1.3 Statutory and/or other notices to be complied with by the contractor before possession of site can be given 12.1.6 (a) Approved Health and Safety Plan (b) Approved Environmental Plan (c) Guarantee / Securities (d) Insurances (e) Approved programme 12.1.7 Possession of the site - intended date Within 120 days from close of tenders provided that the Contractor has complied with the following 12.2.9 In addition to the clause will be expanded to include: “The contractor’s programme will adhere to the following minimum requirements: • the commencement date, the due completion date and the planned completion date. • the sequence, timing and resources for carrying out the works. • the dates for site access, possession, approvals, instructions, inspections, tests, and all required information. • the events that influence the carrying out of the works, including the float and the contractor’s time risk allowances. • other programming information set out in the scope of works. • a detailed cash flow; and

	include an update indicating the actual progress against the planned progress at least once a month.”
19/20/24	<u>Practical completion / penalty for late completion</u> <i>Add the following to the existing Clauses:</i> “The penalty for failing to complete the Works is: the lesser of R1 360.00 excluding VAT per calendar day.”
B19	<u>Practical completion</u> These items will fill be finalised with the successful tenderer.
B25	<u>Payment</u> Currency: ZAR
25.3.4/ 26.9.5	Contract price adjustment provisions: Will not be apply

C1.2.3 TENDER CLOSING

Please refer to the tender conditions.

C1.2.4 TENDER’S SELECTION

CLAUSE	DATA PROVIDED BY THE TENDERER
E11	<u>Securities</u>
11.1.2	Guarantee for construction – yes/no
11.1.3	Guarantee for Construction (fixed) – yes/no

6. PRICING SCHEDULES

6.1 PRICING INSTRUCTION

- i) The prices and rates in this Bills of Quantities are fully inclusive prices for the work described under the items. Such prices and rates cover all costs and expenses that may be required for the execution of the work described in the Scope of Work as well as overhead charges and profit. These prices will be used as a basis for assessment of payment for additional work that may have to be carried out.
- ii) Site briefing is compulsory. Only quote for applicable expectation as indicated during site briefing, only actuals works will be paid for. Quotation per item must include supply, delivery, and installation.
- iii) The units of measurement described in the Bills of Quantities are metric units. Abbreviations used in these Bills of Quantities are as follows:

%	=	percent
h	=	hour
ha	=	hectare
kg	=	kilogram
kl	=	kilolitre
km	=	kilometre
km-pass	=	kilometre-pass
kPa	=	kilopascal
kW	=	kilowatt
l	=	litre
m	=	metre
mm	=	millimetre
m ²	=	square metre
m ² -pass	=	square metre-pass
m ³	=	cubic metre
m ³ -km	=	cubic metre-kilometre
month	=	month
MN	=	meganewton
MN.m	=	meganewton-metre
MPa	=	megapascal
No.	=	number
Prov sum	=	Provisional sum
PC sum	=	Prime Cost sum
R/only	=	Rate only
sum	=	lump sum
t	=	ton (1000 kg)
W/day	=	Work day

6.2 BILLS OF QUANTITIES

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 1 PRELIMINARY AND GENERAL				
	<u>FIXED CHARGE AND TIME-RELATED ITEMS</u>				
1	Contractual Requirements	L.Sum	1		
2	Site Office Establishment including all General & Contractual Obligations (Not limited to insurances, performance guarantee, offices, Fencing of camp, water, ablutions and electricity)	L.Sum	1		
3	De-Establishment of site after completion	L.Sum	1		
4	OHS Compliance including Safety officer and personal protective clothing and equipment	Sum	2		
	SUMS STATED PROVISIONALLY				
5	Remuneration of Community Liaison Officer (CLO) for duration the Contract	Prov.Sum	1	20 000	20 000.00
6	Handling in terms of Item 5 above	%			
7	Additional test required by the engineer	Prov.Sum	1	10 000	10 000.00
8	Handling in terms of Item 7 above	%			
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 2 ALTERATIONS PREAMBLES NOTE: Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES <u>Demolitions - General Notes</u> Contractors are required to inspect the site and to acquaint themselves with the site conditions and it's surroundings. The items as referenced in this BOQ are INDICATIVE and for reference/identification only. It shall be the Contractors responsibility in it's entirety to identify all items (even if not identified in this BOQ) <u>Municipal Regulations</u> The Contractor is to allow for the disconnecting of all existing services (i.e. electrical, water and sewer) and to obtain the necessary permits in this regard The whole of the works shall be carried out in accordance with municipal regulations and to the entire satisfaction of the Municipal Authorities <u>Hoarding</u> The Contractor shall provide a safety plan and protection/site hoarding plan for approval by the Principal Agent, ensuring public safety. Before commencing any demolition work the Contractor shall provide hoardings as necessary for the enclosure and protection of the building which is to remain				
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD <u>Notice to Adjoining Owners</u> At the commencement of the work the Contractor shall give notice to the adjoining owners, to whose premises any services such as water, telephone, electric power, etc. are carried, via, or supported by the buildings to be demolished and shall ensure that such services are maintained without interruption. <u>Inspection of Nearby Properties, etc</u> A dated photographic crack survey of all existing buildings to the site is to be carried out prior to commencement of any demolition work <u>Removal from site</u> The Contractor shall remove all materials from site to a dumping site selected by the Contractor. TEMPORARY BARRIERS, SCREENS, ETC. <u>Temporary barriers, screens, etc including removal</u> Note: All temporary barriers and tunnels are to be marked up by the contractor on a drawing which is to be submitted to the Project Manager on a monthly basis to substantiate the Contractor's claim. No payment will be made for either first time erection or dismantling and re-erection of these barriers without this documentation. The Contractor shall provide a safety plan and protection/site hoarding plan for approval by the Principal Agent, ensuring public safety. Before commencing any demolition work the Contractor shall provide hoardings as necessary for the enclosure and protection of the building which is to remain				
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD GENERAL NOTES TO CONTRACTORS Contractors shall attend the site inspection to ascertain the exact nature and extent of the work to be done and shall carefully examine the existing buildings and other structures before making any allowances or charges for their purchase, demolition and removal, as no claim for any extra work due to failure to comply with this requirement will be entertained. Contractors are advised to visit the site to acquaint themselves fully as to the conditions on site as no claim in this regard will be entertained. Contractors are to read the descriptions, which are intended as a means of identifying various facets of the work, in conjunction with the drawings. Contractors shall allow for all costs in connection with the various items taking full cognisance of both the specification and the Bills of Quantities. Contractors shall notify the Principal Agent in writing of any discrepancies encountered upon which clarification will be given by the Principal Agent in writing to the Contractor. Failure to do so will be the complete responsibility of the Contractor and no claims whatsoever will be entertained in this regard Contractors are to note that setting out of the works will be the complete responsibility of the Contractor and they should therefore acquaint themselves with the site boundaries, site co-ordinates, datum levels etc. Failure to do so will be the complete responsibility of the Contractor and no claims whatsoever will be entertained in this regard The contractor shall identify and expose, where relevant, all underground services on site. He should liaise with all relevant authorities for the location and protection of these services. Where specifications and descriptions in these Bills of Quantities are in conflict with previous specifications (Preambles), then the specifications or descriptions in these Bills of Quantities shall take preference.				
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
	The descriptions contained in these Bills of Quantities are to be read in conjunction with the specifications as prepared by the Principal Agent and the various specialist Consultants and are intended as a means of identifying the various facets of the work. Contractors shall allow for all costs in connection with the various items taking full cognisance's of specifications and the Bills of Quantities descriptions. Contractors will be required to have sufficient teams on site, at all times, as to ensure that the programme dates are met. Contractors are to allow for this in their tenders as no claim for additional teams or workmen will be entertained at a later stage. Furthermore, Contractors are to study and acquaint themselves with the programme regarding the phasing of the works. No additional claim for re-establishment due to phasing of the works will be entertained. Contractors are advised that no site accommodation will be provided for their use. As such Contractors are to allow for this item in their submitted rates, or under the items provided for in the Preliminary & General sections. Final measurement of the works shall be made from measurements taken on site to the nearest 0,01m and priced in accordance with the rates contained herein. NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out Building B. Garage Building ALTERATIONS TO EXISTING EXTERNAL AREAS <u>Remove existing metal garage door complete, make good area to receive new aluminium door (Aluminium door measured elsewhere).</u>				
1	Garage door B: 3	No	3		
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
	<u>Hack off and remove loose plaster and paint, including patching plaster and filling of cracks, prepare walls to receive new paint.</u>				
2	External plaster A: 88,02 B: 138,78 <u>Clean, repair gully and respective pipe works (Above ground and underground as applicable), including unblocking drainage system to septic tank. Gully and drainage system to function to full capacity, fixed complete.</u>	m²	226.80		
3	External drainage system A: 1 <u>Repair and or unblock existing grey water pipeworks discharging into existing drainage system, including replacing damaged pipes and accessories to function to full capacity, fixed complete.</u>	No	1.00		
4	Grey water pipework A: 1 <u>Break and remove broken glasses from existing windows, including making good area to receive new glass (New glass measured elsewhere).</u>	No	1.00		
5	Windows A: 3,68	m²	3.68		
6	Windowsills (Size to be confirmed on site) A: 3,07 EXISTING ROOF <u>Taking out and removing existing corrugated roof sheeting, including roof structure, making good area to receive new roof structure (Including wallplate) & roof covering (New roof structure & covering elsewhere).</u>	m	3.07		
7	Roof sheeting (measured on plan) A: 1	m²	30.90		
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
8	<u>Repairing existing corrugated roof sheeting, including roof structure where necessary, remove and treat rust on rusted areas of the roof to receive paint (Paint measured elsewhere). Fixed complete to full functionality.</u> Roof sheeting (measured on plan) B: 124,80	m²	124.80		
	ALTERATIONS TO EXISTING INTERNAL AREAS				
9	<u>Taking out and removing existing damaged WC, making good area to received new (New WC measured elsewhere).</u> WC A: 1	No	1.00		
10	<u>Taking out and removing existing damaged Bathtub, making good area to received new (New bath tub measured elsewhere).</u> Bath tub A: 1	No	1.00		
11	<u>Taking out and removing existing damaged Wash Hand Basin (WHB), making good area to received new (New WHB measured elsewhere).</u> WHB A: 1	No	1.00		
12	<u>Hacking and removal of existing loose plaster and paint, make good wall to receive new plaster and paint (new plaster and paint measured elsewhere).</u> Plaster and paint A: 91,57 B: 138,78	m²	230.35		
13	<u>Filling cracks on existing walls using suitable wall filler, sealing smooth to receive paint (paintwork measured elsewhere)</u> Walls A: 91,57 B: 138,78	m²	230.35		
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
	<u>Hacking up/off and removing vinyl floor tiles, ceramic tiles, etc. including removing mortar bed or adhesive from concrete or brickwork and preparing surfaces to receive new tile finish (New tile finish measured elsewhere), etc.</u>				
14	Ceramic tiles to floors A: 43,29	m²	43.29		
15	Ceramic tiles to walls A: 5,59	m²	5.59		
	<u>Repairs of existing 110mm brick work, including creating toothing to fix new brick wall fixed complete to receive new plaster and paint (plaster and paint measured elsewhere)</u>				
16	110mm Brick Wall A: 8,78	m²	8.78		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 3 CONCRETE, FORMWORK AND REINFORCEMENT PREAMBLES NOTE: Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out building B. Garage building REINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES <u>15MPa/19mm Concrete</u>				
1	Apron A: 32,60 B: 51,40 REINFORCEMENT <u>Fabric reinforcement</u> Type 193 fabric reinforcement in concrete surface beds, slabs, aprons, etc. A: 32,60 B: 51,40	m ³	84.00		
2		m ²	84.00		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 4 WATERPROOFING PREAMBLES NOTE: Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill <u>Waterproofing</u> Waterproofing of roofs, basements, etc. shall be laid under a ten-year guarantee. Waterproofing to roofs shall be laid to even falls to outlets etc. with necessary ridges, hips and valleys. Descriptions of sheet or membrane waterproofing shall be deemed to include additional labor to turn-ups and turn-downs. GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out building B. Garage building ROOF WATERPROOFING <u>Supply and apply suitable dampproof paint on existing roof covering. Applied complete as per manufacture specifications</u>				
1	On roof B: 47,63	m ²	124.80		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 5 CARPENTRY AND JOINERY PREAMBLES NOTE: Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out building B. Garage building DOORS, ETC. <u>Supply and install new Solid core timber door with paintable face (paintwork elsewhere), hung to steel door frames. Fixed complete as per manufacturer specifications</u>				
1	Internal quality Single doors A: 2 B: 1 <u>Supply and install new Solid timber door with paintable face (paintwork elsewhere), hung to steel door frames. Fixed complete as per manufacturer specifications</u>	No	3.00		
2	External quality Single doors A: 2 B: 1	No	3.00		
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
	CUPBOARDS, ETC.				
	<u>Kitchen cupboards complete with granite top</u>				
3	Budgetary allowance of R25 000.00 (Twenty-Five Thousand Rand) for kitchen cupboard with granite top, to be fitted with a double sink (Double sink measured elsewhere)	No	1.00	25,000.00	25,000.00
	<u>Bedroom cupboard</u>				
4	Budgetary allowance of R12 000.00 (Twelve Thousand Rand) for bedroom cupboard complete to full functionality	No	1.00	12,000.00	12,000.00
	ROOFS, etc.				
	<u>Complete timber roof rafters roof construction sloping not exceeding 25 degree including all necessary hoisting labor, timber for bracing, purlins, wall plates, gangboards, certificate and guarantee for design and erection to be supplied by manufacturer. All exposed timber sections as well as sections in contact with wet trades to be creosote treated before fixing into position.</u>				
5	Out building approximately 77.25 m2 on plan A: 77.25	No			
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1	BILL NO. 6 ROOF COVERINGS PREAMBLES NOTE: Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out building B. Garage building PROFILED METAL SHEETING AND ACCESSORIES <u>0,5mm interlocking roof sheeting at Pitches exceeding 20-degree slope "Chromadek" fisheagle white IQS 550 fixed to existing timber Purlins at 1200mm centers in accordance with manufacture's recommendations.</u> Roof covering with pitch exceeding 15 degrees including purlins, ridges, clips, water accessories, complete for roof functionality. - (Area measured on plan to be confirmed on site) A: 77,25	m²	77.25		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 7 CEILINGS, PARTITIONS AND ACCESS FLOORING PREAMBLES NOTE: Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out building B. Garage building NAILED-UP CEILINGS <u>9,5mm Gypsum plasterboard fixed to screw-up grid system with butt jointed taped joints and the whole finished with gypsum plaster trowelled to a smooth polished surface to the thickness recommended by the manufacturer. Including standard timber brandering at 900mm centres in one direction only, joined with joiner sections including standard perimeter angles fixed to walls etc.</u>				
1	Ceilings	m ²	186.60		
2	Cornices	m	120.10		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 8 IRONMONGERY PREAMBLES NOTE: Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out building B. Garage building <u>Supply and install new ironmongery to new doors. All to match existing, fixed complete.</u>				
1	2 Lever lockset (including handles)	No	6.00		
2	Standard plug on floor door stops	No	6.00		
3	Window handles to existing windows to match existing	No	10.00		
4	Window latches to existing windows to match existing	No	10.00		
5	High Security padlock	No	2.00		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 9 METALWORK PREAMBLES NOTE : Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill <u>Descriptions</u> Descriptions of bolts shall be deemed to include nuts and washers. Descriptions of expansion anchors and bolts and chemical anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete. Metalwork described as "holed for bolt(s)" shall be deemed to exclude the bolts unless otherwise described. GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out building B. Garage building ALUMINIUM WINDOWS, DOORS, ETC Note: Contractor should allow for standard ironmongery items. All ironmongery items shall be approved by the Project Manager.				
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
	Note: All dimensions to be checked on site prior to construction. Clear silicone joints between window frames and brickwork. Aluminium frames shall be factory wrapped in protective plastic covering and shall be removed once building works are complete				
	<u>Charcoal Powder coated aluminium glass double door and frame, plugged to brick wall or concrete, including all ironmongery. Fixed complete as per manufacturer's specifications.</u>				
1	Purpose made double door, size 2115mm x 2443mm high (size to be confirmed on site) B: 1	No	1.00		
	PRESSED STEEL GARAGE DOORS				
	<u>Pressed steel garage door tip-up doors fixed to brickwork including all ironmongery and mechanisms. Fixed complete as per manufacturer's specifications</u>				
2	Tip-up door for 2115mm x 2443mm high opening (size to be confirmed on site) B: 2	No	2.00		
	STEEL WINDOWS, DOORS, ETC				
	<u>Steel glazing beads, couplings transoms, coupling mullions, etc.</u>				
3	Steel door frame 910mm x 2150mm A: 1 B: 1	No	2.00		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 10 PLASTERING PREAMBLES NOTE : Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill <u>Plaster on concrete</u> Plaster described as "on brickwork" shall be deemed to include for small portions of plaster on concrete flush with brickwork and prices should include for all the necessary preparatory work. GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Outbuilding B. Garage building INTERNAL PLASTER TO EXISTING WALLS <u>One coat rhinolite skim coat and one coat plaster finish on brickwork</u>				
1	On walls A: 30,59 B: 17,55	m ²	48.14		
2	On narrow widths A: 5 B: 6	m ²	11.00		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 11 TILING PREAMBLES NOTE : Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out building B. Garage building FLOOR TILING <u>Supply and install 300 x 300 mm ceramic floor tiles and tiles skirtings. Fixed complete.</u>				
1	On floors A: 61,80 B: 124,80	m ²	186.60		
2	On Skirtings A: 54,90 B: 65,20	m	158.88		
	WALL TILING <u>Supply and install 300 x 300mm ceramic wall tiles. Fixed complete.</u>				
3	On walls A: 5,59	m ²	5.59		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 12 PLUMBING AND DRAINAGE PREAMBLES NOTE : Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out building B. Garage building RAINWATER DISPOSAL <u>Water lite guttering or equally approved commercial and industrial ogee profile Chromadek seamless gutter coated internally and externally in color bateleur brown with matching splash plate including cut and mitred angles covered with a mitre strip externally, stop ends crimped and all sealed on the inside with Dow Corning 813 silicone sealer, secured to roof structure with 20 x 2.5mm Australian hanger brackets at 600mm centres using aluminium peeled reverts, with 75 x 50 x 0.6mm thick Chromadek downpipe in color bateleur brown fixed to wall with straps at 1500mm centres using nail plugs, with downpipes reverted and silicone sealed to gutter outlets, including all necessary bends, elbows, shoes etc.</u>				
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
1	120 x 100mm overall commercial and industrial Ogee seamless eaves gutters coated internally and externally including sealing joints inside with approved silicone sealer and fixed to fascia board (fascia board elsewhere measured) with 20 x 2.5mm hanger brackets at 600mm centres using aluminium peeled rivets SANITARYWARE AND BRASSWARE <u>Supply and install sanitaryware and brassware including p-traps and s-traps complete with seals applicable to match existing, fixed complete according to manufacturer's specifications</u>	m	39.80		
2	Double Kitchen Sink	No	1.00		
3	Bath tub	No	1.00		
4	Wash Hand Basin	No	1.00		
	<u>Supply and install new mixer to match existing. Fixed complete as per manufacturer specifications</u>				
5	Kitchen Sink mixer	No	1.00		
6	Bath tub mixer	No	1.00		
7	Wash Hand Basin mixer	No	1.00		
	GEYSERS <u>Supply and install 150 litre geyser (Fixed complete as per manufacturer specifications), specification to be confirmed and approved prior to installation.</u>				
8	150 litres geyser	No	1.00		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 13 GLAZING PREAMBLES NOTE : Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. Key: Location Description A. Out building B. Garage building GLAZING TO STEEL WITH PUTTY <u>Supply and install clear float glass to match existing, to be fixed with putty on steel windows where broken or cracked glass was removed. Fixed complete as per manufacturer specifications</u>				
1	Panes not exceeding 0,1m² A: 7,91 <u>Supply and install obscure glass to match existing , to be fixed with putty on steel windows where broken or cracked glass was removed. Fixed complete as per manufacturer specifications</u>	m ²	7.91		
2	Panes not exceeding 0,1m² B: 1,05	m ²	1.05		

TOTAL CARRIED FORWARD TO SUMMARY					
ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 14 PAINTWORK PREAMBLES NOTE: Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill PREPARATORY WORK TO EXISTING WORK <u>Previously painted plastered surfaces</u> Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth <u>Previously painted metal surfaces</u> Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal <u>Previously painted wood surfaces</u> Surfaces shall be thoroughly cleaned down. Blistered or peeling paint shall be completely removed and cracks and crevices shall be primed, filled with suitable filler and finished smooth PAINT SPECIFICATIONS All painting shall be done to match currently existing on site, where necessary reference to be made to adjoining buildings, unless otherwise described GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work.				

TOTAL CARRIED FORWARD TO NEXT PAGE					
ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
	Key: Location Description A. Out building B. Garage building				
	ON EXISTING INTERNAL PAINTED SURFACES				
	<u>Two coats internal quality paint to match existing</u>				
1	Walls A: 104,22 B: 173,88	m²	278.10		
	ON PLASTERBOARD SURFACES				
	<u>Two coats internal quality paint to match existing</u>				
2	Ceilings and trap door A: 124 B: 61,80	m²	186.60		
3	Cornice A: 44,60 B: 64,40	m²	109.00		
	ON EXISTING EXTERNAL PAINTED SURFACES				
	<u>Two coats external quality paint to match existing</u>				
4	Walls A: 71,82 B: 138,78	m²	210.60		
	ON METAL SURFACES				
	<u>One coat alkyd based zinc phosphate primer and two coats premium quality paint to match existing, on steel</u>				
7	Windows A: 5,38 B: 9,09	m²	14.47		
8	Burglar bar doors A: 3,30	m²	3.30		
9	Steel doors A: 1,65 B: 13,64	m²	15.29		

TOTAL CARRIED FORWARD TO NEXT PAGE					
ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
10	Steel door frames C: 7,71 ON WOOD SURFACES <u>One coat primer and two coats premium quality paint to match existing</u>	m²	33.02		
11	Doors A: 6,68 <u>Two coats premium quality vanish to match existing</u>	m²	6.98		
12	Door A: 3,49	m²	3.49		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	BILL NO. 15 EXTERNAL WORKS PREAMBLES NOTE : Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill NOTE: Bidders are advised that the following locations as listed below comprise the complete scope of works in terms of builders work. SITE CLEARANCE, etc. <u>Clear ground, removing existing grass, debris and maximum 100mm deep soil for up to 1m wide to make space for an apron(Apron measured elsewhere).</u>				
1	Site Clearance A: 32,60 B: 51,40	m ²	84.00		
2	FENCING Removal and stock piling of existing face to an agreed location on site.	km	9		
3	Site clearance for the fence line, 3 m wide strip NB: Cleared as specified in subclause 5.3 and 5.4 of SABS 1200C and also stripped of all remaining vegetation matter	m	1,500.00		
4	Earthworks Main Post Excavations Excavate 0.6 x 0.6 x 0.65m deep trenches for the vertical straining, slip, anchor and corner posts. Stockpile all the excavated soil for backfilling of trenches if necessary.	m ³	9.83		
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
5	Concrete Works Concrete Backfilling Backfill the fencing upright poles with a 25 Mpa concrete. Aggregate used for concrete must be 19 mm diameter stone and sand. Concrete Works Note: Foundation for all poles must be filled with a 50mm layer of 19 or 13mm stone up to a depth of 50mm prior to post planting. All Poles must protrude through the concrete. Batching must be done following the below mentioned ratio: 1 Bag: 1 1/2 River Sand : 1 1/2 Stones of wheelbarrows Cement : 2562 bags of 42,5 N Sand : 257 m³ Stones: 257 m³ of either 13/19 mm aggregates To make 1 cubic metre of concrete you will need: 7 bags cement + 0,70 cubic metres sand + 0,70 cubic metres stone FENCING INSTALLATION Supply and install fencing as per the specifications. Bench marks for fencing must be installed as agreed with the beneficiaries and the Project Manager. <u>Corner Posts Galvanised steel post Ø100 mm × 3mm × 1800 mm long with Galvanised steel post Ø100 mm × 3mm × 900 mm long</u>	m3	9.83		
6	Vertical Pole: Ø100 mm × 3mm × 1800 mm	No	15.00		
7	Horizontal Pole: Ø75 mm × 3mm × 900 mm	No	10.00		
	<u>Galvanised steel Anchor Post, intermediate post and droppers</u>				
8	Vertical Pole: Ø75 mm × 2mm × 1800 mm	No	19.00		
9	Intermediate Post (1800mm Y standard steel post)	No	86.00		
10	Droppers 550g/m X 1200 mm iron steel droppers	No	434.00		
TOTAL CARRIED FORWARD TO NEXT PAGE					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	TOTAL BROUGHT FORWARD				
	Galvanised steel Gate Straining Post				
11	Vertical Pole: Ø100 mm × 3mm × 1800 mm	No	8.00		
12	Horizontal Pole: Ø75 mm × 3mm × 900 mm	No	4.00		
	Fencing Wires				
13	Fully galvanized barbed wire 2.50 mm high tensile double strand barbed wire	Km	9.00		
14	Fully galvanized binding wire 2mm thick	m	300.00		
15	Straining Wire) Fully galvanized, high tensile straining wire 4.0mm (secured in 16mm diameter hole drilled through posts)	m	100.00		
16	M12 galvanized bolt with nut and washer	No	28.00		
	Gates				
17	3500 mm wide × 1200 mmm high farm gates (Double gate for main farm gate) - hot dip galvanized finish: 40 - 50 mm diameter pipe frame. 1.6 mm min wall thickness. Hinge eye bolts include chain	No	1.00		
18	Pedestrian Gate 900mm × 1200mm, customized using Ø27mm × 2mm frame with 50 × 50 × 2.0 mm mesh	No	1.00		
TOTAL CARRIED FORWARD TO SUMMARY					

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.16</u> PROVISIONAL SUMS AND BUDGETARY ALLOWANCES NOTE : Tenderers are advised to study the "MODEL PREAMBLES FOR TRADES" (2008 Edition) as recommended and published by the Association of South African Quantity Surveyors before pricing this bill. SUPPLEMENTARY PREAMBLES Supplementary preamble items described in Bill No. 2, shall equally apply to this bill GENERAL NOTES TO CONTRACTORS General notes, described in Bill No. 2, shall equally apply to this bill BUDGETARY ALLOWANCE ELECTRICAL INSTALLATION Provide an amount of R40 000.00 (Fourth Thousand Rand) for the supply and installation of electrical reticulation and a stove - For both the Outbuilding and Garage Building PLUMBING INSTALLATION Provide an amount of R10 000.00 (Ten Thousand Rand) for the supply and installation of Plumbing reticulation				
1		Item	1.00	40,000.00	40,000.00
2		Item	1.00	10,000.00	10,000.00
TOTAL CARRIED FORWARD TO SUMMARY					

BILL NO.	<u>SUMMARY OF SCHEDULE OF QUANTITIES</u>	PAGE	AMOUNT
1	PRELIMINARY AND GENERAL		
2	ALTERATIONS		
3	CONCRETE, FORMWORK AND REINFORCEMENT		
4	WATERPROOFING		
5	CARPENTRY AND JOINERY		
6	ROOF COVERINGS		
7	CEILINGS, PARTITIONS AND ACCESS FLOORING		
8	IRONMONGERY		
9	METALWORK		
10	PLASTERING		
11	TILING		
12	PLUMBING AND DRAINAGE		
13	GLAZING		
14	PAINTWORK		
15	EXTERNAL WORKS		
16	PROVISIONAL SUMS AND BUDGETARY ALLOWANCES		R50 000.00
	TOTAL (EXCLUDING VAT)		
	CONTINGENCIES		
	The sum provided here is under the sole control of the Employer and upon the approval by the Delegated Authority (The Tenderer must add 10% of the total schedule of quantities)		
	SUB-TOTAL (EXCLUDING VAT)		
	VALUE ADDED TAX (15%)		
	TOTAL (INCLUDING VAT) (TOTAL CARRIED TO FORM OF OFFER)		

FORM OF OFFER AND ACCEPTANCE

FORM OF OFFER AND ACCEPTANCE (AGREEMENT)

OFFER

THE REFURBISHMENTS OF TWO OUTBUILDINGS STRUCTURES AND FENCING INSTALLATION AT PORTION 31 (A PORTION OF PORTION 21) OF THE FARM ROOIKOPJIES 483 JR SITUATED IN THE CITY OF TSHWANE METROPOLITAN MUNICIPALITY, GAUTENG PROVINCE

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works:

The Bidder, identified in the Offer signature block below, has examined the documents listed in the Bid Data and addenda thereto as listed in the Bid Schedules, and by submitting this Offer has accepted the Conditions of Bid.

By the representative of the Bidder, deemed to be duly authorised, signing this apart of this Form of Offer and Acceptance, the Bidder offers to perform all of the obligations and liabilities of the Contractor under the relative Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the quotation.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS

_____ Rand *[in words]*;
R _____ *[in figures]*.

(Should there be a discrepancy between the amount in words and the amount in figures then the amount in figures shall govern.)

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Bidder before the end of the period of validity stated in the Bid Data, whereupon the Bidder becomes the party named as the Contractor in the Conditions of Contract identified in the quotation.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the Bid documents and the receipt by the Bidder of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this Agreement.

FOR THE TENDERER:

Signature(s)

Name(s) _____

Capacity _____

(Name and address of organisation)

Name and Signature
Of Witness

Date

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the

deciding vote or power to influence or to direct the course and decisions of the enterprise.

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract. **with any person**

who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name).....in submitting
the accompanying bid, do hereby make the following statements
that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

PRICE QUOTATION PROCESS (UP TO R 1 MILLION)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. DEFINITIONS

(a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of tender invitation, and includes all applicable taxes;

(d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions;

(e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000); and

(f) **“Historically Disadvantaged individuals”** means a person historically disadvantaged by unfair discrimination on the basis of race: Provided that a person historically disadvantaged on the basis of race refers to Africans, Coloureds, Indians and people of Chinese descent who are South African citizens by birth or descent; or who became citizens of the Republic of South Africa by Naturalisation -

- Before 27 April 1994; or
- On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date.

2. GENERAL CONDITIONS

2.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

2.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the 80/20 preference point system.

b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

2.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

2.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

2.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

2.6 Tenderers that fail to claim points for specific goals or that fail to fully complete the table in paragraph 2.12 below, will not be awarded points for specific goals.

2.7 Tenderers that make a calculation error when claiming points as per the table in paragraph 2.12 below, will not be awarded points for specific goals. Please take note of the examples on how to calculate points for specific goals as per paragraph 2.12 below.

2.8 Tenderers that fail to submit the correct SBD 6.1 form as issued by the Department of Land Reform and Rural Development, will not be awarded points for specific goals.

2.9 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2.10 Tenderers who wish to claim points in terms of the table in paragraph 2.12 below need to provide proof for each point claimed as guided below:

2.10.1 Historically Disadvantaged individuals (HDI):

- **Attach a copy of Identity Document (ID) and company registration document.**

2.10.2 Who is female:

- **Attach a copy of Identity Document (ID) and company registration document.**

2.10.3 Who has a disability:

- **Attach a certified copy or original doctor's letter confirming the disability.**

2.10.4 Who is youth (a person that is not older than 35 years on the closing date of a bid):

- **Attach a copy of Identity Document (ID) and company registration document.**

2.11 The Department will use the Central Supplier Database and documents submitted by the tenderer to verify the points claimed for specific goals.

2.12 **Specific goals for the tender and points claimed are indicated per the table below.**

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Percentage ownership equity (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
I. HDI	10		
II. Who is female	5		
III. Who has a disability	2		
IV. Specific goal: Who is youth	3		

The number of points claimed for specific goals, are calculated as follow:

(I) A maximum of 10 points may be allocated to tenderers who had no franchise in national elections before the 1983 and 1993 Constitution, on the following basis:

• **Percentage ownership equity** $\times 10 \div 100 =$ number of points claimed.

(II) A maximum of 5 points may be allocated for to tenderers who is female, on the following basis:

• **Percentage ownership equity** $\times 5 \div 100 =$ number of points claimed.

(III) A maximum of 2 points may be allocated to tenderers who has a disability, on the following basis:

• **Percentage ownership equity** $\times 2 \div 100 =$ number of points claimed.

(IV) A maximum of 3 points may be allocated to tenderers who are youth, on the following basis:

• **Percentage ownership equity** $\times 3 \div 100 =$ number of points claimed.

2.13 It is important to note that failure by a tenderer to complete the table in paragraph 2.12 in full, will result in points for specific goals not to be allocated.

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in the table in paragraph 2.12 above as may be supported by proof/documentation stated in the conditions of this tender.
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.
- 4.3 A consortium or joint venture may, based on the percentage of the contract value managed or executed by their members, be entitled to claim points in respect of specific contract participation goals.
- 4.4 A tenderer will not be awarded points for HDI if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for the same number or more points for equity ownership.
- 4.5 A tenderer awarded a contract as a result of preference for contracting with, or providing equity ownership to a HDI, may not subcontract more than 25% of the value of the contract to a tenderer who is not a HDI or does not qualify for the same number or more preference for equity ownership.

5. SUB-CONTRACTING

5.1 Will any portion of the contract be sub-contracted?

(Tick **applicable box**)

YES	☒	NO	☐
-----	--	----	--------------------------

5.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted:%
- ii) The name of the sub-contractor:
- iii) Points claimed for HDI by the sub-contractor:

6. DECLARATION WITH REGARD TO COMPANY/FIRM

6.1. Name of company/firm:

6.2. Company registration number:

6.3. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium
One-person business/sole propriety
Close corporation
Public Company
Personal Liability Company
(Pty) Limited
Non-Profit Company
State Owned Company

[TICK APPLICABLE BOX]

6.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;

- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) been applied recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	

SBD 6.2

Guidance Document for the Calculation of Local Content

1. DEFINITIONS

Unless explicitly provided in this guideline, the definitions given in SATS 1286:2011 apply.

2. GENERAL

2.1. Introduction

This guideline provides tenderers with a detailed description of how to calculate local content of products (goods, services and works) by components/material/services and enables them to keep an updated record for verification requirements as per the SATS 1286:2011

Annexure A and B.

The guideline consists of two parts, namely:

- ☐ a written guideline; and
- ☐ three declarations that must be completed:
 - ☐ Declaration C: “Local Content Declaration – Summary Schedule” (see Annexure C);
 - ☐ Declaration D: “Imported Content Declaration – Supporting Schedule to Annex C” (see Annexure D); and
 - ☐ Declaration E: “Local Content Declaration – Supporting Schedule to Annex C” (see Annexure E).

The guidelines and declarations should be used by tenderers when preparing a tender. A tenderer must complete Declarations D and E, and consolidate the information on Declaration C.

Annexure C must be submitted with the tender by the closing date and time as determined by the Tender Authority. The Tender Authority reserves the right to request that Declarations D and E also be submitted. If the tender is successful, the tenderer must continuously update Declarations C, D and E with actual values for the duration of the contract.

NOTE:

Annexure A is a note to the purchaser in SATS 1286:2011; and Annexure B is the Local Content Declaration IN SATS 1286:2011.

2.2. What is local content?

According to SATS 1286:2011, the local content of a product is the tender price less the value of imported content, expressed as a percentage. It is, therefore, necessary to first compute the imported value of a product to determine the local content of a product.

2.3. Categories: Imported and Local Content

The tenderer must differentiate between imported content and local content. Imported content of a product by components/material/services is separated into two categories, namely:

- ☐ products imported directly by the tenderer; and
- ☐ products imported by a third party and supplied to the tenderer.

2.3.1. Imported Content

Identify the imported content, if any, by value for products by component/material/services. In the case of components/materials/services sourced from a South African manufacturer, agent, supplier or subcontractor (i.e. third party), obtain that information and Declaration D from the third party.

Calculate the imported content of components/materials/services to be used in the manufacture of the total quantity of the products for which the tender is to be submitted.

As stated in clause 3.2.4 of SATS 1286:2011: "If information on the origin of components, parts or materials is not available, it will be deemed to be imported content." 2.3.1.1. Imported directly by the tenderer:

When the tenderer imports products directly, the onus is on the tenderer to provide evidence of any components/materials/services that were procured from a non-domestic source. The evidence should be verifiable and pertain to the tender as a whole. Typical evidence will include commercial invoices, bills of entry, etc.

When the tenderer procures imported services such as project management, design, testing, marketing, etc and makes royalty and lease payments, such payments relating to the tender must be included when calculating imported content.

2.3.1.2. Imported by a third party and supplied to the tenderer: When the tenderer supplies components/material/services that are imported by any third party (for example, a domestic manufacturer, agent, supplier or subcontractor in the supply chain), the onus is on the tenderer to obtain verifiable evidence from the third party.

The tenderer must obtain Declaration D from all third parties for the related tender. The third party must be requested by the tenderer to continuously update Declaration D. Typical evidence of imported content will include commercial invoices, bills of entry etc.

When a third party procures imported services such as project management, design, testing, marketing etc. and makes royalty and lease payments, such payments relating to the tender must be included when calculating imported content.

2.3.1.3. Exempt Imported Content:

Exemptions, if any, are granted by the Department of Trade and Industry (the DTI). Evidence of the exemptions must be provided and included in

Annexure D.

2.3.2. Local Content

Identify and calculate the local content, by value for products by components/materials/services to be used in the manufacture of the total quantity of the products.

ANNEXURE C

3.1. Guidelines for completing Annexure C: Local Content Declaration – Summary Schedule

Note: The paragraph numbers correspond to the numbers in Annexure C.

C1. Tender Number

Supply the tender number that is specified on the specific tender documentation.

C2. Tender description

Supply the tender description that is specified on the specific tender documentation.

C3. Designated products

Supply the details of the products that are designated in terms of this tender (i.e. buses).

C4. Tender Authority

Supply the name of the tender authority.

C5. Tendering Entity name

Provide the tendering entity name (for example, Unibody Bus Builders (Pty) Ltd).

C6. Tender Exchange Rate

Provide the exchange rate used for this tender, as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

C7. Specified local content %

Provide the specified minimum local content requirement for the tender (i.e. 80%), as per the Standard Bidding Document (SBD) and Municipal

Bidding Document (MDB) 6.2.

C8. Tender item number

Provide the tender item number(s) of the products that have a local content requirement as per the tender specification.

List of items

Provide a list of the item(s) corresponding with the tender item number. This may be a short description or a brand name.

Calculation of local content**C10. Tender price**

Provide the unit tender price of each item excluding VAT.

C11. Exempted imported content

Provide the ZAR value of the exempted imported content for each item, if applicable. These value(s) must correspond with the value(s) of column D16 on Annexure D.

C12. Tender value net of exempted imported content

Provide the net tender value of the item, if applicable, by deducting the exempted imported content (C11) from the tender price (C10).

C13. Imported value

Provide the ZAR value of the items' imported content.

C14. Local value

Provide the local value of the item by deducting the Imported value (C13) from the net tender value (C12).

C15. Local content percentage (per item)

Provide the local content percentage of the item(s) by dividing the local value (C14) by the net tender value (C12) as per the local content formula in SATS 1286.

Tender Summary

C16. Tender quantity

Provide the tender quantity for each item number as per the tender specification.

C17. Total tender value

Provide the total tender value by multiplying the tender quantity (C16) by the tender price (C10).

C18. Total exempted imported content

Provide the total exempted imported content by multiplying the tender quantity (C16) by the exempted imported content (C11). These values must correspond with the values of column D18 on Annexure D.

C19. Total imported content

Provide the total imported content of each item by multiplying the tender quantity (C16) by the imported value (C13).

C20. Total tender value

Total tender value is the sum of the values in column C17.

C21. Total exempted imported content

Total exempted imported content is the sum of the values in column

C18. This value must correspond with the value of D19 on Annexure D.

C22. Total tender value net of exempted imported content

The total tender value net of exempt imported content is the total tender value (C20) less the total exempted imported content (C21).

C23. Total imported content

Total imported content is the sum of the values in column C19. This value must correspond with the value of D53 on Annexure D.

C24. Total local content

Total local content is the total tender value net of exempted imported content (C22) less the total imported content (C23). This value must correspond with the value of E13 on Annexure E.

C25. Average local content percentage of tender

The average local content percentage of tender is calculated by dividing total local content (C24) by the total tender value net of exempted imported content (C22).

ANNEXURE D

4.1. Guidelines for completing Annexure D: "Imported Content Declaration –

Supporting Schedule to Annexure C”

Note: The paragraph numbers correspond to the numbers in Annexure D.

D1. Tender number

Supply the tender number that is specified on the specific tender documentation.

D2. Tender description

Supply the tender description that is specified on the specific tender documentation.

D3. Designated products

Supply the details of the products that are designated in terms of this tender (i.e. buses).

D4. Tender authority

Supply the name of the tender authority.

D5. Tendering entity name

Provide the tendering entity name (i.e. Unibody Bus Builders (Pty) Ltd).

D6. Tender exchange rate

Provide the exchange rate used for this tender, as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

Table A. Exempted Imported Content

D7. Tender item number

Provide the tender item number(s) of the product(s) that have imported content.

D8. Description of imported content

Provide a list of the exempted imported product(s), if any, as specified in the tender.

D9. Local supplier

Provide the name of the local supplier(s) supplying the imported product(s).

D10. Overseas supplier

Provide the name(s) of the overseas supplier(s) supplying the exempted imported product(s).

D11. Imported value as per commercial invoice

Provide the foreign currency value of the exempted imported product(s) disclosed in the commercial invoice accepted by the South African Revenue Service (SARS).

D12. Tender exchange rate

Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D13. Local value of imports

Convert the value of the exempted imported content as per commercial invoice (D11) into the ZAR value by using the tender exchange rate(D12) disclosed in the tender documentation.

D14. Freight costs to port of entry

Provide the freight costs to the South African Port of the exempted imported item.

D15. All locally incurred landing costs and duties

Provide all landing costs including customs and excise duty for the exempted imported product(s) as stipulated in the SATS 1286:2011.

D16. Total landed costs excl VAT

Provide the total landed costs (excluding VAT) for each item imported by adding the corresponding item values in columns D13, D14 and D15. These values must be transferred to column C11 on Annexure C.

D17. Tender quantity

Provide the tender quantity of the exempted imported products as per the tender specification.

D18. Exempted imported value

Provide the imported value for each of the exempted imported product(s) by multiplying the total landed cost (excl. VAT) (D16) by the tender quantity (D17). The values in column D18 must correspond with the values of column C18 of Annexure C.

D19. Total exempted imported value

The total exempted imported value is the sum of the values in column D18. This total must correspond with the value of C21 on Annexure C.

Table B. Imported Directly By Tenderer

D20. Tender item numbers

Provide the tender item number(s) of the product(s) that have imported content.

D21. Description of imported content:

Provide a list of the product(s) imported directly by tender as specified in the tender documentation.

D22. Unit of measure

Provide the unit of measure for the product(s) imported directly by the tenderer.

D23. Overseas supplier

Provide the name(s) of the overseas supplier(s) supplying the imported product(s).

D24. Imported value as per commercial Invoice

Provide the foreign currency value of the product(s) imported directly by tenderer disclosed in the commercial invoice accepted by the South African Revenue Service (SARS).

D25. Tender rate of exchange

Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D26. Local value of imports

Convert the value of the product(s) imported directly by the tenderer as per commercial invoice (D24) into the ZAR value by using the tender exchange rate (D25) disclosed in the tender documentation.

D27. Freight costs to port of entry

Provide the freight costs to the South African Port of the product(s) imported directly by the tenderer.

D28. All locally incurred landing costs and duties

Provide all landing costs including customs and excise duty for the product(s) imported directly by the tenderer as stipulated in the SATS 1286:2011.

D29. Total landed costs excl VAT

Provide the total landed costs (excluding VAT) for each item imported directly by the tenderer by adding the corresponding item values in columns D26, D27 and D28.

D30. Tender quantity

Provide the tender quantity of the product(s) imported directly by the tenderer as per the tender specification.

D31. Total imported value

Provide the total imported value for each of the product(s) imported directly by the tenderer by multiplying the total landed cost (excl. VAT) (D29) by the tender quantity (D30).

D32. Total imported value by tenderer

The total value of imports by the tenderer is the sum of the values in column D31.

Table C. Imported by Third Party and Supplied to the Tenderer

D33. Description of imported content

Provide a list of the product(s) imported by the third party and supplied to the tenderer as specified in the tender documentation.

D34. Unit of measure

Provide the unit of measure for the product(s) imported by the third party and supplied to tenderer as disclosed in the commercial invoice.

D35. Local supplier

Provide the name of the local supplier(s) supplying the imported product(s).

D36. Overseas supplier

Provide the name(s) of the overseas supplier(s) supplying the imported products.

D37. Imported value as per commercial invoice

Provide the foreign currency value of the product(s) imported by the third party and supplied to the tenderer disclosed in the commercial invoice accepted by SARS.

D38. Tender rate of exchange

Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D39. Local value of imports

Convert the value of the product(s) imported by the third party as per commercial invoice (D37) into the ZAR value by using the tender exchange rate (D38) disclosed in the tender documentation.

D40. Freight costs to port of entry

Provide the freight costs to the South African Port of the product(s) imported by third party and supplied to the tenderer.

D41. All locally incurred landing costs and duties

Provide all landing costs including customs and excise duty for the product(s) imported by third party and supplied to the tenderer as stipulated in the SATS 1286:2011.

D42. Total landed costs excluding VAT

Provide the total landed costs (excluding VAT) for each product imported by third party and supplied to the tenderer by adding the corresponding item values in columns D39, D40 and D41.

D43. Quantity imported

Provide the quantity of each product(s) imported by third party and supplied to the tenderer for the tender.

D44. Total imported value

Provide the total imported value of the product(s) imported by third party and supplied to the tenderer by multiplying the total landed cost (D42) by the quantity imported (D43).

D45. Total imported value by third party

The total imported value from the third party is the sum of the values in column D44.

Table D. Other Foreign Currency Payments**D46. Type of payment**

Provide the type of foreign currency payment. (i.e. royalty payment for use of patent, annual licence fee, etc).

D47. Local supplier making the payment

Provide the name of the local supplier making the payment.

D48. Overseas beneficiary

Provide the name of the overseas beneficiary.

D49. Foreign currency value paid

Provide the value of the listed payment(s) in their foreign currency.

D50. Tender rate of exchange

Provide the exchange rate used for this tender as per the Standard Bidding Document (SBD) and Municipal Bidding Document (MBD) 6.2.

D51. Local value of payments

Provide the local value of each payment by multiplying the foreign currency value paid (D49) by the tender rate of exchange (D50).

D52. Total of foreign currency payments declared by tenderer and/or third party

The total of foreign currency payments declared by tenderer and/or a

third party is the sum of the values in column D51.

D53. Total of imported content and foreign currency payment

The total imported content and foreign currency payment is the sum of the values in column D32, D45 and D52. This value must correspond with the value of C23 on Annexure C.

5. ANNEXURE E

5.1. Guidelines to completing Annexure E: “Local Content Declaration-Supporting Schedule to Annexure C”

The paragraph numbers correspond to the numbers in Annexure E

E1. Tender number

Supply the tender number that is specified on the specific tender documentation.

E2. Tender description

Supply the tender description that is specified on the specific tender documentation.

E3. Designated products

Supply the details of the products that are designated in terms of this tender (for example, buses/canned vegetables).

E4. Tender authority

Supply the name of the tender authority.

E5. Tendering entity name

Provide the tendering entity name (for example, Unibody Bus Builders (Pty) Ltd) Ltd).

Local Goods, Services and Works

E6. Description of items purchased

Provide a description of the items purchased locally in the space provided.

E7. Local supplier

Provide the name of the local supplier that corresponds to the item listed in column E6.

E8. Value

Provide the total value of the item purchased in column E6.

E9. Total local products (Goods, Services and Works)

Total local products (goods, services and works) is the sum of the values in E8.

E10. Manpower costs:

Provide the total of all the labour costs accruing only to the tenderer (i.e. not the suppliers to tenderer).

E11. Factory overheads:

Provide the total of all the factory overheads including rental, depreciation and amortisation for local and imported capital goods, utility costs and consumables. (Consumables are goods used by individuals and businesses that must be replaced regularly because they wear out or are used up. Consumables can also be defined as the components of an end product that are used up or permanently altered in the process of manufacturing, such as basic chemicals.)

E12. Administration overheads and mark-up:

Provide the total of all the administration overheads, including marketing, insurance, financing, interest and mark-up costs.

E13. Total local content:

The total local content is the sum of the values of E9, E10, E11 and E12. This total must correspond with C24 of Annexure C

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS (SBD 6.2)

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

General Conditions

Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.

Regulation 8. (2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.

A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand
y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.js](http://www.thedti.gov.za/industrial%20development/ip.js) at no cost.

A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

STIPULATED MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT FOR ELECTRICAL CABLE PRODUCTS	
CABLE PRODUCTS	STIPULATED MINIMUM THRESHOLD LOCAL CONTENT
Low Voltage	90%

STIPULATED MINIMUM THRESHOLD LOCAL PRODUCTION AND CONTENT FOR PLASTIC PIPES	
PRODUCT TYPES	STIPULATED MINIMUM THRESHOLD LOCAL CONTENT
High density polyethylene (HDPE) pipes	100%

3. Does any portion of the goods or services offered have any imported content?
(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

3..1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the DTI must be informed accordingly in order for the DTI to verify and in consultation with the AO/AA provide directives in this regard.

**LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)**

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

.....
NB

The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder. Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdti.gov.za/industrial development/ip.jsp](http://www.thdti.gov.za/industrial%20development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder entity), the
following:

The facts contained herein are within my own personal knowledge.

I have satisfied myself that:

the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and

The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

SIGNATURE:

DATE: _____

WITNESS No. 1

DATE: _____

WITNESS No. 2

DATE: _____

Example

SATS 1286.2011

Annex C
CASE STUDY ONE

Local Content Declaration - Summary Schedule

(C1) Tender No. GP 100010

(C2) Tender description: Office Desks and Chairs

(C3) Designated product(s): Office Furniture

(C4) Tender Authority: Gauteng Purchasing Department

(C5) Tendering Entity name: Rainbow Office Furniture

(C6) Tender Exchange Rate: USD R 9.00 EU R 12.00 GBP R 14.00

(C7) Specified local content % 85%

Note: VAT to be excluded from all calculations

Calculation of local content							
Tender item no's	List of items	Tender price - each (excl VAT)	Exempted imported value per unit	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)
				(C10-C11)	(Annexure D M31+P50+P60)	(C12-C13)	C14/C12
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)
GP 100011	Melamine Office Desks with Drawers	R 12 000	R 0	R 12 000	R 0	R 12 000	100%
GP 100012	Office desk with drawers on timber top with steel frame	R 15 000.00	R 1 650.00	R 13 350.00	R 1 232.00	R 12 118.00	91%
GP 100013	Side upholstered chair - Sleigh base with arms	R 10 450.00	R 2 170.00	R 8 280.00	R 2 617.00	R 5 663.00	68%
GP 100014	Highback upholstered chair with arms on 5 star base	R 12 200.00	R 2 720.00	R 9 480.00	R 2 537.00	R 6 943.00	73%

Tender summary			
Tender Qty	Total tender value	Total exempted imported content	Total Imported content
	(C16)	(C17)	(C18)
	(C16)	Annex D D18	Annex D
100	R 1 200 000	R 0	R 123 200
50	R 750 000	R 82 500	R 116 850
100	R 1 045 000	R 217 000	R 261 700
50	R 610 000	R 231 000	R 31 950

Signature of tenderer from Annex B _____

Date: _____

(C20) Total tender value: R 3 605 000

(C21) Total Exempt imported content: R 530 500

(C22) Total Tender value net of exempt imported content (C20-C21): R 3 074 500

(C23) Total Imported content: R 533 700

(C24) Total local content (C22-C23): R 2 540 800

(C25) Average local content % of tender (C24/C22): 82.64%

EXAMPLE

Imported Content Declaration - Supporting Schedule to Annex C

(D1)	Tender No.	GP 100030
(D2)	Tender description:	Office Desks and Chairs
(D3)	Designated Products:	Office Furniture
(D4)	Tender Authority:	Garaging Purchasing Department
(D5)	Tendering Entity name:	Rainbow Office Furniture
(D6)	Tender Exchange Rate:	USD R 9.00

(D6): VAT to be excluded from all calculations

(U) R 12.00 GBP R 14.00

A. Exempted Imported content

Tender Item no's	Description of Imported content	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of Imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT
						(D13a)+(D14)			(D15)+(D16)+(D17)
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)
GP 100012	Primary Steel	Accelor Millal	Accelor - USA	\$100	R 9.00	R 900	R 300	R 550	R 1 650
GP 100013	Primary Steel	United Steel	United Steel USA	\$150	R 9.00	R 1 350	R 450	R 400	R 2 170
GP 100014	Primary Steel	Alfos Steel	Alfos UK	£200.00	R 12.00	R 2 400	R 250	R 570	R 2 720
GP100014	5 star base	Each	Bass Specialist - Germany	€80.00	R 12.00	R 960	R 460	R 400	R 1 800

(D18) Total exempt imported value R 530 900

"This total must correspond with Annex C - C21"

B. Imported directly by the Tenderer

Tender Item no's	Description of Imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT
						(D24)+(D25)			(D26)+(D27)+(D28)
(D29)	(D31)	(D32)	(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)
GP 100011	Melamine	Each	MM Melamine USA	\$25	R 9.00	R 225	R 120	R 240	R 585
GP 100012	Timber Top	Each	Timber City - Germany	€75.00	R 11.00	R 800	R 300	R 500	R 1 600
GP 100013	Slough Base	Each	Timber York - USA	\$100	R 9.00	R 900	R 420	R 660	R 1 980
									R 1 980

(D32) Total imported value by tenderer R 342 500

C. Imported by a 3rd party and supplied to the Tenderer

Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of Imports	Freight costs to port of entry	All locally incurred handling costs & duties	Total landed cost excl VAT	
						(D37)+(D38)			(D39)+(D40)+(D41)	
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	
Sheet steel	tonne	Accelor SA	Accelor Belgium	£75.00	R 12.00	R 900	R 250	R 50	R 1 300	
Hinges	each	Ramsay SA	Hinge GB	£2.50	R 14.00	R 35	R 10	R 5	R 50	
Other - nuts and bolts	each	Mac Steel	TTC - UK	value too small to Revalue						R 2 000

(D43) Total imported value by 3rd party R 172 000

D45 Appointed per unit R 528

D. Other foreign currency payments

Calculation of foreign currency payments				
Type of payment	Local supplier making the payment	Overseas beneficiary	Foreign currency value paid	Tender Rate of Exchange
(D46)	(D47)	(D48)	(D49)	(D50)
Royalty payment for use of patent	Rainbow Office Furniture	Oban USA	\$800	R 9.00
Annual licence fees - pre-ented	Rainbow Office Furniture	MB - Germany	£1 000.00	R 11.00

Signature of tenderer from Annex B

Date:

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party R 10 300

D52 Appointed per unit R 66

(D53) Total of imported content & foreign currency payments - (D31), (D43) & (D52) above R 533 700

"This total must correspond with Annex C - C23"

Annex E - RAINBOW CASE STUDY ONE

Local Content Declaration - Supporting Schedule to Annex C

(E1)	Tender No.	GP 100010
(E2)	Tender description:	Office Desks and Chairs
(E3)	Designated products:	Office Furniture
(E4)	Tender Authority:	Gauteng Purchasing Department
(E5)	Tendering Entity name:	Rainbow Office Furniture

Note: VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
	Sheet Steel	Arcelor	R 300 000
	Fabric for seats	Galvenor Textiles	R 270 000
	Fabric for headlinings	Galvenor Textiles	R 32 000
	Welding consumables	ABR Supplies	R 12 000
	Hardware items (nuts, bolts, rivets, etc)	Various Local Suppliers	R 2 000
	Laser cutting services	Red Hot Cutting	R 47 500
	Other goods and services (small items)	Various	R 1 300
	(E9) Total local products (Goods, Services and Works)		R 564 800

(E9) Total local products (Goods, Services and Works)	R 664 800	26%
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(E10)	Manpower costs	(Tenderer's manpower cost)	R 1 150 000	45%
(E11)	Factory overheads	(Rental, depreciation & amortisation, utility costs, consumables etc.)	R 486 000	19%
(E12)	Administration overheads and mark-up	(Marketing, insurance, financing, interest etc.)	R 240 000	9%

(E13) Total local content	R 2 540 800	100%
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This total must correspond with Annex C - C24

(90%) – Refer to the following items in BOQ: Bill No. 2, Item 2,3.4

[illegible]

(90%) – Refer to the following items in BOQ: Bill No. 2, Item 2,3.4

[illegible]

ELECTRICAL CABLE PRODUCTS – Annex E
(90%) – Refer to the following items in BOQ: Bill No. 2, Item 2,3,4

ANNEX E - LOCAL CONTENT DECLARATION - SUPPORTING SCHEDULE TO ANNEX C			
NOTE: VAT TO BE EXCLUDED FROM ALL CALCULATIONS			
E1 TENDER NO.: E2 TENDER DESCRIPTION: E3 DESIGNATED PRODUCT: E4 TENDER AUTHORITY: E5 TENDERING ENTITY NAME:			
LOCAL PRODUCTS (GOODS, SERVICES AND WORKS)	DESCRIPTION OF ITEMS PURCHASED (E6)	LOCAL SUPPLIERS (E7)	VALUE (E8)
(E6) TOTAL LOCAL PRODUCTS (GOODS, SERVICES AND WORKS)			R
(E10) MANPOWER COST	(Tenderer's manpower cost)		R
(E11) FACTORY OVERHEADS	(Rental, depreciation & amortisation, utility costs, consumables etc.)		R
(E12) ADMINISTRATION OVERHEADS AND MARK-UP	(Marketing, insurance, financing, interest etc.)		R
(E13) TOTAL LOCAL CONTENT			R
This total must correspond with Annex C - C24			
SIGNATURE OF TENDERER FROM ANNEX B			
DATE			

(100%) – Refer to the following items in BOQ: Bill No. 2, Item 2,4.3

[illegible]

(100%) – Refer to the following items in BOQ: Bill No.2, Item 2,4.3

[illegible]

(100%) – Refer to the following items in BOQ: Bill No. 2, Item 2,4.3

[illegible]