



**public enterprises**

Department:  
Public Enterprises  
REPUBLIC OF SOUTH AFRICA

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**REQUEST FOR QUOTATIONS (RFQ)  
RFP 56/1/2022-2023**

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**REQUEST FOR PROPOSAL TO ASSIST THE DEPARTMENT OF PUBLIC ENTERPRISES TO  
SUBSCRIBE TO A PROFESSIONAL ECONOMIC DATA AND INSIGHTS PUBLISHER FOR A  
PERIOD OF THREE (3) YEARS**

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**CLOSING DATE: 21 July 2022**

**TIME: 11:00**

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**QUOTATION TO BE VALID FOR 90 DAYS  
ONLY EMAILED RESPONSE WILL BE ACCEPTED**

## **BACKGROUND**

The Department of Public Enterprises is the shareholder representative for Government with oversight responsibility over seven State Owned Companies (SOCs) that operate in core sectors of the economy such as mining, defence, energy, logistics, aviation, and forestry.

The SOCs in DPE's portfolio are: Eskom, Transnet, Denel, South African Airways (SAA), South African Forestry Company Limited (SAFCOL), Alexkor, and SA Express.

These SOCs play a key role in enabling economic growth, creating jobs and promoting the industrialisation and the transformation of the economy. The Department is the primary interface between Government and the SOCs concerned and, in addition to oversight, provides input to the formulation of policy, legislation and regulation.

## **OUR VISION**

To create an enabling environment in which SOCs add real economic value by focusing on operational excellence, commercial viability, and fiscal prudence. This will drive developmental objectives, industrialisation, job creation, and skills development.

## **OUR MISSION**

To provide clear strategic direction and oversight to the Department's SOCs, seeking to ensure that:

- They are financially sustainable, adequately funded and operationally robust.
- Their operating models keep pace with global developments and innovation.
- They provide reliable, high-quality and cost-effective services and infrastructure to industry and our citizens.
- They secure investment and funding for strategic industrial development.
- They align with national developmental objectives.

### **1. TERMS OF REFERENCE / SCOPE OF WORK**

The Department of Public Enterprise is hereby requesting experienced and reputable bidders to submit proposals to assist the Department of Public Enterprises to subscribe to a professional economic data and insights publisher for a period of three (3) years.

#### **1.1. Services required from the service providers:**

- Historical data (economic, financial and industry specific).
- Economic Forecasts.
- Key macro-economic indicators. Industry specific information (e.g., manufacturing industry, energy sector, etc.).
- Access to economic experts as and when needed.
- Daily, weekly, monthly, and quarterly economic updates.

## **1.2. Deliverables**

- The service provider should provide the Research and Economic Modelling (REM) Unit with a broad range of research offerings.
- The service provider should have an industry-leading customer service team that is always available in South Africa. This will help the REM Unit leverage the deep information, analytics, and data.
- The service provider should give the REM Unit access to economic data from multiple sources, with organisation and context, including data transformation, frequency and seasonality that support our analytical requirements.
- The service provider should provide an economic platform that allows data transformations to economic data series to perform detailed analysis, which is most relevant to our needs.
- The service provider will be expected to provide, up-to-the-minute access to a world-wide economic and industry specific updates on a weekly, monthly, and quarterly basis.

## **2. PROJECT DURATION**

- 2.1.** The project will be for the duration of three (3) years and the Department reserves the right to assess and review performance biannual.

## **3. EVALUATION CRITERIA**

- 3.1.** In order to facilitate a transparent selection process that allows equal opportunity to all bidders, DPE has a Supply Chain Management policy that will be adhered to. Proposals will be evaluated in terms of the prevailing Supply Chain Management Request for Quotations policy applicable to DPE and it should be noted that proposals will be evaluated in two (2) phases namely, Mandatory evaluation, Presentation Evaluation and Price and B-BBEE using the 80/20 formula (preference points system) as per the PPPF regulations 2017.

### 3.1.1. Phase I: Mandatory Evaluation

**Table 1- Mandatory Evaluation**

CRITERIA	SUB CRITERIA	NOT COMPLY	COMPLY	COMMENTS
Capacity and experience of project leader and key personnel	<p>Key personnel including project leader, who will be assigned to this project must have combined 5 years' experience in, amongst others, economics, data analytics, research, and global, regional and country analyses. Bidders must attach concise CVs/ Biography of key personnel.</p> <p>Project lead must have 5years experience in leading similar projects with a traceable reference (written confirmation is necessary).</p>			
<b>Company Experience:</b>	<p>The company should have a proven 10 years of experience in providing economic insight.</p> <p>The service provider should:</p> <ul style="list-style-type: none"> <li>a) Provide a broad range of research offerings.</li> <li>b) Have an industry-leading customer service team that is always available in South Africa.</li> <li>c) Give access to economic data from multiple sources, with organisation and context, including data transformation, frequency and seasonality that support our analytical requirements.</li> <li>d) Provide an economic platform that allows data transformations to economic data series to perform detailed analysis, which is most relevant to our needs.</li> <li>e) Provide up-to-the-minute access to world-wide economic and industry</li> </ul>			

	specific updates on a weekly, monthly and quarterly basis.			
Written proposal	Formal written proposal			
References	Bidder(s) must provide three traceable references (written confirmation is necessary) of leading similar projects.			

### 3.1.2. Presentation Evaluation

Bidders who comply with **all the mandatory requirements** will qualify and be invited for the Presentation Evaluation to do a presentation of the service offered.

CRITERIA	SUB CRITERIA	NOT COMPLY	COMPLY	COMMENTS
Presentation of services offered	Presentation of services offered on economic data and insights publisher.			

### Table 2- Price and B-BBEE

Bidders who met the mandatory evaluation will be evaluated on price and B-BBEE.

CRITERIA	SUB-CRITERIA	WEIGHTING/ POINTS
Price	Detailed budget breakdown	80
B-BBEE (Status Level Verification Certificate)	B-BBEE Level Contributor	20
<b>TOTAL</b>		<b>100</b>

## 4. INSTRUCTIONS TO BIDDERS

### 4.1. Terms and Conditions

- a) DPE reserves, under exceptional circumstances, the rights to extend the closing date. All proposals and all subsequent information received from bidders will not be returned.
- b) The adjudication process does not represent a commitment on the part of the DPE to proceed further with that proposal or of any other bidder.

#### **4.2. Changes to this RFQ document**

DPE reserves the right to make changes on this RFQ Document. All changes will be communicated to those bidders that have responded to the RFQ/ RFP. No reliance shall be placed on other information or comment from any other person.

#### **4.3. Confidentiality**

The successful bidder will be required to sign confidentiality and indemnity agreements.

#### **4.4. Other matters**

- a) DPE reserves the right not to enter any relationship and no correspondence pertaining to submissions will be entered into.
- b) If DPE does not accept any proposal, it will declare this RFQ/ RFP call process closed and may then elect to:
  - Proceed on a completely different basis; and
  - Not to appoint any respondent in the event it deems proposals not appropriate.
- c) DPE will not accept any responsibility for costs incurred by bidders in preparing and submitting proposals.
- d) DPE reserves the right to engage in processes to validate all claims made in the proposal.
- e) DPE reserves the right to cancel the award if it is determined that the supplier/service provider recommended for award, has engaged in corrupt or fraudulent activities in competing for the contract in question. For the purposes of this RFQ/ RFP, "fraudulent practice" means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the accounting officer/authority and includes collusive practices among bidders/contractors (prior to or after submission of proposals) designed to establish prices at artificial, non-competitive levels and to deprive the accounting officer/authority of the benefits of free and open competition.

### **5. PAYMENT STRUCTURE**

- 5.1. DPE undertakes to pay in full within thirty (30) days, all valid claims for work done to its satisfaction upon presentation of a substantiated claim/invoice.
- 5.2. Payments will only be made on the basis of the work completed (milestones/ deliverables) as per the project implementation plan to be agreed at the inception of the project.

### **6. GENERAL**

Below are compulsory requirements for this service:

- 6.1. It is important to note that the successful bidder will work under the supervision of a DPE representative, abide by DPE's Code of Conduct, and other organizational guidelines.
- 6.2. Kindly submit the following documents:

- a) Valid B-BBEE Level of contribution or Sworn Affidavit Certificate issued by the following agencies SANAS, IRBA or CCA (Failure to attach certificate will lead to non- allocation of points).
- b) Proof that tax matters with SARS are in order (SARS Pin Number/ Tax Clearance Certificate).
- c) National Treasury Central Supplier Database (CSD) Report.
- d) Completed and signed SBD 4 form.

## **7. CONTACT DETAILS FOR INFORMATION**

- 7.1. Further information regarding technical matters can be sent via email to christian.green@dpe.gov.za or Tel: 012 431 1072.
- 7.2. Further information regarding supply chain matters can be send via email to: quotations@dpe.gov.za or at Tel: 012 431 1001.

## **8. SUBMISSIONS OF PROPOSALS**

- 8.1. Proposals should be submitted on or before **21 July 2022** by no later than **11h00** to the following email address: [quotations@dpe.gov.za](mailto:quotations@dpe.gov.za)
- 8.2. The selection of the qualifying bid/quotations will be at Department of Public Enterprise's sole discretion. The Department of Public Enterprise does not bind itself to accept any bid/quotations and reserves the right not to appoint the bidder.

## ANNEXURE A

### PRICING SCHEDULE (Professional Products and Services or other)

Note:

- 1 Bidder must complete the pricing as per the table below and provide a quotation on your company's letter head.
- 2 All pricing will be according to the Scope of work.
- 3 Line Prices are all VAT EXCLUDING, and TOTAL PRICE is VAT INCLUSIVE.

The following pricing schedule needs to be completed in line with the required deliverables (where applicable) and returned as part of the tender submission.

Service line	Service / Item Description	Quantity	Unit Price	Total cost
1.	Daily/weekly/quarterly macroeconomic report, insight, forecast.			
2.	Presentation to SMS as and when required.	1		
3.	Industry analysis and forecast report (sector focus).			
4.	Regional data and forecast report.			
5.	Realtime global and south African Financial and economic database.			
Service line	Resources	Hourly rate	Daily rate	Total cost
6.	Resources required for the project: project lead and key personnel.			
	<b>TOTAL EXCLUDING VAT</b>			
	<b>VAT</b>			
	<b>TOTAL INCLUSIVE VAT</b>			

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder