

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 16/05/2024.
KZN435/23/24/027/PNLG

RE INVITATION TO QUOTE UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

QUOTATION NAME	QUOTE NUMBER	BRIEFING DATE
SUPPLY AND DELIVERY OF SEWING MACHINE	ULM-PNLG 008/23	21/05/2024 @10h:00 am

Quotation documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R50 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 20th of May 2024; cut-off time for buying documents is the 21st of May 2024, 15 minutes before the briefing time.

A compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8, 6.1 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company and for the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
Copy of a marriage certificate if Municipal account is under your spouse.
- Certificate of Authority to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the Tender document)

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Second Phase of Evaluation:

- Service provider must meet the specification (Quote according to the specification)
- Detailed quotation must be attached.

The 80/20 scoring will apply.

80 Price

20 Specific goals

Specific Goals

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification Documents
Specific Goals: Goal 1: HDP OWNERSHIP – Maximum Points = 10 points		
Companies that are 51% owned by black South African citizen(s) = 4 points	Maximum Points	CIPC registration Certificate (Companies and Intellectual Property Commission) OR

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Companies that are less than 51% owned by black South African citizen(s) = 2 points	4	Detailed CSD report, verification on CSD portal by the Municipality) OR Certified Copy RSA Identity document of the director(s).
Companies that are 51% owned by Female SA citizen(s) = 2 points	Maximum Points 2	
Companies that are less than 51% owned by Female SA citizen(s) = 1 point		
Companies that are 100% owned by Disabled SA citizen(s) = 4 points	Maximum Points 4	Detailed CSD report, verification on CSD portal by the Municipality) OR Doctors Certificate or Disability Database from relevant institution.
Companies that are 50% owned by Disabled SA citizen(s) = 2 points		
Companies that are less than 50% owned by Disabled SA citizen(s) = 1 point		
Specific Goals: Goal 2: RDP – Maximum Points = 10 points		
Promotion of Business located within:		
Umzimkhulu Municipality = 10 points	Maximum Points 10	Preferred Address on CSD Report and any one of the following: - Certified copy of a utility bill for property rates and services or - Valid lease agreement or
Harry Gwala District Municipality = 5 points		

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KwaZulu Natal Province = 3 points		- Original letter from the Chief or Local leader (Induna) - or - Original proof of residence signed by a Ward Councilor.
TOTAL MAXIMUM POINTS	20	

120 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Ms Z. Mkhize
Telephone : (039) 259 5095
Email Address : mkhizez@umzimkhululm.gov.za

All SCM compliance enquiries shall be directed to:

Attention : Mr Z. Ngwane
Telephone : 039 259 5220
Email Address : ngwanez@umzimkhululm.gov.za

Closing date

Quote documents in a sealed envelopes clearly indicating the **Quote number and Quotation Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 pm of 27th of May 2024**. Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

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Quotes may only be submitted along with the quote documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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DR C. A. NGQOYIYA
MUNICIPAL MANAGER