



KAROO HOOGLAND LOCAL MUNICIPALITY INVITATION TO BID

TENDER NR.: KHM T004/10/2025: PROVISION OF PROFESSIONAL AND ACCREDITED LABORATORY SERVICES FOR WATER AND WASTE WATER QUALITY MONITORING TO KAROO HOOGLAND MUNICIPALITY FOR A PERIOD OF 36 MONTHS

The Karoo Hoogland Municipality hereby invites tenders from suitably qualified and SANAS accredited laboratories for the provision of water and wastewater quality monitoring services. The Municipality's potable water is sourced exclusively from boreholes. The services include compliance monitoring of drinking water in accordance with SANS 241:2015, monitoring of treated wastewater effluent in compliance with the issued Water Use Licence (WUL) conditions, and associated groundwater monitoring. The successful service provider will be responsible for sampling, analysis, reporting, and advisory services as detailed in these specifications.

The closing date for submissions is **23 October 2025 at 12h00**. Bids will be opened in public (Williston Municipal Offices Boardroom, Herbst street, Williston) 15 minutes after the stated closing time. Formal tenders should be sealed and clearly marked: **TENDER NR.: KHM T004/10/2025: PROVISION OF PROFESSIONAL AND ACCREDITED LABORATORY SERVICES FOR WATER AND WASTE WATER QUALITY MONITORING TO KAROO HOOGLAND MUNICIPALITY FOR A PERIOD OF 36 MONTHS** and must be deposited in the Tender Box of the Karoo Hoogland Local Municipality at the Cash Hall area, Williston Municipal Building, 2 Mulder str, Williston.

A set of tender documents can be obtained from Me Diana Vermeulen at a non-refundable fee of **R733.70** (Inclusive). **Payment should be made beforehand and proof of payment must be emailed with your request for the document** to Me Diana Vermeulen at d.vermeulen@karoohoogland.gov.za. Banking details are as follow: Karoo Hoogland Municipality, Standard Bank, Account Number 083 212 442, Branch Number 051008, Reference: Tenderer Company Name. **The proof of payment must also accompany the submission of the tender documents.**

Quality (functionality) criteria are applicable for this tender and Method 4 (Financial Offer, Preferences and Quality/Functionality) will be used for evaluation of the tender. Bidders must ensure that they provide all applicable and relevant information required for quality criteria evaluation.

Formal tenders will be evaluated and adjudicated in terms of the **80/20 (80 for Price and 20 for Specific Goals)** preference point system in terms of Karoo Hoogland Municipality's Preferential Procurement Policy and Supply Chain Management Policy, and for this purpose the **MBD 1, MBD 2, MBD4, MBD 6.1, MBD 7.2, MBD 8 and MBD 9** must be scrutinized, completed and submitted together with your proposal. **Non-adherence to this request will lead to disqualification.**

In order to claim preference points for specific goals:

1. **Youth** (10) certified copies of the company registration and ID of the Directors/Members/Proprietors must be submitted and will be used to establish whether the individual falls below the age of 35 and also to validate the claim.
2. **Locality** (10) The tenderer shall submit a Municipal Billing rates and service charges statement (not in arrears for more than 90 days), if renting a lease agreement and owner's copy of up-to-date municipal rates and service charges (not in arrears for more than 90 days). Should the tenderer not be based in the Karoo Hoogland Municipality, he shall submit a Municipal Billing Statement issued by the municipality in which he/she is based.

If no response is received in ninety (90) days (validity period) after the closing date, consider your proposal unsuccessful. The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

Bidders must ensure that they provide all applicable and relevant information required.

- A valid tax compliance pin number or certificate on an official document of SARS for the municipality to **verify tax compliance** must be submitted with the tender document.
- Potential service providers must be registered on the Central Supplier Database and a summary report must be submitted.
- Potential service providers who were found guilty of fraud or corruption or who willfully neglected reneged on or failed to comply with any government, municipal or other public sector contract during the past five years, will be excluded from this process.
- Potential service providers (or any of the directors) whose municipal rates and taxes or municipal services charges are in arrears for three months, at the municipality or any other municipality or entity, might be excluded from this process. Please submit a municipal account (not older than 3 (three) months as proof of payment with your tender. If the bidder is not responsible for municipal rates, a Sworn Affidavit or a Lease Agreement must be submitted which indicate the reasons why a municipal account cannot be submitted.
- The lowest or only tender will not necessarily be accepted.
- No late, faxed or e-mailed tenders will be accepted.
- Potential service providers might be subjected to security screening.
- Tenders that are deposited in the incorrect tender box or delivered at any other venue will not be considered.
- A tender offer not satisfying the stated eligibility criteria will be eliminated.

NB: No Bid will be considered from persons in the service of the state. Only one offer per tender document. Tender document supporting documentation must be bind together or be in a file.

Enquiries:

Technical matters –

Mr. FJ Lotter (f.lotter@karoohoogland.gov.za) or

Mr. D Louw (d.louw@karoohoogland.gov.za)

SCM matters –

Me. D Vermeulen (d.vermeulen@karoohoogland.gov.za)

**MR. J JONKERS
MUNICIPAL MANAGER
KAROO HOOGLAND MUNICIPALITY
WILLISTON
8920**