

# Eastern Cape

## PARKS & TOURISM AGENCY

### BID NO. 20/FY/24

### REHABILITATION AND UPGRADING OF THE PERIMETER FENCE AT GREAT FISH RIVER NATURE RESERVE (DOUBLE DRIFT SECTION)- ALICE ENTRANCE.

This procurement is financed by P174097: South Africa Wildlife Conservation Bond Operation.

ADVERTISEMENT DATE:	<b>09 FEBRUARY 2024</b>
COMPULSORY BRIEFING:	<b>Date:</b> 16 <sup>th</sup> February 2024 at 14H00. <b>Venue:</b> Great Fish Nature Reserve (Double Drift Section) – Alice Entrance <b>GPS Co- ordinates:</b> Latitude 32°59' 32.19"S Longitude 26°50'17.78" E
CLOSING DATE:	<b>12 March 2024 at 11H00AM</b>
ADDRESS:	<b>ECPTA Offices</b> <b>17-25 Oxford Street,</b> <b>East London</b>
BIDDER NAME:	
CSD NUMBER:	
CIDB CRS NUMBER:	
PRICE OFFER:	R

#### URGENT FRAUD ALERT

CRIMINAL CALLS TARGETING BIDDERS  
 NO PAY-OFFS TO SUBMIT OR SECURE TENDERS  
 STAY VIGILANT - REPORT FRAUD  
 \*ECPTA will not ask any bidder for any monies



#### REPORT

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# REQUEST FOR QUOTATIONS

**BID NO. 20/FY/24**

The Eastern Cape Parks and Tourism Agency (ECPTA) invites you to submit your quotation for carrying out the works as described herein. **This procurement is financed by P174097: South Africa Wildlife Conservation Bond Operation.** Any resulting award shall be subject to the conditions of General Conditions of Contract (GCC)

## SECTION A: REQUEST FOR QUOTATION REQUIREMENTS

### 1) Description of Works and Location

**Eastern Cape Parks & Tourism Agency invites quotations for** rehabilitation and upgrading of the perimeter fence at Great Fish River Nature Reserve (Double Drift Section)- Alice entrance.

It is a requirement of this quotation that only contractors registered with the Construction Industry Development Board (CIDB) are eligible to tender. It is estimated that tenderers should have a CIDB contractor grading designation of 3SQ OR higher. Contractors with designation lower than 3SQ will not be considered.

**Bidders may tender on both bids i.e. (Bid 14/FY/24 and Bid 20/FY/24); however, no bidder will be awarded more than one bid from these clustered bids in line with the requirements of break-out procurement. In the event that a bidder submits a lowest acceptable price on more than one bid, a bidder will be requested to select only one bid in their order of preference.**

The Site of Works is situated within the boundaries of the Great Fish River Nature Reserve, Eastern Cape.



## 2. Scope of Work

The proposed upgrade includes but not limited to the items below:

- Clearing of fence line for 2m and application of herbicide chemical to undesirable vegetation under the fence
- Repair existing fence minor repairs, include straining wire, posts and etc.
- Supply and construct new Game fence line 2,4m high Game fence. All fence material to be galvanised.
- Dismantling of existing and damaged fence
- Corner-, Straining- and Anchor Boxes-Supply, deliver and construct box anchors
- Installation of energisers and solar panels for 24 stations.
- Supply and install electric fence complete with wiring and distribution boards.
- Closing of openings through dongas and rivers. Supply, deliver and construct the closing of openings. All fence material to be galvanised.
- Repair existing electrical trip lines at 500mm wide x 300mm high
- Repair and reinstate trip wires negative line at a height of 20cm and positive line at a height of 30cm above the ground.

NB: The BoQ is provisional and subject to re-measurement upon appointment of a contractor.



### 3. Evaluation Criteria

This procurement is financed by P174097: South Africa Wildlife Conservation Bond Operation and this bid document refers to applicable sections of the World Bank Procurement Regulation.

Quotations would be screened for responsiveness and compliance as follows:

- i. Compliance Requirements: – Technical Specification; and
- ii. Financial Evaluation: – Price
- iii. Risk Assessments

Quotations that are responsive, qualified, and technically compliant will be ranked according to Price. Award of Contract will be made to the lowest acceptable price by the issue of a Purchase Order and/or signing of Contract Agreement.

National Treasury Practice Note 3 of 2005 states that “if a project or commodity is fully financed by means of grant in accordance with technical assistance agreement which prescribes that the funds must be utilized in accordance with the donor’s own procurement procedures, no approval is required by the spending agency from the Minister for exemption from the prescripts of the PPPFA and its associated regulations.

#### Stage 1: Compliance with bid requirements

Bidders must comply with the set of compliance requirements listed below. Failure to comply with any of the requirements listed below will result in immediate rejection of the bid.

- a) **Compulsory Briefing:** Bidders must attend the compulsory briefing meeting on site.
- b) **CIDB:** Bidders must be registered with the Construction Industry Development Board (CIDB) with a contractor grading designation equal to **3SQ or higher**. Contractors with a CIDB designation lower than 3SQ will not be considered.
- c) **Company Experience:** Bidders **MUST** provide evidence of completion of at least two (2) maintenance or construction of fencing projects (SQ).



Only projects with a rand value of **R1 million** and above will be considered for evaluation. Proof of experience will be accepted in ANY of the following documents:

- i. Practical Completion certificates, or
- ii. Final completion certificates, or
- iii. Reference forms attached to the bid documents.

- d) **Electrical Contractor's certificate/Wireman's License:** Bidders must submit a copy of Electrical contractor's certificate/ Wireman's License issued by the Department of Labour in the name of the specialist or tendering enterprise or in the name of the proposed electrician.
- e) **Team Capability:** Bidders must submit CV's and copies of qualifications/certificates of the resources listed below. **Failure to submit both the CV and copies of qualifications/certificates will lead to immediate rejection of the bid.**

Resources	Qualifications	No of years' Experience
Site Agent	<ul style="list-style-type: none"> <li>• National Diploma – Engineering: Civil or higher, or</li> <li>• National Diploma: Electrical Engineering or higher</li> </ul>	Minimum 3 years
Site Foreman	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	Minimum 8 years
Occupational Health and Safety Agent	<ul style="list-style-type: none"> <li>• NOSA/ relevant OHS Certificate</li> </ul>	Minimum 3 year's

**NB: Failure to comply with any of the above requirements will lead to immediate rejection of the bid.**

## Stage 2: Price Evaluation

Preferential Procurement Regulations are not applicable to this bid. Bidders are NOT required to submit B-BBEE Status Level Certificate or any documents for claiming specific goals/preferential points.



Quotations that are responsive, qualified, and technically compliant will be ranked according to Price ONLY. Award of Contract will be made to the lowest acceptable price by the issue of a letter of award and signing of Contract Agreement.

### **Stage 3: Risk Assessments**

In addition to the evaluation of responsiveness, a risk analysis will be performed on the tenderers having the lowest acceptable price to ascertain if any of the following, as relevant, present an unacceptable commercial risk to the employer in terms of:

- a) Unduly high or unduly low tendered rates or amounts in the Tender offer. In this regard, a financial risk analysis will be performed to verify that the rates entered in the Bill of Quantities are reasonable and balanced. Bids may be disqualified if Tendered rates are found to be distorted. Such evaluation will include “Rate Only” items;

### **BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

#### **4) Terms and Conditions**

This procurement is financed by World Bank- P174097: South African Wildlife Conservation Bond Operation and as such the following Fraud and Corruption Clauses are applicable.

- o The Bank requires compliance with the Bank’s Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG’s Sanctions Framework, as set forth in Section VI.
- o In further pursuance of this policy, Bidders shall permit and shall cause their agents (where declared or not), subcontractors, subconsultants, service providers, suppliers, and personnel, to permit the Bank to inspect all accounts, records and other documents relating to any initial selection process, prequalification process, bid submission, proposal submission, and contract performance (in the case of award), and to have them audited by auditors appointed by the Bank.



- Bidders must be registered with the National Treasury Central Supplier Database (CSD)
- Eastern Cape Parks & Tourism Agency does not bind itself to accept the highest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids which are late, incomplete, unsigned, or submitted by facsimile or electronically, will not be accepted.
- Bids submitted are to hold good for a period of 90 days.
- A JBCC contract shall be signed with the successful service provider.
- ECPTA reserves the right to terminate the contract if not satisfied with the work produced by the service provider. Only bidders that have met the requirements of the proposal / specification shall be considered during the adjudication process.
- According to the best value for money and available budget, ECPTA may decide to award only part of the work to the successful service provider that gives the best price.
- The service provider may not assign or subcontract any part of the order without the written consent of the ECPTA.
- All goods or services purchased will be subjected to inspection by ECPTA management.
- In the event that the supplier fails to complete the render the service to acceptable standards, ECPTA retains the right to take which ever steps necessary to alleviate the situation. This may include the involvement of other service providers and the service provider will not have any claim resulting from the actions taken by ECPTA.
- An official order will be issued before commencement of works. No work shall be undertaken without an official order.

**5) Fraud and Corruption clause to be included in the RFQ (for Bank financed Projects contracts)**

5.1. The Bank requires compliance with the Bank's Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework, as set forth in Section VI.



- 5.2. In further pursuance of this policy, Bidders shall permit and shall cause their agents (where declared or not), subcontractors, subconsultants, service providers, suppliers, and personnel, to permit the Bank to inspect all accounts, records and other documents relating to any initial selection process, prequalification process, bid submission, proposal submission, and contract performance (in the case of award), and to have them audited by auditors appointed by the Bank.
- 5.3) Currency of Quotation South African Rands (ZAR)
- 5.4) Works are to commence by: one (1) week from date of order.
- 5.5) Works to be completed by: three (3) months from date of order.
- 5.6) Quotations must be valid for 90 days from the RETURN BY DATE given below.
- 5.7) Quotations and supporting documents as specified in Section B must be clearly marked with the Procurement Number given above and must indicate acceptance of the stated terms and conditions.
- 5.8) Quotations must be received, in sealed envelopes no later than: 11h00 on 23 January 2024
- 5.9) Compulsory site visit will be held on the 13<sup>th</sup> of December 2023 at 11h00, Great Fish River Nature Reserve, Sam Knott (Grahamstown Section), GPS Co- ordinates: Latitude - -33,13 42 4"S Longitude - 26°65'06"E.
- 5.10) Quotations must be returned to: the Tender Box (Reception Area) Eastern Cape Parks & Tourism Agency, No 17-25 Oxford Street, Corner Oxford & Fleet Street, East London
- 5.11) The attached Bill of Quantities (BoQ) details the works to be performed.
- 5.12) Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works. The whole cost of performing the works shall be included in the items stated and the cost of any incidental works shall be deemed to be included in the prices quoted.
- 5.13) Quotations that are responsive, qualified and technically compliant will be ranked according to price. Award of Contract will be made to the lowest priced quotation by the issue of a Purchase Order.



5.14) Payments will be made in accordance with any resulting order within thirty (30) days of receipt of an invoice supported by a certificate of satisfactory completion signed by Project Manager.

Signed: ..... Name:.....

Title/Position:.....

For and on behalf of the Purchaser Your quotation is to be returned on this Form by completing and returning Sections B, C and D including any other information and certification as stated within this RFQ.

**SECTION B: QUOTATION DETAILS**

- 1) Currency of Quotation: .....
- 2) Works will commence within days/weeks from date of Purchase Order.
- 3) Works will be completed by days/weeks/months from date of Purchase Order
  
- 4) Validity period of this quotation is 90 days from the Return by Date.
  
- 5) We enclose the following document(s) as required by the Purchaser:  
.....  
.....  
.....
  
- 6) We confirm that our quotation is subject to the JBCC Conditions of Contract and is based on the terms and conditions stated in your Request for Quotation referenced above.
- 7) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Quotation Authorised by:



Signature:.....Name: .....

Title/Position:..... Date:.....

Authorised for and on behalf of (Company name): .....

..... Registered

Address:

.....  
.....  
.....



## BILL OF QUANTITIES



**FORM OF OFFER AND ACCEPTANCE**

**A. OFFER**

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works:

**TENDER No. 20/FY/24- REHABILITATION AND UPGRADING OF THE PERIMETER FENCE AT GREAT FISH RIVER NATURE RESERVE (DOUBLE DRIFT SECTION). (ALICE ENTRANCE).**

The Tenderer, identified in the Offer signature block below, has examined the documents listed in the Tender Data and addenda hereto as listed **in the Tender Schedules, and by submitting this Offer has accepted the Conditions of Tender.**

By the representative of the Tenderer, deemed to be duly authorized, signing of this part of this Form of Offer and Acceptance, the Tenderer offers to perform all the obligations and liabilities of the Contractor under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

**The offered total of the prices inclusive of Value Added Tax is:**

R \_\_\_\_\_ (in words) \_\_\_\_\_  
\_\_\_\_\_ )

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the Tender Data, whereupon the Tenderer becomes the party named as the Contractor in the Conditions of Contract identified in the Contract Data.

**Signature:** *(of person authorized to sign the Tender):* \_\_\_\_\_

**Name:** *(of signatory in capitals):* \_\_\_\_\_

**Capacity:** *(of Signatory):* \_\_\_\_\_

**Name of Tenderer:** *(organization):* \_\_\_\_\_



# **Appendix 1 to the RFQ**

## **(Only for World Bank financed Projects) World Bank’s Fraud and Corruption Clause**

**(This section shall not  
be modified)**

### **1. Purpose**

1.1 The Bank’s Anti-Corruption Guidelines and this annex apply with respect to procurement under Bank Investment Project Financing operations.

### **2. Requirements**

2.1 The Bank requires that Borrowers (including beneficiaries of Bank financing); bidders (applicants/proposers), consultants, contractors and suppliers; any sub-contractors, sub-consultants, service providers or suppliers; any agents (whether declared or not); and any of their personnel, observe the highest standard of ethics during the procurement process, selection and contract execution of Bank-financed contracts, and refrain from Fraud and Corruption.

2.2 To this end, the Bank:

- a. Defines, for the purposes of this provision, the terms set forth below as follows:
  - i. “corrupt practice” is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
  - ii. “fraudulent practice” is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts



to mislead, a party to obtain financial or other benefit or to avoid an obligation;

iii. “collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;

iv. “coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

(a) “obstructive practice” is: deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or

(b) acts intended to materially impede the exercise of the Bank’s inspection and audit rights provided for under paragraph 2.2 e. below.

b. Rejects a proposal for award if the Bank determines that the firm or individual recommended for award, any of its personnel, or its agents, or its sub-consultants, sub- contractors, service providers, suppliers and/ or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question.

c. In addition to the legal remedies set out in the relevant Legal Agreement, may take other appropriate actions, including declaring mis procurement, if the Bank determines at any time that representatives of the Borrower or of a recipient of any part of the proceeds of the loan engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices during the procurement process, selection and/or execution of the contract in question, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur, including by failing to inform the Bank in a timely manner at the time they



knew of the practices;

- d. Pursuant to the Bank's Anti- Corruption Guidelines, and in accordance with the Bank's prevailing sanctions policies and procedures, may sanction a firm or individual, either indefinitely or for a stated period of time, including by publicly declaring such firm or individual ineligible (i) to be awarded or otherwise benefit from a Bank-financed contract, financially or in any other manner;<sup>1</sup> (ii) to be a nominated<sup>2</sup> sub-contractor, consultant, manufacturer or supplier, or service provider of an otherwise eligible firm being awarded a Bank-financed contract; and (iii) to receive the proceeds of any loan made by the Bank or otherwise to participate further in the preparation or implementation of any Bank-financed project;

Requires that a clause be included in bidding/request for proposals documents and in contracts financed by a Bank loan, requiring (i) bidders (applicants/proposers), consultants, contractors, and suppliers, and their sub-contractors, sub-consultants, service providers, suppliers, agents personnel, permit the Bank to inspect<sup>3</sup> all accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have them audited by auditors appointed by the Bank

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<sup>1</sup> For the avoidance of doubt, a sanctioned party's ineligibility to be awarded a contract shall include, without limitation, (i) applying for pre-qualification, expressing interest in a consultancy, and bidding, either directly or as a nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider, in respect of such contract, and (ii) entering into an addendum or amendment introducing a material modification to any existing contract.

<sup>2</sup> A nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider (different names are used depending on the particular bidding document) is one which has been: (i) included by the bidder in its pre-qualification application or bid because it brings specific and critical experience and know-how that allow the bidder to meet the qualification requirements for the particular bid; or (ii) appointed by the Borrower.

<sup>3</sup> Inspections in this context usually are investigative (i.e., forensic) in nature. They involve fact-finding activities undertaken by the Bank or persons appointed by the Bank to address specific matters related to investigations/audits, such as evaluating the veracity of an allegation of possible Fraud and Corruption, through the appropriate mechanisms. Such activity includes but is not limited to: accessing and examining a firm's or individual's financial records and information, and making copies thereof as relevant; accessing and examining any other documents, data and information (whether in hard copy or electronic format) deemed relevant for the investigation/audit, and making copies thereof as relevant; interviewing staff and other relevant individuals; performing physical inspections and site visits; and obtaining third party verification of information.



**BIDDER’S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder’s declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

**YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution



2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>1</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

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<sup>1</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature	..... Date
..... Position	..... Name of bidder



**JOINT VENTURE DISCLOSURE FORM**

**GENERAL**

- i) All the information requested must be filled in the spaces provided. If additional space is required, additional sheets may be used and attached to the original documents.
- ii) A copy of the joint venture agreement must be attached to this form, in order to demonstrate the Affirmable, Joint Venture Partner's share in the ownership, control, management responsibilities, risks and profits of the joint venture, the proposed joint venture agreement must include specific details relating to:
  - a) the contributions of capital and equipment
  - b) work items to be performed by the Affirmable Joint Venture Partner's own forces
  - c) work items to be performed under the supervision of the Affirmable Joint Venture Partner.
- iii) Copies of all written agreements between partners concerning the contract must be attached to this form including those, which relate to ownership options and to restrictions/limits regarding ownership and control.
- iv) ABE partners must complete ABE Declaration Affidavits.
- v) The joint venture must be formalised. All pages of the joint venture agreement must be signed by all the parties concerned. A letter/ notice of intention to formalise a joint venture once the contract has been awarded will not be considered.
- vi) should any of the above not be complied with, the joint venture will be deemed null and void and will be considered non-responsive.

**1. JOINT VENTURE PARTICULARS**

- a) Name .....
- b) Postal address.....  
.....



.....  
.....  
.....

c) Physical address.....  
.....  
.....

d) Telephone .....

e) Fax .....

**2. IDENTITY OF EACH NON-AFFIRMABLE JOINT VENTURE PARTNER**

**2.1(a)** Name of Firm .....

Postal Address.....

Physical Address .....

Telephone.....

Fax .....

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

**2.2(a)** Name of Firm .....

Postal Address.....

Physical Address .....

Telephone.....

Fax .....



Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

*(Continue as required for further non-Affirmable Joint Venture Partners)*

**IDENTITY OF EACH AFFIRMABLE JOINT VENTURE PARTNER**

**3.1(a)** Name of Firm .....

Postal Address.....

Physical Address .....

Telephone.....

Fax .....

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

**3.2(a)** Name of Firm .....

Postal Address.....

Physical Address .....

Telephone.....

Fax .....

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

**3.3(a)** Name of Firm .....

Postal Address.....

Physical Address .....

Telephone.....



Fax .....

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

1. **BRIEF DESCRIPTION OF THE ROLES OF THE AFFIRMABLE JOINT VENTURE PARTNERS IN THE JOINT VENTURE**

.....

.....

.....

5. **OWNERSHIP OF THE JOINT VENTURE**

a) Affirmable Joint Venture Partner ownership percentage(s) .....%

b) Non-Affirmable Joint Venture Partner ownership percentage(s) .....%

c) Affirmable Joint Venture Partner percentages in respect of: \*

(i) .....

Profit and loss sharing .....

(ii) .....

Initial capital contribution in Rands .....

.....

.....

(\*Brief descriptions and further particulars should be provided to clarify percentages).

(iii) .....



Anticipated on-going capital contributions in Rands .....

.....  
 .....

(iv) Contributions of equipment (specify types, quality, and quantities of equipment) to be provided by each partner.

.....  
 .....  
 .....

**5. RECENT CONTRACTS EXECUTED BY PARTNERS IN THEIR OWN RIGHT AS PRIME CONTRACTORS OR AS PARTNERS IN OTHER JOINT VENTURES**

	<b>NON-AFFIRMABLE JOINT VENTURE PARTNERS</b>	<b>PARTNER NAME</b>
a)		
b)		
c)		
d)		
e)		

	<b>AFFIRMABLE JOINT VENTURE PARTNERS</b>	<b>PARTNER NAME</b>
a)		
b)		
c)		
d)		
e)		



**7. CONTROL AND PARTICIPATION IN THE JOINT VENTURE**

(Identify by name and firm those individuals who are, or will be, responsible for, and have authority to engage in the relevant management functions and policy and decision making, indicating any limitations in their authority e.g. co-signature requirements and Rand limits).

(a) Joint Venture cheque signing

.....  
.....  
.....

(b) Authority to enter into contracts on behalf of the Joint Venture

.....  
.....  
.....

(c) Signing, co-signing and/or collateralising of loans

.....  
.....  
.....

(d) Acquisition of lines of credit

.....  
.....  
.....

(e) Acquisition of performance bonds

.....



.....  
.....  
(f) Negotiating and signing labour agreements  
.....  
.....  
.....

**8. MANAGEMENT OF CONTRACT PERFORMANCE**  
(Fill in the name and firm of the responsible person).

- (a) Supervision of field operations.....
- (b) Major purchasing.....
- (c) Estimating .....
- (d) Technical management .....

**9. MANAGEMENT AND CONTROL OF JOINT VENTURE**

(a) Identify the “managing partner”, if any,  
.....  
.....  
.....  
.....



(b) What authority does each partner have to commit or obligate the other to financial institutions, insurance companies, suppliers, subcontractors and/or other parties participating in the execution of the contemplated works?

.....  
 .  
 .....  
 .  
 .....  
 .  
 .....

(c) Describe the management structure for the Joint Venture’s work under the contract

MANAGEMENT FUNCTION / DESIGNATION	NAME	PARTNER*

(Fill in “ex Affirmable Joint Venture Partner” or “ex non-Affirmable Joint Venture Partner”).



**10. PERSONNEL**

(a) State the approximate number of operative personnel (by trade/function/discipline) needed to perform the Joint Venture work under the Contract.

TRADE/FUNCTION/ DISCIPLINE	NUMBER EX AFFIRMABLE JOINT VENTURE PARTNERS	NUMBER EX NON- AFFIRMABLE JOINT VENTURE PARTNERS

(Fill in “ex Affirmable Joint Venture Partner” or “ex non-Affirmable Joint Venture Partner”).

- (b) Number of operative personnel to be employed on the Contract who are currently in the employ of partners.
  - (i) Number currently employed by Affirmable Joint Venture Partners  
.....
  - (ii) Number currently employed by the Joint Venture  
.....
- (a) Number of operative personnel who are not currently in the employ of the respective partner and will be engaged on the project by the Joint Venture



.....  
(d) Name of individual(s) who will be responsible for hiring Joint Venture employees

.....  
.....

(e) Name of partner who will be responsible for the preparation of Joint Venture payrolls

.....  
**11. CONTROL AND STRUCTURE OF THE JOINT VENTURE**

Briefly describe the manner in which the Joint Venture is structured and controlled.

.....  
.....  
.....

The undersigned warrants that he/she is duly authorised to sign this Joint Venture Disclosure Form and affirms that the foregoing statements are true and correct and include all material information necessary to identify and explain the terms and operations of the Joint Venture and the intended participation of each partner in the undertaking.

The undersigned further covenants and agrees to provide the Employer with complete and accurate information regarding actual Joint Venture work and the payment therefore, and any proposed changes in any provisions of the Joint Venture agreement, and to permit the audit and examination of the books, records and files of the Joint Venture, or those of each partner relevant to the Joint Venture, by duly authorised representatives of the Employer.

Signature .....

Duly authorized to sign on behalf of .....

Name .....

Address.....



Telephone.....

Date.....

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Signature .....

Duly authorized to sign on behalf of .....

Name .....

Address.....

Telephone.....

Date.....

---

Signature .....

Duly authorized to sign on behalf of .....

Name .....

Address.....

Telephone.....

Date.....

---

Signature .....

Duly authorized to sign on behalf of .....

Name .....



## JOINT VENTURE AGREEMENT

Bidders who tender as a Joint Venture must submit a Joint Venture Agreement here.



**STAGE 1 COMPLIANCE REQUIREMENTS**

**CIDB REGISTRATION CERTIFICATE**

*Attach proof of registration with the CIDB here.*



**COMPANY EXPERIENCE:**

**The forms below must be completed, signed and stamped by the bidder's current or previous clients.**

**1. REFERENCE FOR THE BIDDER**

<b>Name of Institution (Client)</b>	
<b>Contract/Tender Number</b>	
<b>Contract Description</b>	
<b>Name of Service Provider (Bidder)</b>	
<b>Value of project</b>	
<b>Commencement Date</b>	
<b>Contractual Completion Date</b>	
<b>Bidder's Completion Date</b>	

**1.1 Please score the performance of the above-mentioned company by marking the relevant box**

<b>Performance Rating</b>			<b>Comments</b>
Work performed in compliance with contract terms.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Financial Status of the bidder in	Excellent	5	



relation to the work to be performed.	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Timelines of work are met.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Customer services.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Quality of Service.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Communication and accessibility.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Documentation records, receipts, invoices and computer-generated reports received in a timely manner and in compliance with contract specification	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Would you recommend using this service provider in future?	Yes	No	If no, provide reasons:



**OVERALL PERFORMANCE**

Excellent		Good		Fair		Poor		Very Poor	
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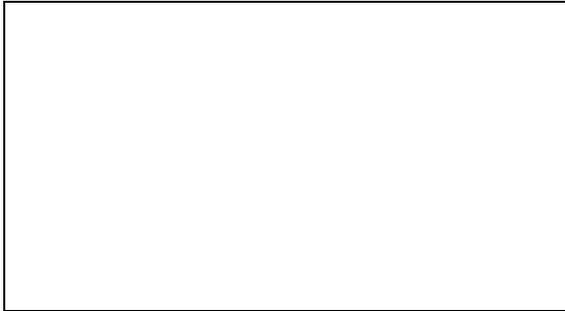
Name of Authorized Person \_\_\_\_\_

Designation \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Official Stamp**



## 2. REFERENCE FOR THE BIDDER

<b>Name of Institution (Client)</b>	
<b>Contract/Tender Number</b>	
<b>Contract Description</b>	
<b>Name of Service Provider (Bidder)</b>	
<b>Value of project</b>	
<b>Commencement Date</b>	
<b>Contractual Completion Date</b>	
<b>Bidder's Completion Date</b>	

**2.1 Please score the performance of the above-mentioned company by marking the relevant box**

Performance Rating			Comments
Work performed in compliance with contract terms.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Financial Status of the bidder in relation to the work to be performed.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Timelines of work are met.	Excellent	5	
	Good	4	
	Fair	3	



	Poor	2	
	Very Poor	1	
Customer services.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Quality of Service.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Communication and accessibility.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Documentation records, receipts, invoices and computer-generated reports received in a timely manner and in compliance with contract specification	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Would you recommend using this service provider in future?	Yes	No	If no, provide reasons:

**OVERALL PERFORMANCE**

Excellent		Good		Fair		Poor		Very Poor	
-----------	--	------	--	------	--	------	--	-----------	--

Name of Authorized Person \_\_\_\_\_

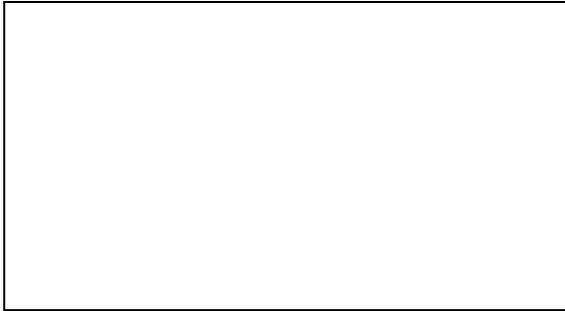
Designation \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_



**Official Stamp**



**ELECTRICAL CONTRACTOR'S CERTIFICATE/ WIREMAN'S LICENSE**

*Bidders must submit a copy of Electrical contractor's certificate/ Wireman's License issued by the Department of Labour in the name of the specialist or tendering enterprise or in the name of the proposed electrician.*



## TEAM CAPABILITY

*For purpose of evaluating team capability, the Tenderer shall attach hereto a shortened CV for each key member available to work on the project in the Categories listed below using the template provided).*

Resources Required	Name of Person	Qualifications (attach copies)	No of years' Experience
Site Agent			
Site Foreman			
OHS Specialist			



# **CURRICULUM VITAE OF KEY PERSONNEL**

## **NB: BIDDERS MUST SUBMIT CV's OF KEY PERSONNEL**

This form should be completed for each key person listed in the team schedule.

<b>Responsibility or role on the project</b>	<b>Site Agent</b>
<b>Name:</b>	<b>Date of birth:</b>
<b>Profession:</b>	<b>Nationality:</b>
<b>Qualifications:</b>	
<b>Professional membership:</b>	
<b>Name of employer (firm):</b>	
<b>Current position:</b>	<b>No. of Years' experience:</b>
<b>Employment record: (List of chronological order starting with earliest work experience)</b>	
<b>Experience records pertinent to required service:</b>	



**Certification:**

**I, the undersigned, certify that to the best of my knowledge and belief, this data correctly describes me, my qualifications, and my experience and that I will be available to execute the work for which I have been nominated.**

---

**(Signature of Person named in schedule)**

**Date**



**NB: BIDDERS MUST SUBMIT CV's OF KEY PERSONNEL**

This form should be completed for each key person listed in the team schedule.

<b>Responsibility or role on the project</b>	<b>Site Foreman</b>
<b>Name:</b>	<b>Date of birth:</b>
<b>Profession:</b>	<b>Nationality:</b>
<b>Qualifications:</b>	
<b>Professional membership:</b>	
<b>Name of employer (firm):</b>	
<b>Current position:</b>	<b>No. of Years' experience:</b>
<b>Employment record: (List of chronological order starting with earliest work experience)</b>	
<b>Experience records pertinent to required service:</b>	



**Certification:**

**I, the undersigned, certify that to the best of my knowledge and belief, this data correctly describes me, my qualifications, and my experience and that I will be available to execute the work for which I have been nominated.**

---

**(Signature of Person named in schedule)**

**Date**



**NB: BIDDERS MUST SUBMIT CV's OF KEY PERSONNEL**

This form should be completed for each key person listed in the team schedule.

<b>Responsibility or role on the project</b>	<b>OHS Specialist</b>
<b>Name:</b>	<b>Date of birth:</b>
<b>Profession:</b>	<b>Nationality:</b>
<b>Qualifications:</b>	
<b>Professional membership:</b>	
<b>Name of employer (firm):</b>	
<b>Current position:</b>	<b>No. of Years' experience:</b>
<b>Employment record: (List of chronological order starting with earliest work experience)</b>	
<b>Experience records pertinent to required service:</b>	



**Certification:**

**I, the undersigned, certify that to the best of my knowledge and belief, this data correctly describes me, my qualifications, and my experience and that I will be available to execute the work for which I have been nominated.**

---

**(Signature of Person named in schedule)**

**Date**



**ENVIRONMENTAL AND SOCIAL MANAGEMENT PLAN (ESMP)**

