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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 27/02/2023  
KZN435/22/23/010/PNLG

### INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
PROVISION OF ENFORCEMENT PLANT/MACHINERY (24 MONTHS)	ULM-PNLG 007/23	08/03/2023 @09h:30

Tender documents will be available on the municipal website ([www.umzimkhulum.gov.za](http://www.umzimkhulum.gov.za)) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R100 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 01<sup>st</sup> of March 2023; cut-off time for buying documents is the 08<sup>th</sup> of March 2023, 15 minutes before the briefing time.

Compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building Boardroom, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297.

**Invalid or non-submission of the following documents will render the Tenderer disqualified.**

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company and for the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
- Copy of a marriage certificate if Municipal account in under your spouse.

- Certificate of Authority” to sign all documents in connection with this tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the tender document).

**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy will Apply.**

### **Second Phase of Evaluation**

#### **Evaluation criteria Functionality**

**Minimum threshold (60% or 15 Points)**

Key aspect of criterion	Basis for points allocation	Max. Points	Verification Method								
Experience of the Bidders Operators or Drivers	The bidders Operators or Drivers Should have 5 Years of experience in Operating Heavy Plant and Machinery or Driving Heavy Vehicles.	10	C.V With Traceable References.								
	<table><tr><td>Years</td><td>Points to be score</td></tr><tr><td>5</td><td>10</td></tr><tr><td>3-4</td><td>5</td></tr><tr><td></td><td></td></tr></table>			Years	Points to be score	5	10	3-4	5		
	Years			Points to be score							
	5			10							
	3-4			5							
Expertise of the Drivers/Personnel	Bidders must have Competent drivers operators. For 8-ton trucks, low bed truck, bidders must submit Code 14	5	8-tonTrucks, low-bed truck, submit Code 14 driving license and PDP.								

NB: ALL THE ABOVE PERSONNEL IS REQUIRED	driving licenses with PDP of the drivers. For TLB and Dozer, bidders must submit Code 10 driving license with PDP and operator’s competence certificate of the drivers.		TLB, Dozer, Excavator submit Code 10 driving license, PDP & Competence certificates.															
Plant and Equipment	<p>Points will be allocated as indicated below for plant and Equipment Owned by the Bidder.</p> <p>If the service provider does not own some or any of the plant listed below, and chooses to hire some, then the points indicated below will be awarded at 50% of the stated points for plant hired. Points for hired plant will only be allocated if an original letter of intent is attached from a plant hire company, the letter should be accompanied by a certified logbook for the plant hired as proof that the plant hire company owns that particular plant, the letter is to clearly indicate that the plant intended for contract will be available for the full duration of the contract. Such letter of intent is to be qualified and certified by a registered Commissioner of Oaths. Tenderers should own five or more equipment’s/plant in order to qualify for next evaluation.</p> <table><tr><td>Required plant</td><td>Points to be scored for owner</td><td>Hired</td></tr><tr><td>One Truck 8 Ton</td><td>2</td><td>1</td></tr><tr><td>One Excavator</td><td>2</td><td>1</td></tr><tr><td>One Dozer</td><td>2</td><td>1</td></tr><tr><td>One TLB 4X4</td><td>2</td><td>1</td></tr></table>	Required plant	Points to be scored for owner	Hired	One Truck 8 Ton	2	1	One Excavator	2	1	One Dozer	2	1	One TLB 4X4	2	1	10	<p>To produce proof of ownership and copy of license disk where applicable.</p> <p><b>Hired Plant</b>, *Original Confirmation letter with hiring terms and conditions certified by the Commissioner of Oaths.</p> <p>* Produce proof of ownership and license disk where Applicable.</p>
Required plant	Points to be scored for owner	Hired																
One Truck 8 Ton	2	1																
One Excavator	2	1																
One Dozer	2	1																
One TLB 4X4	2	1																



	One Low bed truck	2	1		
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**It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.**  
**NB: On the expertise the service provider must score 100%**

**The 80/20 scoring will apply**

**80/20 Score Points**

- Preferential goals                      **80 Points**
- Price                                        **20 Specific goals**

**Specific Goals**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification Documents
<b>Specific Goals 1: Ownership (Max Points = 10 )</b>		
Business with 100% ownership by disabled person(s).....	<b>10</b>	Doctors Certificate and CSD report <i>(The Municipality may obtain a database for people living with disability from relevant institutions for more verification)</i>
Business with less than 100% ownership by disabled person(s).....	<b>5</b>	
<b>Specific Goals 2: RDP Goals (Max Points = 4)</b>		
Promotion of south African owned enterprises	<b>4</b>	1. CIPC registration Certificate (Companies and Intellectual Property Commission) AND Detailed CSD report AND 2. Certified Copy RSA Identity document of the director(s)
<b>Business Falls under the SMME Category (Max Points = 6)</b> <b>JV companies within the listed jurisdictions will be allocated 50% of the points within the favourable category.</b>		

Promotion of enterprises located within: *uMzimkhulu Municipal area.....	6	Preferred Address on CSD Report and Certified copy of a utility bill for property rates and services OR Valid lease agreement
*Harry Gwala District Municipality.....	4	OR Original letter from the Chief or Local leader (Induna)
*KwaZulu Natal Province .....	2	OR Original proof of residence signed by a Ward Councilor
<b>TOTAL MAXIMUM POINTS</b>	<b>20</b>	

### Contact Details

**All other enquiries shall be directed to:**

**Attention** : Miss N. Dlamini  
**Telephone** : (039) 259 5052  
**Fax No** : (039) 259 0427  
**Email Address** : [dlaminin@umzimkhululm.gov.za](mailto:dlaminin@umzimkhululm.gov.za)

**SCM Compliance enquiries shall be directed to:**

**Attention** : Miss O. Basi  
**Telephone** : (039) 259 5034  
**Fax No.** : (039) 259 0427  
**Email Address** : [basio@umzimkhululm.gov.za](mailto:basio@umzimkhululm.gov.za)

### Closing date

Tender documents in a sealed envelope clearly indicating the **tender number and tender Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 31<sup>st</sup> of March 2023**. Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.**

  
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**C.A NGQOYIYA**  
**MUNICIPAL MANAGER**