

Gatekeepers:

- a) National Contractors Cleaning Association (NCCA) Registration.
- b) South African Facilities Management Association (SAFMA) Accredited.

Technical Evaluation – Supplier to return copies of records on below table under criteria column for assessment and scoring.

Criteria	Source of evidence	Weighting
Company Relevant Experience	<p>Tenderers (incl. JV Partners & Subcontractors) to submit list of verifiable references (at least 2 successfully completed contracts in the last 5 years) related to the following services. The reference letters to include scope, duration, and value of the contracts.</p> <ul style="list-style-type: none">• General Office Cleaning Services (10%)• Hygiene Services (10%)• Horticulture Services (10%)• Pest control services (5%)• Waste Management & Recycling Services (5%)	40%
Qualifications of core individuals within the company	<p>Curriculum Vitae of key personnel (e.g., Management, Supervision, etc) that will be involved in the project must have a minimum of 3 years relevant experience in a management post.</p> <ul style="list-style-type: none">• Cleaning (4%)• Deep Cleaning (4%)• Hygiene (4%)	20%

	<ul style="list-style-type: none"> • Horticulture (4%) • Pest Control (4%) 	
Registration or accreditation with the respective Regulatory Body or Association	<p>Proof of registration or accreditation with the Respective Regulatory Body or Association.</p> <ul style="list-style-type: none"> • Tenderer to submit valid proof of registration with South African Institute of Occupational Hygiene (SAIOH) (10%) • Tenderer to submit valid proof of registration with South African Landscaping Institution (SALI) (10%) • Tenderer to submit valid proof of registration as a Pest Control Operator (10%) 	30%
Method Statement	<p>Method statement should provide a logical approach and should include:</p> <ul style="list-style-type: none"> • Methodology of how the work will be executed (2%) • Organisational Structure (2%) • Detailed resource program to cover the scope (2%) • Equipment / plant to deliver the service (2%) • Applicable tools of the trade (2%) <p>Method statement should cover all disciplines.</p>	10%

NB: The technical evaluation process will have two stages:

- Firstly, the tenderer must meet the 70% threshold to qualify.
- Secondly, A physical verification process will be conducted. Where the companies the tenderer provided as they have performed similar scope will be visited and visiting the authors of the referral letters as well. The supplier to make sure that the evaluation team has access to the above-mentioned process.