

**TERMS OF REFERENCE FOR THE NAMAKWA SPECIAL ECONOMIC ZONE:
LAND SURVEYING SERVICES**

PROPOSAL NO: NCEDA/PMU25/006

- ELIGIBILITY** : The Northern Cape Economic Development, Trade and Investment Promotion Agency herewith invites bid proposals from professional service providers and experienced consulting companies to prepare and submit subdivision and consolidation plans for an approved township.
- DUTY STATION:** : Kimberley.
- CONTRACT PERIOD:** : Concluded on appointment
- REPORT TO** : The Chief Executive Officer,
Northern Cape Economic Development, Trade and Investment Promotion Agency,
South Africa or designated official.
- APPOINTMENT BY** : Northern Cape Economic Development, Trade and Investment Promotion Agency (NCEDA).
- RFQ NUMBER:** : Namakwa SEZ – Land surveying (Consolidation and Subdivision of land).

All interested and professional service providers (PSP) that specialise in the subdivision and consolidation of land, are hereby requested to submit a quotation with all the requisite compliance documentation for the following project:

The Namakwa SEZ land surveying services located in Aggeneys, Khai Ma Local Municipality, Northern Cape Province.

1. BACKGROUND

The Namakwa SEZ is a priority project for the country and the Northern Cape and forms part of the Northern Cape Industrial Corridor. The corridor stretches from Kathu Industrial Park to the proposed Boegoebaai deep port harbour.

The land Development Application for the Namakwa SEZ has been formalised through SPLUMA (2013). The critical next step is the formalisation and submission of the Subdivision and Consolidation diagrams to the Surveyor General.

The Project Manager will be NCEDA and will represent the Northern Cape Provincial Government and the DTIC. The operational Namakwa SEZ Project Management Unit will support the successful service provider appointed.

2. GENERAL METHODOLOGY

This methodology is based on the Surveyor General's-, and relevant legislative requirements for formalising the portions of farms that form the Namakwa SEZ. The Scope of Work below sets out the methodology for the project with more detailed descriptions.

3. SCOPE OF WORK:

The appointed land surveyor must ensure a legally compliant and successfully executed project.

- a) The responsible authority (Khai-Ma Municipality) has granted approval for the change of land use under SPLUMA (2013).

- b) The Land Surveyor must commence with the survey, pegging and registration of the General Plan, as well as the formalisation of the township/ SEZ at the Surveyor General's office.

4. DELIVERABLES

The appointed Land Surveyor must, after the completion of the project, be able to hand over the following:

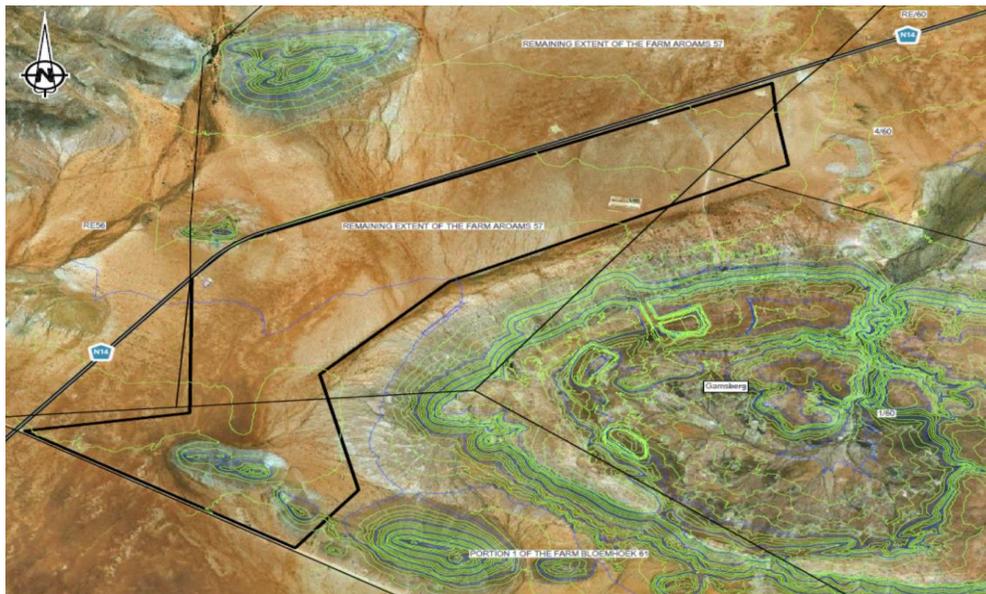
- General Plan and Diagrams of the newly established Nakawa SEZ-land.
- Approved Surveyor General subdivision and consolidation plans.
- All necessary surveying processes and plans necessary for the Deeds office.

6. PROJECT TIME FRAME:

The surveying process **must** be compiled and submitted to NCEDA with all required supporting documents within four (4) months of appointment.

7. TOWNSHIP MAP

The farms consist of an area of ± 1271 ha (see area map below). The approved Endorsement Plans will be provided to the successful bidder.



8. REQUIREMENTS FOR SUBMISSION:

A quotation in respect of all your fees and charges/ disbursements (costs) must be submitted.

The service provider must reflect a detailed account of the fees with :

- i. Proof of qualification and registration as a land surveyor
- ii. Proof of current registration with Land Surveyors body and the relevant professional authority.
- iii. Methodology and Time Schedule for land surveying

The following mandatory documents will be required to accompany your quotation to ensure that NCEDA as a 3C government entity remain PFMA compliant:

- ii. Detailed quotation,
- iii. Project plan,
- iv. Billing and payment schedule,
- v. SARS certificate in good standing,
- vi. Valid CSD,
- vii. Company profile that will indicate competence and references relevant to this assignment.

Consultants will need to demonstrate a clear understanding of the required process. Emphasis will be placed on the quality of the consulting team's experience and expertise.

9. SUPPLY CHAIN MANAGEMENT COMPLIANCE AND RETURNABLE DOCUMENTS

COMPLIANCE – RETURNABLE DOCUMENTS

- SBD 4
- SBD 6.1
- Certified BBBEE Affidavit
- Valid CSD report

80 – 20 PREFERENCE POINT SYSTEM

| SPECIFIC GOALS | PREFERENCE POINTS |
|--------------------------|-------------------|
| Women | 6 |
| People with disabilities | 5 |
| Locality | 5 |
| Youth | 4 |
| TOTAL | 20 |

Service providers claiming points for the above specific goals MUST provide proof by submitting a valid CSD report and relevant documentation.

10. SOLUTION PARAMETERS / INFORMATION GATHERING

The successful Service Provider will be expected to make contact with the appointed consultant responsible for land development (Township establishment) and all the relevant officials and units within and outside government to obtain relevant information that required for the project. Existing information which is available generally will be made available to the successful service provider. ***However, the responsibility for collecting information necessary for the successful execution of the project remains entirely with the service provider.***

In order to deliver on the deliverables, the outcomes of project should be in the form of text, maps, graphics and photographs. A tabular format shall be used for the purpose of summarising the information collected.

It is recommended that more visual representation (maps, graphics, and photographs) form part of the deliverable and the conceptual framework section of the valuation. A text box or other mechanisms may be used to provide an explanation, relevant information, or analysis.

All Project enquiries can be directly forwarded to:

- Mr HF Nel or Mr NC Ramabina
- Email: hfnel@nceda.co.za / nramabina@nceda.co.za
- Telephone: 053 110 0289

For technical related enquiries contact

- Prof E Drewes
- Email : ernst@erioloba.co.za
- Telephone : 018 2992543

For Supply Chain related enquiries Contact:

- Mrs. Boitshepo Buang
- Email: bmatstime@nceda.co.za
- Telephone Number: 053 110 028

SUBMISSION REQUIREMENTS

Closing date: 07 February 2025

Time: 16h00

Quotations must be emailed to bmatsime@nceda.co.za

Or hand delivered

Quinn House
20 -22 Villiers and Quinn Street
Kimberley Central