



## BID NOTICE

### PROJECT DESCRIPTION

Mnquma Local Municipality hereby invites experienced contractors for the construction of the following projects:

| Bid Number       | Project Name                                                                     | Closing Date and Time           | Preferential point System | CIDB Grading   |
|------------------|----------------------------------------------------------------------------------|---------------------------------|---------------------------|----------------|
| MNQ/SCM/63/21-22 | Appointment of a Service Provider for Refurbishment of House No.57 Blyth Street. | Date: 11/01/2022<br>Time: 14H00 | 80/20                     | 1 GB Or Higher |

All enquiries must be directed to the following email addresses:

#### Enquiries:

**Mr. Makwande Njozela (Manager: Building and Housing)** at 047 050 1279 email: [njozelakwande8@gmail.com](mailto:njozelakwande8@gmail.com) and **Ms. Nontathu Mnini (Manager: SCM)** at (047) 050 1151/082 457 9945 email: [nmnini@mnguma.gov.za](mailto:nmnini@mnguma.gov.za)

**Evaluation Criteria:** The evaluation will be conducted in Four (04) stages namely:

#### Stage 1: "Administrative compliance"

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

#### Stage 2: Evaluation in terms of the minimum stipulated threshold for local production content

- Only local produced goods, services or works or local manufactured good with a 100% for Steel products and components for construction., 90% for electrical cables and 100 % for plastic pipes and fittings. Therefore, only bids that achieved the minimum stipulated threshold for local production content will be considered.
- The exchange rate to be used for calculation of local production and content must be the exchange rate published South African Reserve Bank (SARB) 12H00 on the date of the advertisement of the bid; and
- Only the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 must be used to calculate local content.
- Only bids achieve the minimum stipulated threshold for local production and content will be evaluated further to the next stage.

**Stage 3: “functionality” evaluation**

| <b>CRITERIA</b>                                                                                                                                                                                                        | <b>WEIGHT</b> | <b>VALUE<br/>1-5</b> | <b>MAXIMUM<br/>POSSIBILITY<br/>SCORE</b> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------|------------------------------------------|
| <b>1. EXPERIENCE:</b>                                                                                                                                                                                                  |               |                      | <b>40</b>                                |
| • Bidder has successfully completed 1 building construction project (10 points)                                                                                                                                        | 2             | 5                    |                                          |
| • Bidder has successfully completed 2 building construction projects ( 20 points)                                                                                                                                      | 4             | 5                    |                                          |
| • Bidder has successfully completed 3 building construction projects (30 points )                                                                                                                                      | 6             | 5                    |                                          |
| • Bidder has successfully completed 4 or more building construction projects( 40 points)                                                                                                                               | 8             | 5                    |                                          |
| • Bidder has submitted no information or inadequate information to determine the scoring level (score 0)                                                                                                               | 0             | 0                    |                                          |
| <b>Proof of professional experience: Signed reference letters/ Completion certificates in relation to the required services must be attached. Practical completion and appointment letters will not be considered.</b> |               |                      |                                          |
| <b>2. KEY STAFF COMPETENCE:(must be working for the Bidding company)</b>                                                                                                                                               |               |                      | <b>40</b>                                |
| <b>2.1Site Agent/ Technician</b>                                                                                                                                                                                       |               |                      |                                          |
| • Academic Qualification: ND: Building, experience in building construction projects (2 points for experience per year (max. 10 years)                                                                                 | 4             | 5                    |                                          |
| <b>2.2 General foreman/ Artisan</b>                                                                                                                                                                                    |               |                      |                                          |
| • Academic Qualification: Trade test certificate with experience in building construction projects (2 point for experience per year (max. 5years)                                                                      | 2             | 5                    |                                          |
| <b>2.3 Occupational Health and Safety Officer</b>                                                                                                                                                                      |               |                      |                                          |
| • Academic Qualification: Grade 12 and equivalent qualification / Occupational Safety and Health certificate and 2 point for experience per year (max. 5 years)                                                        | 2             | 5                    |                                          |
| <b>Bidders must submit detailed CVs with certified copies of the required professional qualifications not older than 03 months. If the required certified copies of professional</b>                                   |               |                      |                                          |

|                                                                                                                                                                                   |   |   |            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|------------|
| <b>qualifications are not attached no points will be allocated.</b>                                                                                                               |   |   |            |
| <b>Copy of a certified copy will not be considered</b>                                                                                                                            |   |   |            |
| <b>3. CONSTRUCTION EQUIPMENT</b>                                                                                                                                                  |   |   | <b>20</b>  |
| • Straight Edge                                                                                                                                                                   | 1 | 5 |            |
| • Wheelbarrow                                                                                                                                                                     | 1 | 5 |            |
| • Single cab bakkie                                                                                                                                                               | 1 | 5 |            |
| • Shovels                                                                                                                                                                         | 1 | 5 |            |
| <b>Proof of ownership with or signed letter of intent (with the Letterhead) to lease with copies of registration or proof of ownership are required in order to score points.</b> |   |   |            |
| <b>Total</b>                                                                                                                                                                      |   |   | <b>100</b> |

**NB: Bidders must score 70 out of 100 to proceed to the next stage (Financial Evaluation)**

**Stage 4:** Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations

Price=80 points, B-BBEE=20 points. Bidders are required to submit an original or certified copy of B-BBEE certificate to claim preferential points.

**REQUIRED DOCUMENTS:**

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Full CSD Report (Not older than one Month)
- CIDB grading 1GB
- Fully Completed and signed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD 1-9 (Part of the document). Return all returnable documents to the employer after completing them entirely by writing legibly in non-erasable ink.
- Only the original tender document will be accepted.
- In the case of partnerships/ consortiums/ joint venture agreement, signed agreement must be submitted with the tender document (attached to **Schedule 2**).
- Declaration Certificate for Local Production and Content (SBD / MBD 6.2) together with the Annex C (Local Content Declaration: Summary Schedule) must be completed, duly signed and submitted by the bidder at the closing date and time of the bid

**CONDITIONS OF ACCEPTANCE:**

- The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned faxed, couriered, and emailed tenders will be accepted
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website [www.mnquma.gov.za](http://www.mnquma.gov.za)

**NB: Preferred bidders will be required to furnish the**



- A copy of the authorisation letter must be submitted together with the bid document at the closing date and time of the bid Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)] are accessible to all potential bidders on the dti's official website <http://www.thedti.gov.za> 'industrial development/ip.jsp at no cost.

**OBTAINING OF TENDER DOCUMENTS:**

Tender documents are downloadable at Tender Bulletin, Mnquma

Local Municipality Website: [www.mnquma.gov.za](http://www.mnquma.gov.za), eTender and upon request by email.

**TENDER SUBMISSION AND OPENING**

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960

Tenders should be sealed, endorsed on the envelope with:

**BID NO: MNQ/SCM/63/21-22**

**PROJECT NAME: APPOINTMENT OF A SERVICE PROVIDER FOR REFURBISHMENT OF HOUSE NO.57 BLYTH STREET.**

**municipality with:**

- CK/ Company registration, Certified ID Copies not later than three (03) month
- Tax Compliance Status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

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**S. MAHLASELA**  
**MUNICIPAL MANAGER**