

Office of the Supply Chain Management

SPECIFICATION

Description of service: Supply and delivery of a benchtop centrifuge

**EVALUATION PROCESS & CRITERIA STAGE ONE
ADMINISTRATIVE COMPLIANCE EVALUATION OF ALL PROPOSALS**

		Comply with specification. Please indicate (Yes or No)			
		Yes	No	If Yes, specify where required	If no, indicate deviation
EVALUATION PROCESS: NB: It must be noted that ARC reserve the rights to request for clarification if all the below questions are not answered properly.					
1.	<u>STAGE ONE: ADMINISTRATION COMPLIANCE</u>				
	All suppliers are duly lodged will be examined to determine compliance with quoting requirements and conditions. Quotes with obvious deviations from the requirements/conditions, will be eliminated or disqualified from further adjudication. (a) Mandatory Quotes will only be compliant if supplier has submitted the following documents:				
	Administrative documents 1.1. According to National Treasury SCM Instruction number 4 of 2016/2017, only suppliers who are registered on Central Supplier Database (CSD) may be appointed. Suppliers is therefore encourage to register their entities on CSD, www.csd.gov.za and such information will be verified through Central Supplier Database (CSD);				

		Comply with specification. Please indicate (Yes or No)			
		Yes	No	If Yes, specify where required	If no, indicate deviation
	1.2. All SBD documents must be submitted and completed; 1.3. Valid and Original Tax Clearance certificate 1.4. The supplier must comply with all the specification				
	(b) Non-Mandatory Valid B-BBEE certificate or sworn affidavit certify by commissioner of oaths.				
2.	<u>THE SPECIFICATION REQUIREMENTS</u>				
	2.1. Metal housing and lid 2.2. Stainless steel centrifuging chamber 2.3. No cooling required 2.4. Lid locking and holding 2.5. Imbalance switch-off 2.6. Emergency lid lock release 2.7. LCD display with keypad allowing fast, precise and easy entry of the following parameters: 2.7.1. speed (RPM) in increments of 100 2.7.2. time entry in minutes 2.7.3. RCF key for indication of the RCF during centrifugation 2.8. Speed: 2.8.1. Must be capable of at least 4000 RPM with fitted rotor 2.9. Rotor: 2.9.1. Must be fitted with a swing out rotor 2.9.2. capable of accommodating 4 x 100 ml tubes 2.9.3. unit must be supplied with 40 x 100 ml tubes that will fit rotor 2.10. External dimensions not exceeding 500 mm (H)				

		Comply with specification. Please indicate (Yes or No)			
		Yes	No	If Yes, specify where required	If no, indicate deviation
	x 500 mm (W) x 500 mm (D) 1.1 Power: AC 220/230/240V 50/60Hz 2.11. Warranty should be included on the whole unit for at least one year 2.12. Spare parts must be available at all times and on short notices in South Africa.				

PRICING SCHEDULE

Item description		QTY	Unit price	Total Price
Supply and delivery of a benchtop centrifuge		1		
Other				
SUBTOTAL				
VAT				
GRANDTOTAL				

: Bidders must complete the table below as per the commitment of the RFQ.

AGREE WITH THE ABOVE SPECIFICATION: We the undersigned submit this RFQ in accordance with the conditions contained in the referenced above RFQ document and attach the documents required:
Bidders representative:
Capacity:
Date and signature:

DISAGREE WITH THE ABOVE SPECIFICATION:		
PAGE NUMBER	CLAUSE NUMBER	DEVIATION
Bidders representative and capacity		
Date and signature		

Contact Person: **Rinus Knoetze**
 (021) 8093461
 knoetzer@arc.agric.za

Delivery address: **Infruitec North campus, Nematology laboratory, Helshoogte road, Stellenbosch.**

Supplier's Details:

Company Name:.....

Contact person:.....

Contact number:.....

Date & Signature:.....