



• GATEWAY TO THE REST OF AFRICA •

Reg No: 1995/002792/06

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SPECIFICATION FOR THE PROVISION OF TRAINING OF RESCUE AND FIRE FIGHTING PERSONNEL AT POLOKWANE INTERNATIONAL AIRPORT.

1. INTRODUCTION.

Gateway Airport Authority Limited (GAAL) seeks to appoint suitably qualified, reputable, and experienced service provider (s) for the provision of training courses namely: Aircraft Construction, PARTAC, Firefighter Instructor Course, Dangerous Goods CAT6 and CAT9, Emergency Preparedness, Bird and Wildlife Management, Global Reporting Format, Ins to Polokwane International Airport Personnel. The airport is therefore required to appoint service provider (s) who is/are acquainted with the provisioning of the above-mentioned once face to face training to various relevant departments at Polokwane International Airport.

2. SCOPE OF WORK

The objective of the training is to provide the GAAL employees with the necessary knowledge, skills, and aptitude in the various courses as indicate in the detailed scope of work.

2.1 Description

Supply and delivery of training to operational personnel and issue certificate of attendance and or competency-based certificate as applicable. Training venue will be

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provided at GAAL training facility, with the date of training commencing within 15 days of receiving a contract award and or as scheduled by GAAL. The appointment will be for a once off.

2.2 Specification

a. Birds and Wildlife management training

Description of Course	Airport Wildlife hazard management training
Focus areas	Effect of bird and wildlife strikes on the aviation industry
	Understanding wildlife at airports – why do birds and wildlife occur on airports
	Legislative requirements: SACAA, ICAO and ACI
	Airfield Vegetation & Off Airport land use
	Introduction to an Airport Wildlife Hazard Management Plan
	Pro-active & reactive control measures
	Reporting – How to report a bird/wildlife strike
	Bird Identification
	Monitoring & recording of birds and wildlife
	Bird Scaring techniques
Accreditation	Accreditation with appropriate authority, SACAA, ICAO, IATA etc.
Certificate	Certificate of attendance to be issued
Documentation	Student Manuals to be provided

b. Global Reporting Format

Description of Course	Global Reporting Format
Focus areas	Background to the ICAO Global Reporting Format.
	Runway Condition Assessment Matrix (RCAM).
	Adjusted Runway Condition Codes.
	When to Conduct a Runway Condition Assessment.
	Conducting a Runway Condition Assessment.
	Runway Condition Worksheet.
	Example Scenarios.
Accreditation	Accreditation with appropriate authority, SACAA, ICAO, IATA etc.
Certificate	Certificate of completion (competency to be assessed for operational personnel)
Documentation	Student Manuals to be provided

c. Practical Airport Radio Telephony and Airside Competency Course (PARTAC)

Description of Course	Practical Airport Radio Telephony and Airside Competency Course (PARTAC)
Focus areas	General operating procedures
	Speech Techniques
	Radiotelephony callsigns
	Communication with ground vehicle operators
	Control of surface traffic
	Speeds
	Bird and Wildlife control

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	Emergencies
	Runway visual range
	Low visibility Operations
	Jet blast and propwash hazards
	Runway and taxiway marking
	Surface / Ground marking
	Apron Markings
	Signage
	Inspection of runway incursions
Accreditation	Accreditation with appropriate authority, SACAA, ICAO, IATA etc.
Certificate	Certificate of completion (competency to be assessed for operational personnel)
Documentation	Student Manuals to be provided

d. Dangerous Goods, CAT 6, and CAT 9

Description of Course	Dangerous Goods, CAT 6, and CAT 9
Focus areas	Origin and applicability of dangerous goods regulations
	Limitations
	Classification of dangerous goods
	Marking and labelling of dangerous goods
	Dangerous goods emergency response
	Additional topics applicable for CAT 6, and 9
Accreditation	Accreditation with appropriate authority, SACAA, ICAO, IATA etc.
Certificate	Certificate of completion (competency to be assessed)
Documentation	Student Manuals to be provided

e. Aerodrome Emergency Preparedness

Description of Course	Aerodrome Emergency Preparedness
Focus areas	Emergency Notification
	Accident Site
	Forward Command Post (FCP)
	Medical Services
Accreditation	Accreditation with appropriate authority, SACAA, ICAO, IATA etc.
Certificate	Certificate of completion (competency to be assessed for operational personnel)
Documentation	Student Manuals to be provided

f. Aircraft construction

Description of Course	Aircraft construction
Focus areas	Structural Features
	Fixed wing aircrafts
	Aircraft hydraulic system
	Metals used on aircrafts
	Lithium-Ion aircraft batteries
	Aircraft engines
	Different types of aircraft fires
	Aircraft fuel, fuel tanks and aircraft systems
	Incidents involving aircraft undercarriages
	Aircraft fumes & fire detection and extinguishing systems
	Emergency Evacuation on Land
	Cargo aircraft

	Helicopters
	RFFS Procedures for Military Aircraft Emergencies
	General Aviation
	Aircraft firefighting and rescue considerations
Accreditation	Accreditation with appropriate authority, SACAA, ICAO, IATA etc.
Certificate	Certificate of completion (competency to be assessed for operational personnel)
Documentation	Student Manuals to be provided

2.3 Pricing schedule

Description	Unit	Rate
Rate per person per course		
<ul style="list-style-type: none"> Bidder must state the rate of each delegate per course they will be able to offer 	Course name and rate per delegate / attendee	R
	Additional cost item specify: Travel and Accommodation (if applicable)	R

3. EVALUATION CRITERIA

All quotations will be evaluated in term of administrative requirements, and preference point system.

Administrative (mandatory) Criteria (Gate 0)	Price and B-BBEE Evaluation Criteria (Gate 1)
Suppliers must submit all documents as outlined in paragraph 3.1 (Table 1) below. Only bidders that comply with all these criteria will proceed to Gate 1.	Supplier(s) will be evaluated on price (weighted price) as per scope of work and B-BBEE claimed points. B-BBEE certificate (by SANAS recognised agency) or CIPC certificate or Original Sworn signed Affidavit

3.1 : Administrative (mandatory) requirements

Supplier (s) must submit the documents listed in **Table 1** below. All documents must be completed and signed in black ink by the duly authorised representative of the prospective bidder(s). **Correction fluid is not allowed and any cancellation on the bid document must be initialled by the authorized signatory.**

During this phase, Bidders' responses will be evaluated based on compliance with the listed administration and mandatory bid requirements. The bidder(s) quotation will be disqualified for non-submission of any of the documents.

Table 1: Documents that must be submitted for administrative/mandatory requirements.

Document that must be submitted	Non-submission will result in disqualification.	
Invitation to Bid – SBD 1	YES	Complete and sign the supplied pro forma document with a fixed physical address for their business operations for in-loco inspection.
Declaration of Interest – SBD 4	YES	Complete and sign the supplied pro forma document.
Preference Point Claim Form – SBD 6.1	YES	Non-submission will lead to a zero (0) score on B-BBEE. Original certified copy of B-BBEE certificate (by SANAS recognised agency) or CIPC certificate or Original Sworn signed Affidavit

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Proof of registration on Central Supplier Database (CSD) (detailed CSD report) or MAAA.... on SBD1	YES	Supplier must be registered as a service provider on the Central Supplier Database (CSD).
Pricing Schedule / Quotation	YES	Pricing structure must be completed in full for all service quotations. Where bidder has omitted to put price for certain price categories the price offer will not be accepted and will be disqualified as it will not be comparable with others who have quoted for all service categories.
SACAA, and or IATA and or ICAO for the provision of the said courses	YES	The service provider must be accredited by SACAA, and or IATA and or ICAO; proof of accreditation certificate must be attached.

3.2 Gate: 1 Preference Point System,

Preference Points System where the 80 points are awarded for the price and the 20 points are awarded for B-BBEE as follows.

FINAL EVALUATION CRITERIA	POINTS
Price	80
B-BBEE	20
TOTAL	100

4. QUOTATION SUBMISSION

All quotations and supporting documents must be placed in the bid box OR couriered to the address on or before the stipulated closing date and time as indicated in the SBD1.

Quotations will only be considered if received by the entity on or before the closing date and time. **Service Providers are required to submit their quotations and supporting documents in a clearly marked envelopes as follows.**

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REQUIRED DOCUMENTS	PRICE & B-BBEE
Exhibit 1: Administrative and mandatory documents <i>(Refer to Section 3.1 - Gate 0: Administrative requirements (Table 1))</i>	Exhibit 2: Pricing Schedule/Quotation
Exhibit 3: SBD 6.1: Preference Points Claim Form in terms of the Preferential Procurement Regulations 2017. B-BBEE certificate (by SANAS recognised agency) or CIPC Original Sworn signed Affidavit	

5. PROJECT ENQUIRIES

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For administrative enquiries:

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