



REQUEST FOR QUOTATION

Form No: RW SCM 00016 F

Revision No: 10

Effective Date: 1 Aug 2024

BID NUMBER:	10416937	CLOSING DATE:	21 April 2026	CLOSING TIME:	23:30
DESCRIPTION:	SUPPLY ON SITE AND OFF SITE CALIBRATION OF INSTRUMENTS: TEMPERATURE / TIME / RPM / VOLUME VERIFICATION FOR LABORATORIES AT ANALYTICAL SERVICES AND PROCESS TECHNOLOGY				
NON-COMPULSORY BRIEFING SESSION DATE AND TIME	N/A	BRIEFING SESSION VENUE	N/A		
ISSUE DATE	14 April 2026				

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:

BUYER		SOURCING MANAGER	
CONTACT PERSON	Simangele Maseko	CONTACT PERSON	Mpolokeng Mtimkulu
TELEPHONE NUMBER	011 682 7251	TELEPHONE NUMBER	011 682 7251
E-MAIL ADDRESS <small>(Submissions must be made to this address)</small>	smaseko@randwater.co.za	E-MAIL ADDRESS	mpmtimku@randwater.co.za

SUPPLIER INFORMATION

NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE		NUMBER
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE		NUMBER
E-MAIL ADDRESS 1			
E-MAIL ADDRESS 2			
VAT REGISTRATION NUMBER			CIDB GRADING
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		CENTRAL SUPPLIER DATABASE No: MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT (EMEs and QSEs)	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No

BID SUBMISSION:

- Bids must be submitted by the stipulated time to the email address stipulated above. Late bids will not be accepted for consideration.
- **All bids must be submitted on the official forms provided (not to be re-typed) or in the manner prescribed in the bid document.**
- No bids will be considered from persons in the service of the state, companies with directors who are persons in the service of the state, or close corporations with members / persons in the service of the state."
- *Rand Water will provide any clarifications / addenda / extension of closing date by no later than one (1) calendar*

day before the closing date.

1. SCOPE OF WORK

1.1. DESCRIPTION

SUPPLY ON SITE AND OFF SITE CALIBRATION OF INSTRUMENTS: TEMPERATURE / TIME / RPM / VOLUME VERIFICATION FOR LABORATORIES AT ANALYTICAL SERVICES AND PROCESS TECHNOLOGY.

2. AWARDING STRATEGY

The maximum number of suppliers to be awarded this RFQ is one.

3. EVALUATION CRITERIA

The RFQ will be evaluated based on the criterion below:

3.1. Test for Responsiveness/ Pre- qualification

- 3.1.1. Supplier must be an accredited conformity assessment body (CAB) - certified to perform temperature, volume, time and RPM calibration and supply certificate that meets the requirements of SANAS accreditation.

Responses that fail to meet pre-qualifying criteria stipulated will not be further evaluated.

3.2. FUNCTIONALITY CRITERIA

3.2.1. The functionality evaluation criteria are as follows:

ADJUDICATION CRITERIA		WEIGHT
1.	<p>Previous Related Experience (Similar to current RFQ Scope/Work)</p> <p>The rating of this item is based on a four-point scale:</p> <ul style="list-style-type: none"> • None = 0 % - No submission • Weak = 33.3% - 1 Company reference • Moderate = 66.7% - 2 Company references • Good = 100% - 3 Company references 	25
2.	<p>Human Resource Capacity Adjudicated based on Human Resource Capacity Schedule required for the execution of the scope of work. The purpose is to establish an overall picture of the company's human resource capacity and ability to undertake the work.</p> <p>The rating of this item is based on a four-point scale:</p> <ul style="list-style-type: none"> • None = 0 % - No submission • Weak = 33.3% - Company organogram not reflecting the resource needs for the scope of work • Moderate = 66.7% - Company organogram partially addressing the resource needs for the scope of work • Good = 100% - Company organogram adequately addressing the resource needs for the scope of work 	25
3.	<p>Equipment Resource Capacity <i>Adjudicated based on Equipment Resource Capacity (Plant, Equipment, vehicles, computers, software's etc.)</i> The purpose is to establish an overall picture of the company's equipment resource capacity and ability to undertake the work and will therefore be services/goods specific.</p> <p>The rating of this item is based on a four-point scale:</p> <ul style="list-style-type: none"> • None = 0 % - No submission • Weak = 33.3% - Minimal capacity in relation to the scope • Moderate = 66.7% - Capacity meets the scope requirements with some gaps • Good = 100% - Capacity meets the scope requirements 	25
4.	<p>Work Breakdown / Schedule / Project Programme Aligned with Contractual requirements, credible and acceptable</p> <p>The rating of this item is based on a four-point scale:</p> <ul style="list-style-type: none"> • None = 0 % - No submission • Weak = 33.3% - The work breakdown/ schedule / project programme is submitted but is unclear. • Moderate = 66.7% - The work breakdown/ schedule / project programme is submitted and has some indication of the duration. • Good = 100% - The work breakdown/ schedule / project programme is submitted and has a clear indication of the duration and delivery date. 	25
TOTAL		100

Responses are required to meet a **minimum of 70 percent** to be further evaluated.

3.3. PREFERENTIAL POINT SYSTEM

The (80/20) Preferential Point System will be used to evaluate price and specific goal on received written price quotations. Where 80 will be allocated for Price and 20 for the Specific goals.

3.3.1. PRICING SCHEDULE

The Supplier must complete the following pricing schedule:

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
1.	M. Temperature calibration of waterbaths @ 2 points	11.05.2026		2	
2.	M. Temperature calibration of waterbaths @ 3 points	11.05.2026		4	
3.	M. Temperature calibration of block heaters @ 1 point	11.05.2026		6	
4.	M. Temperature calibration of block heaters @ 1 point	11.05.2026		3	
5.	M. Temperature calibration of fridges between 2 &	11.05.2026		4	
6.	M. Temperature calibration of freezers between -20 & -25	11.05.2026		4	
7.	M. Temperature / time cal mapping of preparator @ 121 / 15min	11.05.2026		3	
8.	M. Time / speed calibration of wrist action shaker @ 1 point	11.05.2026		7	
9.	M. Time calibration of timers @ 3 points	11.05.2026		10	
10.	M. Time calibration of timers @ 5 points	11.05.2026		10	
11.	M. Temperature calibration mapping of incubators @ 1 point 55	11.05.2026		4	
12.	M. Temperature calibration mapping of incubators @ 2 points 35-37	11.05.2026		12	
13.	M. Temperature calibration mapping of incubators @ 2 points 36+38	11.05.2026		3	
14.	M. Temperature calibration mapping of incubators @ 2 point 35 +37	11.05.2026		1	
15.	M. Temperature calibration mapping of incubators @ 3 points 37,38,41	11.05.2026		2	
16.	M. Temperature calibration mapping of incubators @ 1 point 60	11.05.2026		1	
17.	M. Temperature / speed cal mapping of incubators @ 2-8/ 100rpm + 37/ 100rpm	11.05.2026		2	
18.	M. Travel to perform onsite calibration	11.05.2026		2	
19.	M.Temp. cal of liquid in glass thermometers @ 3 points	11.05.2026		5	
20.	M. Temp. cal of Temp Chex digital thermometer @ 1 point	11.05.2026		2	
21.	M. Temp. cal of Temp Chex digital thermometer @ 1 point	11.05.2026		2	
22.	M. Temp. cal of Hanna Chek temp thermometer @ 3 points	11.05.2026		6	
23.	M. Collect and return instruments to be calibrated off site	11.05.2026		2	
24.	M. Volume calibration of Brand 1000ul pipettes @ 1 point	11.05.2026		8	
25.	M. Volume calibration of Brand 5000ul pipettes @ 1 point	11.05.2026		4	
26.	M. Volume calibration of Eppendorf pipettes @ 3 points	11.05.2026		12	

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
27.	M. Volume calibration of Eppendorf pipettes @ 3 points	11.05.2026		12	
28.	M. Volume calibration of Eppendorf pipettes @ 3 points	11.05.2026		12	
29.	M. Travel to perform onsite calibration	11.05.2026		2	
30.	H. Cal. & service of luxmeter and sensors	11.05.2026		2	
31.	H.Temp. cal of HOBO loggers @ 3 points	11.05.2026		2	
32.	H. Temp. cal of Hanna thermometers	11.05.2026		6	
33.	H.Temperature calibration of waterbath @ 3 points	11.05.2026		1	
34.	H.Temperature calibration of beadbath @ 2 points	11.05.2026		3	
35.	H.Temperature cal. of incubators mapping @ 1 point	11.05.2026		8	
36.	H.Temperature cal. of Fitotron mapping @ 1 point	11.05.2026		2	
37.	H.Temperature cal. of Microtox chiller blocks mapping @ 2 temp. points in 3 different areas	11.05.2026		2	
38.	H.Temperature cal. of Chiller blocks mapping @ 2 temperature points	11.05.2026		2	
39.	H. Time and RPM cal of BioTek Thermostar incubators @ 2 points	11.05.2026		2	
40.	H. Cal & confirmation of RPM of Shaker incubator @ 2 points	11.05.2026		1	
41.	H. Cal & confirmation of time of Lab timers @ 3 points	11.05.2026		4	
42.	H.Volume calibration of single channel pipettes @ 3 points	11.05.2026		22	
43.	H.Volume calibration of Eppendorf multi channel pipettes @ 3 points	11.05.2026		2	
44.	H.Volume calibration of Ovation multi channel pipettes @ 3 points	11.05.2026		4	
45.	H.Volume calibration of stepper electronic pipettes @ 3 points	11.05.2026		3	
46.	H.Temperature calibration of ovens @ 1 setpoints	11.05.2026		2	
47.	H. Calibration of glass measuring cylinder (1000 ml)	11.05.2026		1	
48.	H. Calibration of glass measuring cylinder (500 ml)	11.05.2026		1	
49.	H. Calibration of glass measuring cylinder (250 ml)	11.05.2026		1	
50.	H. Calibration of glass measuring cylinder (100 ml)	11.05.2026		1	
51.	H. Travel to perform onsite calibration	11.05.2026		2	
52.	H. Collect and return pipettes, hobo loggers and light meters to be calibrated off site	11.05.2026		2	
53.	H. Calibration of -80oC freezer	11.05.2026		1	
54.	O.Calibration Electronic pipette	11.05.2026		1	
55.	O:Volume calibration of 10000ul Eppendorf	11.05.2026		3	
56.	O:Calibration and service of Analytical balances	11.05.2026		3	

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
57.	O:Calibration of syringes	11.05.2026		22	
58.	O:Calibration of dispensers	11.05.2026		6	
59.	O:Calibration of thermometers Temp Chex	11.05.2026		25	
60.	O:Calibration of mass pieces	11.05.2026		16	
61.	O:Service and calibration of fridges	11.05.2026		4	
62.	O: Collect and deliver instruments to be calibrated	11.05.2026		9	
63.	O:Calibration of Temp Chek @45	11.05.2026		1	
64.	O.Calibration and service of oven	11.05.2026		4	
65.	O.Registered post for certificates	11.05.2026		1	
66.	O.Travelling to calibrate balances	11.05.2026		4	
67.	O: Calibration of fumehoods	11.05.2026		10	
68.	Q:Temperature calibration of waterbath @ 3 points	11.05.2026		1	
69.	Q: Travel for Waterbath calibration	11.05.2026		1	
70.	Q:Volume calibration of 50ul Eppendorf pipettets @ 1 points(fixed vol)	11.05.2026		2	
71.	Q:Volume calibration of 250ul Eppendorf pipettets @ 1 points(fixed vol)	11.05.2026		2	
72.	Q:Volume calibration of 1000ul Eppendorf pipettets @ 3 points	11.05.2026		5	
73.	Q:Volume calibration of 0.5-5ml Eppendorf pipettets @ 3 points	11.05.2026		3	
74.	Q:Volume calibration of 1-10ml Eppendorf pipettets @ 3 points	11.05.2026		3	
75.	Q:Travel for pipette Calibration	11.05.2026		2	
76.	Q:Registered Post for certificates	11.05.2026		1	
77.	Q:Calibration of Mettler Toledo Mass piece cal. Set 1	11.05.2026		1	
78.	Q:Labour of Mettler Toledo Mass piece cal. Set 1	11.05.2026		2	
79.	Q:Travel of Mettler Toledo Mass piece cal. Set 1 (incl. courier for certificates)	11.05.2026		2	
80.	Q:calibration of balances including certification	11.05.2026		1	
81.	Q:Labour for calibration of balances	11.05.2026		1	
82.	Q:calibration of balances including certification	11.05.2026		1	
83.	Q:Labour for calibration of balances	11.05.2026		1	
84.	Q:Onsite Temperature calibration on tempcheck digital thermometers	11.05.2026		4	
85.	L: Volume calibration of 1-10ml Eppendorf pipettes @ 3 points	11.05.2026		6	
86.	L: Travel - collect and return pipettes to be calibrated off site	11.05.2026		2	
87.	L: Temp. calibration of Hanna Checktemp Digital Thermometer @ 3 points	11.05.2026		6	

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
88.	L: Temperature calibration of Liebherr fridge between 2 & 8	11.05.2026		1	
89.	L: Temperature calibration of Cool Room (fridge) between 2 & 8	11.05.2026		1	
90.	L: Travel to perform on site calibration	11.05.2026		2	
91.	I. Calibration and service of COD digester block	11.05.2026		8	
92.	I. Calibration and service of oven	11.05.2026		4	
93.	I. Calibration and service of Ash @ 1 poi	11.05.2026		1	
94.	I: Calibration and service of Analytical	11.05.2026		3	
95.	I. Registered post for certificates	11.05.2026		1	
96.	. Travelling to calibrate balances	11.05.2026		4	
97.	I. Calibration and service of TKN digester	11.05.2026		2	
98.	I: Volume calibration of 10000ul Eppendorf	11.05.2026		9	
99.	I: Volume calibration of 5000ul Eppendorf	11.05.2026		9	
100.	I: Volume calibration of 1000ul Eppendorf	11.05.2026		9	
101.	Calibration of thermocouples at 3 points	11.05.2026		5	
102.	Calibration of thermometers Temp Chex	11.05.2026		25	
103.	Calibration of mass pieces	11.05.2026		16	
104.	Calibration of fridges	11.05.2026		4	
105.	Calibration of Weights set of 6 (1mg to 200g)	11.05.2026		1	
106.	Calibration of Weights set of 6 (1mg to 2g)	11.05.2026		1	
107.	Calibration of HR_250 A analytical balance	11.05.2026		1	
108.	Calibration of Luna LTB 4602i top loader balance	11.05.2026		1	
109.	Calibration of Nimbus top loader balance	11.05.2026		1	
110.	Calibration of balance AX224 analytical balance	11.05.2026		1	
111.	Calibration of lime reactivity test apparatus, digital temperature indicator with sensor	11.05.2026		1	
112.	Calibration of HANNA Checktemp Electronic Thermometer	11.05.2026		2	
113.	Calibration of Thermometer Maximum and Minimum	11.05.2026		4	
114.	Calibration of weights 1mg-200g, set of 22 (AE9RT72)	11.05.2026		1	
115.	Calibration of weights 1g-2kg, set of 14 (AE9RL71)	11.05.2026		1	
116.	M. Temperature calibration of waterbaths @ 2 points	10.05.2027		2	
117.	M. Temperature calibration of waterbaths @ 3 points	10.05.2027		4	
118.	M. Temperature calibration of block heaters @ 1 point	10.05.2027		6	
119.	M. Temperature calibration of block heaters	10.05.2027		3	

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
	@ 1 point				
120.	M. Temperature calibration of fridges between 2 & 8	10.05.2027		4	
121.	M. Temperature calibration of freezers between -20 & -25	10.05.2027		4	
122.	M. Temperature / time cal mapping of preparator @ 121 / 15min	10.05.2027		3	
123.	M. Time / speed calibration of wrist action shaker @ 1 point	10.05.2027		7	
124.	M. Time calibration of timers @ 3 points	10.05.2027		10	
125.	M. Time calibration of timers @ 5 points	10.05.2027		10	
126.	M. Temperature calibration mapping of incubators @ 1 point 55	10.05.2027		4	
127.	M. Temperature calibration mapping of incubators @ 2 points 35-37	10.05.2027		12	
128.	M. Temperature calibration mapping of incubators @ 2 points 36+38	10.05.2027		3	
129.	M. Temperature calibration mapping of incubators @ 2 point 35 +37	10.05.2027		1	
130.	M. Temperature calibration mapping of incubators @ 3 points 37,38,41	10.05.2027		2	
131.	M. Temperature calibration mapping of incubators @ 1 point 60	10.05.2027		1	
132.	M. Temperature / speed cal mapping of incubators @ 2-8/ 100rpm + 37/ 100rpm	10.05.2027		2	
133.	M. Travel to perform onsite calibration	10.05.2027		2	
134.	M.Temp. cal of liquid in glass thermometers @ 3 points	10.05.2027		5	
135.	M. Temp. cal of Temp Chex digital thermometer @ 1 point	10.05.2027		2	
136.	M. Temp. cal of Temp Chex digital thermometer @ 1 point	10.05.2027		2	
137.	M. Temp. cal of Hanna Chek temp thermometer @ 3 points	10.05.2027		6	
138.	M. Collect and return instruments to be calibrated off site	10.05.2027		2	
139.	M. Volume calibration of Brand 1000ul pipettes @ 1 point	10.05.2027		8	
140.	M. Volume calibration of Brand 5000ul pipettes @ 1 point	10.05.2027		4	
141.	M. Volume calibration of Eppendorf pipettes @ 3 points	10.05.2027		12	
142.	M. Volume calibration of Eppendorf pipettes @ 3 points	10.05.2027		12	
143.	M. Volume calibration of Eppendorf pipettes @ 3 points	10.05.2027		12	
144.	M. Travel to perform onsite calibration	10.05.2027		2	
145.	H. Cal. & service of luxmeter and sensors	10.05.2027		2	
146.	H.Temp. cal of HOBO loggers @ 3 points	10.05.2027		2	
147.	H. Temp. cal of Hanna thermometers	10.05.2027		6	
148.	H. Temperature calibration of waterbath @ 3 points	10.05.2027		1	

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
149.	H.Temperature calibration of beadbath @ 2 points	10.05.2027		3	
150.	H.Temperature cal. of incubators mapping @ 1 point	10.05.2027		8	
151.	H.Temperature cal. of Fitotron mapping @ 1 point	10.05.2027		2	
152.	H.Temperature cal. of Microtox chiller blocks mapping @ 2 temp. points in 3 different areas	10.05.2027		2	
153.	H.Temperature cal. of Chiller blocks mapping @ 2 temperature points	10.05.2027		2	
154.	H. Time and RPM cal of BioTek Thermostar incubators @ 2 points	10.05.2027		2	
155.	H. Cal & confirmation of RPM of Shaker incubator @ 2 points	10.05.2027		1	
156.	H. Cal & confirmation of time of Lab timers @ 3 points	10.05.2027		4	
157.	H.Volume calibration of single channel pipettes @ 3 points	10.05.2027		22	
158.	H.Volume calibration of Eppendorf multi channel pipettes @ 3 points	10.05.2027		2	
159.	H.Volume calibration of Ovation multi channel pipettes @ 3 points	10.05.2027		4	
160.	H.Volume calibration of stepper electronic pipettes @ 3 points	10.05.2027		3	
161.	H.Temperature calibration of ovens @ 1 setpoints	10.05.2027		2	
162.	H. Calibration of glass measuring cylinder (1000 ml)	10.05.2027		1	
163.	H. Calibration of glass measuring cylinder (500 ml)	10.05.2027		1	
164.	H. Calibration of glass measuring cylinder (250 ml)	10.05.2027		1	
165.	H. Calibration of glass measuring cylinder (100 ml)	10.05.2027		1	
166.	H. Travel to perform onsite calibration	10.05.2027		2	
167.	H. Collect and return pipettes, hobo loggers and light meters to be calibrated off site	10.05.2027		2	
168.	H. Calibration of -80oC freezer	10.05.2027		1	
169.	O.Calibration Electronic pipette	10.05.2027		1	
170.	O:Volume calibration of 10000ul Eppendorf	10.05.2027		3	
171.	O:Calibration and service of Analytical balances	10.05.2027		3	
172.	O:Calibration of syringes	10.05.2027		22	
173.	O:Calibration of dispensers	10.05.2027		6	
174.	O:Calibration of thermometers Temp Chex	10.05.2027		25	
175.	O:Calibration of mass pieces	10.05.2027		16	
176.	O:Calibration of fridges	10.05.2027		4	
177.	O: Collect and deliver instruments to be calibrated	10.05.2027		9	
178.	O:Calibration of Temp Chek @45	10.05.2027		1	

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
179.	O.Calibration and service of oven	10.05.2027		4	
180.	O.Registered post for certificates	10.05.2027		1	
181.	O.Travelling to calibrate balances	10.05.2027		4	
182.	O: Calibration of fumehoods	10.05.2027		10	
183.	Q:Temperature calibration of waterbath @ 3 points	10.05.2027		1	
184.	Q: Travel for Waterbath calibration	10.05.2027		1	
185.	Q:Volume calibration of 50ul Eppendorf pipettets @ 1 points(fixed vol)	10.05.2027		2	
186.	Q:Volume calibration of 250ul Eppendorf pipettets @ 1 points(fixed vol)	10.05.2027		2	
187.	Q:Volume calibration of 1000ul Eppendorf pipettets @ 3 points	10.05.2027		5	
188.	Q:Volume calibration of 0.5-5ml Eppendorf pipettets @ 3 points	10.05.2027		3	
189.	Q:Volume calibration of 1-10ml Eppendorf pipettets @ 3 points	10.05.2027		3	
190.	Q:Travel for pipette Calibration	10.05.2027		2	
191.	Q:Registered Post for certificates	10.05.2027		1	
192.	Q:Calibration of Mettler Toledo Mass piece cal. Set 1	10.05.2027		1	
193.	Q:Labour of Mettler Toledo Mass piece cal. Set 1	10.05.2027		2	
194.	Q:Travel of Mettler Toledo Mass piece cal. St 1 (incl. courier for certificates)	10.05.2027		2	
195.	Q:calibration of balances including certification	10.05.2027		1	
196.	Q:Labour for calibration of balances	10.05.2027		1	
197.	Q:calibration of balances including certification	10.05.2027		1	
198.	Q:Labour for calibration of balances	10.05.2027		1	
199.	Q:Onsite Temperature calibration on tempcheck digital thermometers	10.05.2027		4	
200.	L: Volume calibration of 1-10ml Eppendorf pipettes @ 3 points	10.05.2027		6	
201.	L: Travel - collect and return pipettes to be calibrated off site	10.05.2027		2	
202.	L: Temp. calibration of Hanna Checktemp Digital Thermometer @ 3 points	10.05.2027		6	
203.	L: Temperature calibration of Liebherr fridge between 2 & 8	10.05.2027		1	
204.	L: Temperature calibration of Cool Room (fridge) between 2 & 8	10.05.2027		1	
205.	L: Travel to perform on site calibration	10.05.2027		2	
206.	I.Calibration and service of COD digester block	10.05.2027		8	
207.	I.Calibration and service of oven	10.05.2027		4	
208.	I.Calibration and service of Ash @ 1 poi	10.05.2027		1	
209.	I:Calibration and service of Analytical	10.05.2027		3	

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
210.	I.Registered post for certificates	10.05.2027		1	
211.	.Travelling to calibrate balances	10.05.2027		4	
212.	I.Calibration and service of TKN digesto	10.05.2027		2	
213.	I:Volume calibration of 10000ul Eppendorf	10.05.2027		9	
214.	I:Volume calibration of 5000ul Eppendorf	10.05.2027		9	
215.	I:Volume calibration of 1000ul Eppendorf	10.05.2027		9	
216.	I:Calibration of thermocouples at 3 points	10.05.2027		5	
217.	I:Calibration of thermometers Temp Chex	10.05.2027		25	
218.	I:Calibration of mass pieces	10.05.2027		16	
219.	I:Calibration of fridges	10.05.2027		4	
220.	Calibration of Weights set of 6 (1mg to 200g)	10.05.2027		1	
221.	Calibration of Weights set of 6 (1mg to 2g)	10.05.2027		1	
222.	Calibration of HR_250 A analytical balance	10.05.2027		1	
223.	Calibration of Luna LTB 4602i top loader balance	10.05.2027		1	
224.	Calibration of Nimbus top loader balance	10.05.2027		1	
225.	Calibration of balance AX224 analytical balance	10.05.2027		1	
226.	Calibration of lime reactivity test apparatus, digital temperature indicator with sensor	10.05.2027		1	
227.	Calibration of HANNA Checktemp Electronic Thermometer	10.05.2027		2	
228.	Calibration of Thermometer Maximum and Minimum	10.05.2027		4	
229.	Calibration of weights 1mg-200g, set of 22 (AE9RT72)	10.05.2027		1	
230.	Calibration of weights 1g-2kg, set of 14 (AE9RL71)	10.05.2027		1	
TOTAL					
VAT					
TOTAL [VAT INCLUDED]					

Failure to price all items will result to disqualification

3.3.1. SPECIFIC GOALS

Rand Water specific goals is to empower previously disadvantaged designated groups. This specific goal will be evaluated and measured by using the SANAS accredited B-BBEE certificate or sworn affidavit for QSE or EME or the dtic B-BBEE certificate.

Points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Bidders will not be disqualified from the bidding process for not submitting a SANAS accredited B-BBEE certificate or sworn affidavit for QSE or EME or the dtic B-BBEE certificate substantiating the B-BBEE status level of contribution or is a non-compliant contributor. Such a bidder will score zero (0) out of maximum of 20 for B-BBEE.

4. RETURNABLE DOCUMENTS

4.1 Returnable Document/s Used for Scoring

Failure to provide all Returnable Documents used for purposes of scoring a RFQ, by the closing date and time of this RFQ will not result in a disqualification. However, Bidders will receive an automatic score of zero for the applicable evaluation criterion.

- 4.1.1 B-BBEE Status Level Verification Certificate (SANAS Approved) / Sworn Affidavit (For EMEs& QSEs)/ the dtic B-BBEE Certificate
- 4.1.2 Functionality evaluation supporting documents.

4.2 Essential Returnable Documents

- 4.2.1 Completed and signed SBD 4 Form (Declaration of Interest)
- 4.2.2 Company Resolution Letter (proof of authority).
- 4.2.3 Letter of Good Standing (COIDA)

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature Date
..... Position Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

5. GENERAL TERMS AND CONDITIONS

The following terms and conditions shall apply to the award. The Supplier agrees to adhere to the terms and conditions.

5.1. DEFINITIONS

5.1.1. In the General Conditions of Purchase, the terms below shall have the following meanings, unless it is inconsistent with the context of the Purchase Order:

"PURCHASE ORDER"	means the order between Rand Water and the Supplier;
"DELIVERY"	means delivery in accordance with the conditions of the Purchase Order at the stated delivery point;
"SUPPLIES"	means any services, equipment, goods, items or materials to be delivered by the Supplier in terms of the Purchase Order;
"SUPPLIER"	means the party appointed by Rand Water and with whom Rand Water places the Purchase Order.

5.2. FIXED PRICE

The price stated in the Purchase Order shall be regarded as fixed and is invariable and not subject to adjustments unless otherwise agreed between the parties in writing.

5.3. DELIVERY TIME OR DATE

The delivery time or date stated in the Purchase Order shall be regarded as fixed and the Supplier shall adhere strictly thereto. Rand Water reserves the right to cancel any order issued if delivery is not made as agreed and the Supplier will not be entitled to any cancellation fees.

5.4. PURCHASE ORDER

- 5.4.1. In terms of this order Rand Water undertakes to procure, and the Supplier undertakes to supply the products and/or services as contained on the Purchase Order. This however, does not prohibit Rand Water to procure additional products/services, and or to procure the same/similar products/services, from any other Supplier.
- 5.4.2. The Purchase Order number stated in the Order shall be indicated clearly on all documentation to be issued by either party to the other.

5.5. CANCELLATION OF ORDER

- 5.5.1. Should the Supplier fail to deliver the goods at the time agreed to, or should it not comply with any other essential condition of the Purchase Order, Rand Water shall be entitled in writing to cancel the Purchase Order, without any adverse cost implications for Rand Water.
- 5.5.2. The aforesaid cancellation shall not prevent Rand Water from exercising any of its rights available in terms of the Purchase Order.

5.6. DISPATCH OF SUPPLIES

Rand Water shall not be responsible for any risk in and to the goods before delivery of such goods has taken place.

5.7. SPECIFICATIONS

- 5.7.1. The Supplier shall ensure that the service to be rendered shall in all respects be in accordance with the requirements and stipulations set out in the Purchase Order. All materials and consumable items if applicable shall be new and unused, unless otherwise agreed to in writing.
- 5.7.2. Rand Water shall be entitled to return any goods with defects or deviations from the agreed specification within 7 days after date of delivery and will not be liable for any cost.

5.8. GUARANTEE

Save for consumables, the Supplier guarantees the workmanship and materials and any components thereof will be free of any defects for a period of at least 12 (twelve) months after the acceptance thereof by Rand Water, reasonable wear and tear will be accepted.

5.9. PAYMENT

5.12. FORCE MAJEURE

Any Force Majeure event experienced by the Supplier that is likely to affect the timeous delivery of any items on the Purchase Order shall be communicated to Rand Water in writing within forty-eight (48) hours of the Supplier becoming aware of such circumstance. Force Majeure event means:

- natural disasters
- war, act of foreign enemies
- riot, civil commotion
- strike, lockout, other labour disturbance (including those involving the Supplier's employees) or any other circumstances beyond the control of the Supplier and which in the absence of this paragraph will operate to frustrate the timeous delivery of the item and/or service.

5.13. WARRANTY

- 5.13.1. The Supplier warrants that all goods and Services supplied under this Purchase Order will be in accordance with all contract requirements and free from defects or inferior materials, equipment, and workmanship for twelve (12) months after final acceptance of the goods or Services.
- 5.13.2. If Rand Water finds the warranted goods or Services need to be repaired, changed or re-performed, Rand Water shall so inform the Supplier in writing and the Supplier shall promptly and without expense to Rand Water replace or satisfactorily correct the goods or Services.
- 5.13.3. Any goods, services or parts thereof so corrected, shall also be subject to the provisions of this Clause, and the warranties for such goods, Services or part thereof shall be for twelve (12) months from the date of Rand Water's final acceptance of such corrected goods or Services.
- 5.13.4. The Supplier further warrants the goods/services will meet and are suitable for the purpose intended. These warranties shall survive inspection, acceptance, and payment. Goods/services that do not conform to the above warranties may, at any time within 12 months after delivery to Rand Water, be rejected and returned to the Supplier, and if Rand Water has incurred any expenses as a result thereof, Rand Water will be entitled to recover same from the Supplier.

5.14. TERMINATION FOR CONVENIENCE

Rand Water reserves the right, at any time, in its own best interest, and without liability, to terminate a Purchase Order in whole or in part, by written notice of termination for convenience to the Supplier. If the Purchase Order is so terminated, then, within thirty (30) days following the Supplier's receipt of the termination notice, the Supplier shall submit a claim for equitable adjustment. If the termination involves only services, Rand Water shall be obligated to pay only for services performed satisfactorily before the termination date.

5.15. TERMINATION FOR DEFAULT

Rand Water may, without liability, and in addition to any other rights or remedies provided herein or by law, terminate a Purchase Order in whole or in part by written notice of default if the Supplier:

- fails to deliver in terms of the Purchase Order or perform the services within the time specified;
- fails to make sufficient progress with the work, thereby endangering completion of performance within the time specified; or
- fails to comply with any of the other instructions, terms, or conditions. Rand Water's right to terminate for default may be exercised if the Supplier does not cure the failure within ten (10) days after receiving the notice of such failure.

5.16. AMENDMENT OF ORDER

- 5.16.1. No amendment or variations to the Purchase Order shall be permitted without the written approval of Rand Water.
- 5.16.2. No price adjustments shall be accepted unless stipulated in the quotation document received. The Supplier shall be obliged to supply the goods and services on the quoted prices, if the Purchase Order was placed within valid time of quotation.

5.17. CESSION OF CONTRACTS

The Supplier may not, cede, delegate, relinquish or transfer to anyone his rights and/or obligations without the prior written consent of Rand Water.

5.18. DISPUTE RESOLUTION

All disputes between the parties shall, when all efforts to resolve such dispute by negotiation have failed shall be resolved by way of arbitration under the auspices of the Arbitration Foundation of Southern Africa ("AFSA") as per AFSA's rules, in Sandton, Johannesburg. Either party shall however be entitled to proceed to the South Gauteng High Court (to which jurisdiction the parties hereby consent) for any urgent, interim or interdictory relief, as that party may deem necessary in the circumstances in order to protect its rights or interests under a Purchase Order or these terms and conditions.

Rand Water does not allow advance payments to the Supplier.

- 5.9.1. Payment of an invoice shall not prevent Rand Water from subsequently disputing all or any of the fees in good faith whether during or after the term of the Purchase Order.
- 5.9.2. Payments shall be effected within 30 days after submission of monthly statement.
- 5.9.3. Rand Water shall endeavour to make payment within 30 days from date of monthly statement, date of the aforesaid monthly statement should reflect the last day of the month wherein the services being invoiced were rendered.

5.10. LIABILITY FOR COSTS, DAMAGES OR EXPENSES

Rand Water may deduct all costs, damages or expenses, or any other amount for which the Supplier is liable in terms of the Purchase Order, from moneys due to or becoming due to the Supplier in terms of any subsequent Purchase Orders or the contract between the Supplier and Rand Water. Rand Water is herewith irrevocably and *in rem suam* authorized.

5.11. PENALTY AND PERFORMANCE CLAUSE

- 5.11.1. Should the Supplier fail to perform and make delivery in terms of the Purchase Order, exception of Force Majeure specified in Clause 8.13, Rand Water shall be entitled to impose a penalty, which shall be deducted from the payment statement. The imposition of such penalty shall no relieve the Supplier from its obligation to complete the services or from any of its obligations and liabilities under the Purchase Order.
- 5.11.2. Every day, following the day on which a Failure arose ("day 1"), that a Failure persists without being rectified, shall be deemed a new incidence of a Failure for which the Supplier shall incur a penalty deduction.

5.19. DOMICILIUM CITANDI ET EXECUTANDI AND NOTICES

- 5.19.1. The Parties hereto respectively choose as their *domicilium citandi et executandi* for all purposes of, and in connection with this Agreement, the physical addresses as they appear on the Purchase Order.
- 5.19.2. Any notice to be given hereunder shall be given in writing and may be given either personally (i.e. per hand or courier) or may be sent by registered post and addressed to the relevant party at its domicilium or to such other address as shall be notified in writing by either of the parties to the other from time to time. Any notice given by registered post shall be deemed to have been served on the expiry of 7 (seven) calendar days after same is posted. Any notice delivered personally shall be deemed to have been served at the time of delivery.

5.20. LAW

The Purchase Order shall be governed and interpreted in accordance with the law of the Republic of South Africa and shall be subject to the jurisdiction of the South African courts to which the Supplier hereby irrevocably submits but without prejudice to Rand Water's right to take proceedings against the Supplier in other jurisdictions.

SIGNED at _____ on _____

For and on behalf of Supplier

Who warrants being duly authorised

Name:

Designation: