

**PRICING SCHEDULE**  
**(Professional Services)**

NAME OF BIDDER: .....	BID NO.: <b>Tender – INS/2025/26/007</b>
CLOSING TIME: <b>11:00</b>	CLOSING DATE: <b>27 November 2025</b>

OFFER TO BE VALID FOR **120** DAYS FROM THE CLOSING DATE OF BID.

**BID DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF INTERNAL AUDIT SERVICES FOR INSETA FOR A PERIOD OF THREE (3) YEARS**

**Bidders must complete the pricing template listed below. Annexure A – SBD3.3 - Pricing Schedule / Proposal – All prices MUST include VAT.**

1. The accompanying information must be used for the formulation of proposals.
2. Pricing schedule should be submitted in a separate sealed envelope (1 Original and 1 copy) attached to SBD 3.1
3. Pricing should not be reflected in any other part of the proposal or cover thereof.
4. Pricing schedule must include rates per hour for each resource ((inclusive of all claims and disbursements).
5. Rates accepted must remain fixed for a period 3 years and no additional costs will be admitted later.
6. Price escalations per annum must be kept at a **4.5%** increase.
7. **List of items to be quoted are as follows:**

**Table 1: Costing (inclusive of all claims and disbursements)**

Item Description	UoM	Year 1	Year 2	Year 3
DIRECTOR/ CHIEF AUDIT EXECUTIVE	Rate per hour			
IT CERTIFIED ISA	Rate per hour			
MANAGER/TEAM LEADER	Rate per hour			
AUDITOR	Rate per hour			
Sub-total				
Vat				
Total				
Grand Total				



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**SBD 3.3**

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Any enquiries regarding bidding procedures may be directed to the –  
(INSETA: [bids@inseta.org.za](mailto:bids@inseta.org.za))  
Tel: 011 381 8900

Or for technical information –  
(INSETA: [bids@inseta.org.za](mailto:bids@inseta.org.za))  
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